



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
PAT ARNOLD SOUTH
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – March 10, 2015

The Board met in regular session pursuant to adjournment of the March 3, 2015, meeting.

David G. Young – present

Pat Arnold South – absent

Tom Grossmann – present

Tina Osborne, Clerk – present

- 15-0330 A resolution was adopted to accept Resignation of Diana Potter, Protective Services Caseworker I, within the Warren County Job and Family Services Department, Children Services Division, effective March 13, 2015.
Vote: Unanimous
- 15-0331 A resolution was adopted to Promote Cassidy Gatio to the position of Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 15-0332 A resolution was adopted to approve end of 240-day Probationary Period and approve a Pay Increase for Ashley Zamora, Eligibility Referral Specialist II, within the Department of Job and Family Services, Human Services Division.
Vote: Unanimous
- 15-0333 A resolution was adopted to approve end of 180-day Probationary Period and approve a Pay Increase for Matt Stapleton, Telephone Tech II, within the Telecommunications Department. Vote: Unanimous
- 15-0334 A resolution was adopted to enter into Contract with Rumpke Waste & Recycling Services for Solid Waste Services for various Warren County Building locations.
Vote: Unanimous

- 15-0335 A resolution was adopted to declare various items within Board of Developmental Disabilities, Board of Elections, Clerk of Courts, Engineer's Office, Grants Administration, Health Department, Mary Haven, Prosecutor's Office, Recorder's Office, Soil and Water, Sheriff's Office, Solid Waste Management, OhioMeansJobs, Telecom, Treasurer's Office and Water Department as surplus and authorize the disposal of said items. Vote: Unanimous
- 15-0336 A resolution was adopted to Amend Resolution #15-0218 to authorize President of the Board to sign Permit Application from the Ohio Department of Commerce, Division of Liquor Control for a Fundraising Event at the Warren County Fairgrounds. Vote: Unanimous
- 15-0337 A resolution was adopted to approve Change Order No. 2 to the Contract with Danis Industrial Construction Company for the Construction of the North Water System - Water Booster Pump Station Improvements Project, Purchase Order No. 91803. Vote: Unanimous
- 15-0338 A resolution was adopted to acknowledge receipt of February 2015 Financial Statement. Vote: Unanimous
- 15-0339 A resolution was adopted to approve Notice of Intent to Award Bid to DDK Construction Inc. for the Columbia Road Bridge #15-7.94 Rehabilitation Project. Vote: Unanimous
- 15-0340 A resolution was adopted to approve Agreement with Kelly Youth Services, Inc. as a Child Placement and Related Service Provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 15-0341 A resolution was adopted to approve Agreement with Child Focus, Inc. as a Child Placement and Related Service Provider for the Warren County Board of County Commissioners on behalf of Warren County Children Services. Vote: Unanimous
- 15-0342 A resolution was adopted to approve and authorize the President and/or Vice-President of this Board to enter into a Memorandum of Agreement with the Ohio-Kentucky-Indiana Regional Council of Governments. Vote: Unanimous
- 15-0343 A resolution was adopted to approve Amendment #1 to the Warren County Agreement with Warren County Board of Developmental Disabilities and authorize the President and/or Vice President of this Board to sign documents relative thereto. Vote: Unanimous

- 15-0344 A resolution was adopted to enter into an Amendment to the Engineering Contract with Cardno, Inc. fka Cardno JFNew Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 15-0345 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 15-0346 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 15-0347 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41(D) (1). Vote: Unanimous
- 15-0348 A resolution was adopted to approve the following Record Plats.
Vote: Unanimous
- 15-0349 A resolution was adopted to approve Appropriation Decreases within various Funds. Vote: Unanimous
- 15-0350 A resolution was adopted to accept Amended Certificate in the Warren County Office of Grants Administration Fund #265 and approve Supplemental Appropriation Adjustment into Fund #265. Vote: Unanimous
- 15-0351 A resolution was adopted to approve an Operational Transfer from Motor Vehicle Fund #202 into State OPWC Loan Fund #360. Vote: Unanimous
- 15-0352 A resolution was adopted to approve a Supplemental Appropriation within Motor Vehicle Fund #202. Vote: Unanimous
- 15-0353 A resolution was adopted to approve Supplemental Appropriation in the Auditors Real Estate Fund #237 to allow for a Vacation Payout for Matt Nolan.
Vote: Unanimous
- 15-0354 A resolution was adopted to approve Supplemental Appropriation Adjustment within Juvenile Court Clerk Computer Fund. Vote: Unanimous
- 15-0355 A resolution was adopted to approve Supplemental Appropriation into TASC Substance Abuse Program Fund #284-2910-2911. Vote: Unanimous
- 15-0356 A resolution was adopted to approve Supplemental Appropriation into Common Pleas Court Smart Grant Fund #289. Vote: Unanimous
- 15-0357 A resolution was adopted to approve a Supplemental Appropriation into Fund #456 (Butler Warren Road Bridge Project). Vote: Unanimous

- 15-0358 A resolution was adopted to approve Supplemental Appropriation within Sheriff's Office Fund #630. Vote: Unanimous
- 15-0359 A resolution was adopted to approve Appropriation Adjustment within Adult Probation Fund #101-1223. Vote: Unanimous
- 15-0360 A resolution was adopted to approve an Appropriation Adjustment within Grants Administration Fund #265. Vote: Unanimous
- 15-0361 A resolution was adopted to approve Appropriation Adjustment within the Children Services Fund #273. Vote: Unanimous
- 15-0362 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court/Smart Grant Fund #289-(2500)-1226. Vote: Unanimous
- 15-0363 A resolution was adopted to approve Appropriation Adjustment within Motor Vehicle Fund #202. Vote: Unanimous
- 15-0364 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 15-0365 A resolution was adopted to approve and authorize the Submission of the Fiscal Year 2015 Warren County Annual Action Plan. Vote: Unanimous
- 15-0366 A resolution was adopted to designate Family and Medical Leave of Absence to Brent Morgan, Emergency Communications Operator, within the Warren County Emergency Services Department. Vote: Unanimous
- 15-0367 A resolution was adopted to designate Family and Medical Leave of Absence to Rebecca Roop, Protective Services Caseworker, within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 15-0368 A resolution was adopted to designate Family and Medical Leave of Absence to Russ Lamb, Sewer System Maintenance Package Plant Operator I, within the Water and Sewer Department. Vote: Unanimous
- 15-0369 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court/Probation Improvement and Incentive Grant Fund #289. Vote: Unanimous
- 15-0370 A resolution was adopted to Cancel Regularly Scheduled Commissioners' Meeting of Thursday, March 12, 2015. Vote: Unanimous
- 15-0371 A resolution was adopted in support of the Application of David O'Banion for the Local Agricultural Easement Purchase Program of the Ohio Department of Agriculture (LAEPP). Vote: Unanimous

- 15-0372 A resolution was adopted in support of the Application of David O'Banion for the Local Agricultural Easement Purchase Program of the Ohio Department of Agriculture (LAEPP). Vote: Unanimous
- 15-0373 A resolution was adopted in support of the Application of David O'Banion for the Local Agricultural Easement Purchase Program of the Ohio Department of Agriculture (LAEPP). Vote: Unanimous
- 15-0374 A resolution was adopted in support of the Application of Dwight Michener for the Local Agricultural Easement Purchase Program of the Ohio Department of Agriculture (LAEPP). Vote: Unanimous
- 15-0375 A resolution was adopted in support of the Application of Shane and Jennifer Dobbs for the Local Agricultural Easement Purchase Program of the Ohio Department of Agriculture (LAEPP). Vote: Unanimous
- 15-0376 A resolution was adopted to determine the necessity for the certain Road Improvement Project for Public Use without charge where Special Assessments are not to be Levied or Collected, to be known as the Fields-Ertel Road and Columbia Road/Lebanon Road Intersection - Roundabout Improvement in Deerfield Township, Warren County, Ohio. Vote: Unanimous
- 15-0377 A resolution was adopted to Establish Policy for the Waiving for Property Appraisals for the Acquisition of Right of Way and Highway, Drainage and Temporary Easements for Road and Bridge Projects valued at \$1000 or less. Vote: Unanimous
- 15-0378 A resolution was adopted to approve a Lateral Transfer of Elizabeth O'Harra to the position of Alternative Caseworker I within the Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 15-0379 A resolution was adopted to hire Maggie Rentsch, Protective Services Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 15-0380 A resolution was adopted to hire Haley Robinson, Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 15-0381 A resolution was adopted to hire Elaine Luers, as Policy Coordinator within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 15-0382 A resolution was adopted to hire Michael S. Beers as Lab Tech I, within the Water and Sewer Department. Vote: Unanimous

- 15-0383 A resolution was adopted to authorize the Posting of the “Service Worker I” position within the Facilities Management Department, in accordance with the Warren County Personnel Policy Manual, Section 2.02(a). Vote: Unanimous
- 15-0384 A resolution was adopted to Amend Section 7.16, Smoking Policy of the Personnel Policy Manual. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Lauren Cavanaugh, Human Services Director, was present for a work session to discuss the following matters:

1. Title XX County Profile –Mrs. Cavanaugh reviewed the FY 2016 and FY 2017 County Profile and explained the need for a public hearing to be held by the Human Services Advisory Committee for final approval prior. On motion, upon unanimous call of the roll, the President of the Board signed the Title XX County Profile as attached hereto and made a part hereof.
2. RFP—Mrs. Cavanaugh stated her interest in issuing a request for qualifications relative to the coordination of the guardianship program. She stated the increased caseloads and amount of staff time required per case will eventually require the need for additional personnel to administer services.
3. Innovation Grants—Mrs. Cavanaugh reviewed the two innovation grants she has applied for from the State of Ohio:
 - a. \$75,000 in PRC type funds for Warren County senior citizens in need
 - b. Funding for technology improvements
4. TANF Summer Young Program—Mrs. Cavanaugh stated that they are partnering with OhioMeansJobs Warren County to make a more robust youth jobs program for this summer.

PUBLIC HEARING
FY 2015 ANNUAL ACTION PLAN

The public hearing to consider the FY 2015 Annual Action Plan (CDBG Public Hearing #2) was convened this 10th day of March 2015, in the Commissioners' Meeting Room.

Susanne Mason, Program Manager, reviewed the projects chosen by the Board of Commissioners as follows:

\$22,000	Village of Butlerville – Fire Hydrant Project
\$ 170,618	Deerfield Township – Loveland Park Road Repair
\$105,958	Franklin Township – Deardoff Road Resurfacing
\$67,000	Village of Morrow – River Corridor Pavement Rehab Project
\$60,000	Village of Pleasant Plain – ADA Pedestrian Safety Project
\$99,515	Village of South Lebanon – Mason-Morrow-Millgrove Road Repair
\$60,000	Interfaith Hospitality Network – Assistance to Homeless
\$36,300	Abuse & Rape Crisis Shelter
\$110,290	Administration

Commissioner Young requested any comments from those in attending.

There was no one present to speak relative to the proposed grant application.

Upon further discussion, the Board closed the public hearing and approved and authorized the submission of the Fiscal Year 2015 Warren County Annual Action Plan.

Savannah Shafer, Director of Communications, was present along with Ashley Hatfield, Warren County Data Processing, to present the newly redesigned Warren County website.

Jeff Thomas, Soil and Water Conservation District, was present along with property owners to request the Board's consideration in support of an agricultural easement application being submitted by property owners relative to their farmland located within Warren County.

Mr. Thomas reviewed the acreage and location of the farms.

Commission Young stated his appreciation for the property owners desire to participate in this program and stated his support for the applications.

Upon discussion, the Board resolved (Resolution #15-0371, #15-0372, #15-0373, #15-0374 and #15-0375) to support of the applications of David O'Banion, Dwight Michener, and Shane and Jennifer Dobbs for the Local Agricultural Easement Purchase Program of the Ohio Department of Agriculture (LAEPP).

Kurt Weber, Deputy County Engineer, was present for a work session to discuss the following matters:

1. Roundabout at Fields Ertel and Columbia Road in Deerfield Township—Mr. Weber reviewed the proposed project to construct a roundabout in order to alleviate traffic congestion at this intersection. He then reviewed the need for the purchase of right of way in order to complete this project.

Commissioner Young discussed the property located closest to the proposed roundabout and the possible need to acquire the entire parcel due to location and the amount of road frontage that will be required.

Mr. Weber stated that the project would be a 50/50 project with Hamilton County and is projected to begin construction in late summer of 2016.

Upon discussion, the Board resolved (Resolution #15-0376) to determine the necessity for the certain road improvement project for public use without charge where special assessments are not to be levied or collected, to be known as the Fields-Ertel Road and Columbia Road/Lebanon Road Intersection - Roundabout Improvement in Deerfield Township, Warren County, Ohio.

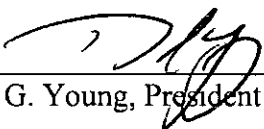
2. Establish Policy for the Waiving for Property Appraisals for the Acquisition of Right of Way and Highway, Drainage and Temporary Easements for Road and Bridge Projects—Mr. Weber present legislation for the Board to consider relative to the establishment of a policy permitted within the Ohio Revised Code which would allow the waiving of the requirement of an appraisal for the purchase of easements or right of way valued at \$10,000 or less.

The Board discussed the proposed policy and stated their desire to limit the ability to waive the appraisal on properties with an estimated value of \$1000 or less.


Upon discussion, the Board resolved (Resolution #15-0377) to Establish Policy for the Waiving for Property Appraisals for the Acquisition of Right of Way and Highway, Drainage and Temporary Easements for Road and Bridge Projects valued at \$1000 or less.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:31 a.m. to discuss hiring within Water and Sewer Department, Children Services and to discuss specific personnel within Facilities Management pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 11:00 a.m.

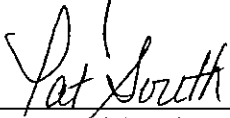
Upon motion the meeting was adjourned.



David G. Young, President




Tom Grossmann



Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on March 10, 2015, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio