



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

406 Justice Drive, Lebanon, Ohio 45036

www.co.warren.oh.us

commissioners@co.warren.oh.us

Telephone (513) 695-1250

Facsimile (513) 695-2054

***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – December 18, 2018

The Board met in regular session pursuant to adjournment of the December 11, 2018, meeting.

Tom Grossmann – present

Shannon Jones – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the December 11, 2018 meeting were read and approved.

- 18-1948 A resolution was adopted to accept resignation of Tiffany Kronenberger, Customer Representative, within the Warren County Water and Sewer Department, effective January 2, 2019. Vote: Unanimous
- 18-1949 A resolution was adopted to authorize the posting of the “Customer Representative” position within the Water and Sewer Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Unanimous
- 18-1950 A resolution was adopted to accept resignation of Bethany Bird, Investigative Caseworker II, within the Warren County Department of Job and Family Services, Children Services Division, effective December 14, 2018.
Vote: Unanimous
- 18-1951 A resolution was adopted to authorize the posting of the “Investigative Caseworker I or II” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 18-1952 A resolution was adopted to designate Family and Medical Leave of Absence to April Kennard, within the Emergency Services Department. Vote: Unanimous

MINUTES
DECEMBER 18, 2018
PAGE 2

- 18-1953 A resolution was adopted to accept resignation of Mariel Pesavento, Administrative Support, within the Office of Management and Budget, effective January 11, 2019. Vote: Unanimous
- 18-1954 A resolution was adopted to authorize the posting of the “Administrative Support or Administrative Assistant” position, within the Warren County Office of Management and Budget in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 18-1955 A resolution was adopted to accept resignation of Andrea Williams, Eligibility Referral Specialist II, within the Warren County Job and Family Services Department, Human Services Division, effective December 28, 2018. Vote: Unanimous
- 18-1956 A resolution was adopted to hire Sara Inzerrello as a Unit Support Worker II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 18-1957 A resolution was adopted to hire Jade Hollon as a Unit Support Worker II, within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 18-1958 A resolution was adopted to approve and authorize the County Administrator to sign a Memorandum of Understanding on behalf of the Warren County Board of Commissioners and the Warren County Dispatch Association. Vote: Unanimous
- 18-1959 A resolution was adopted to set public hearing to consider the adoption of Warren County Erosion and Sediment Control Regulations. Vote: Unanimous
- 18-1960 A resolution was adopted to authorize CMR’s award of Geotechnical Services and execution of Addendum 2 to the Construction Manager at Risk Services Contract with Granger Construction Company for the New Jail and Sheriff’s Administration Office Project (“Project”). Vote: Unanimous
- 18-1961 A resolution was adopted to approve and enter into adoption assistance agreements with [REDACTED] on behalf of Ohio Department of Job and Family Services Children Services Division. Vote: Unanimous
- 18-1962 A resolution was adopted to accept the 2019 Excess Workers Compensation Insurance Proposal through Arch Insurance for Stop Loss coverage relative to the Warren County Self-Insured Workers’ Compensation Program effective January 1, 2019. Vote: Unanimous
- 18-1963 A resolution was adopted to declare various items within Facilities Management, Sheriff’s Office, Treasurer’s Office, and Water & Sewer – Water, as surplus and authorize the disposal of said items. Vote: Unanimous

- 18-1964 A resolution was adopted to enter into contract with Apple Plumbing, Inc. funded through the program Income- Home Repair Program. Vote: Unanimous
- 18-1965 A resolution was adopted to approve and authorize the President of the Board to enter into an On-the-Job-Training Agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 18-1966 A resolution was adopted to authorize Warren County Board of Commissioners to acknowledge the Enterprise Update statement with Microsoft on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1967 A resolution was adopted to enter into agreement with New Horizons Computer Learning Center on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1968 A resolution was adopted to authorize President of Board to sign the Task Completion Reports 77, 87, 109 and 110 with TriTech Software Systems on behalf of Warren County Telecommunications. Vote: Unanimous
- 18-1969 A resolution was adopted to approve and enter into a software maintenance agreement with Unitronix Data Systems, Inc. for the Abacus maintenance on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 18-1970 A resolution was adopted to approve emergency repair to the sanitary sewer main located along Poppy Dr. in Deerfield Township. Vote: Unanimous
- 18-1971 A resolution was adopted to declare an emergency and waive competitive bidding for the repair of the metal detector at County Court. Vote: Unanimous
- 18-1972 A resolution was adopted to acknowledge approval of financial transaction. Vote: Unanimous
- 18-1973 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 18-1974 A resolution was adopted to affirm "Then and Now" requests pursuant to Ohio Revised Code 5705.41 (D) (1). Vote: Unanimous
- 18-1975 A resolution was adopted to approve various refunds. Vote: Unanimous
- 18-1976 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with M/I Homes of Cincinnati, LLC for installation of certain improvements in Hudson Hills, Section 3, Block "C", situated in Deerfield Township. Vote: Unanimous
- 18-1977 A resolution was adopted to enter into street and appurtenances (including sidewalks) security agreement with M/I Homes of Cincinnati, LLC for installation of certain improvements in Hudson Hills, Section 3, Block "C" situated in Deerfield Township. Vote: Unanimous

- 18-1978 A resolution was adopted to enter into erosion control bond agreement for M/I Homes of Cincinnati, LLC for completion of improvements in Kerrisdale situated in Deerfield Township. Vote: Unanimous
- 18-1979 A resolution was adopted to approve a subdivision public improvement performance and maintenance security agreement release with Fischer Development Company for Miami Bluffs, Section Fifteen situated in Hamilton Township. Vote: Unanimous
- 18-1980 A resolution was adopted to enter into a subdivision public improvement performance and maintenance security agreement with Grand Communities, LLC for installation of certain improvements in Providence, Section Eight, Block A situated in Hamilton Township. Vote: Unanimous
- 18-1981 A resolution was adopted to enter into Street and Appurtenances (including sidewalks) Security Agreement with Grand Communities, LLC for installation of certain improvements in Providence, Section 8, Block "A" situated in Hamilton Township. Vote: Unanimous
- 18-1982 A resolution was adopted to approve a subdivision public improvement performance and maintenance security agreement release with Grand Communities, LTD, for Shaker Run, Section Five, Phase A situated in Turtlecreek Township. Vote: Unanimous
- 18-1983 A resolution was adopted to approve various record plats. Vote: Unanimous
- 18-1984 A resolution was adopted to accept Amended Certificate for Funds 206, 207, 219, 223, 224, 243, 247, 256, 261, 262, 264, 279, 280, 282, 288, 289, 292, 294, 296, 298 and 299. Vote: Unanimous
- 18-1985 A resolution was adopted to accept Amended Certificate for Funds 203, 245, 265, 327, 479, 484, 484, 499, 575, 583, 619, 631, 632, and 636. Vote: Unanimous
- 18-1986 A resolution was adopted to accept Amended Certificate for Funds 238, 258, and 498. Vote: Unanimous
- 18-1987 A resolution was adopted to approve appropriation decreases in Ohio Means Jobs Fund #258. Vote: Unanimous
- 18-1988 A resolution was adopted to approve an appropriation decrease for P&G TIF Road Construction Fund #484. Vote: Unanimous
- 18-1989 A resolution was adopted to approve appropriation decreases within Water Project Fund 583 and Sewer Project Fund 575. Vote: Unanimous

MINUTES
DECEMBER 18, 2018
PAGE 5

- 18-1990 A resolution was adopted to approve appropriation decreases and accept Amended Certificate decrease within the Area 12 Workforce Development Board Fund #238. Vote: Unanimous
- 18-1991 A resolution was adopted to approve an appropriation decrease in Prosecutor's Crime Victim Grant Fund #245. Vote: Unanimous
- 18-1992 A resolution was adopted to approve an Amended Certificate decrease and an appropriation decrease in Fund 453, an operational transfer from Fund 202 into the Old 122 & Township Line Rd Roundabout Project Fund 453 and approve repayment of a cash advance from the Old 122 & Township Line Rd Roundabout Project Fund 453 into the Motor Vehicle Fund 202. Vote: Unanimous
- 18-1993 A resolution was adopted to approve supplemental appropriation into #101 and operating transfers into, Facilities Management Construction Fund #467 & #494, Probate Juvenile Court Expansion Fund #499, Jail Expansion Fund #497, Children Services Fund #273. Vote: Unanimous
- 18-1994 A resolution was adopted to approve supplemental appropriation into Health Insurance Fund #632. Vote: Unanimous
- 18-1995 A resolution was adopted to approve repayment of cash advance from Community Development Block Grant Fund #265 into General Fund #101. Vote: Unanimous
- 18-1996 A resolution was adopted to approve appropriation adjustment within Economic Development Fund #101-1116. Vote: Unanimous
- 18-1997 A resolution was adopted to approve appropriation adjustment within the Clerk of Court of Common Pleas General Fund #101-1260. Vote: Unanimous
- 18-1998 A resolution was adopted to approve appropriation adjustment from Board of Elections Fund #101-1301 into #101-1300. Vote: Unanimous
- 18-1999 A resolution was adopted to approve appropriation adjustment within Telecommunications Department Fund #101-2810. Vote: Unanimous
- 18-2000 A resolution was adopted to approve appropriation adjustment within Children Services Fund #273. Vote: Unanimous
- 18-2001 A resolution was adopted to approve appropriation adjustment within the Office of Grants Administration Fund #298. Vote: Unanimous
- 18-2002 A resolution was adopted to approve appropriation adjustment within Facilities Management Fund #494. Vote: Unanimous
- 18-2003 A resolution was adopted to approve appropriation adjustment within Engineer's Office Fund #202. Vote: Unanimous

- 18-2004 A resolution was adopted to declare portion of the Right-of-Way for Glosser Richardson Road (TR #76) in Union Township, Warren County, Ohio to be vacated. Vote: Mr. Grossmann – abstain, Mr. Young – yea, and Mrs. Jones – yea.
- 18-2005 A resolution was adopted to authorize transfer of title of a Warren County Police Cruiser to Progressive Insurance Company. Vote: Unanimous
- 18-2006 A resolution was adopted to approve 2019 Annual Appropriations. Vote: Unanimous
- 18-2007 A resolution was adopted to approve salary increases relative to Commissioners' Employees. Vote: Unanimous
- 18-2008 A resolution was adopted to approve salary adjustments for Department Heads under the Warren County Board of Commissioners. Vote: Unanimous
- 18-2009 A resolution was adopted to approve salary increases relative to Emergency Communications Operators and Call Takers within the Emergency Services Department. Vote: Unanimous
- 18-2010 A resolution was adopted to amend pay schedule relative to the Warren County Commissioners Compensation Plan. Vote: Unanimous
- 18-2011 A resolution was adopted to amend pay schedule relative to the Warren County Job and Family Services, Human Services Division. Vote: Unanimous
- 18-2012 A resolution was adopted to amend pay schedule relative to the Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 18-2013 A resolution was adopted to amend classification specifications of Deputy Dog Warden within Warren County Dog and Kennel. Vote: Unanimous
- 18-2014 A resolution was adopted to adopt classification specifications and point factor assignments of Deputy Dog Warden II within the Warren County Dog and Kennel. Vote: Unanimous
- 18-2015 A resolution was adopted to adopt classification specifications and point factor assignments of Deputy Dog Warden III within the Warren County Dog and Kennel. Vote: Unanimous
- 18-2016 A resolution was adopted to approve pay increases for various employees within Warren County Dog and Kennel. Vote: Unanimous
- 18-2017 A resolution was adopted to amend classification specification of Custodial Worker I within Warren County Facilities Management. Vote: Unanimous

- 18-2018 A resolution was adopted to amend classification specification of Custodial Worker II within Warren County Facilities Management. Vote: Unanimous
- 18-2019 A resolution was adopted to amend classification specification of Custodial Foreman within Warren County Facilities Management. Vote: Unanimous
- 18-2020 A resolution was adopted to approve reclassification of Justin Kildow from the position of HVAC Tech I to position of HVAC Tech II. Vote: Unanimous
- 18-2021 A resolution was adopted to approve reclassification of David Gross from the position of Electrician I to the position of Electrician II. Vote: Unanimous
- 18-2022 A resolution was adopted to approve reclassification of Blake Pottorf from the position of Service Worker I to the position of Service Worker II.
Vote: Unanimous
- 18-2023 A resolution was adopted to approve reclassification of Robert Redmon from the position of Custodial Worker I to the position of Custodial Worker II.
Vote: Unanimous
- 18-2024 A resolution was adopted to approve reclassification of Rick Marshall from the position of Custodial Worker I to the position of Custodial Worker II.
Vote: Unanimous
- 18-2025 A resolution was adopted to approve pay increases for various employees within Warren County Facilities Management. Vote: Unanimous
- 18-2026 A resolution was adopted to approve shift differential for the second shift staff within Warren County Facilities Management. Vote: Unanimous
- 18-2027 A resolution was adopted to approve various reclassifications within Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 18-2028 A resolution was adopted to approve reclassification of Svitlana Lytvynyk from the position of Eligibility Referral Specialist III to Eligibility Referral Supervisor within the Warren County Job and Family Services, Human Services Division.
Vote: Unanimous
- 18-2029 A resolution was adopted to adopt classification specifications and point factor assignments of Database Administrator within the Warren County Telecommunications Department. Vote: Unanimous
- 18-2030 A resolution was adopted to approve lateral transfer of Jeremiah Marcum from Data Tech II to Database Administrator within Warren County Telecommunications. Vote: Unanimous

- 18-2031 A resolution was adopted to approve reclassification of Dustin Flint from the position of Data Systems Administrator to the position of Infrastructure Systems Manager within the Telecommunications Department. Vote: Unanimous
- 18-2032 A resolution was adopted to approve reclassification of Joseph Newton from the position of Applications Analyst I to Applications Analyst II within the Telecommunications Department. Vote: Unanimous
- 18-2033 A resolution was adopted to approve reclassification of Kristy Oeder from the position of Administrative Assistant to the position of Office Administrator within the Telecommunications Department. Vote: Unanimous
- 18-2034 A resolution was adopted to approve reclassification of David Shiverdecker from the position of Data Tech I to the position of Data Tech II within the Telecommunications Department. Vote: Unanimous
- 18-2035 A resolution was adopted to authorize discontinuation of the practice of reducing the daily per diem rate relating to those receiving day care assistance for foster families. Vote: Unanimous
- 18-2036 A resolution was adopted to approve the potential issuance by Miami County of its revenue bonds pursuant to Chapter 140, Ohio Revised Code, to finance hospital facilities for the benefit of certain nonprofit affiliates of Kettering Health Network located in Miami County, Warren County and certain other counties pursuant to Section 147 (f) of the Internal Revenue Code and authorizing the execution and delivery of a participating public hospital agencies agreement and other documents in connection with the issuance of such bonds.
Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

PUBLIC HEARING

CONTINUATION TO CONSIDER THE VACATION OF A PORTION OF GLOSSER
RICHARDSON ROAD IN UNION TOWNSHIP

The continuation of the public hearing to consider the vacation of a portion of Glosser Richardson Road in Union Township was convened this 18th day of December 2018.

Neil Tunison, County Engineer, presented an amended Engineer's Report and acknowledged receipt of a "save and except" legal description of the portion of the road right of way that the Board determined not to vacate. He then stated his recommendation to approve the vacation petition with the "save and except" being retained as road right of way.

Mark Florence, Attorney for Petitioners, stated he is in agreement with the Engineer's recommendation.

William Duning, Attorney for adjacent property owners, stated his agreement with the Engineer's recommendation as long as the "save and except" is not vacated.

Upon further discussion, the Board closed the public hearing and resolved (Resolution #18-2004) to declare portion of the Right-of-Way for Glosser Richardson Road (TR #76) in Union Township, Warren County, Ohio to be vacated with Commissioner Grossmann abstaining from the vote.

Neil Tunison, County Engineer, and Larry Sims, County Sheriff, were present to discuss their desire for a joint letter with the Board to oppose an increase in the truck weight limit and length.

There was much discussion relative to the increase in wear and tear on the roads and bridges, along with the safety related concerns relative to traffic accidents.

Commissioner Young stated his concern relative to the advances in safety and the location of the majority of industry being located along interstates and not along county roads.

There was much discussion relative to the negative impact of an increased weight limit and the maximum allowable length of trailers.

Upon further discussion, the majority of the Board determined to sign the joint letter in opposition to the increases.

Tiffany Zindel, County Administrator, presented the 2019 budget for the Board's approval.

Mrs. Zindel reviewed the following:

Total general fund budget: \$74,293,364
.75% increase over 2018 approved budget

Budget breakdown:

- 54.77% Criminal Justice/Public Safety
- 38.27% General Operating
- 4.48% Social Services
- 1.25% Miscellaneous
- 1.23% Debt Service (radio system relative to 911)

Anticipated receipts for 2019: \$76,467,553.73

Upon further discussion, the Board resolved (Resolution #18-2006, to approve the 2019 annual appropriations.

Commissioner Jones stated her desire to acknowledge and praise the work of Warren County Children Services in working with foster families.

Mrs. Jones addressed the Children Services practice of reducing the per diem pay by \$6 for foster families utilizing daycare assistance. She stated her concern relative recruiting/retaining foster parents and stated she questioned the Director on the cost to the agency to amend the policy to remove the reduction.

Mrs. Jones stated that according to the agency, it would cost \$10,000 annually if the policy was amended. She then requested the Board to consider amending said policy.

Upon discussion, the Board resolved (Resolution #18-2035) to authorize the discontinuation of the practice of reducing the daily per diem rate relating to those receiving day care assistance for foster families.

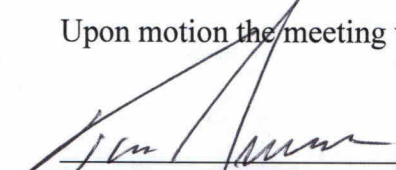
Michael Dean, Dinsmore and Shohl, was present to present legislation to authorize Miami County Commissioners to issue hospital revenue bonds for Kettering Health Network which has a facility located in Middletown, Warren County, Ohio.

Mr. Dean stated that here is no legal or financial obligation to Warren County and introduced the hospital administrator to the Board for any questions.

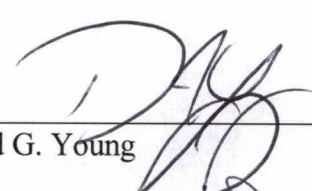
Upon further discussion, the Board resolved (Resolution 18-2036) to approve the potential issuance by Miami County of its revenue bonds pursuant to Chapter 140, Ohio Revised Code, to

finance hospital facilities for the benefit of certain nonprofit affiliates of Kettering Health Network located in Miami County, Warren County and certain other counties pursuant to Section 147 (f) of the Internal Revenue Code and authorizing the execution and delivery of a participating public hospital agencies agreement and other documents in connection with the issuance of such bonds.

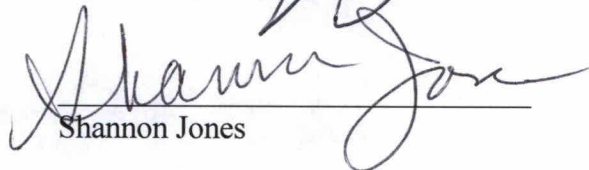
Upon motion the meeting was adjourned.



Tom Grossmann, President

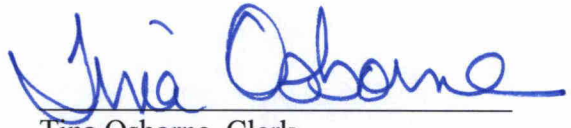


David G. Young



Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on December 18, 2018, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio