



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

February 14, 2023

#1

Clerk — General

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVE REQUISITIONS AND AUTHORIZE COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Tiffany Zindel, County Administrator, to sign on behalf of this Board of County Commissioners.

M moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M
M
M

Resolution adopted this 14th day of February 2023.

BOARD OF COUNTY COMMISSIONERS

Tina Osborne, Clerk

/tao

cc: Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
ENG	W E SMITH CONSTRUCTION	ENG. 2023 SMALL BRIDGES REPLAC	\$ 604,989.50
ENG	CITY OF LOVELAND	ENG. CVT-382 CITY OF LOVELAND	\$ 21,163.51
TEL	DAYTON ASSOC OF WR HALL INC	TEL DAYCAD PLOTTER REPLACEMENT	\$ 8,754.36
WAT	CFPN OHIO VENTURE LLC	WAT.CW.3233.ENCORE DR WATERMAI	\$ 362,000.00
JUV	CHILDREN HAVE OPTIONS IN CARING ENVIROMENTS	JUV RECLAIM FAMILY CONFLICT RE	\$ 25,000.00

PO CHANGE ORDERS

Department	Vendor Name	Description	Amount
SEW	JAY V JOHNSTON	KIP COPPIER/PRINTER ANNUAL MAINTENANCE	\$ 1,560.00

2/14/2023 APPROVED:

Tiffany Zindel, County Administrator

CONSENT AGENDA*

February 14, 2023

1. *Approve the minutes of the February 7, 2023, Commissioners' Meeting.*

PERSONNEL

2. *Hire Kaylie French as Administrative Clerk and Kaylee Carman as Protective Services Caseworker I within Children Services*
3. *Approve promotion of Abbie Downey to Training Coordinator and Melissa Pittman to Facilitator within Children Services*
4. *Approve lateral transfer of Tiffany Kitchen from Ongoing Caseworker to Foster Care Caseworker within Children Services*
5. *Approve lateral transfer of Britne Wilmer from Investigative Caseworker to Court Liaison Caseworker III within Children Services*
6. *Rescind Resolution #23-0118 to hire Susan Lucas as Ongoing Caseworker I within Children Services*
7. *Approve leave donation for Alexander Wicker, Infrastructure System Analyst within Telecomm*

GENERAL

8. *Approve appointment of Michelle Geiman, Kings Island HR Director, to the Workforce Investment Board to fill the unexpired term of Michelle Snow, former Advics HR Director*
9. *Enter into agreement with Choices, Inc. for family conflict resolution services on behalf of Juvenile Court*
10. *Enter into contract with W.E. Smith Construction for the 2023 Small Bridges Replacement Project*
11. *Approve CVT project for the City of Loveland*
12. *Reduce load limit for bridge over a branch of Bear Run on Stephens Road in Hamilton Township*
13. *Enter into maintenance agreement with Jay V Johnston on behalf of W/S Department*
14. *Enter into permanent waterline easement agreement with Kings Local School District on behalf of W/S Department*
15. *Approve IV-D Service Agreement on behalf of Child Support Enforcement Agency*
16. *Enter into non-project booth agreement on behalf of OhioMeansJobs Warren County*
17. *Acknowledge receipt of January 2023 financial statement*
18. *Acknowledge payment of bills*
19. *Approve final plats*

FINANCIAL

20. *Approve operational transfer from Commissions 11011112 into W/S for interest earnings*
21. *Approve appropriation adjustments within Common Pleas Court, Juvenile Detention, Children Services and Sheriff's Office*

**Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda*



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – February 7, 2023

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the January 31, 2023, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the January 31, 2023 meeting were read and approved.

- 23-0144 A resolution was adopted to hire Jena Short as Customer Advocate I within OhioMeansJobs Warren County. Vote: Unanimous
- 23-0145 A resolution was adopted to hire Ward Jones as Customer Advocate I within OhioMeansJobs Warren County. Vote: Unanimous
- 23-0146 A resolution was adopted to accept resignation of Misty Treadway, Compliance Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division, effective February 17, 2023. Vote: Unanimous
- 23-0147 A resolution was adopted to approve pay increase for Lisa Benton, Compliance Supervisor within Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 23-0148 A resolution was adopted to authorize the Warren County Sheriff to approve addendum for police protection with the Kings Local School District, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 23-0149 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, February 9, 2023. Vote: Unanimous

- 23-0150 A resolution was adopted to enter into a contract with Ohio Department of Health for the tuberculosis funding on behalf of the Warren County Combined Health District. Vote: Unanimous
- 23-0151 A resolution was adopted to approve addendum to the Online Dog Licensing System Agreement with Fairfield Computer Services, LLC. Vote: Unanimous
- 23-0152 A resolution was adopted to enter into a temporary construction easement agreement with the Kings Local School District for area located along a portion of the Kings High School Columbia Road and King Avenue Road Frontage in Deerfield Township. Vote: Unanimous
- 23-0153 A resolution was adopted to enter an exclusive and permanent highway easement agreement with the Kings Local School District for area located along a portion of the Kings High School Columbia Road and King Avenue Road frontage in Deerfield Township. Vote: Unanimous
- 23-0154 A resolution was adopted to advertise for bids for the Corwin Booster Pump Station Improvements Project. Vote: Unanimous
- 23-0155 A resolution was adopted to authorize the partial release of retainage in the Building Crafts, Inc. escrow account for the Richard A. Renneker Water Softening Project. Vote: Unanimous
- 23-0156 A resolution was adopted to enter into a waterline easement agreement with Kings Island Park LLC for the Socialville Transmission Main – Contract 2. Vote: Unanimous
- 23-0157 A resolution was adopted to declare various items within Board of Developmental Disabilities, Board of Elections, Building and Zoning, Dog Warden, Juvenile/ Mary Haven, Sheriff's Office, and Telecommunications as surplus and authorize disposal of said items through internet auction. Vote: Unanimous
- 23-0158 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 23-0159 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond release for Turning Leaf, LLC for completion of improvements in Turning Leaf, Section 7A situated in Hamilton Township. Vote: Unanimous
- 23-0160 A resolution was adopted to approve Turning Leaf Way in Turning Leaf, Section 7A for public maintenance by Hamilton Township. Vote: Unanimous
- 23-0161 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Red Hawk Land, LLC for installation of certain improvements in the Woodlands at Morrow, Phase 3C situated in the Village of Morrow. Vote: Unanimous

- 23-0162 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Community Based Corrections #2289. Vote: Unanimous
- 23-0163 A resolution was adopted to approve appropriation adjustments from Commissioners' General Fund #11011110 into Sheriff's Office Fund #11012200. Vote: Unanimous
- 23-0164 A resolution was adopted to approve appropriation adjustment within Facilities Management #11011600. Vote: Unanimous
- 23-0165 A resolution was adopted to approve appropriation adjustments within Engineer's Office Fund #2202. Vote: Unanimous
- 23-0166 A resolution was adopted to approve appropriation adjustment within Juvenile Court Fund #2247. Vote: Unanimous
- 23-0167 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 23-0168 A resolution was adopted to approve change of township boundaries of Lebanon Township to make them, in part, identical to those of the City of Lebanon. Vote: Unanimous
- 23-0169 A resolution was adopted to approve change of township boundaries of Mason Township to make them, in part, identical to those of the City of Mason. Vote: Unanimous
- 23-0170 A resolution was adopted to authorize County Administrator or Deputy County Administrator to sign all documents relative to the Opioid Litigation- National Settlements with CVS, Walgreens, Walmart, Teva, and Allergen. Vote: Unanimous
- 23-0171 A resolution was adopted to administer disciplinary action against Doyle Johnson within the Water and Sewer Department. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

The Board acknowledge receipt of the following annexation petitions:

1. Annexation petition of Clayton Sears, Agent, to annex 107.403 acres to the City of Franklin pursuant to ORC 709.023 (Type 2)
2. Annexation petition of James Smith, Agent, to annex 7.0165 acres to the City of South Lebanon pursuant to ORC 709.023 (Type 2)

On motion, upon unanimous call of the roll, the Board entered executive session at 9:03 a.m. to discuss County security arrangements with the County Auditor, IT Director, and Telecommunications Director pursuant to Ohio Revised Code Section 121.22 (G)(6), personnel matters relative to disciplinary action for personnel within the Water and Sewer Department pursuant to Ohio Revised Code Section 121.22 (G)(1) and acquisition of property pursuant to Ohio Revised Code Section 121.22 (G)(2) and exited at 11:08 a.m.

Upon motion the meeting was adjourned.

Shannon Jones, President

David G. Young

Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 7, 2023, in compliance with Section 121.22 O.R.C.

Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

