



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO

MINUTES: Regular Session – June 27, 2023

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsugPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the June 20, 2023, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Tina Osborne, Clerk – present

Minutes of the June 13, 2023 and June 20, 2023 meetings were read and approved.

23-0811 A resolution was adopted to accept resignation of Kirsten Stover, Protective Services Supervisor, within the Warren County Department of Job and Family Services, Children Services Division, effective July 12, 2023. Vote: Unanimous

23-0812 A resolution was adopted to accept resignation of Sarah Orr, Emergency Communications Operator, within the Warren County Emergency Services Department, effective June 22, 2023. Vote: Unanimous

23-0813 A resolution was adopted to accept resignation of Sarah Moore, Emergency Communications Operator, within the Warren County Emergency Services Department, effective June 22, 2023. Vote: Unanimous

23-0814 A resolution was adopted to approve lateral transfer of Amanda Rauh from the position of Protective Services caseworker III to Assessment Investigative Caseworker III, within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous

23-0815 A resolution was adopted to approve pay increase for Jayden Flannery within the Warren County Water and Sewer Department. Vote: Unanimous

- 23-0816 A resolution was adopted to hire Christopher Morgan as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 23-0817 A resolution was adopted to hire Tiffany Baldwin as Emergency Communications Operator within the Warren County Emergency Services Department. Vote: Unanimous
- 23-0818 A resolution was adopted to approve reclassification of Daniel Young from the position of Custodial Worker I to the position of Custodial Worker II. Vote: Unanimous
- 23-0819 A resolution was adopted to approve end of 365- day probationary period and approve a pay increase for Matthew Atkins within the Warren County Facilities Management Department. Vote: Unanimous
- 23-0820 A resolution was adopted to administer disciplinary action against Tom Barnes within the Water and Sewer Department. Vote: Unanimous
- 23-0821 A resolution was adopted to advertise for bids for purchase of one (1) 2023 or newer Chevrolet Tahoe for the Warren County Prosecutor's Office. Vote: Unanimous
- 23-0822 A resolution was adopted to appoint an evaluation committee relative to the Request for Qualifications associated with Criteria Architect Services for the Warren County Criminal Suppression Headquarters Project. Vote: Unanimous
- 23-0823 A resolution was adopted to approve modification to Combined Regional and Local Plan on behalf of the Local Area 12 Workforce Development Board. Vote: Unanimous
- 23-0824 A resolution was adopted to authorize the President of this Board to sign a funding approval/ agreement between Warren County and the U.S. Department of Housing and Urban Development relative to the Fiscal year 2022 Community Development Block Grant (CDBG). Vote: Unanimous
- 23-0825 A resolution was adopted to transfer vehicle partitions no longer being utilized by the Warren County Sheriff's Office to the Village of Waynesville. Vote: Unanimous
- 23-0826 A resolution was adopted to authorize President of the Board to enter into an agreement with Motorola Solutions, Inc. on behalf of Warren County Telecommunications. Vote: Unanimous
- 23-0827 A resolution was adopted to approve various Memorandum of Understanding agreements relative to electronic monitoring services to various courts within Warren County. Vote: Unanimous

- 23-0828 A resolution was adopted to approve and enter into a Memorandum of Understanding with the Undersigned Community Partners on behalf of Warren County Children Services (WCCS or the Agency). Vote: Unanimous
- 23-0829 A resolution was adopted to approve and enter into a subgrant agreement between the Ohio Department of Job and Family Services (ODJFS), the Ohio Department of Medicaid (ODM), the Warren County Board of Commissioners, and Warren County Children Services (Board). Vote: Unanimous
- 23-0830 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services. Vote: Unanimous
- 23-0831 A resolution was adopted to approve and enter into contract with the Child Advocacy Center of Warren County on behalf of the Warren County Department of Human Services. Vote: Unanimous
- 23-0832 A resolution was adopted to enter into contract with Valley Transport, LLC for non-emergency transportation for Warren County Medicaid consumers. Vote: Unanimous
- 23-0833 A resolution was adopted to authorize Warren County Engineer to prepare and submit an application to participate in the Ohio Public Works Commission State Capital Improvement Program relative to the Mason-Morrow-Millgrove Road Bridge #38-0.37 Replacement Project. Vote: Unanimous
- 23-0834 A resolution was adopted to approve Change Order No. 6 to the contract with Building Crafts, Inc. for the RAR Water Treatment Plant Membrane Softening Upgrades Project, Purchase Order No. 21001689. Vote: Unanimous
- 23-0835 A resolution was adopted to authorize Amendment No. 1 to the engineering agreement with RA Consultants, LLC increasing Purchase Order No. 22002692 for the Moreland Acres Water Replacement Project. Vote: Unanimous
- 23-0836 A resolution was adopted to declare various items within Board of Developmental Disabilities, Common Pleas Court (General), Facilities Management, Probate Court, Sheriff's Office, and Telecom as surplus and authorize the disposal of said items through internet auction. Vote: Unanimous
- 23-0837 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 23-0838 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with Soraya Farms, LLC for Soraya Farms, Section Eight situated in Clearcreek Township. Vote: Unanimous
- 23-0839 A resolution was adopted to approve various record plats. Vote: Unanimous

- 23-0840 A resolution was adopted to accept amended certificate for Sheriff's Office Fund #6630 and approve supplemental appropriations into Sheriff's Office Fund #6630. Vote: Unanimous
- 23-0841 A resolution was adopted to approve supplemental appropriation into Fund #11011112 and an operational transfer for Property Casualty Insurance #6637. Vote: Unanimous
- 23-0842 A resolution was adopted to approve a supplemental appropriation into Property Insurance Fund #6637. Vote: Unanimous
- 23-0843 A resolution was adopted to approve supplemental appropriation into Pass Through Fund #2261. Vote: Unanimous
- 23-0844 A resolution was adopted to approve supplemental appropriation into Airport Fund #4479. Vote: Unanimous
- 23-0845 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Records Center Fund #1101500. Vote: Unanimous
- 23-0846 A resolution was adopted to approve appropriation adjustment within Recorder's Fund #11011160. Vote: Unanimous
- 23-0847 A resolution was adopted to approve appropriation adjustment within Facilities Management #11011600. Vote: Unanimous
- 23-0848 A resolution was adopted to approve appropriation adjustment within Sheriff's Office Fund #11012200 and from #11012210 into #11012200. Vote: Unanimous
- 23-0849 A resolution was adopted to approve appropriation adjustment within Children Services Fund #2273. Vote: Unanimous
- 23-0850 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 23-0851 A resolution was adopted to approve appropriation adjustment within Common Pleas Court #11011220. Vote: Unanimous
- 23-0852 A resolution was adopted to approve appropriation adjustment within Probate Court Fund #10111250. Vote: Unanimous
- 23-0853 A resolution was adopted to approve intent to appoint Martin Russell to the position of County Administrator. Vote: Unanimous
- 23-0854 A resolution was adopted to approve intent to appoint Krystal Powell to the position of Clerk to the Board of County Commissioners. Vote: Unanimous

- 23-0855 A resolution was adopted to authorize County Administrator to execute Amendment No. 1 to a license and indemnification agreement with CFPN Ohio, LLC for the purposes of the temporary construction entrance and access across County owned vacant land to the C5 75 Logistics Center. Vote: Unanimous
- 23-0856 A resolution was adopted to authorize posting for Deputy County Administrator position, within the Warren County Commissioners' Office, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A). Vote: Unanimous
- 23-0857 A resolution was adopted to adopt Warren County Tax Budget for Year 2024. Vote: Unanimous
- 23-0858 A resolution was adopted to approve and authorize County Administrator to execute legal services agreement Baron & Budd, P.C., Cossich, Sumich, Parsiola, & Taylor, LLC, Markovits, Stock, & DeMarco, LLC, McNamee & McNamee, LLP, and Oths, Heiser, Miller, Waigand, & Clagg, LLC. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

PUBLIC HEARING

2024 TAX BUDGET

The Board met this 27th day of June 2023, for the public hearing to consider the adoption of the 2024 Tax Budget.

Martin Russell, Deputy County Administrator, reviewed the purpose of the tax budget being to certify that funds are sufficient for planned expenditures. He then reviewed the following information:

- 2024 Tax Budget for the general fund appropriate requests = \$97,938,181.80
- 13.8% over 2023 annual appropriation of \$86,027,129
- 55.2% public safety, 40.19% general operating, 3.66% social service, .89% = Misc. & debt

Current Overview

- 2023 mid-year revenue looks different than 2022 with the end of the Tax Holiday
 - Sales tax revenue is strong – currently up 3.18% over this time in 2022
 - Revenue vs. expenditures (would be at 41% through May)
 - Revenue based off anticipated receipts is at 53% (47.4MM/90.4MM)
 - After first-half collection (\$13MM of the \$24MM anticipated)
 - 36% (41% target) on expenditures (\$32MM/\$88MM)
 - Receiving more than anticipated and spending less than budgeted
 - Investment income
 - Nearing 2022 totals through ½ of 2023 (3.1M compared to 3.6M)
 - Adjusted portfolio to match rising interest rates – continue to monitor weighted maturity average
 - Continued low percentage of delinquencies
 - Building permits are equal to 2022 (1100) and revenue is up nearly \$200k
- Infrastructure Bank Discussion
 - Evaluate in the fall, but full intention to maintain \$10MM for 2024
 - Rainy day fund established in 2020 - \$12 million (evaluate as only can by 16.6% of expenditures)
- Non-general is also before you, their anticipated revenue supports their appropriation request (225,884,109.98)

There was discussion relative to the high percentage increase over 2023 approved budget.

Mr. Russell explained that the tax budget is a “wish list” and he will work with departments and officials to bring that percentage into a reasonable amount for the annual budget in the fall.

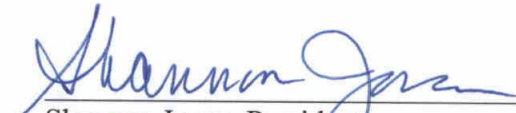
Upon further discussion, the Board resolved (Resolution #23-0857) to approve and adopt the 2024 Tax Budget.

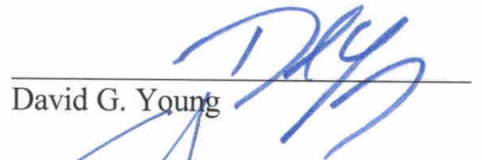
David Fornshell, Warren County Prosecutor, was present along with Johnathan Deters, Markovits, Stock & DeMarco, LLC, to present an engagement letter to enter into a legal services agreement with various law firms relative to a class action lawsuit associated with PFAS and PFOS pollutants.


Mr. Fornshell stated that this agreement would allow Warren County to become a party to the litigation as it related to pollutants in drinking water, groundwater, surface water, soil, and real property owned, operated and/or utilized by the County.

Upon discussion, the Board resolved (Resolution #23-0858) to approve and authorize the County Administrator to execute legal services agreement Baron & Budd, P.C., Cossich, Sumich, Parsiola, & Taylor, LLC, Markovits, Stock, & DeMarco, LLC, McNamee & McNamee, LLP, and Oths, Heiser, Miller, Waigand, & Clagg, LLC.


Upon motion the meeting was adjourned.


Shannon Jones, President


David G. Young


Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on June 27, 2023, in compliance with Section 121.22 O.R.C.


Tina Osborne, Clerk
Board of County Commissioners
Warren County, Ohio