



**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**406 Justice Drive, Lebanon, Ohio 45036**

***www.co.warren.oh.us***

***commissioners@co.warren.oh.us***

*Telephone (513) 695-1250*

*Facsimile (513) 695-2054*

***TOM GROSSMANN  
SHANNON JONES  
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS  
WARREN COUNTY, OHIO**

**MINUTES: Regular Session – February 2, 2021**

The Board met in regular session pursuant to adjournment of the January 19, 2021 meeting.

David G. Young – present

Shannon Jones – present

Tom Grossmann – present

Tina Osborne, Clerk – present

Minutes of the January 12, 2021 and January 19, 2021 meetings were read and approved.

- 21-0115      A resolution was adopted to accept resignation, due to retirement, of Roderick Adler, Plans Examiner, within the Building and Zoning Department, effective May 14, 2021. Vote: Unanimous
- 21-0116      A resolution was adopted to authorize the posting for “Plans Examiner” position, within the Building and Zoning Department, in accordance with Warren County Personnel Policy Manual, Section 2.02(A). Vote: Unanimous
- 21-0117      A resolution was adopted to recognize the resignation of Jason Ashbrook the Deputy Director within the Workforce Investment Board Butler, Clermont, Warren Counties. Vote: Unanimous
- 21-0118      A resolution was adopted to hire Kole Gentry as Water Treatment Plant Technician, within the Warren County Water and Sewer Department. Vote: Unanimous
- 21-0119      A resolution was adopted to hire Elizabeth Kaufman as Protective Services Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 21-0120      A resolution was adopted to hire Bailey Cobb as Alternative Response Caseworker I, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

- 21-0121 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Miranda Griffith within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 21-0122 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Kyleigh Powell within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 21-0123 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jammie Irwin within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 21-0124 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Kimberly Jent within the Warren County Department of Emergency Services. Vote: Unanimous
- 21-0125 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jeanne Johnson within the Warren County Department of Emergency Services. Vote: Unanimous
- 21-0126 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Tammy Wolf within the Warren County Department of Emergency Services. Vote: Unanimous
- 21-0127 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Kimberly Adams within the Warren County Department of Emergency Services. Vote: Unanimous
- 21-0128 A resolution was adopted to approve end of 365-day probationary period and approve a pay increase for Jennifer Lyons within the Warren County Building and Zoning Department. Vote: Unanimous
- 21-0129 A resolution was adopted to amend Resolution #20-1859 approving the reclassification of Jacqueline Hankins from Administrative Support to Cashier Receptionist within the Warren County Building and Zoning Department. Vote: Unanimous
- 21-0130 A resolution was adopted to amend Resolution #20-1855 approving salary adjustments relative to Commissioners' employees. Vote: Unanimous
- 21-0131 A resolution was adopted to amend Resolution #20-1858 approving multiple reclassifications for Warren County Job and Family Services, Children Services Division. Vote: Unanimous
- 21-0132 A resolution was adopted to approve appointment and reappointment of various members to the Warren County Emergency Communications Board. Vote: Unanimous

- 21-0133 A resolution was adopted to enter into lease agreement with the Warren County Career Center. Vote: Unanimous
- 21-0134 A resolution was adopted to enter into classroom training agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 21-0135 A resolution was adopted to enter into an on-the-job training agreement on behalf of OhioMeansJobs Warren County. Vote: Unanimous
- 21-0136 A resolution was adopted to approve and authorize the President of the Board to enter into a memorandum of understanding on behalf of OhioMeansJobs Warren County for provision of payroll services for the TANF Youth Employment Program. Vote: Unanimous
- 21-0137 A resolution was adopted to approve and authorize the President of this Board to execute an agreement with Sadler-Necamp Financial Services, Inc., D.B.A. Proware on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 21-0138 A resolution was adopted to approve and authorize the President of this Board to enter into a memorandum of understanding with the Ohio Department of Public Safety concerning the court case management system upgrades funded by the Ohio Department of Public Safety on behalf of the Warren County Juvenile Court. Vote: Unanimous
- 21-0139 A resolution was adopted to approve and enter into agreement between the Warren County and the City of Mason, Ohio regarding reimbursement for public defender expenditures for 2021. Vote: Unanimous
- 21-0140 A resolution was adopted to authorize the President or Vice President of the Board of Commissioners to sign the Pre-Award Condition forms associated with the grant programs of the Department of Justice Bureau of Justice Assistance. Vote: Unanimous
- 21-0141 A resolution was adopted to acknowledge execution by the County Administrator of Change Order No 15 to the Guaranteed Maximum Price agreement with the Construction Manager at Risk Granger Construction Company for the New Jail and Sheriff's Administration Office Project ("Project"). Vote: Unanimous
- 21-0142 A resolution was adopted in support of the Warren County Park Board's Ohio Public Works Commission Clean Ohio Funds Greenspace Conservation Program Grant. Vote: Unanimous
- 21-0143 A resolution was adopted to authorize the President of the Board to sign a real estate purchases and sales agreement with Lori Holtzman for property within Warren County, Ohio. Vote: Unanimous
- 21-0144 A resolution was adopted to authorize the President of the Board to sign a real estate purchases and sales agreement with Ginger Spicer Mandelstein and Lori Holtzman for property within Warren County, Ohio. Vote: Unanimous

- 21-0145 A resolution was adopted to enter into contract with American Boring, Inc. for the Township Line Road Rural Waterline Project. Vote: Unanimous
- 21-0146 A resolution was adopted to enter into contract with Queen City Mechanicals, Inc. for the Carlisle Area Lift Station Upgrades – Phase 2-Project. Vote: Unanimous
- 21-0147 A resolution was adopted to adjust billing method for the final bill for Penguin Ventures LLC Carwash, Account #0339825. Vote: Unanimous
- 21-0148 A resolution was adopted to approve replacement of Bridge WA 176-0.13 on Armstrong Road under force account. Vote: Unanimous
- 21-0149 A resolution was adopted to approve replacement of Bridge WA 39-0.77 on Waynesville Road under force account. Vote: Unanimous
- 21-0150 A resolution was adopted to approve replacement of Bridge WA 27-4.29 on Morrow Rossburg Road under force account. Vote: Unanimous
- 21-0151 A resolution was adopted to enter into a temporary entrance and work agreement with Hendrickson Farms, LLC for a bridge rehabilitation project on Union Road. Vote: Unanimous
- 21-0152 A resolution was adopted to enter into an exclusive and permanent drainage easement with Hendrickson Farms LLC for the Union Road Bridge Rehabilitation Project. Vote: Unanimous
- 21-0153 A resolution was adopted to authorize Board to sign the County Highway System Mileage Certification. Vote: Unanimous
- 21-0154 A resolution was adopted to enter into an amendment to joint agreement with the Board of County Commissioners of Hamilton County, Ohio for the design of improvements to Fields Ertel Road between Snider Road and Wilkens Boulevard on behalf of the Warren County Engineer. Vote: Unanimous
- 21-0155 A resolution was adopted to authorize acceptance of quote from Business Communications Specialists on behalf of Warren County Telecommunications for onsite support for telephone upgrade. Vote: Unanimous
- 21-0156 A resolution was adopted to authorize President of the Board to sign change order no. 46409 with Central Square Technologies, LLC on behalf of Warren County Telecommunications. Vote: Unanimous
- 21-0157 A resolution was adopted to authorize acceptance of quote from Business Communications Specialists on behalf of Warren County Telecommunications for workgroup agent licenses. Vote: Unanimous

- 21-0158 A resolution was adopted to enter into annual renewal and maintenance agreement with Gencore Candeo, Ltd on behalf of Warren County Telecommunications. Vote: Unanimous
- 21-0159 A resolution was adopted to advertise for bids for Warren County Jail & Sheriff's Office Dental Equipment Project. Vote: Unanimous
- 21-0160 A resolution was adopted to advertise for bids for the Union Road Bridges #33-4.92 & #33-5.16 Rehabilitation Project. Vote: Unanimous
- 21-0161 A resolution was adopted to advertise for bids for the Springboro Road Bridge #41-2.40 Rehabilitation Project. Vote: Unanimous
- 21-0162 A resolution was adopted to declare various items within Board of Developmental Disabilities, Building & Zoning, Common Pleas Court – General Division, Facilities Management, Records Center, OhioMeansJobs, Treasurer's Office, and Washington Township as surplus and authorize the disposal of said items. Vote: Unanimous
- 21-0163 A resolution was adopted to acknowledge approval of financial transaction. Vote: Unanimous
- 21-0164 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 21-0165 A resolution was adopted to approve a street and appurtenances (including sidewalks) bond reduction for M/I Homes of Cincinnati, LLC for completion of improvements in Hudson Hills, Section 3, Block "B" situated in Deerfield Township. Vote: Unanimous
- 21-0166 A resolution was adopted to approve various record plats. Vote: Unanimous
- 21-0167 A resolution was adopted to create the Coronavirus Rental Assistance Relief fund #2204 and accept an amended certificate for said fund. Vote: Unanimous
- 21-0168 A resolution was adopted to approve a cash advance from the County Motor Vehicle fund #2202 into the Fields Ertel Road Improvement Project fund #4454. Vote: Unanimous
- 21-0169 A resolution was adopted to approve supplemental appropriation into Commissioners Grants fund #11011111 relative to the Drug Task Force. Vote: Unanimous
- 21-0170 A resolution was adopted to approve supplemental appropriations into Human Services funds 2203 and 2204. Vote: Unanimous
- 21-0171 A resolution was adopted to approve supplemental appropriation into Common Pleas Court Mental Health Grant fund #2228. Vote: Unanimous

- 21-0172 A resolution was adopted to approve supplemental appropriation into Jail Sales Tax fund #4495. Vote: Unanimous
- 21-0173 A resolution was adopted to approve appropriation adjustment from Commissioners General fund #11011110 into Facilities Management fund #11011600. Vote: Unanimous
- 21-0174 A resolution was adopted to approve appropriation adjustment from Commissioners General fund #11011110 into Juvenile Detention Center fund #11012600. Vote: Unanimous
- 21-0175 A resolution was adopted to approve appropriation adjustment within Common Pleas Court General fund #11011220. Vote: Unanimous
- 21-0176 A resolution was adopted to approve appropriation adjustment within the Information Technology Department fund #11011400. Vote: Unanimous
- 21-0177 A resolution was adopted to approve appropriation adjustment within the Information Technology Department fund #11011400. Vote: Unanimous
- 21-0178 A resolution was adopted to approve appropriation adjustment within Engineer's Office fund 2202. Vote: Unanimous
- 21-0179 A resolution was adopted to approve appropriation adjustment within Children Services fund #2273. Vote: Unanimous
- 21-0180 A resolution was adopted to approve appropriation adjustment within Engineer fund 5590. Vote: Unanimous
- 21-0181 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 21-0182 A resolution was adopted to authorize Request for Proposals for Vendor Services for Rental Assistance/Relief software. Vote: Unanimous
- 21-0183 A resolution was adopted to continue administrative hearing to consider variance and appeal of conditions required for an access permit of Speedway SuperAmerica LLC in Franklin Township. Vote: Unanimous
- 21-0184 A resolution was adopted to approve and authorize the submission of a 2021 Market Development Grant to the Ohio Environmental Protection Agency on behalf of the Warren County Solid Waste Management District. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

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ADMINISTRATIVE HEARING  
CONTINUATION TO CONSIDER VARIANCE AND APPEAL OF CONDITIONS  
REQUIRED FOR AN ACCESS PERMIT OF SPEEDWAY SUPERAMERICA LLC IN  
FRANKLIN TOWNSHIP

The Board met this 2<sup>nd</sup> day of February 2021, both virtually and in the Commissioners' Meeting Room, for the continuation of the administrative hearing to consider the Request for Variance and Appeal of Conditions required for an Access Permit filed by Brad Gross on behalf of Speedway SuperAmerica LLC, owner of record for access to 6562 Manchester Road (Parcel #0751770010, and a portion of Parcel #07051010041) in Franklin Township.

The Board acknowledged the request of the applicant to continue this hearing until March 2, 2021, at 9:05 a.m.

Upon further discussion, the Board resolved (Resolution #21-0183) to continue this hearing to March 2, 2021, at 9:05 a.m.

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Susanne Mason, Grants Administration Program Manager, was present along with Chris Lazuta, Director of Business Development at Eco Partner Solutions in Mason, Ohio, to discuss the company's request for Warren County Solid Waste Management District to submit a Market Development Grant Application on their behalf.

Mrs. Mason explained that the company operates a plastic recycling center in Mason. She then stated that Warren County Solid Waste Management District would ask as a conduit for the 50% reimbursable grant. She stated that the company fronts the money and, if awarded, the grant funds would reimburse half of the expense. She then stated that by sponsoring the grant application, the County is stating that their request falls in line with our Solid Waste Management Policies.

Mr. Lazuta explained their proposal to purchase a \$400,000 machine that recycles materials previously sent to the landfill.

There was discussion relative to how they would obtain the material to recycle as well as the market that would utilize the recycled material.

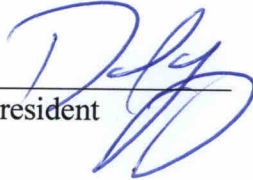
Upon further discussion, the Board resolved (Resolution #21-0184) to authorize the submission of a 2021 Market Development Grant to the Ohio Environmental Protection Agency on behalf of the Warren County Solid Waste Management District.

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On motion, upon unanimous call of the roll, the Board entered into executive session at 9:27 a.m. to discuss matters requested to be kept confidential per Federal or State law pursuant to Ohio Revised Code Section 121.22 (G)(5) and exited at 10:02 a.m.

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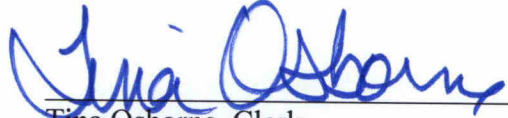
Upon motion the meeting was adjourned.

  
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David G. Young, President

  
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Tom Grossmann

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Shannon Jones

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 2, 2021, in compliance with Section 121.29 O.R.C.

  
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Tina Osborne, Clerk  
Board of County Commissioners  
Warren County, Ohio