



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
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**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – February 7, 2017

The Board met in regular session pursuant to adjournment of the January 31, 2017, meeting.

Tom Grossmann – absent

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the January 31, 2017, meeting were read and approved.

- 17-0160 A resolution was adopted to authorize County Administrator to sign Settlement Agreement on behalf of the Warren County Board of Commissioners and Warren Count Dispatch Association and Erin Caito, Emergency Communications Operator. Vote: Unanimous
- 17-0161 A resolution was adopted to approve reclassification of Ashley Zamora from the position of Eligibility Referral Specialist II to Eligibility Referral Specialist III within the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 17-0162 A resolution was adopted to approve reclassification of Svitlana Lytvnyuk from the position of Eligibility Referral Specialist II to Eligibility Referral Specialist III within the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 17-0163 A resolution was adopted to approve pay supplement for Matt Schnipke, Economic Development Specialist and Angela Steffen, Administrative Assistant within the Warren County Economic Development Department. Vote: Unanimous

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- 17-0164 A resolution was adopted to rescind Resolution #17-1223 adopted January 24, 2017 relative to support for the adoption of the Roth IRA Option as an expanded portfolio choice within the CCAO Deferred Compensation Program, as was authorized into law by the passage of Senate Bill 220, which became Ohio Law on March 19, 2017. Vote: Unanimous
- 17-0165 A resolution was adopted to support the adoption of the Roth 457 option as an expanded portfolio choice within the CCAO Deferred Compensation Program, as was authorized into law by the passage of Senate Bill 220, which became Ohio Law on March 19, 2017. Vote: Unanimous
- 17-0166 A resolution was adopted to amend Warren County Procurement Policy relative to request for qualifications (RFQ) for Profession Design Services or Design Build. Vote: Unanimous
- 17-0167 A resolution was adopted to enter into a professional service contract with Woolpert, Inc. on behalf of the Warren County Engineer's Office. Vote: Unanimous
- 17-0168 A resolution was adopted to accept the Health Reimbursement Arrangement Adoption Agreement with Chard Snyder. Vote: Unanimous
- 17-0169 A resolution was adopted to declare various items within Auditor's Office, Board of Developmental Disabilities, Facilities Management, Health Department, Planning, Park District, Human Services, Water & Sewer Department, Sheriff's Office, Treasurer's Office, and OhioMeansJobs, as surplus and authorize the disposal of said items. Vote: Unanimous
- 17-0170 A resolution was adopted to enter into a temporary Entrance and Work Agreement with James & April Norvell for the Cozaddale Murdoch Road Bridge Replacement Project. Vote: Unanimous
- 17-0171 A resolution was adopted to approve first addendum with HomeWAV, LLC to provide video visitation services, on behalf of the Warren County Sheriff's Office. Vote: Unanimous
- 17-0172 A resolution was adopted to approve and enter into a Software Maintenance Agreement with Unitronix Data Systems, Inc. for the Abacus Maintenance on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 17-0173 A resolution was adopted to declare an emergency and waive competitive bidding process for emergency repair of the domestic hot water boiler at 822 Memorial Drive (Warren County Jail). Vote: Unanimous

- 17-0174 A resolution was adopted to enter into contract with Ford Development Corp. for the Middleboro Road Bridge #45-4.64 Rehabilitation Project. Vote: Unanimous
- 17-0175 A resolution was adopted to advertise for bids for the State Route 73 Watermain Extension Project. Vote: Unanimous
- 17-0176 A resolution was adopted to enter into agreement with the Lusk Group on behalf of Warren County Telecommunications. Vote: Unanimous
- 17-0177 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 17-0178 A resolution was adopted to approve various refunds. Vote: Unanimous
- 17-0179 A resolution was adopted to acknowledge receipt of January 2017 Financial Statement. Vote: Unanimous
- 17-0180 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 17-0181 A resolution was adopted to approve a street and appurtenances bond release for Rhein Natorp Development Co., LLC for completion of improvements in Long Cove, Snider Road Improvements, in Deerfield Township. Vote: Unanimous
- 17-0182 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with M/I Homes of Cincinnati, LLC for installation of certain improvements in Hudson Hills, Section 1 situated in Deerfield Township. Vote: Unanimous
- 17-0183 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with M/I Homes of Cincinnati, LLC for installation of certain improvements in Hudson Hills, Section 1 situated in Deerfield Township. Vote: Unanimous
- 17-0184 A resolution was adopted to enter into Erosion Control Bond Agreement for M/I Homes of Cincinnati, LLC for completion of improvements in Hudson Hills Section 2 situated in Deerfield Township. Vote: Unanimous
- 17-0185 A resolution was adopted to enter into Erosion Control Bond Agreement for M/I Homes of Cincinnati, LLC for completion of improvements in Hudson Hills Section 3 situated in Deerfield Township. Vote: Unanimous
- 17-0186 A resolution was adopted to enter into a Subdivision Public Improvement Performance and Maintenance Security Agreement with the Drees Company for installation of certain improvements in Legacy at Elliott Farm Subdivision, Section 1, Block B situated in Deerfield Township. Vote: Unanimous

- 17-0187 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with the Drees Company for installation of certain improvements in Legacy at Elliot Farms, Section 1, Block 'B' situated in Deerfield Township. Vote: Unanimous
- 17-0188 A resolution was adopted to approve the following record plats. Vote: Unanimous
- 17-0189 A resolution was adopted to approve appropriation decreases within various funds. Vote: Unanimous
- 17-0190 A resolution was adopted to approve an operational transfer from Juvenile Probation Fund #101-2500 into Juvenile Grant Fund #243 and a supplemental appropriation into #243. Vote: Unanimous
- 17-0191 A resolution was adopted to approve supplemental appropriation adjustment within Probate/Juvenile Special Projects Fund #233. Vote: Unanimous
- 17-0192 A resolution was adopted to approve supplemental appropriations within Sheriff's Office Fund #285. Vote: Unanimous
- 17-0193 A resolution was adopted to approve a supplemental appropriation into Fund #580 (Storm Water Tier I). Vote: Unanimous
- 17-0194 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #101-1110 into Juvenile Detention Fund #101-2600. Vote: Unanimous
- 17-0195 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #492. Vote: Unanimous
- 17-0196 A resolution was adopted to approve appropriation adjustments within Water & Sewer Revenue Funds 510/580. Vote: Unanimous
- 17-0197 A resolution was adopted to approve appropriation adjustment within Sewer Revenue Fund No. 580. Vote: Unanimous
- 17-0198 A resolution was adopted to authorize payment of bills. Vote: Unanimous
- 17-0199 A resolution was adopted to cancel regularly scheduled Commissioners' Meeting of Thursday, February 9, 2017. Vote: Unanimous
- 17-0200 A resolution was adopted to continue public hearing to consider a Variance and Appeal of Conditions required for an access permit filed by Drury Southwest, Inc. for the property located at 9956 Escort Drive in Deerfield Township, Warren County, Ohio. Vote: Unanimous

- 17-0201 A resolution was adopted to waive building and electrical permit fees associated with new parking facility, storage building and gateway monument at the Lebanon Public Library. Vote: Unanimous
- 17-0202 A resolution was adopted to increase sewer capacity in upper Simpson Creek Sewer Improvement Area for Parkway Drive Properties. Vote: Unanimous
- 17-0203 A resolution was adopted to approve supplemental appropriation into General Fund #101-1112 into #101-1111 and approve an operational transfer from General Fund #101-1111 into Armco Park Fund #944. Vote: Unanimous
- 17-0205 A resolution was adopted to approve appropriation adjustment within Probation-Improvement Incentive Program Grant Fund #289-1225. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

ADMINISTRATIVE HEARING

VARIANCE AND APPEAL OF CONDITIONS REQUIRED FOR AN ACCESS PERMIT FILED BY DRURY SOUTHWEST, INC. FOR THE PROPERTY LOCATED AT 9956 ESCORT DRIVE IN DEERFIELD TOWNSHIP, WARREN COUNTY, OHIO

The administrative hearing to consider a Request for Variance and Appeal of Conditions Required for an Access Permit filed by Krisandra Lippert, Development Project Manager for Drury Southwest, Inc., owner of record, for access to 9956 Escort Drive, (Parcel #1632499014) in Deerfield Township, was convened this 31st day of January 2017, in the Commissioners' Meeting Room.

Commissioner Young acknowledged receipt of a request from the applicant to continue this administrative hearing until February 21, 2017.

Upon further discussion, the Board resolved (Resolution #17-0200) to continue this hearing to February 21, 2017, at 9:30 a.m. in the County Commissioners' Meeting Room.

On motion, bids were closed at 9:15 a.m. this 7th day of February 2017 and the following bids were received, opened, and read aloud for the Butterworth Road Bridge Project for the Warren County Engineer:

	<u>BASE BID</u>			<u>Combined – Base + alternate</u>
DDK Construction Cincinnati, Ohio	\$132,515.00	Alternate 1	none	
		Alternate 2	none	
		Alternate 3	\$136,300.00	\$268,815.00
 Fred A Neumann Co, Cincinnati, Ohio	 \$167,436.04	Alternate 1	\$109,620.00	\$277,056.04
		Alternate 2	None	
		Alternate 3	None	
 John R. Jurgenson Co. Cincinnati, Ohio	 \$137,110.08	Alternate 1	\$120,930.00	\$258,040.08
		Alternate 2	\$138,388.00	\$275,498.08
		Alternate 3	\$137,813.80	\$274,923.88
 WG Stang LLC Hamilton, Ohio	 \$139,322.00	Alternate 1	\$116,000.00	\$255,322.00
		Alternate 2	\$118,900.00	\$258,222.00
		Alternate 3	\$174,000.00	\$313,322.00

Neil Tunison, Warren County Engineer will review bids for a recommendation at a later date.

Kurt Weber, Chief Deputy Engineer, was present and gave a brief update on various projects currently underway by the County Engineer or the Transportation Improvement District.

Susan Walther, Warren County Children Services Director, was present along with Ashley Scott, Children Services Supervisor, and Amy Fornshell, Director of the Child Advocacy Center, for a

work session to discuss the increase in opiate involved cases and how the two agencies can work together to ensure that the children are getting the help they need.

There was discussion relative to the increase in caseloads and the process in which the Child Advocacy Center becomes involved.

Commissioner Jones requested the statistics related to the number of cases over time, the number of removals and the number of cases which involve drug use.

There was discussion relative to the need for more coordination of services where it relates to opiate use and the severity of the need of the children due to the increase in opiate use.

Upon discussion, it was determined that a report would be created in order to provide an objective view of the situation and determine any improvements that can be made.

Chris Brausch, Sanitary Engineer, was present along with Chris Wojnicz, Assistant Sanitary Engineer, for a work session to discuss the following:

1. The District at Deerfield Sanitary Sewer Flow Allocation—Mr. Wojnicz presented the request of the developer for a letter stating that sanitary sewer services are available to their subdivision along Parkway Drive/Mason-Montgomery Road in Deerfield. He stated that the original boundary and sanitary sewer flows were established in 1993 and each parcel was allocated a per parcel range of flow from 400 gallons per acre per day to 5000 gallons per acre per day. He stated that this parcel was allocated a capacity of 87,000 gpd and the proposed 28 acre development requires 119,000 gpd. He then stated that with the extension of Innovation Drive, there is excess capacity within the boundary area that will not be utilized and can be reallocated to accommodate this development.

It was determined that the area proposed is a proper location for higher density developments and the offset of flow will create no net increase.

Upon discussion, the Board resolved (Resolution #17-202) to increase sewer capacity in upper Simpson Creek Sewer Improvement Area for Parkway Drive Properties.

2. 20 Mile Elevated Water Tower—Mr. Brausch stated that last week the Board determined that no logo would be painted on the tower along Route 22-3 in Deerfield Township. He then informed the Board that the Deerfield Township Trustees have requested permission to have their logo painted on the tower at their expense.

There was discussion relative to allowing townships to advertise on the towers and the ability to “brand” themselves.

There was also discussion relative to the question: if Warren County chooses not to “brand” on a particular water tower, do they want to allow the community to do it.

The Board questioned the maintenance and upkeep cost associated with the logo.

Bruce McGary, Assistant Prosecutor, stated the need for a lease with Deerfield Township in order to set their obligations and responsibilities.

Commissioner Jones questioned the opening of the flood gates and the need for a policy for future requests.

Mr. Brausch stated that the Harveysburg and 20 Mile water tanks are the last two to be painted for another five years.

Upon further discussion, the Board determined to permit the logo with approving documentation of stipulations from Mr. McGary.

3. Village of South Lebanon Sewer Agreement Request (Books Property)—Bruce McGary, Assistant Prosecutor, stated he has spoken with the Village relative to the possibility to detach Warren County’s water tower from the village in exchange for sanitary sewer service to the Books property. He stated that the South Lebanon Village Council voted unanimously to reject the request.

Upon discussion, the Board determined to not provide sanitary sewer service to the property and stated that the Village of South Lebanon should construct their own lines to provide the service to their residents.


Tiffany Zindel, County Administrator, provided a brief update on the privatization of the Board of Development Disabilities.

Mrs. Zindel stated that the Board of Developmental Disabilities is requesting the transfer of all property, including vehicles, into their name. She informed the Board that approval of this request would release the Board of any liability associated with those assets.

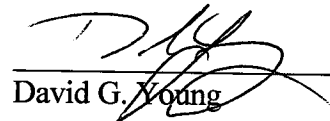
Commissioner Young stated his concern with losing an additional level of oversight.

Upon discussion, it was determined that this topic should be revisited at a later date prior to the January 1, 2018 implementation date.

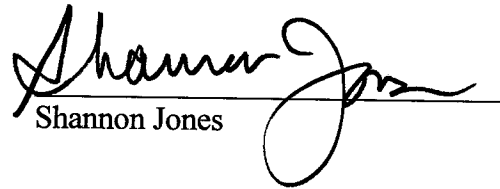
Upon motion the meeting was adjourned.



Tom Grossmann, President




David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 7, 2017, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio