



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

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TOM GROSSMANN

SHANNON JONES

DAVID G. YOUNG

GENERAL SESSION AGENDA

March 26, 2024

#1

Clerk—General

The Board of Commissioners' public meetings can now be streamed live at [Warren County Board of Commissioners - YouTube](#)

APPROVING REQUISITIONS AND AUTHORIZING COUNTY ADMINISTRATOR TO SIGN DOCUMENTS RELATIVE THERETO

BE IT RESOLVED, to approve requisitions as listed in the attached document and authorize Martin Russell, County Administrator, to sign on behalf of this Board of County Commissioners.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

M

M

M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

/kp

cc:

Commissioners' file

REQUISITIONS

Department	Vendor Name	Description	Amount
SHE	MONTROSE FORD LLC	SHE 2024 FORD TRANSIT VANS	\$ 103,599.54 *vehicle
ENG	DALE R PLEIMANN	ENG. TEMP/PERM EASEMENT TWP LI	\$ 2,000.00 *contract in packet
WAT	REQ BLANKET VENDOR	WAT DAMAGE REIMBURSEMENT FOR 8	\$ 10,924.97 *resolution in packet

PO CHANGE ORDERS

Department	Vendor Name	Description	Amount
WAT	KT HOLDEN CONSTRUCTION LLC	WAT SOCIALVILLE TRANS MAIN PHASE 3	\$ 66,415.49 *increase

3/26/2024 APPROVED:

Martin Russell, County Administrator

CONSENT AGENDA*

March 26, 2024

Approve the minutes of the March 19, 2024, Commissioners' Meeting.

PERSONNEL

- 1. Hire Kimberly Back As Custodial Worker I within Facilities Management and Myrissa Kelly as Protective Services Caseworker I within Children Services*
- 2. Rehire Christina Banks as Assessment/ Investigative Caseworker II within Children Services*
- 3. Approve end of 365- day probationary period and approve pay raise for Chelsae Fisco and McKenna Hammonds within Children Services*
- 4. Accept resignation, due to retirement, of Ron Sempsrott within B/Z*
- 5. Accept resignation of Ashlee Jones within Emergency Services*

GENERAL

- 6. Cancel regularly scheduled Commissioners' Meeting of Thursday, March 28, 2024*
- 7. Approve emergency repair to the aeration blower and motor #4 located at the LLM WWTP*
- 8. Set administrative hearing to consider variance and appeal of conditions required for an access permit for Longmeadow Development LLC in Turtlecreek Township*
- 9. Set and advertise public hearing #2 to designate FY 2024 CDBG Projects*
- 10. Amend standard details for the Warren County Water and Sewer Department*
- 11. Enter into contract with Quadient, Inc. on behalf of the Clerk of Courts*
- 12. Approve agreement with the Warren County Port Authority relative to the Ohio Department of Development Demolition and Site Revitalization Grant Program*
- 13. Approve reimbursement of damage caused by a water main break*
- 14. Authorize full release of retainage in the Building Crafts, Inc. escrow account for the RAR Water Softening Project*
- 15. Approve Change Order No. 1 to the contract with KT Holden Construction, LLC for the Socialville Transmission Water Main – Contract 3 Project*
- 16. Enter into easement agreement with Dale R. and Susan Huff Pleimann for the Township Line Road Watermain Relocation Project*
- 17. Declare various items as surplus and authorize disposal of said items through internet auction*
- 18. Acknowledge payment of bills*
- 19. Enter into various performance bonds*
- 20. Approve various final plats*

FINANCIALS

- 21. Approve supplemental appropriation within Sheriff*
- 22. Approve appropriation adjustments within Domestic Relations, Engineer, Community Corrections, Prosecutor, and Health Insurance*

**Please contact the Commissioners' Office at (513) 695-1250 for additional information or questions on any of the items listed on the Consent Agenda*

FOR CONSIDERATION NOT ON CONSENT AGENDA

1. Entering into the Limited and Revocable Use and Indemnification Agreement with right of first refusal/ option to purchase with Eric Wesley Fields relative to 2381 and 2355 Greentree Road in Turtlecreek Township across from the Warren County Airport/ John Lane Field (I-68)

APPROVING AND AUTHORIZING PRESIDENT OF THE BOARD TO ENTER INTO THE LIMITED & REVOCABLE USE AND INDEMNIFICATION AGREEMENT WITH RIGHT OF FIRST REFUSAL/OPTION TO PURCHASE WITH ERIC WESLEY FIELDS RELATIVE TO 2381 AND 2355 GREENTREE ROAD IN TURTLECREEK TOWNSHIP ACROSS FROM THE WARREN COUNTY AIRPORT/JOHN LANE FIELD (I-68)

WHEREAS, pursuant to Resolution #22-0780, adopted May 31, 2022, this Board entered into the Initial Limited & Revocable Use and Indemnification Agreement (the "Initial Agreement") with Eric Fields, who owns and resides at 2355 Greentree Road and had requested a limited right to use the County owned abutting vacant parcel located at 2381 Greentree Road to graze his horses; and

WHEREAS, the Initial Agreement for the term of one year that has expired but consistent with the terms of the Agreement, Mr. Fields is entitled to request an extension to the term of the Agreement; and

WHEREAS, Mr. Fields desires to extend the term of the Agreement for the year 2024, and as additional consideration for the same he is willing to grant this Board a Right of First Refusal/Option to Purchase his property at 2355 Greentree Road upon the terms stated in the attached Limited & Revocable Use and Indemnification Agreement with Right of First Refusal/Option to Purchase.

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Warren County, Ohio, at least a majority of all its members casting a vote, concur as follows:

- 1) the Board does hereby APPROVE AND AUTHORIZE THE PRESIDENT OF THE BOARD to enter into the attached Limited & Revocable Use and Indemnification Agreement with Right of First Refusal/Option to Purchase and accompanying Memorandum to be recorded of public record by the Clerk.
- 2) The findings made by the Board in the above whereas clauses are hereby adopted as a part of these resolving paragraphs.
- 3) All action taken relating hereto and this Resolution is an administrative act and shall be effective immediately.
- 4) All action taken relating hereto to and this Resolution occurred in an open meeting of the Board in compliance with the Ohio Open Meetings Act, Section 121. 22, et seq. of the Ohio Revised Code.

M. moved for adoption of the foregoing resolution being seconded by M. Upon call of the roll, the following vote resulted:

RESOLUTION # _____
_____, 2024

PAGE -2-

M
M
M

Resolution adopted this day of 2024.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

cc: c/a- Fields, Eric
 Airport (file)
 Bruce McGary, Pros. Office
 Al Wolfson, AAB Sec/Treas.

CERTIFICATION

I hereby certify that the foregoing is a true, accurate, and complete copy of Resolution
No. _____ adopted ____ day of _____, 2024, by the Board of
Commissioners of Warren County, Ohio.

BOARD OF COUNTY COMMISSIONERS

Krystal Powell, Clerk

**Limited & Revocable Use and Indemnification Agreement
with Right of First Refusal/Option to Purchase**

THIS LIMITED AND REVOCABLE USE & INDEMNIFICATION AGREEMENT WITH RIGHT OF FIRST REFUSAL (the "Agreement"), effective on the last date of execution by the parties, has been entered into by the WARREN COUNTY BOARD OF COUNTY COMMISSIONERS, an Ohio County and political subdivision (the "County"), whose contact information for all purposes herein is 406 Justice Drive, Lebanon, Ohio 45036, Phone: (513) 695-1250, and Eric Wesley Fields ("Mr. Fields"), whose contact information for all purposes herein is 2355 Greentree Rd., Lebanon, Ohio 45036, Cell Ph. (513) 706-7404 and Email: warriorranch15@yahoo.com.

RECITALS:

WHEREAS, by virtue of a general warranty deed recorded in O.R. Vol. 4380, Page 448 on 1/16/2007 in the Warren County, Ohio Recorder's Office, the County is the owner of a 5.8 acre parcel located in Turtlecreek Township, Warren County at 2381 Greentree Rd., Lebanon, OH 45036, and identified as PID: 08-13-400-007 and Auditor's Acct. No. 5301327 (the "County's Property") which is more particularly described on Exhibit "A"; and,

WHEREAS, by virtue of a general warranty deed recorded as Doc. 2022-011895 on 12/2/2021 in the Warren County, Ohio Recorder's Office, Mr. Fields is the owner of a 5.511 acre parcel located in Turtlecreek Township, Warren County at 2355 Greentree Rd., Lebanon, Ohio 45050, and identified as PID: 08-13-400-008 and Auditor's Acct. No. 5317436 ("Mr. Field's Property") which is more particularly described on Exhibit "B;" and,

WHEREAS, Mr. Fields Property abuts the County's Property, and he desires to use the County's Property for limited purposes of accessing, enclosing and grazing horses regardless of the fact the County's Property is in such close proximity to the Warren County Airport, John Lane Field/Air Nav: I68 (the "Airport") which is a general aviation airport with 103 fixed based aircraft and generates numerous flights daily by single engine and multi engine airplanes, jet airplanes and helicopters that may approach and depart directly above and adjacent to the County's Property at low altitudes; and,

WHEREAS, the County is willing to allow Mr. Fields to use the County Property for the limited purposes and subject to the terms and conditions set forth herein; and,

WHEREAS, the management of the County's Property described on Exhibit "A", on behalf of the County, including without limitation the policing of Mr. Fields permitted uses of the County's Property, shall be by the Warren County Airport Authority Board ("AAB"), whose contact information for all purposes herein is 2460 Greentree Rd., Lebanon, Ohio 45036, Ph. (513) 932-7966, or its designee the Warren County Airport Manager.

NOW THEREFORE, in consideration of the recitals set forth above, which are incorporated by reference herein, the Parties do hereby agree to the following:

- 1) Non-exclusive Limited and Revocable Right of Use. Subject to full compliance with all terms and conditions of this Agreement, Mr. Fields shall be entitled to use the County's Property for the

following limited purposes during the term of the Agreement, or until such time as the County may revoke and terminate the Agreement with or without cause:

- a) no more than 5 horses owned by Mr. Fields or a family member, or a member of a 4-H club of which Mr. Fields is a club advisor, may be kept in a fenced enclosure on the County's Property; and,
 - b) at his sole cost, Mr. Fields may erect (at his assumed risk as described hereinafter) and maintain a livestock fence and gate(s) in good repair with specifications sufficient to prevent any horses kept or boarded by Mr. Fields from escaping from the fenced enclosure. The gate or gates that access such fenced enclosure shall be positioned only along the common boundary line with Mr. Field's Property and as far away from Greentree Road as possible.
- 2) Term. Subject to being earlier terminated, the term of this Agreement shall be one (1) year beginning the date the County causes this Agreement to be executed, with the right to renew for one or more annual terms. Mr. Fields and the County shall be required to execute a new Agreement each year the parties desire to continue the right to use the County's Property.
- 3) Consideration. The consideration for this Agreement shall be as follows: i) Mr. Fields grants the County a Right of First Refusal/Option to Purchase as provided in paragraph 15 hereinafter; and, ii) Mr. Fields, at his sole cost shall at all times: a) maintain the County's Property by preventing the grass from growing taller than six (6) inches; b) maintain the fence line in such a manner as to prevent grass, trees or any other vegetation from growing therein; c) keep the County's Property free of all noxious weeds; d) keep the County's Property free of debris, trash or any other waste; e) keep and maintain all fence on the County's Property in good condition, repair and in compliance with specifications sufficient to prevent any horse Mr. Fields keeps or boards on the County's Property from escaping from the fenced enclosure.
- 4) Assumption of Risks. Mr. Fields, for himself and on behalf of his invitees, permittees, insurers and any third parties acting by or through him, does hereby agree that the intended use of the County's Property will entail known and unanticipated risks that could result in property damage and/or bodily injury, including but not limited to physical or emotional injury, paralysis or death, nevertheless, he assumes such risks of such activities and acknowledges the County assumes no responsibility for such risks, nor for the adequacy or sufficiency of warnings or lack thereof.
- 5) Strict liability. Mr. Fields acknowledges that he understands that Ohio laws (section 951.02, et seq. of the Ohio Revised Code and Ohio common law) impose strict liability upon the owner, keeper, or boarder of horses in the event a horse should escape the fenced enclosure on the County's Property and run at large, graze on another's land, or cause injury to property or damage to others. Mr. Fields assumes these risks and shall be solely liable for maintaining a fenced enclosure and/or gate(s) on the County's Property in a sufficient manner to prevent a horse from escaping due to inadequate fence, gate, or any other reason.
- 6) Covenants, Conditions and Restrictions.
- a) There shall be no horse boarding for a fee, nor horse riding of any kind, by Mr. Fields or any other persons on the County's Property.

- b) Any fencing and gate(s) that exist or are constructed by Mr. Fields on the County's Property are to be maintained and/or constructed at his own expense and risk, and he acknowledges that such fencing or gate(s) shall be deemed to have been abandoned and forfeited to the County upon termination of this Agreement.
- c) There shall be no vegetation on the County's Property other than low growing grass for the purpose of horse grazing. For absolute clarity, no cereal grain products may be permitted at any time as such are wildlife attractants and incompatible with the Airport. Cereals are annual plants, generally of the gramineous family, yielding grains used for food, feed, seed and commercial or industrial purposes. Examples of cereals include but are not limited to corn, soybeans, barley, and wheat.
- d) There shall be no excavation of any kind, or ponding of water, on any part of the County's Property.
- e) There shall no erection of structures (other than the fence provided for above), piling or storing of dirt or spoils of any kind, storage of hay, feed, supplies or any other materials on the County's Property.
- f) There shall be no equipment or vehicles stored on the County's Property.
- g) Mr. Fields shall refrain from and prohibit others from erecting signage on the County's Property. In the event any signage should appear on the County's Property, the County or AAB shall be entitled to cause it to be removed immediately without notice to Mr. Fields.
- h) There shall be no activities on the County's Property that would interfere with the protected airspace on and above the ground including the Runway Protection Zone ("RPZ"), Approach Zone ("AZ") or Transition Zone ("TZ") overlays on the County's Property, or result in a violation of any other federal, state, and local laws including without limitation applicable zoning regulations.
- i) Mr. Fields shall not, nor permit, any use of the County's Property that will create electrical interference with radio communications between the Warren County Airport and any aircraft; conduct any activities that would make it difficult for pilots of aircraft to distinguish between Airport lights and others; any use that would impair visibility in the vicinity of the Airport; any use that would endanger the landing, taking off or maneuvering of aircraft; any use that will create a glare or misleading lights, or any fuel handling and storage, or smoke generating activities allowed.
- j) Encumbrances. Mr. Fields shall promptly pay all obligations to contractors, subcontractors, materialman and suppliers for goods and services used for his activities and shall not identify the rights or interest granted herein for purposes of, nor shall he allow any lender, vendor, materialmen, supplier, or taxing authority to cause a lien of any type to be filed of public record against the County's Property. In the event Mr. Fields violates this restriction, the County may demand that Mr. Fields immediately satisfy and/or bond off any such lien or encumbrance within three (3) days of receipt of written notice from the County. Should Mr. Fields fail to timely do so, the County may, but is not obligated to, satisfy or bond off any lien or encumbrance relating to Mr. Fields activities, and Mr. Fields shall reimburse the County for any costs and expenses incurred by the County to remove or bond off the lien or encumbrance, and to recover payment in full from Mr. Fields, including reasonable attorney's fees, expenses, and costs incurred by the County.
- k) Non-Transferrable or Assignable. No rights under this Agreement are transferrable or assignable by Mr. Fields to any other person, or his successor in interest.

- 7) Termination. The Agreement shall terminate: i) after one (1) year; (ii) at any time Mr. Fields no longer uses the County's Property for the limited purposes stated herein for thirty (30) consecutive days, or (iii) by the County for any reason(s) with or without cause.
- 8) No Dedication, Claim or Interest Other Than as Provided Herein. This Agreement nor Mr. Fields use of the County's Property shall give rise to any claim or interest in the property under any legal or equitable theory including without limitation adverse possession, prescriptive easement, easement by use or necessity, merger, or estoppel.
- 9) Indemnification. Mr. Fields shall indemnify, defend and save harmless Warren County and its elected officials, employees, agents and insurers, and the AAB and its board, trustees, agents and insurers, from and against any and all liability, loss, damage, costs, attorney fees, or expense, of whatsoever nature or character, arising out of or occasioned by any claim or any suit for damages, injunction or other relief, on account of injury to or death of any person, environmental contamination, or damage to any property including the loss of use thereof, or on account of interruption of use of the property, or for public charges and penalties for failure to comply with federal, state or local laws or regulations, growing out of or in connection with any act or omission, negligent or otherwise, of Mr. Fields or his permittees or invitees.

8) Insurance

Mr. Fields shall obtain prior to his use and the effective date of this Agreement and maintain at all times while this Agreement is in effect, a policy of general liability insurance with a limit of \$2,000,000 per occurrence for bodily injury (including death) and for damage to property. Mr. Fields shall furnish to the County a certificate from an insurance carrier licensed, authorized or permitted to do business in the State of Ohio, evidencing that policy of insurance has been issued to Mr. Fields providing for the aforementioned insurance and certifying such policy is in force and that names Warren County and its elected officials and employees, and AAB and its board of trustees and Airport General Manager as additional insured with equivalent coverage and duty to defend as such policy provides for Mr. Fields, as well as require thirty (30) days' prior written notice to the County of any notice of cancellation of or material change to such policy.

9) Real Property Taxes.

The County's Property currently enjoys the benefit of real property tax exempt status. In the event that any activities of Mr. Fields or his permittees or invitees should result in the County's loss of such real property tax exempt status, Mr. Fields shall be obligated to reimburse the County for any real property taxes, assessments, penalties, interest, or recoupment of taxes billed to the County resulting therefrom. In the event that the current real property tax exempt status should be revoked, such act shall entitle the County to terminate this Agreement, however, Mr. Fields agrees to reimburse the County as provided herein shall survive termination of this Agreement.

10) Binding Effect.

This Agreement shall inure to the benefit of and be binding upon the parties and their respective representatives, successors, and assigns.

11) Counterparts.

This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original, but all such counterparts shall constitute one and the same instrument.

12) Severability.

If any provision of this Agreement is determined to be void and unenforceable by any court of competent jurisdiction, that determination shall not affect the remaining provisions of this Agreement, which shall remain in full force and effect.

13) Interpretation, Disputes and Litigation.

This Agreement is entered into in the State of Ohio and shall be interpreted in accordance with the laws of the State of Ohio regardless of choice of law rules. Interpretations and disputes of any kind relating to the terms and conditions of this Agreement shall be brought in or removed to the Warren County, Ohio, Court of Common Pleas exclusively, unless the Parties mutually agree in writing to mediation to occur in Warren County, Ohio. The parties irrevocably agree no claim or cause of action of any kind shall be brought in any other state or federal court and should Mr. Fields or his successors and assigns breach the conditions of this provision then Mr. Fields or his successors and assigns shall pay all court costs and reasonable attorney fees incurred by the County to remove such litigation to the Warren County, Ohio Court of Common Pleas.

14) Recordation; Public Domain. Except as provided in paragraph 15 hereinafter, this Agreement shall not be recorded of public record in the office of the Warren County, Ohio Recorder's Office. Nor shall Mr. Fields or any third party on his behalf cause any advertisement, sale, or rental listing of any kind, relating to his property to represent that his tenants or successors are entitled to use the County's Property.

15) Right of First Refusal. Mr. Fields hereby grants to the County an exclusive Right of First Refusal/Option to Purchase Mr. Fields' Property including all rights, title, interest, improvements, easements and appurtenances in the event: a) Mr. Fields receives an unsolicited or solicited written bona fide offer to purchase from any third party whereupon Mr. Fields shall immediately mail, email or deliver a copy of the written offer to purchase to the County's Administrator at 406 Justice Drive, Lebanon, OH 45036 and the Warren County Prosecutor's Office, Civil Division, at 520 Justice Drive, 2nd Floor, Lebanon, OH 45036; b) Mr. Fields elects to sell or list his property for sale whereupon Mr. Fields shall contact the County Administrator by calling (513) 695-1250 and the County Prosecutor's Office by calling (513) 695-1325, as well as mailing, emailing, or delivering a copy of any written appraisal and/or any other documentation to support Mr. Fields' asking price; c) any lender, creditor or any other third party attempts to foreclose or force the sale of Mr. Fields Property whereupon Mr. Fields shall immediately mail, email or deliver a copy of any demand notices and/or court filings to the County Administrator and County Prosecutor's Office at their respective address above, or, d) upon the death of Mr. Fields whereupon Mr. Fields' heirs, beneficiaries, executors, trustees, or personal representatives shall immediately send written notice of death and a written appraisal and/or any other documentation to support the asking price to the County Administrator and the County Prosecutor's Office at their respective address above. Upon receipt of the notice as provided in foregoing subparagraphs (a)-(d), the

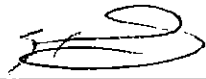
County shall have fifteen (15) business days to send a written reply that the County elects to exercise the Option to Purchase. Upon the County exercising the Option to Purchase by giving written notice, the County shall be entitled to sixty (60) additional days to perform due diligence, or cancel the Option to Purchase, or close the transaction.

The Parties stipulate this Right of First Refusal/Option to Purchase shall survive: i) the termination or lapse of this Agreement, ii) the failure of Mr. Fields or anyone else's obligation to send notice to the County as provided herein, and iii) shall be binding upon Mr. Fields' successors, assigns, heirs, beneficiaries, legatees, devisees, executors, trustees, and personal representatives.

This Right of First Refusal/Option to Purchase is memorialized in the attached Memorandum of Right of First Refusal/Option to Purchase, the terms of which are incorporated by reference herein, and the County is hereby granted the right to record said Memorandum of public record.

16) Execution by the Parties.

IN EXECUTION WHEREOF, Eric Wesley Fields, intending that the foregoing Agreement is legally binding, has set his hand hereto on the date stated below.

SIGNATURE: 
NAME: Eric Wesley Fields
DATE: 3-11-24

STATE OF OHIO, COUNTY OF WARREN, ss:

BE IT REMEMBERED, that on the 11 day of March, 2024, before me, the subscriber, a Notary Public, in and for said County and State, personally appeared the person known or proven to me to be **Eric Wesley Fields** and acknowledged the signing and execution of foregoing Agreement is his free and voluntary act and deed. This is not a jurat. This notarial act is in compliance with R.C. 147.542

(D)(1)


Notary Public

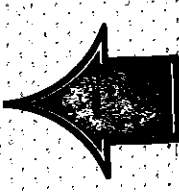
[SEAL]



BETH WHIPP
Notary Public
State of Ohio
My Comm. Expires
April 5, 2027

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IN EXECUTION WHEREOF, the Warren County Board of County Commissioners has caused this Agreement to be executed, by its President or Vice-President, on the date stated below, pursuant to Resolution No. _____, dated _____.



SIGNATURE: _____
NAME: _____
TITLE: _____
DATE: _____

STATE OF OHIO, COUNTY OF WARREN, ss.

BE IT REMEMBERED, on this _____ day of _____, 2024, before me, the subscriber, a Notary Public in and for said state, personally came an individual known or proven to be _____, whose title is **President or Vice-President** of the Warren County Board of County Commissioners, and pursuant to the authority granted to him or her to act on its behalf by Board Resolution, and while acting in such official capacity, did acknowledge the signing thereof to be his or her voluntary act and deed. This is not a jurat. This notarial act is in compliance with R.C. 147.542 (D)(1).

[SEAL]

Notary Public

Prepared and approved as to form by:

DAVID P. FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

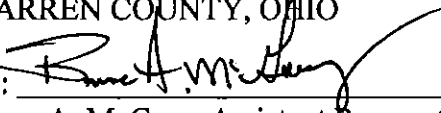
By: 
Bruce A. McGary, Assistant Prosecutor
Date: 3/21/24

Exhibit "A" [metes & bounds description]

Parcel No. 08-13-400-007
Auditor's Acct. No. 5301327
Acreage: 5.8 acres
Address: 2381 Greentree Road, Lebanon, Ohio 45036

Situated in Turtlecreek Township, Warren County, Ohio and being a part of Section #13, Town 3, Range 4, and bounded and described as follows:

Beginning at an iron pin at the southeast corner of said Section #13;

Thence with the south line of said Section #13, S. 89°, 15' 50" W. 2303.50 feet to an iron pin at the real point of beginning for this conveyance;

Running thence, from said real point of beginning, with the south line of said Section #13, S. 89° 15' 50" W. 185.00 feet to an iron pin at the southwesterly corner of the Loveless Tract as recorded in Deed Book 370, Page 469 of the Deed Records of said County;

Thence, with the westerly line of said Loveless Tract, N. 0° 22' 15" W. (passing an iron pin at 1262.89 feet) a distance of 1292.89 feet to an iron spike in the centerline of Greentree Road (County Road #20);

Thence with the centerline of said Road, S. 77° 50' 45" E. 218.00 feet to a point;

Thence, by a new division line, S. 0° 54' 30" W. (passing an iron pin at 30.00 feet) a distance of 1244.74 feet to the point of beginning, containing five and eight hundred thousandths (5.800) Acres, subject to all legal highways and easements of record.

Prior Deed Reference: O.R. Vol. 4380, Page 448.

Exhibit "B" [metes & bounds description]

Parcel No. 08-13-400-008
Auditor's Acct. No. 5317436
Acreage: 5.511
Address: 2355 Greentree Rd., Lebanon, OH 45036

Situated in Turtlecreek Township, Warren County, Ohio, and being part of Section 13, Town 3, Range 4, and bounded and described as follows:

Beginning at an iron pin at the southeast corner of said Section 13;

Thence, with the south line of said Section 13, South 89 degrees, 15' 50" West 2113.50 feet to an iron pin at the real point of beginning;

Running thence, from said real point of beginning with the south line of said Section 13 South, 89 degrees, 15' 50" West 190 feet to an iron pin;

Thence, by a new division line, North 0 degrees 54' 30" East (passing an iron pin at 1214.74 feet) a distance of 1244.74 feet to a point in Greentree Road (County Road Number 20);

Thence, with the centerline of Greentree Road, on the following courses:

- (1) South 77 degrees 50' 45" East 52.83 feet to a spike;
- (2) South 73 degrees 29' 45" East 158.28 feet to a point;

Thence by a new division line, South 1 degree 36' 10" West (passing an iron pin at 30.00 feet) a distance of 1186.52 feet to the point of beginning, containing five and five hundred eleven thousandths (5.511) acres.

Subject to legal highways, rights of way, zoning ordinances, real estate taxes and assessments which are now or may hereafter become a lien on said premises, and if any covenants, conditions, restrictions, and easements of record.

Deed Reference: Doc. # 2022-011620 of the Warren County, Ohio Recorder's Office.

Memorandum of Right of First Refusal/Option to Purchase Real Estate – 2355 Greentree Rd.
Lebanon, OH 45036
PID: 08-13-400-008
Acct. # 5317436

Now come the Warren County Board of County Commissioners, an Ohio County and political subdivision (the “County”), and Eric Wesley Fields (“Mr. Fields”), or jointly referred to hereafter as the “Parties,” and they do hereby give notice of the following:

1. By virtue of a general warranty deed recorded as Doc. 2022-011895 on 12/2/2021 in the Warren County, Ohio Recorder’s Office, Eric Wesley Fields owns a 5.511 acre parcel located in Turtlecreek Township, Warren County at 2355 Greentree Rd., Lebanon, Ohio 45036, identified as PID: 08-13-400-008 and Auditor’s Acct. No. 5317436, more particularly described on Exhibit “A” attached hereto and made a part hereof (“Mr. Field’s Property”).

2. Effective January 1, 2024, the Parties jointly entered into a Limited & Revocable Use and Indemnification Agreement with a Right of First Refusal/Option to Purchase wherein the County granted to Mr. Fields a limited right to use the County’s abutting 5.8 acre parcel located at 2381 Greentree Rd., Lebanon, OH 45036, identified as PID: 08-13-400-007 and Auditor’s Acct. No. 5301327 (the “County’s Property”) abutting Mr. Fields’ parcel referenced in the foregoing paragraph 1 and described on Exhibit “A”. The consideration for the County granting Mr. Fields the right to use the County’s Property included Mr. Fields granting the County a Right of First Refusal/Option to Purchase Mr. Fields’ Property described on Exhibit A. The Limited & Revocable Use and Indemnification Agreement with a Right of First

Refusal/Option to Purchase provides it is renewable annually but regardless of its renewal or lapse the Right of First Refusal/Option to Purchase granted by Mr. Fields to the County, the Right of First Refusal/Option to Purchase survives any termination or lapse of said Agreement and is binding upon Mr. Fields and his successors, assigns, heirs, beneficiaries, legatees, devisees, executors, trustees, and personal representatives.

4. The Limited & Revocable Use and Indemnification Agreement with a Right of First Refusal/Option to Purchase grants the County the Right of First Refusal/Option to Purchase Mr. Field's Property in the event: a) Mr. Fields receives an unsolicited or solicited written bona fide offer to purchase from any third party; b) Mr. Fields elects to sell or list his property for sale; c) any lender, creditor or any other third party attempts to foreclose or force the sale of Mr. Fields Property, or, d) upon the death of Mr. Fields.

5. The Limited & Revocable Use and Indemnification Agreement with a Right of First Refusal/Option to Purchase expressly describes the duties and obligations of Mr. Fields and/or his successors, assigns, heirs, beneficiaries, legatees, devisees, executors, trustees, or personal representatives to give notice to the County, and the County's obligations and timeline to exercise the Option to Purchase.

6. The Right of First Refusal/Option to Purchase Mr. Fields' Property constitute covenants running with the land and shall inure to the benefit of and being binding upon Mr. Fields and his successors, assigns, heirs, beneficiaries, legatees, devisees, executors, trustees, and personal representatives.

7. The terms of the Agreement provide for the recording of this Memorandum of the Right of First Refusal.

8. The purpose of this Memorandum is to give notice of the Right of First Refusal Agreement/Option to Purchase and the obligations therein, it is not intended to convey any interest in the above described real estate at this time.

IN EXECUTION WHEREOF, Eric Wesley Fields, intending that the foregoing Memorandum is legally binding, has set his hand hereto on the date stated below.

SIGNATURE: 

NAME: Eric Wesley Fields

DATE: 3-11-24

STATE OF OHIO, COUNTY OF WARREN, ss:

BE IT REMEMBERED, that on the 11 day of March, 2024, before me, the subscriber, a Notary Public, in and for said County and State, personally appeared the person known or proven to me

to be **Eric Wesley Fields** and acknowledged the signing and execution of foregoing Memorandum is his free and voluntary act and deed. This is not a jurat. This notarial act is in compliance with R.C. 147.542 (D)(1).

Beth Whipp
Notary Public

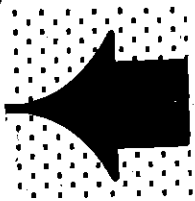
[SEAL]



BETH WHIPP
Notary Public
State of Ohio
My Comm. Expires
April 5, 2027

IN EXECUTION WHEREOF, the Warren County Board of County Commissioners has caused this Memorandum to be executed, by its President or Vice-President, on the date stated below, pursuant to Resolution No. _____, dated _____.

SIGNATURE: _____
NAME: _____
TITLE: _____
DATE: _____



STATE OF OHIO, COUNTY OF WARREN, ss.

BE IT REMEMBERED, on this ____ day of _____, 2024, before me, the subscriber, a Notary Public in and for said state, personally came an individual known or proven to be _____, whose title is **President or Vice-President** of the Warren County Board of County Commissioners, and pursuant to the authority granted to him to act on its behalf by Board Resolution, and while acting in such official capacity, did acknowledge the signing thereof to be his voluntary act and deed. This is not a jurat. This notarial act is in compliance with R.C. 147.542 (D)(1).

Notary Public

[SEAL]

Prepared and approved as to form by:

DAVID P. FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

By: Bruce A. McGary
Bruce A. McGary, Assistant Prosecutor
Date: 3/21/24

Exhibit "A" [metes & bounds description]

Parcel No. 08-13-400-008
Auditor's Acct. No. 5317436
Acreage: 5.511
Address: 2355 Greentree Rd., Lebanon, OH 45036

Situated in Turtlecreek Township, Warren County, Ohio, and being part of Section 13, Town 3, Range 4, and bounded and described as follows:

Beginning at an iron pin at the southeast corner of said Section 13;

Thence, with the south line of said Section 13, South 89 degrees, 15' 50" West 2113.50 feet to an iron pin at the real point of beginning;

Running thence, from said real point of beginning with the south line of said Section 13 South, 89 degrees, 15' 50" West 190 feet to an iron pin;

Thence, by a new division line, North 0 degrees 54' 30" East (passing an iron pin at 1214.74 feet) a distance of 1244.74 feet to a point in Greentree Road (County Road Number 20);

Thence, with the centerline of Greentree Road, on the following courses:

- (1) South 77 degrees 50' 45" East 52.83 feet to a spike;
- (2) South 73 degrees 29' 45" East 158.28 feet to a point;

Thence by a new division line, South 1 degree 36' 10" West (passing an iron pin at 30.00 feet) a distance of 1186.52 feet to the point of beginning, containing five and five hundred eleven thousandths (5.511) acres.

Subject to legal highways, rights of way, zoning ordinances, real estate taxes and assessments which are now or may hereafter become a lien on said premises, and if any covenants, conditions, restrictions, and easements of record.

Deed Reference: Doc. # 2022-011620 of the Warren County, Ohio Recorder's Office.



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – March 19, 2024

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsuqPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the March 12, 2024, meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – absent

Krystal Powell, Clerk – present

Minutes of the March 12, 2024 meeting were read and approved.

- 24-0391 A resolution was adopted approving end of 365-day probationary period and approving a pay increase for Kimberly Radcliffe within the Warren County Facilities Management Department. Vote: Unanimous
- 24-0392 A resolution was adopted approving reclassification of Emma Wilcox from Protective Services Caseworker I to Protective Services Caseworker II within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0393 A resolution was adopted hiring Michael Mason as Protective Services Caseworker II, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 24-0394 A resolution was adopted amending Resolution #24-0359, relative to an advertisement for bids for the 2024 Resurfacing Project. Vote: Unanimous
- 24-0395 A resolution was adopted advertising for bids for the 2024 Guardrail Replacement Project. Vote: Unanimous
- 24-0396 A resolution was adopted entering into contract with Moody's of Dayton, Inc. for the 2024 Well Redevelopment Project. Vote: Unanimous

- 24-0397 A resolution was adopted to approve emergency procurement for asphalt roadway repairs needed to restore the roadways that were damaged during the repair of main breaks. Vote: Unanimous
- 24-0398 A resolution was adopted approving Amendment #1 to the print management agreement with Millennium Business Systems, LLC on behalf of Warren County Children Services. Vote: Unanimous
- 24-0399 A resolution was adopted approving agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0400 A resolution was adopted approving agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0401 A resolution was adopted approving addenda to agreement with SJO Kids, Inc. DBA New Path Child & Family Solutions relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 24-0402 A resolution was adopted authorizing Amendment No. 1 to the consulting services and project inspection agreement with Prime AE Group, Inc. on behalf of the Warren County Engineer. Vote: Unanimous
- 24-0403 A resolution was adopted authorizing acceptance of quote from Cincinnati Bell Telephone Co. LLC, DBA altafiber on behalf of Warren County Telecommunications. Vote: Unanimous
- 24-0404 A resolution was adopted entering into a hardware and services order agreement with Verizon Connect NWF on behalf of Warren County Water and Sewer for purchase of GPS hardware and monthly service subscription of the GPS monitoring system. Vote: Unanimous
- 24-0405 A resolution was adopted approving professional service agreement between True Artist Studio and the Workforce Development Board of Ohio's 12th Local Workforce Development Area. Vote: Unanimous
- 24-0406 A resolution was adopted authorizing the destruction of various items within the Commissioners' Office. Vote: Unanimous
- 24-0407 A resolution was adopted acknowledging payment of bills. Vote: Unanimous
- 24-0408 A resolution was adopted accepting an amended certificate, approving a supplemental appropriation and a cash advance for the Stephens Road Bridge Replacement Project fund 4452. Vote: Unanimous

- 24-0409 A resolution was adopted approving operational transfer of interest earnings from Commissioners fund #11011112 into Water funds #5510, #5583, Sewer funds #5580 and #5575. Vote: Unanimous
- 24-0410 A resolution was adopted approving a supplemental appropriation into Common Pleas Court Community Corrections fund 2284. Vote: Unanimous
- 24-0411 A resolution was adopted approving supplemental appropriations into Common Pleas Court Community Based Corrections fund 2289. Vote: Unanimous
- 24-0412 A resolution was adopted approving supplemental appropriations into Water revenue fund 5510. Vote: Unanimous
- 24-0413 A resolution was adopted approving appropriation adjustment within Facilities Management #11011600. Vote: Unanimous
- 24-0414 A resolution was adopted approving an appropriation adjustment within Garage fund #11011620. Vote: Unanimous
- 24-0415 A resolution was adopted approving appropriation adjustments within Sheriff's Office fund #11012200 and from 11012210 into 11012200. Vote: Unanimous
- 24-0416 A resolution was adopted approving an appropriation adjustment within Juvenile Detention fund #11012600. Vote: Unanimous
- 24-0417 A resolution was adopted approving an appropriation adjustment within Common Pleas Court Community Corrections fund 2227. Vote: Unanimous
- 24-0418 A resolution was adopted approving an appropriation adjustment within Common Pleas Court Community Based Corrections fund 2289. Vote: Unanimous
- 24-0419 A resolution was adopted approving requisitions and authorizing County Administrator to sign documents relative thereto. Vote: Unanimous
- 24-0420 A resolution was adopted determining that personal property purchased for the Warren County Prosecutor's Office is obsolete and permitting private sale of obsolete property. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Molly Conley, Warren County Soil and Water Conservation Director, was present along with members from the Warren County Agricultural Society and Warren County Farm Bureau, to discuss the importance of farming and to discuss National Agricultural Week.

Upon discussion, the Board proclaimed March 17, 2024, through March 24, 2024 as “National Agriculture Week” in Warren County.

Susanne Mason, Program Manager within the Office of Grants Administration, was present for a follow-up work session to discuss and select project funding for the FY 2024 Community Development Block Grant Allocation.

The Board discussed the various projects and upon final determination, selected the following:

Family Promise of Warren County	\$ 55,000.00
Safe on Main	\$ 30,000.00
Butlerville Road Project – Final Phase	\$ 38,000.00
City of Franklin Storm Sewer Project	\$150,000.00
Harveysburg: South Street Improvements	\$150,000.00
Morrow RR Bridge Lighting	\$180,000.00
South Lebanon – King Ave. Improvement	\$ 87,000.00

Melissa Bour, Director of Emergency Services, and Sydney Renner, EMA Operations Manager, were present to discuss the impact of the total solar eclipse occurring April 8, 2024.

Ms. Renner presented the attached PowerPoint presentation outlining the path of the eclipse, eclipse events throughout the county, the Ohio travel and weather forecasts, and the actions the Warren County Emergency Management Agency has taken in preparation of the event.

Upon discussion, the Board determined Warren County staff would not be significantly impacted by the solar eclipse event and County offices will operate during normal business hours on April 8, 2024.

Upon motion the meeting was adjourned.

David G. Young, President

Tom Grossmann

Shannon Jones



I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 19, 2024, in compliance with Section 121.22 O.R.C.

Krystal Powell, Clerk
Board of County Commissioners
Warren County, Ohio

2024 CDBG Application Summary

Estimated Funding from HUD	\$	680,000.00
Less Admin Costs	\$	75,000.00
Amount to Allocate	\$	605,000.00
(To be divided between Public Service and Construction Projects)		

Public Service Projects - Please select up to two projects. Total should be between \$0 and \$85,000

Project Name	Recent Awards	Match	Current Request	Award Amount
Family Promise of Warren County Assistance to homeless	2020: \$100,000 2020: \$69,450 2021: \$270,515 2021: \$22,550 2021: \$30,000 2022: \$64,000 2023: \$75,000	\$300,000 from various sources	\$75,000	
Safe on Main Assistance to victims of domestic abuse	2020: \$42,000 2020: 50,000 2021: \$67,640 2021: \$30,000 2022: \$36,000	\$762,000 from various sources	\$60,000	
				\$ -

\$ 605,000.00
 Less Public Service Total \$ -
Total to Allocate for Construction Projects: \$ 605,000.00

Construction Projects - Select up to five project equaling approximately \$605,000 minus Public Service Amount

Project Name	Recent Awards	Match	Current Request	Award Amount
Butlerville Road Project - Final Phase Repave 2nd, 3rd, and 4th Street	2022: \$17,512 2023: \$29,350		\$ 38,000.00	
City of Franklin Storm Sewer Project Mill pavement on Bryant and Judy Dr, replace storm pipes and catch basins	2019: \$165,000 2021: \$180,000 2023: \$180,000	Street Funds: \$50,000 Stormwater Fund: \$50,000.00	\$ 199,900.00	
Franklin Twp: Morningstar Road Project Mill and resurface Morningstar Road	2019: \$49,300 2020: \$87,600 '2021: \$160,000 2022: \$140,654		\$ 166,000.00	
Harveysburg: South Street Improvements Pave 1,700 feet of South, Frost, and Grant Streets	2019: \$124,500 2022: \$90,000	Local Village Funds: \$22,000.00	\$ 195,074.00	
Morrow RR Bridge Lighting Install LED lighting at bridge over bike trail	2019: \$77,000 2020: \$158,500 '2021: \$170,000	Village : \$20,000.00	\$ 180,000.00	
South Lebanon - King Ave Improvement Repave 850 LF King Ave between Hobart Ave and Mary Ellen St	2020: \$200,000 2023: \$84,788	City: \$25,000.00	\$ 147,301.00	
				\$ -

The Total Solar Eclipse

April 8th, 2024





Significance

- The last total solar eclipse visible from Ohio was 1806. The next won't be until 2099.
- The next total solar eclipse in the United States won't be until 2044.
- Will impact a 124-mile band in Ohio.
- In 2017, the eclipse in southeast United States brought millions from around the world to view the eclipse. Visitors came from 47 states and 25 countries.



2017 vs. 2024

- Population in the Path:

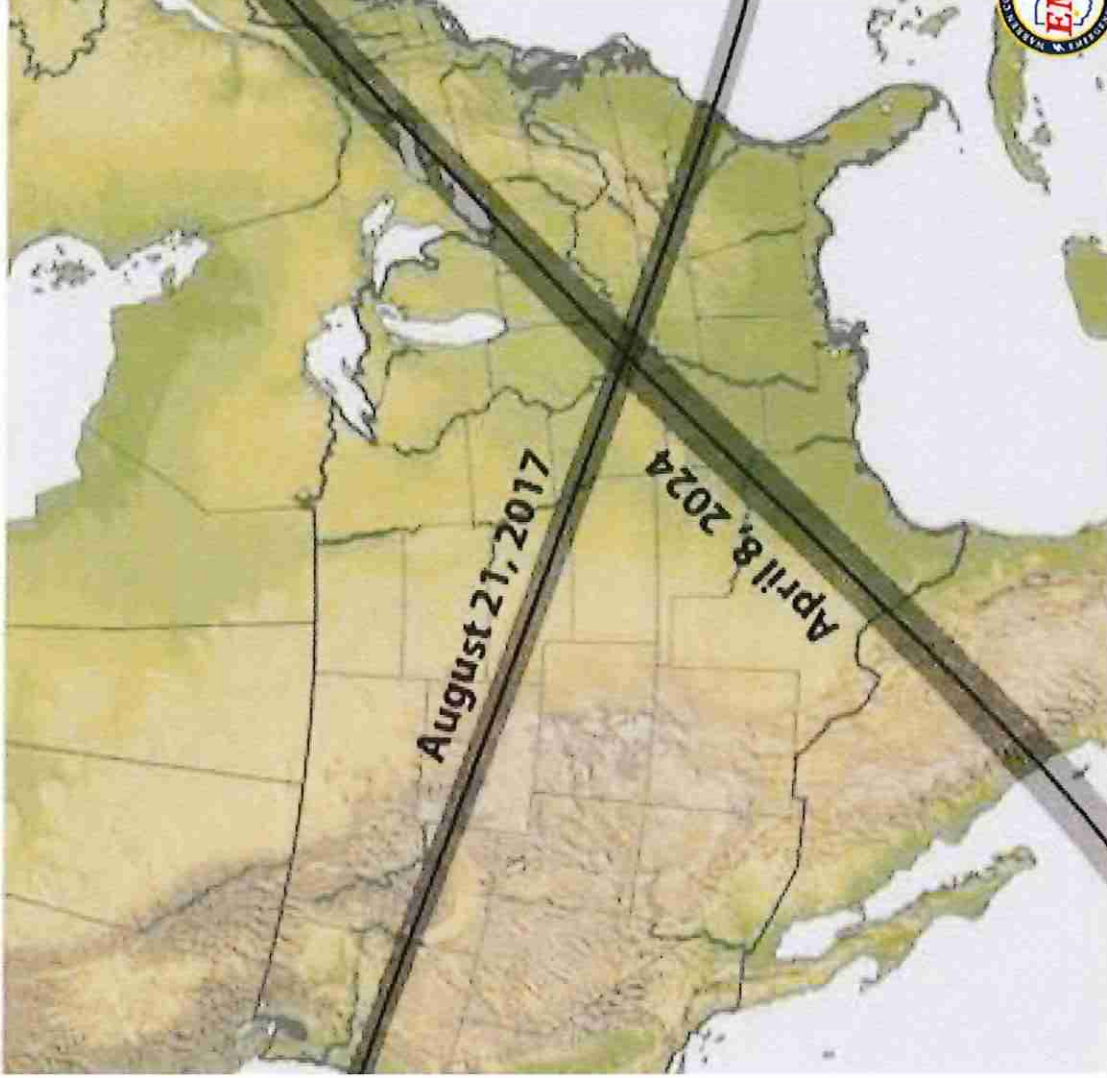
2017	2024
12 million	32 million

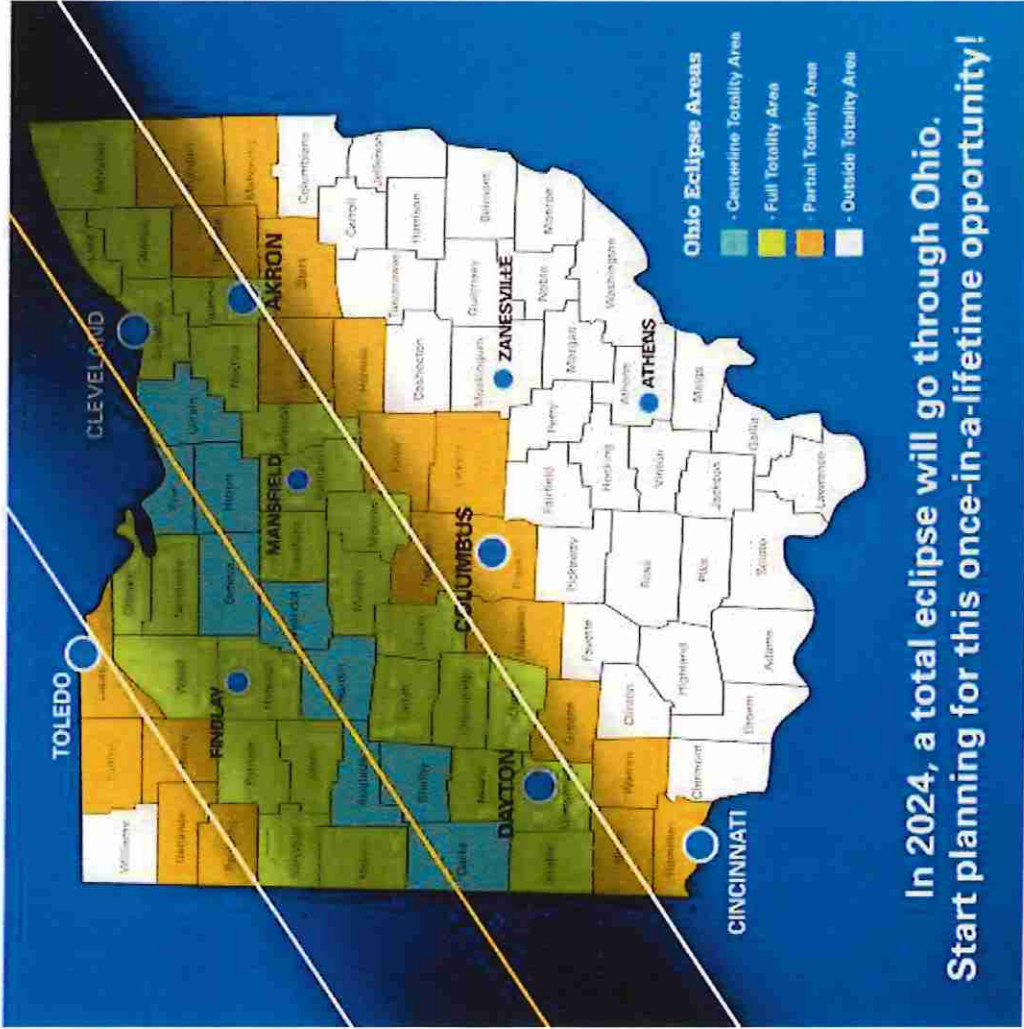
- Max Duration:

2017	2024
2m. 40s.	4m. 28s.

- Path Width:

2017	2024
71 miles	124 miles





In 2024, a total eclipse will go through Ohio. Start planning for this once-in-a-lifetime opportunity!

Eclipse.Ohio.Gov

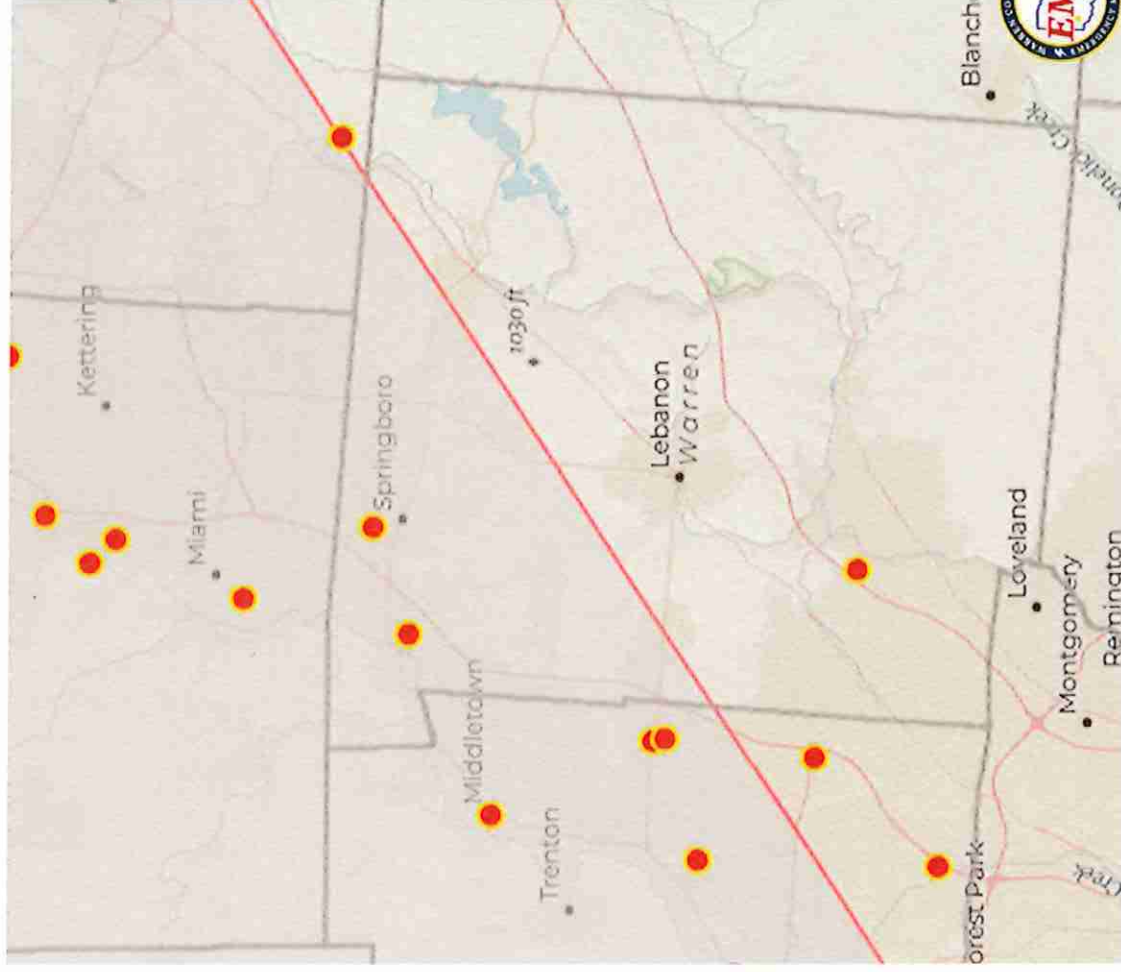
Pathway in Ohio

- Eclipse will travel across Ohio from southwest to northeast.
- Totality will enter Ohio near Greenville around 3:08 PM and will exit near Avon Lake around 3:10 PM.
- Will take about 10 minutes to travel across Ohio.
- Northern Warren County is in the path of totality.



Eclipse Events

- 3 confirmed solar eclipse events in Warren County:
 - Solar Eclipse in the Park (Franklin)
 - The Solar Express (Springboro)
 - Great Wolf Lodge Eclipse Party (Mason)
- 10 confirmed events in Butler and Greene counties near Warren.

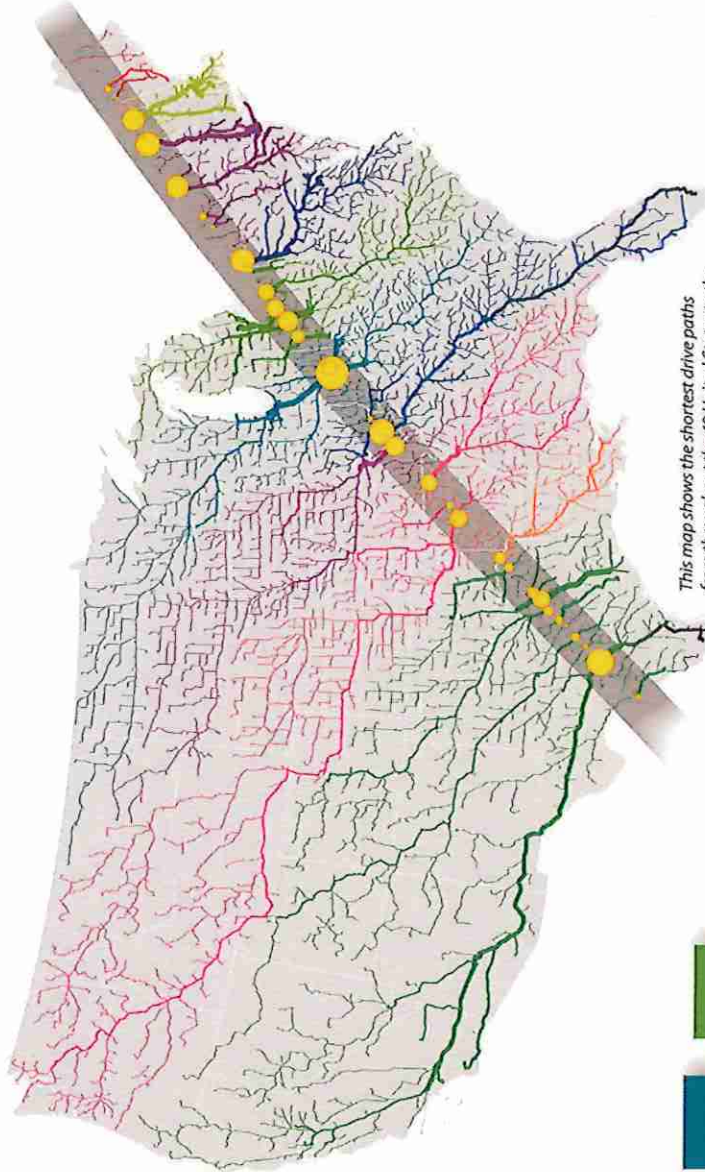


Eclipse Visitation Model Predicts One to Four Million Americans Will Travel to the Path of Totality

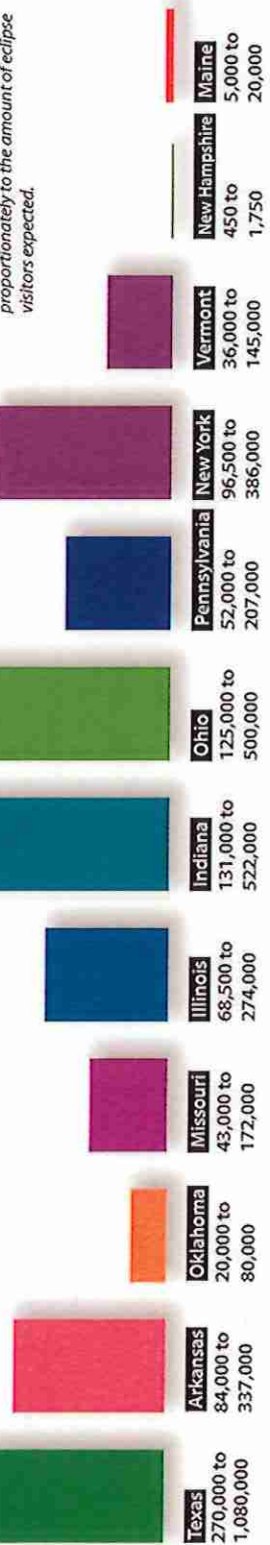
A total solar eclipse crosses North America from Mazatlan to Newfoundland on April 8, 2024.

We built an eclipse visitation model using ArcGIS software applied on US Bureau of the Census data and the national road network. Within the United States, our eclipse visitation model predicts that between **931,000** and **3,725,000** people will travel from outside to inside the path of totality on eclipse day. This is in addition to the 31 million people residing inside the path of totality.

Learn about our eclipse visitation model at greatamericaneclipse.com/visitation



This map shows the shortest drive paths from throughout the 48 United States to the path of totality. The yellow circles are sized proportionately to the amount of eclipse visitors expected.

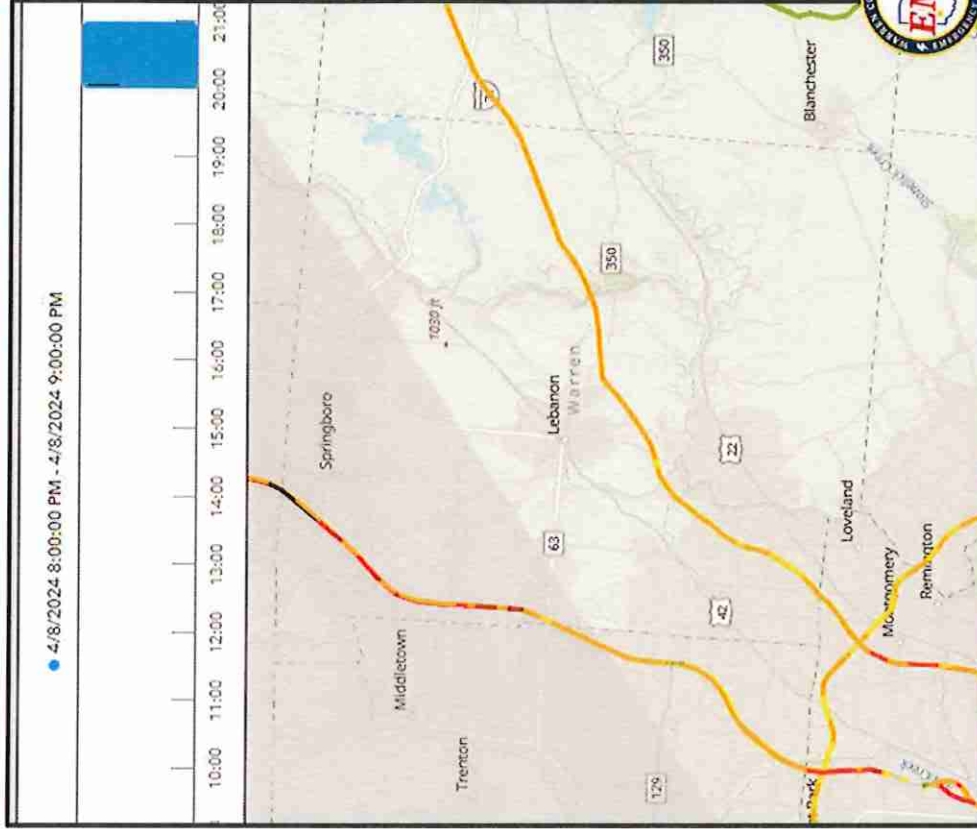
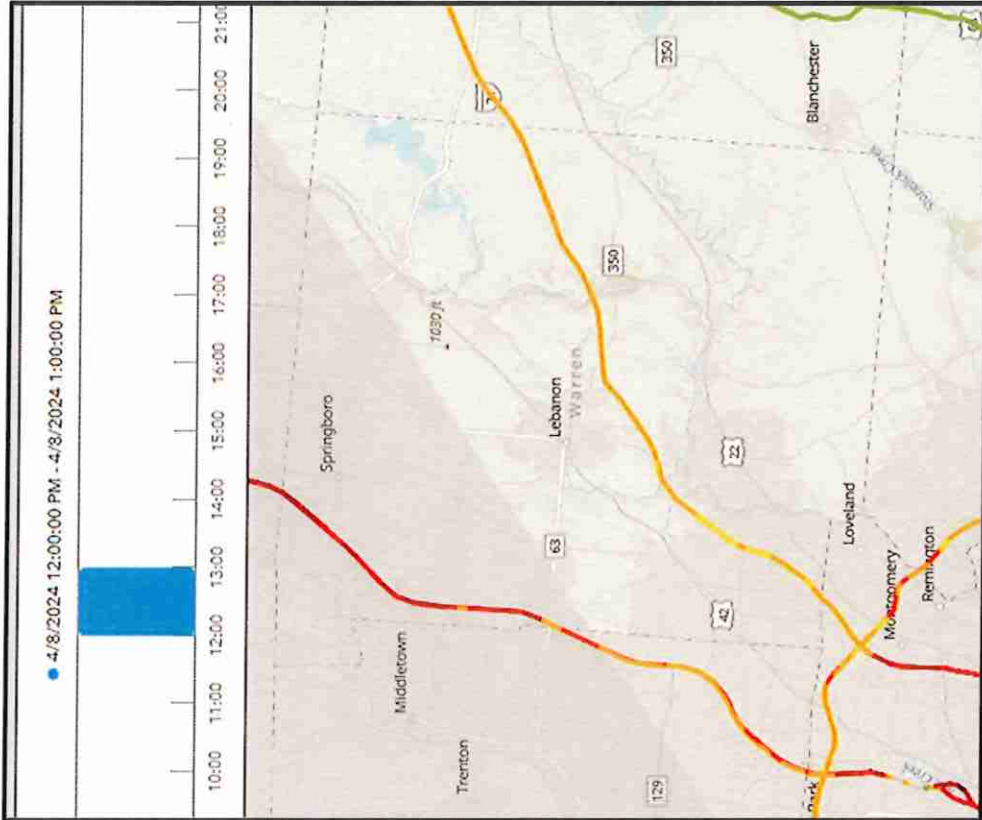


GreatAmericanEclipse



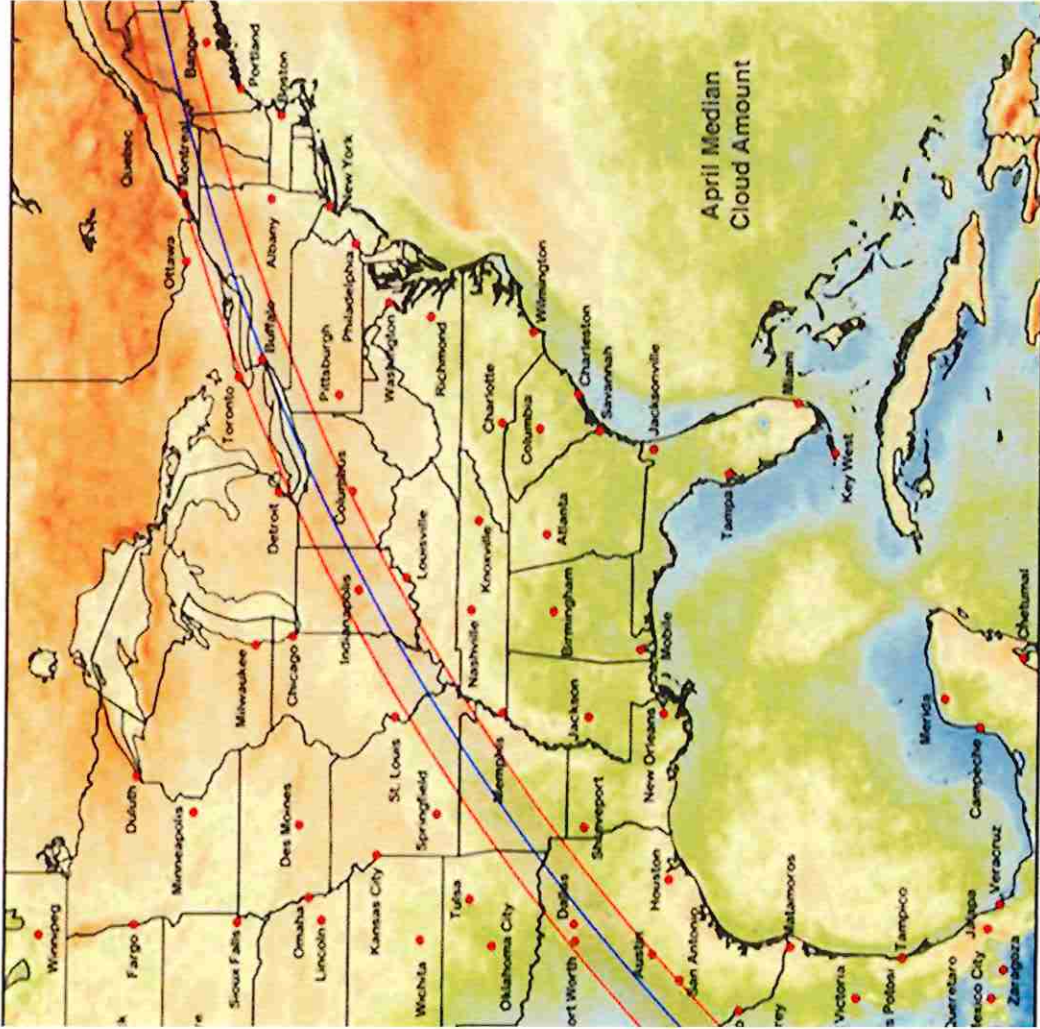


Eclipse 2024: Ohio Traffic Forecasting



Weather in April

- The weather in Ohio in April is mild with temperatures between 39°F and 53°F.
- You can expect rain for roughly half of the month of April in Ohio; expect roughly 8 to 15 days of rain.
- Snow is possible in Ohio in April.
- Severe weather cannot be ruled out.



Assured from the Aqua spacecraft at approximately 1:30 p.m. local time from 2000 to 2020. The path of totality on the left and a blue line up the center. Note the large number of major cities within the path or only a short drive away. Prospects for a clear view of totality. Data: NASA, Eclipse track. Courtesy Jay Anderson, Eclipsephil

Warren County EMA Actions

- Leading up to April 8th:
 - Routine statewide planning calls with Ohio EMA and other partners
 - The National Weather Service will start pushing out preliminary forecasts and holding weather briefings.
 - Drafting an Incident Action Plan
 - Promoting preparedness via events, newsletters, social media, etc.
- On April 8th:
 - Partial activation of the EOC for situational awareness and monitoring. Will pull in other partners as needed.
 - Scheduled briefings with statewide partners (Ohio EMA, county EMAs, etc.)





**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Martin Russell DEPARTMENT: BOCC

*POSITION: Administrator DATE: 3/19/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
NACo Prenatal to 3 Leaders Academy

LOCATION:
Phoenix, AZ

DATE(S): April 30 - May 2, 2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Nearby Hotel

ESTIMATED COST OF TRIP: \$2000

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

M Russell
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
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*NAME OF ATTENDEE: Jen Haney Conover DEPARTMENT: Records Center

*POSITION: Director DATE: 3/21/2024

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Ohio CARMA Spring Meeting

LOCATION:
Ohio History Connection, Ohio History Center, 800 E 17th Ave, Columbus, OH

DATE(S): 4/12/2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: None

ESTIMATED COST OF TRIP: Gas - \$75

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Jen Haney Conover 3/21/2024
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Empty box for listing additional attendees.



REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING, CONVENTION OR TRAINING SEMINAR/SESSION

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*NAME OF ATTENDEE: DONNA CONN DEPARTMENT: WAR. CO. COURT PROB.

*POSITION: PROBATION OFFICER DATE: 3/15/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

ALL RISE CONVENTION-ANAHEIM CONVENTION CENTER

LOCATION:

ANAHEIM, CA

DATE(S): 5/21/24-5/24/25

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: 900.00 APPX.

ESTIMATED COST OF TRIP: \$2779.00 Reg(895) Air(1946.20) (Attached)

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Melissa Moody Ct Admin 3-15-24
Signature/Title Date

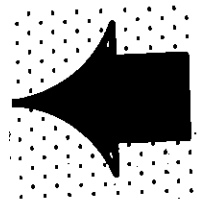
BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:



RECEIVED
MAR 12 12:45 PM '24
COUNTY OF ORANGE
CLERK OF SUPERIOR COURT



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

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*NAME OF ATTENDEE: Shawna Jones DEPARTMENT: Children Services

*POSITION: Director DATE: 3/15/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE: Annual START Summit

LOCATION: Nationwide Hotel & Conference Center, 100 Green Meadows Drive South, Lewis Center, OH 43035 US

DATE(S): 5/2/24

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: _____

ESTIMATED COST OF TRIP: \$75 (\$25 registration x 3 staff members)

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Shawna Jones 3-15-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

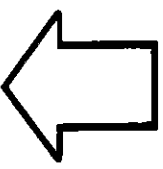
Commissioner Date

RECEIVED 3/21/24

RECEIVED 03/21/24

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Jodi Stone, Joe Staudt





**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

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*NAME OF ATTENDEE: Shawna Jones DEPARTMENT: Children Services

*POSITION: Director DATE: 3/15/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE: 2024 State of the County

LOCATION: Shaker Run Golf Club 1320 Golf Club Drive Lebanon, OH 45036

DATE(S): 4/9/24

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: _____

ESTIMATED COST OF TRIP: \$65 Registration fee

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Shawna Jones 3-15-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

REC'D 03/15/24
REC'D 03/15/24



**REQUEST FOR AUTHORIZATION TO ATTEND ASSOCIATION MEETING,
CONVENTION OR TRAINING SEMINAR/SESSION**

This form is to be completed by Department Head/Elected Official requesting authorization to attend an Association Meeting or Convention or Training Seminar/Session sponsored by an Association as required by O.R.C. Section 325.20. Additionally, authorization is required for any training seminar/session held more than 250 miles from county campus;

*NAME OF ATTENDEE: Matt Nolan DEPARTMENT: Auditor

*POSITION: Auditor DATE: March, August, October

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Auditors Association Meetings

LOCATION:
March - Greenville October - Hillsboro
August - Cincinnati

DATE(S): March 15, August 16, October 18

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: N/A

ESTIMATED COST OF TRIP: \$20 per trip attended

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Matt Nolan 3-19-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

RECEIVED OMB0000



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*NAME OF ATTENDEE: Jenny Carman DEPARTMENT: Children Services

*POSITION: Business Manager DATE: 3/18/24

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:

Spring 2024 County Operations Information Sessions

LOCATION:

Montgomery County Job and Family Services
1111 S. Edwin C. Moses Blvd., Dayton, Ohio 45422

DATE(S): April 12, 2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: 0.00

ESTIMATED COST OF TRIP: lunch - \$15.00 x 2 = \$30.00

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Barbara Jones 3-19-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

Katie Taylor, Assistant Business Manager

RECEIVED 04/13/24

RECEIVED 04/13/24



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CONVENTION OR TRAINING SEMINAR/SESSION**

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*NAME OF ATTENDEE: Matt Nolan DEPARTMENT: Auditor

*POSITION: Auditor DATE: June 4-7, 2024

REQUEST FOR AUTHORIZATION FOR THE ABOVE-NAMED EMPLOYEE/ELECTED OFFICIAL TO ATTEND THE FOLLOWING:

ASSOCIATION MEETING CONVENTION ASSOCIATION SPONSORED TRAINING SEMINAR/SESSION
TRAINING MORE THAN 250 MILES

PURPOSE:
Attend and present at Annual Auditor's Conference in Huron, OH

LOCATION:
Huron, OH

DATE(S): June 4-7, 2024

TYPE OF TRAVEL: (Check one)

AIRLINE STAFF CAR PRIVATE VEHICLE OTHER

LODGING: Hotel - 3 nights estimated at \$285 per night

ESTIMATED COST OF TRIP: \$1000

I CERTIFY THAT DIRECTION HAS BEEN GIVEN TO ALL EMPLOYEES ATTENDING THIS FUNCTION, THAT IT IS EXPECTED OF THEM TO ATTEND APPLICABLE SESSIONS.

DEPARTMENT HEAD/ELECTED OFFICIAL REQUESTING AUTHORIZATION:

Matt Nolan 3-19-24
Signature/Title Date

BOARD OF COMMISSIONERS' APPROVAL:

Commissioner Date

Commissioner Date

Commissioner Date

*If additional employees will be attending the Association Meeting, Convention or Training Seminar/Session please list names and positions here:

RECEIVED 24 JUN 2024
RECEIVED OFFICE