



**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

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**TOM GROSSMANN
SHANNON JONES
DAVID G. YOUNG**

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

MINUTES: Regular Session – July 25, 2023

This is a summary of actions and discussions of the meeting. You may view this meeting through our YouTube Channel at <https://www.youtube.com/channel/UC1ELh0jGpXd4VV2DTgsugPA> or by contacting our office.

The Board met in regular session pursuant to adjournment of the July 18, 2023, meeting.

Shannon Jones – present

Tom Grossmann – present

David G. Young – present

Krystal Powell, Deputy Clerk – present

Minutes of the July 18, 2023 meeting were read and approved.

- 23-0933 A resolution was adopted to approve end of 365- day probation period and approve a pay increase for Kristina Forsey within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 23-0934 A resolution was adopted to approve end of 365- day probationary period and approve a pay increase for Carrie Marshall within the Warren County Department of Job and Family Services, Human Services Division. Vote: Unanimous
- 23-0935 A resolution was adopted to approve end of 365- day probationary period and approve a pay increase for Kelsey Sams within the Warren County Department of Job and Family Services, Children Services Division. Vote: Unanimous
- 23-0936 A resolution was adopted to accept resignation of Jennifer Gabbard, Emergency Communications Operator, within the Warren County Emergency Services Department, effective July 14, 2023. Vote: Unanimous
- 23-0937 A resolution was adopted to accept resignation of Taylor Blair, Case Aide, within the Warren County Department of Job and Family Services, Children Services Division, effective July 17, 2023. Vote: Unanimous

- 23-0938 A resolution was adopted to authorize the posting of a “Case Aide” position, within the Department of Job and Family Services, Children Services Division, in accordance with the Warren County Personnel Policy Manual, Section 2.02(A).
Vote: Unanimous
- 23-0939 A resolution was adopted to accept resignation of Sommer Green, Customer Advocate II, within Warren County OhioMeansJobs, effective August 4, 2023.
Vote: Unanimous
- 23-0940 A resolution was adopted to authorize the posting for “Customer Advocate I” position, within OhioMeansJobs Warren County, in accordance with Warren County Personnel Policy Manual, Section 2.02 (A).
Vote: Unanimous
- 23-0941 A resolution was adopted to authorize the President of the Board to sign an Ohio Department of Insurance Surplus Statement relative to the purchase of additional cyber liability coverage policy.
Vote: Unanimous
- 23-0942 A resolution was adopted to authorize property damage release from Progressive relative to damages occurring on May 23, 2023, to Children Services Vehicle identified as 2022 Chevy Malibu Vin# 1G1ZG6ST2NF143472.
Vote: Unanimous
- 23-0943 A resolution was adopted to authorize property damage release from Geico to damages occurring on January 27, 2022 to Sewer truck identified as 2019 Ford Super Duty F-350 Vin#1FT8X3B68KEF55866.
Vote: Unanimous
- 23-0944 A resolution was adopted to enter into an agreement with Hembree Construction Services for the FY23 Butlerville – Walnut and Hill Street Resurfacing Community Development Block Grant Project.
Vote: Unanimous
- 23-0945 A resolution was adopted to enter into classroom training agreement on behalf of OhioMeansJobs Warren County.
Vote: Unanimous
- 23-0946 A resolution was adopted to authorize the Warren County Water and Sewer Business Manager to apply for disbursements associated with the Water Supply Revolving Loan Account (WSRLA) Agreement for the Warren County granular activated carbon upgrades at Richard A. Renneker Water treatment Plant – Planning Phase on behalf of the Warren County Commissioners.
Vote: Unanimous
- 23-0947 A resolution was adopted to approve agreements and addendums with various providers relative to home placement and related services on behalf of Warren County Children Services.
Vote: Unanimous
- 23-0948 A resolution was adopted to authorize acceptance of renewal quote from Business Communication Specialists on behalf of Warren County Telecommunications for Mitel Enterprise Support Renewal.
Vote: Unanimous
- 23-0949 A resolution was adopted to approve and enter into contract with Generation Motors, LLC to provide towing and storage services on behalf of the Warren County Sheriff’s Office.
Vote: Unanimous

- 23-0950 A resolution was adopted to authorize the President of the Board to enter into Software as a Service Agreement with Tyler Technologies, Inc. for products and services set forth in the investment summary on behalf of Warren County Information Technology Department. Vote: Unanimous
- 23-0951 A resolution was adopted to declare various items within Domestic Relations as surplus and authorize the disposal of said items through internet auction. Vote: Unanimous
- 23-0952 A resolution was adopted to acknowledge payment of bills. Vote: Unanimous
- 23-0953 A resolution was adopted to approve bond release for Turning Leaf, LLC for completion of improvements in Turning Leaf, Section 7A situated in Hamilton Township. Vote: Unanimous
- 23-0954 A resolution was adopted to approve a subdivision public improvement performance and maintenance security release with D.R. Horton – Indiana, LLC for Valley View, Section 1 situated in Hamilton Township. Vote: Unanimous
- 23-0955 A resolution was adopted to create Mason Morrow Millgrove (Pike Street) Bridge Project Fund #4456, Mason Morrow Millgrove Project Fund (Mason) #4458, Roachester Cozaddale Road Bridge Fund #4459, and McClure Road Bridge Project #4460 within the Engineer's Office. Vote: Unanimous
- 23-0956 A resolution was adopted to approve appropriation adjustment from Commissioners' General Fund #11011110 into Juvenile Court Fund #11011240. Vote: Unanimous
- 23-0957 A resolution was adopted to approve appropriation adjustment within Juvenile Court Fund #10111240. Vote: Unanimous
- 23-0958 A resolution was adopted to approve appropriation adjustment within Commissioners' General Fund #11011110. Vote: Unanimous
- 23-0959 A resolution was adopted to approve appropriation adjustment within Facilities Management #11011600. Vote: Unanimous
- 23-0960 A resolution was adopted to approve appropriation adjustment within Transit Fund #2299. Vote: Unanimous
- 23-0961 A resolution was adopted to approve requisitions and authorize County Administrator to sign documents relative thereto. Vote: Unanimous
- 23-0962 A resolution was adopted to approve appointment of representatives to serve on the Area 12 Workforce Development Board. Vote: Unanimous
- 23-0963 A resolution was adopted to approve change of township boundaries of Franklin Township to make them, in part, identical to those of Clearcreek Township in the City of Springboro. Vote: Unanimous

DISCUSSIONS

On motion, upon unanimous call of the roll, the Board accepted and approved the consent agenda.

Barney Wright, Warren County Treasurer, was present along with James Spaeth, Warren County Clerk of Courts, for a meeting of the Warren County Investment Advisory Board.

Mr. Wright reviewed the current yields and discussed length of investments.

On motion, upon unanimous call of the roll, the Board entered into executive session at 9:08 a.m. to discuss personnel matters relative to hiring within Commissioners' Office and economic development assistance pursuant to Ohio Revised Code 121.22(G)(1) and Ohio Revised Code 121.22(G)(8) and exited at 10:25 a.m.

Upon motion the meeting was adjourned.

Shannon Jones, President




David G. Young



Tom Grossmann

I hereby certify that the foregoing is a true and correct copy of the minutes of the meeting of the Board of County Commissioners held on July 25, 2023, in compliance with Section 121.22 O.R.C.



Krystal Powell, Deputy Clerk
Board of County Commissioners
Warren County, Ohio