



BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

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PAT ARNOLD SOUTH

DAVID G. YOUNG

BOARD OF COUNTY COMMISSIONERS

WARREN COUNTY, OHIO

MINUTES: Regular Session – July 21, 2015

The Board met in regular session pursuant to adjournment of the July 14, 2015, meeting.

David G. Young – present

Pat Arnold South – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the July 7, 2015 and July 14, 2015 meetings were read and approved.

- 15-1111 A resolution was adopted to authorize the posting of the “Lab Technician I, II and III” within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (a). Vote: Unanimous
- 15-1112 A resolution was adopted to Re-Advertise for Proposals for the Youth Program Services for OhioMeansJobs Warren County. Vote: Unanimous
- 15-1113 A resolution was adopted to acknowledge Memorandum of Understanding (MOU) between the Warren County Commissioners on behalf of the Warren County Department of Human Services and the Department of Administrative Services, Office of Information Technology. Vote: Unanimous
- 15-1114 A resolution was adopted to approve and authorize the President of the Board to enter into a Classroom Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 15-1115 A resolution was adopted to Waive Warren County’s portion of Permit Fees associated with the overhead electric line removal project of St. Patrick’s Episcopal Church in the City of Lebanon. Vote: Unanimous

- 15-1116 A resolution was adopted to approve and enter into a Cooperative Agreement by and between the Warren County Board of Commissioners and Warren County Community Services. Vote: Unanimous
- 15-1117 A resolution was adopted to approve and authorize the President of the Board to enter into Crop Rental Agreement with Tom Groh. Vote: Unanimous
- 15-1118 A resolution was adopted to approve County Motor Vehicle Tax (CVT-347) for the Village of Waynesville in the amount of \$1,025.00. Vote: Unanimous
- 15-1119 A resolution was adopted to enter into a Consulting Services Contract with Woolpert, Inc. on behalf of the Warren County Engineer's Office.
Vote: Unanimous
- 15-1120 A resolution was adopted to authorize Publication of a Request for Proposals for the operation of the Warren County Transit System relative to Calendar Year 2016. Vote: Unanimous
- 15-1121 A resolution was adopted to approve sale of vehicle to Interfaith Hospitality Network of Warren County, Inc. on behalf of the Warren County Office of Grants Administration. Vote: Unanimous
- 15-1122 A resolution was adopted to Re-Advertise for Bids for the FY2013 Franklin Township Martz-Paulin Road Stream Restoration CDBG Project.
Vote: Unanimous
- 15-1123 A resolution was adopted to approve and enter into Contract with TouchPay Holdings, LLC on behalf of the Warren County Clerk of Courts, the Warren County Probate/Juvenile Court and the Warren County Sheriff. Vote: Unanimous
- 15-1124 A resolution was adopted to approve and enter into a Contract between the Warren County Commissioners on behalf of the Warren County Department of Human Services and LifeSpan, Inc. Vote: Unanimous
- 15-1125 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D)(1). Vote: Unanimous
- 15-1126 A resolution was adopted to approve various Refunds. Vote: Unanimous
- 15-1127 A resolution was adopted to acknowledge payment of Bills. Vote: Unanimous
- 15-1128 A resolution was adopted to accept an Amended Certificate and approve a Supplemental Appropriation within Engineer's Office Fund #455 for the Phase II Resurfacing Project. Vote: Unanimous

- 15-1129 A resolution was adopted to approve Appropriation Adjustment within General Fund #101, approve an Operational Transfer from the General Fund #101 into County Construction Project Fund #467, approve Supplemental Appropriation and Appropriation Adjustments within the County Construction Project Fund #467. Vote: Unanimous
- 15-1130 A resolution was adopted to approve Appropriation Adjustments from Commissioners' General Fund #101-1110 into Clerk of Court of Common Pleas Fund #101-1260. Vote: Unanimous
- 15-1131 A resolution was adopted to approve Appropriation Adjustments from Commissioners' General Fund #101-1110 into Telecommunications Fund #101-2810. Vote: Unanimous
- 15-1132 A resolution was adopted to approve Appropriation Adjustment within Common Pleas Court Fund #101-1220. Vote: Unanimous
- 15-1133 A resolution was adopted to approve Appropriation Adjustments within Juvenile Court Fund #101-1240 and from Juvenile Probation Fund #101-2500 into #101-1240. Vote: Unanimous
- 15-1134 A resolution was adopted to approve Appropriation Adjustments within Senior Citizens Service Levy Fund #201-1111. Vote: Unanimous
- 15-1135 A resolution was adopted to approve an Appropriation Adjustment within Motor Vehicle Fund #202. Vote: Unanimous
- 15-1136 A resolution was adopted to approve Appropriation Adjustment within Emergency Services/Wireless 911 Fund #219. Vote: Unanimous
- 15-1137 A resolution was adopted to approve Appropriation Adjustment in Department of Development Fund #265. Vote: Unanimous
- 15-1138 A resolution was adopted to approve Appropriation Adjustment within the Sewer Revenue Fund #580. Vote: Unanimous
- 15-1139 A resolution was adopted to approve Appropriation Adjustments within Sheriff's Office Funds #630, #285, #101-2210 and #101-2200. Vote: Unanimous
- 15-1140 A resolution was adopted to authorize payment of Bills. Vote: Unanimous
- 15-1141 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, July 23, 2015. Vote: Unanimous

- 15-1142 A resolution was adopted to grant approval of the issuance by the Warren County Port Authority of its Developmental Revenue Refunding Bonds (Bishop Fenwick Project), Series 2015, the proceeds of which will be used to refinance facilities owned and operated by Dennis M. Schnurr, Archbishop of Cincinnati, Trustee for Bishop Fenwick High School, located within the County of Warren, Ohio.
Vote: Unanimous
- 15-1143 A resolution was adopted to hire Daniel Carle, Social Service Worker II, within the Warren County Job and Family Services Department, Human Services Division. Vote: Unanimous
- 15-1144 A resolution was adopted to hire Tiffany Ankeney as Emergency Communications Call Taker within the Warren County Emergency Services Department. Vote: Unanimous
- 15-1145 A resolution was adopted to authorize the posting of a "Case Aide" position within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (a).
Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Brad Ruwe, Dinsmore & Shohl, was present along with Matt Schnipke, Economic Development, to consider the legislative approval resolution required for the issuance of tax-exempt development revenue refunding bonds by the Warren County Port Authority relative to Bishop Fenwick High School.

Mr. Schnipke stated that the Port Authority will be re-issuing the bonds for this project that Butler County Port Authority had previously issued.

Mr. Ruwe explained the need for legislative authority and presented the draft resolution for consideration.

Upon discussion, the Board resolved (Resolution #15-1142) to grant authority for the issuance by the Warren County Port Authority of its developmental revenue refunding bonds (Bishop Fenwick Project), Series 2015, the proceeds of which will be used to refinance facilities owned and operated by Dennis M. Schnurr, Archbishop of Cincinnati, Trustee for Bishop Fenwick High School located within Warren County, Ohio.

Brian Sleeth, Warren County Board of Elections Executive Director, was present along with Deputy Director Shari Huff and Board Members Lori Viars, Bethe Goldenfield, and Kathlene Applegate for a work session to discuss their desire for the Board to create an election revenue fund.

Mr. Sleeth stated that Ohio Revised Code Section 3501.17 (H)(1) allows the Board of Commissioners to adopt a resolution to establish the requested fund. He then explained that the current voting equipment is reaching end of life and will need to be replaced sometime around 2017/2018. He stated that the election revenue fund will allow a fund to deposit charge back funds from the May special election (estimated at \$100,000) from the political subdivisions with issues on the special election ballot.

Mr. Sleeth stated that in 2005, the current equipment was purchased for \$1.8 million with HAVA funds from the State. He stated that the Board of Elections is trying to be proactive with the needed \$1.3 million for replacement which would require a set aside of approximately \$520,000 in 2016 and 2017 in order to have funds in place when the equipment replacement is necessary or when replacement is mandated by the State of Ohio.

Commissioner South commended the Board of Elections in being proactive and stated her appreciation for the desire to follow the philosophy of Warren County to have the money set aside and pay cash when the expenditure is needed.

Commissioner Young discussed the future voting process and stated his comfort level in being able to rely on a paper ballot.

Mr. Sleeth stated that Warren County has no plans to deviate from the paper ballot. The computer equipment proposing to be purchased will be tablets for the poll workers that will replace the paper voter registration sheets and the equipment that counts votes.

Tiffany Zindel, Deputy County Administrator, stated that the creation of this fund is a good way to plan ahead.

Matt Nolan, County Auditor, stated his support of the creation of the fund and that this will be a great first step in heading in the direction for a similar fund for the IT Department.

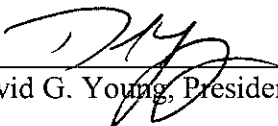
Commissioner Grossmann questioned the maintenance costs vs. the replacement cost.

Mr. Sleeth stated that the older the equipment gets, the higher the maintenance contract fee. He stated that the current fee is up to \$72,000 per year. He also stated that the equipment is constantly breaking down with fewer spare machines due to the current equipment being no longer available for purchase.

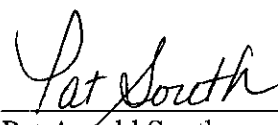
Upon further discussion, the Board stated their approval for the establishment of the Board of Elections Revenue fund and will further discuss during the 2016 budget process.

On motion, upon unanimous call of the roll, the Board entered into executive session at 10:12 a.m. to discuss personnel matters relative to new hires for Emergency Services, Human Services and Children Services pursuant to Ohio Revised Code Section 121.22 (G)(1) and exited at 10:26 a.m.

Upon motion the meeting was adjourned.




David G. Young, President

Tom Grossmann


Pat Arnold South

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 21, 2015, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio