



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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***TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG***

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – February 15, 2022

The Board met in regular session pursuant to adjournment of the February 8, 2022, meeting.

Tom Grossmann – present

David G. Young – present

Shannon Jones – present

Tina Osborne, Clerk – present

- 22-0237 A resolution was adopted to amend classification specification of Grounds Foreman within Warren County Facilities Management. Vote: Unanimous
- 22-0238 A resolution was adopted to adopt classifications specifications and point factor assignments of Service Worker III for Facilities Management. Vote: Unanimous
- 22-0239 A resolution was adopted to approve reclassifications and wage increases for multiple employees within the Facilities Management Department.
Vote: Unanimous
- 22-0240 A resolution was adopted to approve reclassification of Robert Leak from Wastewater Treatment Plant Technician to the position of Wastewater Treatment Plant Technician Foreman. Vote: Unanimous
- 22-0241 A resolution was adopted to approve reclassifications and wage increases for multiple employees within the Telecommunications Department.
Vote: Unanimous
- 22-0242 A resolution was adopted to amend FLSA status from exempt to non-exempt for Paul Bernard, Public Safety Systems Manager within the Telecommunications Department. Vote: Unanimous

- 22-0243 A resolution was adopted to authorize the posting of the “Communication Systems Manager” position, within the Telecommunications Department, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Unanimous
- 22-0244 A resolution was adopted to accept resignation of Sarah Haight, Emergency Communications Operator, within the Warren County Emergency Services Department, effective February 21, 2022. Vote: Unanimous
- 22-0245 A resolution was adopted to hire Holly Holwadel as Emergency Communications Operator within the Warren County Emergency Services Department.
Vote: Unanimous
- 22-0246 A resolution was adopted to hire Lyndsey Stump as Emergency Communications Operator within the Warren County Emergency Services Department.
Vote: Unanimous
- 22-0247 A resolution was adopted to hire Stephanie Abbott as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 22-0248 A resolution was adopted to appoint recommendation committee to review Fire and EMS Records Management RFP responses related to the Warren County Telecommunications Public Safety Network. Vote: Unanimous
- 22-0249 A resolution was adopted to authorize President of the Board to sign permit applications from the Ohio Department of Commerce, Division of Liquor Control for a fundraising event at the Warren County Fairgrounds. Vote: Unanimous
- 22-0250 A resolution was adopted to approve County Motor Vehicle Tax (CVT- 375) for the City of Franklin in the amount of \$596,549.25. Vote: Unanimous
- 22-0251 A resolution was adopted to authorize the President of the Board to sign corporate resolutions with 1st National Bank in Lebanon, Ohio to open and make withdrawals on accounts for retainage held on water and/ or sewer contracts.
Vote: Unanimous
- 22-0252 A resolution was adopted to authorize acceptance of quote from BCS (Business Communications Specialists) on behalf of Warren County Telecommunications.
Vote: Unanimous
- 22-0253 A resolution was adopted to approve and authorize the President of the Board of Warren County Commissioners to sign a sub grant verification packet for the grant agreement between Warren County Telecommunications and Ohio Department of Administrative Services. Vote: Unanimous
- 22-0254 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous

- 22-0255 A resolution was adopted to approve bond release for VH Deerfield, LLC for completion of improvements in Shoppes of Deerfield North, situated in Deerfield Township. Vote: Unanimous
- 22-0256 A resolution was adopted to approve appropriation adjustments within Common Pleas Court General Funds #11011223 and #11011220. Vote: Unanimous
- 22-0257 A resolution was adopted to approve appropriation adjustment within Juvenile Court Fund #11011240. Vote: Unanimous
- 22-0258 A resolution was adopted to approve appropriation adjustments within Sheriff's Office Fund #11102210. Vote: Unanimous
- 22-0259 A resolution was adopted to approve appropriation adjustment within the Health Insurance Fund #6632. Vote: Unanimous
- 22-0260 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Barney Wright, Warren County Treasurer, was present for a meeting of the Investment Advisory Board.

Mr. Wright provided the attached Investment Report as of December 31, 2021. He then stated that the .8% yield is holding steady and is slightly up for January 2022.

Mr. Wright discussed the rumors relative to rates heading up moving forward as well as the strategy to invest in short-term purchases. He then stated that he is in receipt of a notice from US Bank that they have formed a trust subsidiary and will be transferring investments.

Mr. Wright stated that Warren County received a large electronic transfer from one of the companies that manages property tax escrow accounts without providing prior notice. He stated that the \$54 million that was wired caused LCNB to be uncollateralized and therefore, automatically generating a violation notice. He then informed the Board that 1st National Bank has joined the Ohio Pooled Collaboration.

Upon further discussion, Mr. Wright stated that Warren County has plenty of liquidity in order to meet the needs that are required due to the tax holiday.

Matt Schnipke, Economic Development Director, was present along with representatives from Cell Site Capital + Bricker & Eckler, Environmental Design Group and Morley, for the purpose of conducting interview with the top preliminarily ranked proposals received relative to the Statements of Qualifications (SOQ) from professionals to serve as Consultants for the Broadband Internet Infrastructure Project.

There was discussion relative to the various options available to the Board from the various submittals.

There was discussion relative to the need to engage the local community and create a fiber network with the available funds vs. provide a minimum standard of service along with the maximum amount of area covered while meeting the requirements of ARPA funding and partner with a service provider.

Upon discussion, the Board requested Mr. Schnipke to work with the Prosecutor's Office with the focus of partnering with service providers to leverage maximum funding opportunities.

Chris Brausch, Sanitary Engineer, was present for a work session to discuss the Sharts Road Water System.

Mr. Brausch presented the attached PowerPoint presentation providing background relative to the water system which serves 54 customers through the purchase of wholesale water from the City of Springboro. He then discussed the five (5) year goal to consolidate the current five (5) water systems into two, the Warren County Water System and the Pennyroyal Water System, through transferring the Sharts Road system to the City of Springboro.

There was discussion relative to the rate difference between the City of Springboro and Warren County as well as various way to help transition the customers to Springboro.

Upon discussion, the Board directed Mr. Brausch to schedule a work session for further discussion on this topic.

Matt Schnipke, Economic Development Director, was present for a work session to discuss the following:

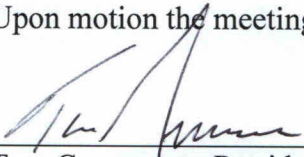
1. The developer of the former prison property has requested the Board push back the metric dates for the CRS Agreement due to the delay in closing as well as supply chain and material issues causing delays. He stated that the development desires the dates be shifted back 24 months.

Upon discussion, the Board agreed to the request.

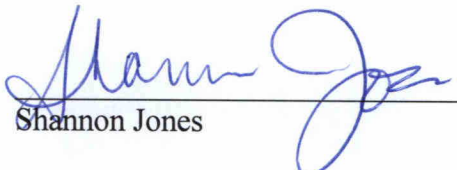
2. The developer of the former prison property has requested a temporary construction easement coming off Union Road through County owned land north of the site.

Upon discussion, the Board agreed to the request.

Upon motion the meeting was adjourned.



Tom Grossmann, President



Shannon Jones

David G. Young

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on February 15, 2022, in compliance with Section 121.22 O.R.C.



Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio

Monthly County Investment Report

Warren County Operating Account

12/31/2021

CASH AND EQUIVALENTS

Money Market Fund	\$12,318,744
STAR Ohio	\$7,814,351
TOTAL	\$20,133,095

INVESTMENTS BY TYPE

Agency Bond	\$184,459,323
Certificate of Deposit	\$3,000,000
Commercial Paper	\$17,159,714
Corporate Bond	\$44,235,135
Corporate Note	\$4,391,364
Foreign Government Bond	\$5,000,000
Municipal Bond	\$26,505,738
Municipal Note	\$5,830,961
Negotiable Certificate of Deposit	\$3,678,715
U.S. Treasury Bond	\$12,393,516
U.S. Treasury Note	\$38,149,343
TOTAL	\$344,803,809

GRAND TOTAL **\$364,936,903**



WATER & SEWER DEPARTMENT

Work Session

AGENDA

1. Sharts Road Public Water System

Warren County Commissioners
February 15, 2022



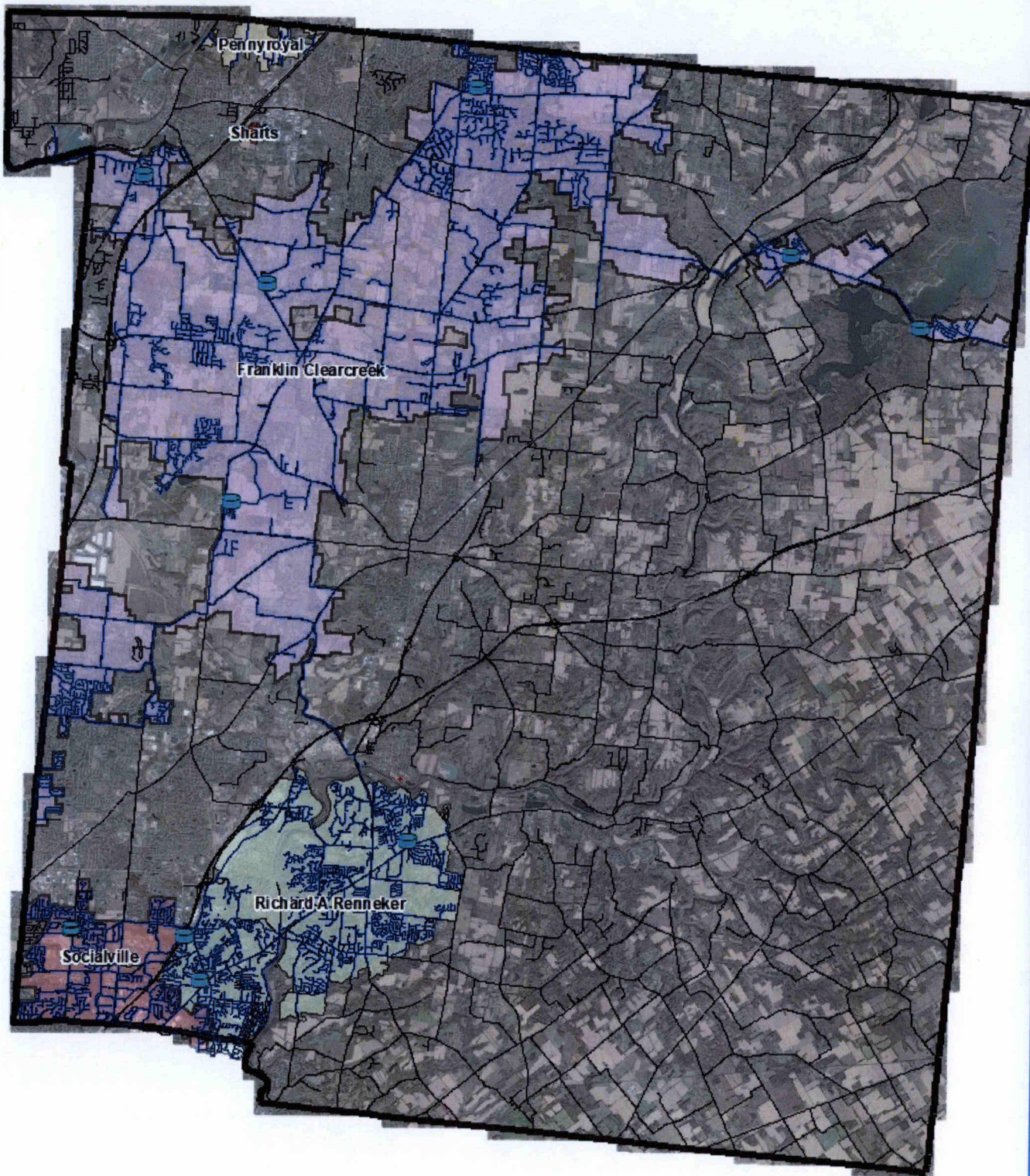
Water & Sewer Department

2016 Survey

Warren County is the largest water provider in the County, the 15th largest in Ohio, and we are growing.

- 2022 Budget of \$22 Million
- 70 Employees
- 2 Water Treatment Plants
- 5 Booster Pump Stations
- 9 Elevated Water Towers
- 5 Public Water Systems

Rank	Public Water System	Customer Population
1	City of Cleveland	1,262,955
2	City of Columbus	1,159,817
3	City of Cincinnati	749,000
4	City of Toledo	360,000
5	City of Akron	280,000
6	Montgomery County	260,805
7	Aqua Ohio	173,000
8	City of Youngstown	148,000
9	City of Dayton	142,000
10	Del-Co Water Company	141,407
11	Lake County	115,835
12	Clermont County	113,000
13	Butler County	109,988
14	City of Canton	98,260
15	Warren County	77,000
16	Lorain County	71,074
17	City of Elyria	68,000
18	City of Lima L	65,619
19	City of Lorain	64,152
20	City of Hamilton	62,477
21	City of Springfield	59,357
22	City of Lakewood	52,100
23	City of Mansfield	51,000
24	City of Cuyahoga Falls	49,652
25	City of Middletown	48,694



Water Systems

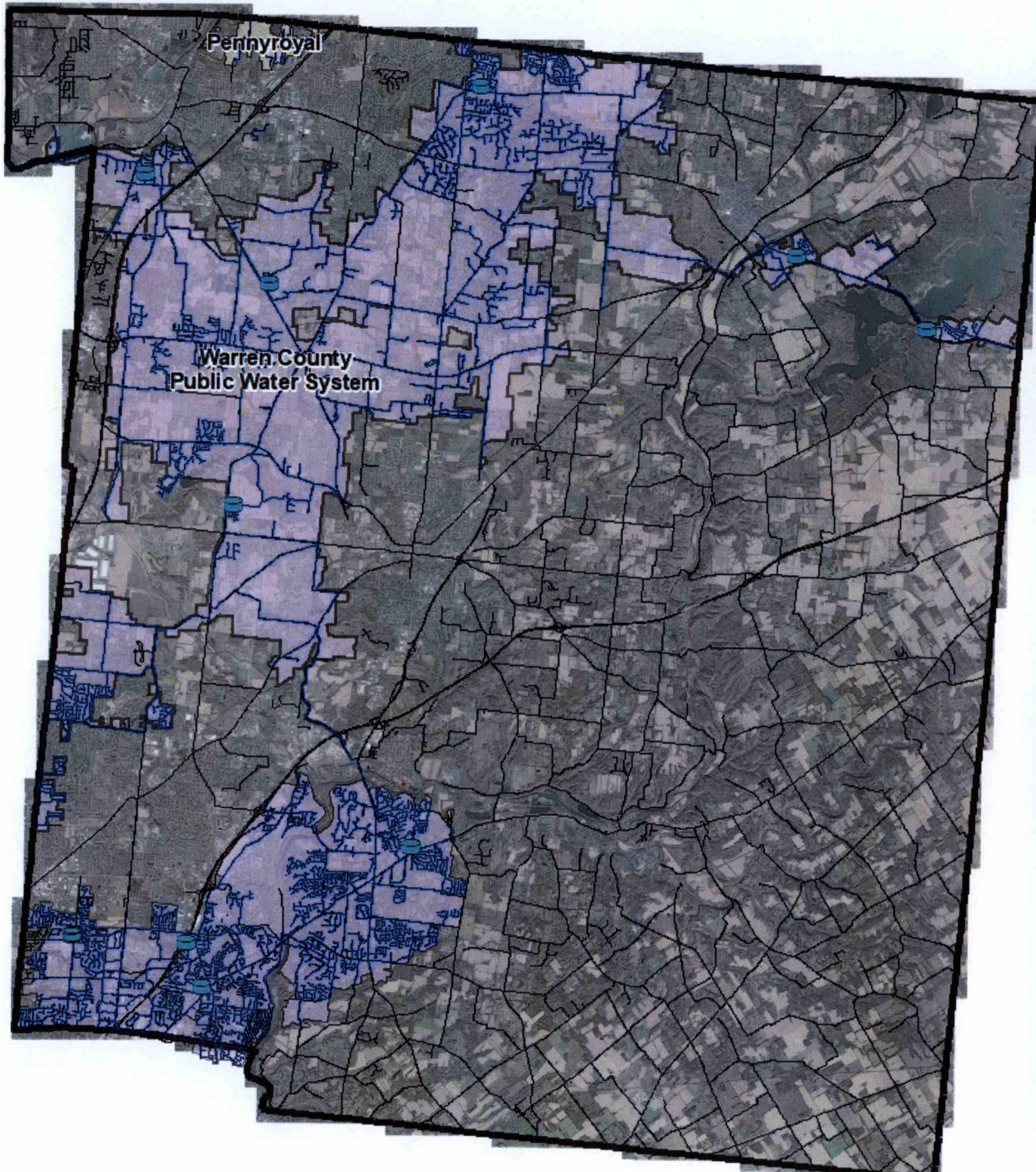
We operate Five Ohio EPA regulated Public Water Systems (PWS) located throughout the County.

OPTIMIZATION

Consolidating/reducing the number of Public Water Systems allows for efficient operations.

Public Water System	ID No.	Accounts	Status	Notes
Franklin-Clearcreek	PWSID 8301603	14283	Active	
Richard A Renneker	PWSID 8301512	14098	Active	
Socialville	PWSID 8304203	4622	Active	
Pennyroyal	PWSID 8301803	347	Active	
Sharts Road	PWSID 8346912	54	Active	
Massie Wayne	PWSID 8345912	---	Retired	Waterline extension completed in 2019
Franklin-Lebanon	PWSID 8301712	---	Retired	Union Rd WTP Demolished in 2011
Beal Road	PWSID 8304303	---	Retired	Waterline extension completed in 2011
Township Line Road	PWSID 8303903	---	Retired	Waterline extension completed in 2007
Village of Corwin	PWSID 8303603	---	Retired	Merged into Massie Wayne in 2007

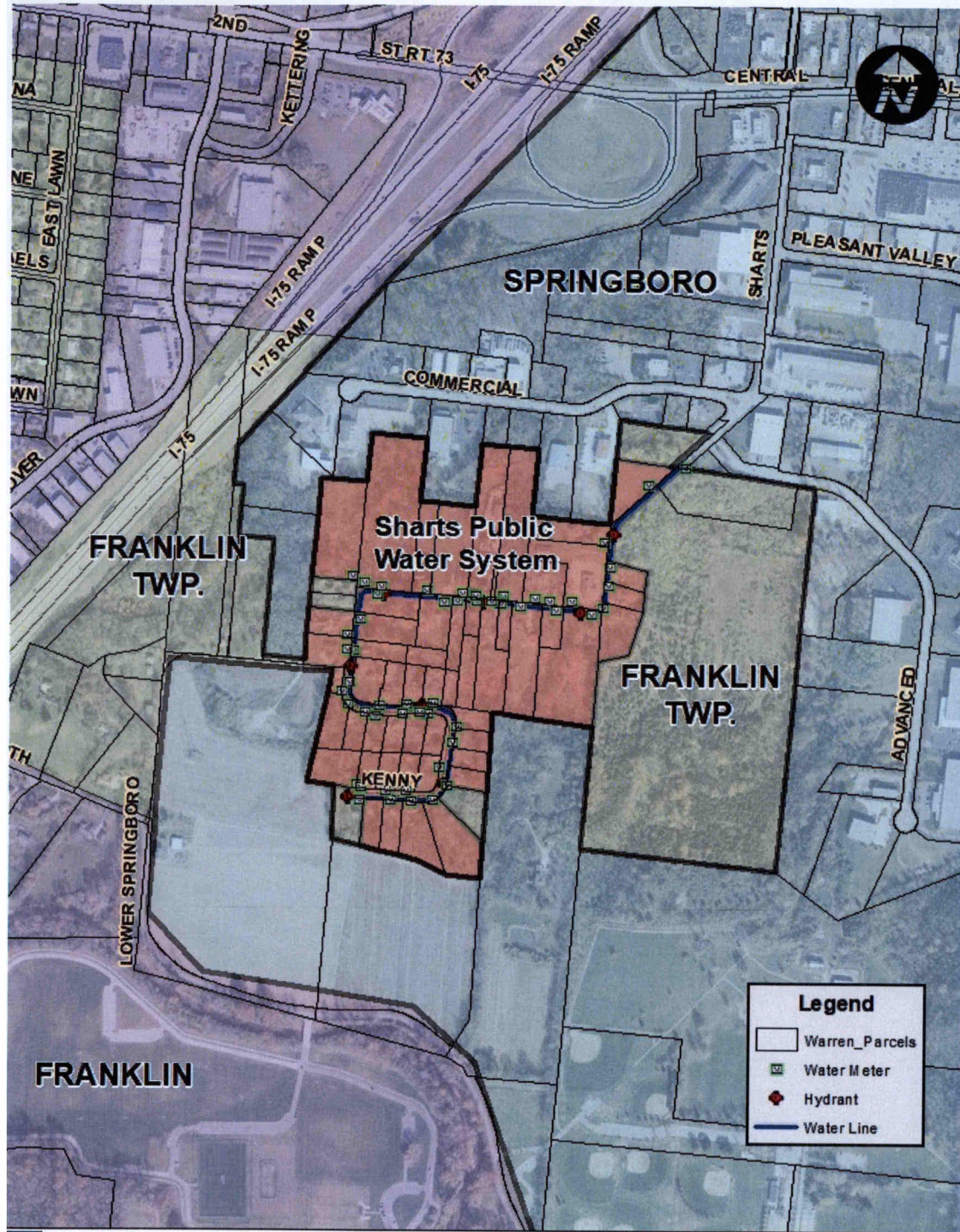
Goal: Consolidate/Reduce to Two Public Water Systems



5-Year Goal

Consolidate into two
Public Water Systems

Pennyroyal PWS &
Warren County
Combined PWS



SHARTS PUBLIC WATER SYSTEM

Customer Accounts: 54

Waterline: 4,000 feet

Installation: 1995

Cost of Service: High

Purchased Water: Springboro

County Purchase Rate from City:

\$4.56/1,000 gal

County Customer User Rate:

\$4.56/1,000 gal

Every dollar collected from customers is paid to Springboro for the purchase of wholesale water.

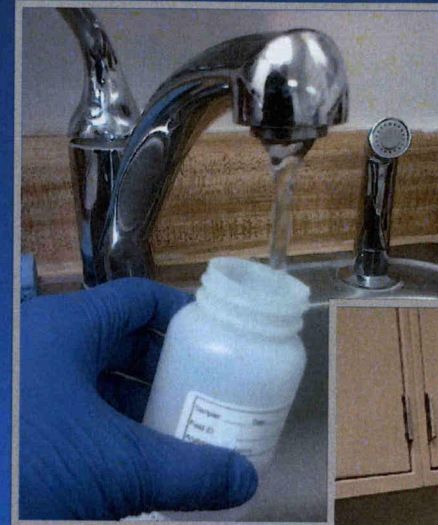
0 625 1250 2,500 Feet

February 2022

Consolidating water systems allow for efficient operations that result in reduced costs

Operating a System Requires:

- Daily chlorine residual testing
- Required operator site visits
- Monthly bacteriological testing
- Annual chemical analysis testing
- Annual Trihalomethane & HAA5 testing
- Triannual Pb and Cu testing
- Ohio EPA monthly operating reports
- Annual consumer confidence reports
- Emergency contingency plan
- Risk assessment plan
- Sample site plan
- Asset management plan
- Annual hydrant flushing



Releasing the Sharts Public Water System to the City for service allows these customers to be merged into the City's public water system, however the rate impact needs to be minimized.

		COUNTY	SPRINGBORO
Average Monthly Usage(Gallons)	Number of Customers	Bimonthly Water Bill	Outside City Rate monthly Water Bill
0 - 999	6	\$34.08	\$36.00
1000 - 1999	11	\$34.08	\$42.09
2000 - 2999	14	\$34.08	\$48.24
3000 - 3999	6	\$34.08 - \$43.98	\$54.39
4000 - 4999	8	\$43.98 - \$53.10	\$60.00
> 5000	4	\$53.70 - \$97.00	\$65.61 - \$88.05

Customer will be billed monthly but the rates will be more than double.

- Rate increases cannot occur at once but should be increased over 10 to 15 year period.
- Change can not occur without notifying customers.