

Resolution

Number 18-0265

Adopted Date February 27, 2018

ACCEPT RESIGNATION OF KAREN FELTNER, EMERGENCY COMMUNICATIONS OPERATOR, WITHIN THE WARREN COUNTY EMERGENCY SERVICES DEPARTMENT, EFFECTIVE MARCH 7, 2018

BE IT RESOLVED, to accept the resignation, of Karen Feltner, Emergency Communications Operator within the Warren County Emergency Services Department, effective March 7, 2018.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

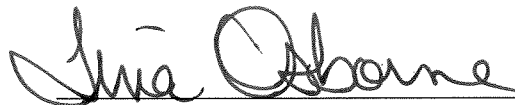
Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Emergency Services (file)
Karen Feltner's Personnel File
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 18-0266

Adopted Date February 27, 2018

ACCEPT RESIGNATION OF DAVID PURKEY, HVAC TECHNICIAN I, WITHIN THE WARREN COUNTY FACILITIES MANAGEMENT DEPARTMENT, EFFECTIVE FEBRUARY 22, 2018

BE IT RESOLVED, to accept the resignation of David Purkey, HVAC Technician I, within the Warren County Facilities Management Department, effective February 22, 2018.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:


Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Facilities Management (file)
D. Purkey's Personnel File
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 18-0267

Adopted Date February 27, 2018

REMOVE PROBATIONARY EMPLOYEE FROM EMPLOYMENT WITHIN THE EMERGENCY SERVICES DEPARTMENT

WHEREAS, Celyna Massey began employment with the Warren County Emergency Services on October 2, 2017, subject to a 365 day probationary period; and

WHEREAS, Section 6.1 of the Warren County Dispatch Association Contract states that an employee serving an initial probationary period may be terminated at any time; and

WHEREAS, Emergency Services Director, has recommended said employee be terminated for failing to meet the standards of the Emergency Communications Operator position; and

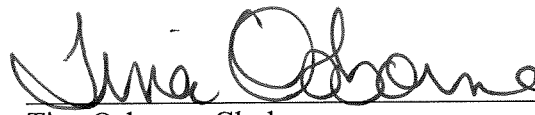
NOW THEREFORE BE IT RESOLVED, to remove Celyna Massey from employment within the Emergency Services Department for failing to meet the standards of his position, effective February 27, 2018.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: Emergency Services (file)
Celyna Massey's Personnel File
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 18-0268

Adopted Date February 27, 2018

DESIGNATE FAMILY AND MEDICAL LEAVE OF ABSENCE TO NANCY MACHULSKIY,
LEADS COORDINATOR, WITHIN THE EMERGENCY SERVICES DEPARTMENT

WHEREAS, it is necessary to designate a Family and Medical Leave of Absence for Nancy Machulskiy, LEADS/Training Coordinator; and

NOW THEREFORE BE IT RESOLVED, to designate Family and Medical Leave of Absence for Nancy Machulskiy not to exceed twelve (12) weeks; pending further documentation from physician.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:


Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Emergency Services (file)
N. Machulskiy's FMLA file
OMB – Sue Spencer

Resolution

Number 18-0269

Adopted Date February 27, 2018

DESIGNATE FAMILY AND MEDICAL LEAVE OF ABSENCE TO DAVID GRIFFIN, EMERGENCY COMMUNICATIONS SUPERVISOR, WITHIN THE DEPARTMENT EMERGENCY SERVICES

WHEREAS, it is necessary to designate a Family and Medical Leave of Absence for David Griffin, Emergency Communications Supervisor; and

NOW THEREFORE BE IT RESOLVED, to designate Family and Medical Leave of Absence for David Griffin not to exceed twelve (12) weeks; pending further documentation from Mr. Griffin's physician.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Emergency Services (file)
D. Griffin's FMLA file
OMB – Sue Spencer

Resolution

Number 18-0270

Adopted Date February 27, 2018

DESIGNATE FAMILY AND MEDICAL LEAVE OF ABSENCE TO JACQUALINE RUFFNER, CUSTODIAL WORKER, WITHIN THE FACILITIES MANAGEMENT DEPARTMENT

WHEREAS, it is necessary to designate a Family and Medical Leave of Absence for Jacqueline Ruffner, custodial worker; and

NOW THEREFORE BE IT RESOLVED, to designate Family and Medical Leave of Absence for Jacqueline Ruffner, custodial worker, not to exceed twelve (12) weeks; pending further documentation from physician.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Facilities Management (file)
J. Ruffner's FMLA file
OMB – Sue Spencer

Resolution

Number 18-0271

Adopted Date February 27, 2018

PROMOTE ALISON SMITH FROM UNIT SUPPORT WORKER II TO THE POSITION OF ELIGIBILITY REFERRAL SPECIALIST II WITHIN THE WARREN COUNTY JOB AND FAMILY SERVICES, HUMAN SERVICES DIVISION

WHEREAS, the director and supervisory staff have interviewed Ms. Smith and recommend the promotion of Ms. Smith to said position: and

NOW THEREFORE BE IT RESOLVED, to promote Alison Smith to the position of Eligibility Referral Specialist II, full-time permanent, non-exempt status (40 hours per week), Pay Range #6, \$14.63 per hour, under the Human Services Division Compensation Plan, effective pay period beginning March 3, 2018 subject to the remaining probationary period ending April 23, 2018; and

BE IT FURTHER RESOLVED, upon completing the initial 365 day probation period, from her date of hire, Ms. Smith will receive a three percent increase; and

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

HR

cc: Human Services (file)
A. Smith's Personnel File
OMB – Sue Spencer

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0272

Adopted Date February 27, 2018

**AUTHORIZE BOARD TO SIGN THE COUNTY HIGHWAY SYSTEM MILEAGE
CERTIFICATION**

BE IT RESOLVED, to authorize the Board to sign the Ohio Department of Transportation annual County Highway System Mileage Certification for 2017 effective January 1, 2018.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

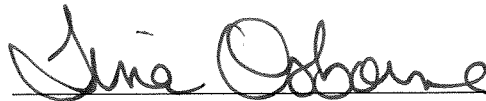
Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: State of Ohio
Engineer (file)
Sherri Carbo



Ohio Department of Transportation

Office of Technical Services

2017 County Highway System Mileage Certification

Note: This form must be submitted to ODOT no later than April 1, 2018 or county mileage will be certified by default based on the best information available.

The total length of county maintained public roads in WARREN County

was 267.460 miles as of December 31, 2016,

as certified by the Board of County Commissioners and/or reported by the Director of Transportation in accordance with the provisions specified in Section 4501.04 of the Ohio Revised Code.

Consider all mileage changes that occurred in CY 2017 and determine the net increase or decrease in mileage. Add the net change to the 2016 certified mileage above and fill in the new total below.

We the undersigned, hereby certify that as of December 31, 2017,

the county was responsible for maintaining 267.690 miles of public roads.

Signature of President of Board of County Commissioners

Date

Commissioner Signature

Date

Commissioner Signature

Date

County Engineer Signature

Date

Comments:

Please return a completed, signed copy of this form along with proper documentation of any changes made to:

Ohio Department of Transportation
Office of Technical Services
Mail Stop #3210
1980 West Broad St. 2nd Floor
Columbus, Ohio 43223
Attn: Michael Greenwood (614) 466-2852

Resolution

Number 18-0273

Adopted Date February 27, 2018

SET PUBLIC HEARING TO CONSIDER MODIFICATION TO THE FEE SCHEDULE WITHIN THE WARREN COUNTY BUILDING AND ZONING DEPARTMENT

WHEREAS, the Chief Building Official has requested this Board consider modifying the fee schedule relative to the classification a Three-Family residence to Multi-Family; and

WHEREAS, this Board desires to consider said amendment; and

NOW THEREFORE BE IT RESOLVED, to set the public hearing to consider a modification to the fee schedule within the Warren County Zoning Department to remove the Three-Family classification from the schedule and replace with a Multi-Family classification within the Commercial/Industrial use as attached; said public hearing to be held March 20, 2018, at 9:15 a.m. in the Commissioners' Meeting Room,; and

BE IT FURTHER RESOLVED, to direct the Clerk to advertise in Today's Pulse – Warren County notice of said public hearing one (1) time ten days prior to the date of the public hearing.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/to

cc: Building Department (file)
Zoning Department (file)
Public hearing file
Cincinnati Board of Realtors
Cincinnati HBA
Dayton HBA

Zoning Fees

Square Footage	Fees
0 - 200 Sq. Ft.	\$35.00
201 - 400 Sq. Ft.	\$50.00
401 - 960 Sq. Ft.	\$100.00
961 - and above	\$250.00
<u>All single family homes</u>	<u>See chart above</u>
<u>All additions/remodels/</u>	<u>See chart above</u>
<u>All decks/accessory buildings/structures</u> (see chart above)	<u>not to exceed \$100.00</u>
<u>Basement Finishes</u>	<u>flat fee \$35.00</u>
<u>Revisions</u> (requiring new plot plan)	<u>\$50.00</u>
<u>Commercial/Industrial/Multi-Family</u> (plus .10 sq. ft.) < 3,000 sq.ft. Min	<u>\$300.00</u>
<u>Rezoning/Non-commercial</u> ("RU", "R1", "RIA", "RIB", "R2")	<u>\$500.00</u>
<u>Rezoning/Commercial</u> (includes all other zones)	<u>\$750.00</u>
<u>Rezoning/PUD</u> (plus \$1.00 per lot)	<u>\$650.00</u>
<u>Appeals/Administrative</u>	<u>\$500.00</u>
<u>Variance/Non-commercial</u> ("RU", "R1", "RIA", "RIB", "R2")	<u>\$500.00</u>
<u>Variance/Commercial</u> (includes all other zones)	<u>\$750.00</u>
<u>Site Plan Review</u>	<u>\$500.00</u>
<u>Conditional Use/Site Plan Review</u>	<u>\$500.00</u>
<u>Reactivate permit</u> (dormant one year)	<u>½ original fees</u>
<u>Tenant Finish</u> (plus .10 sq. ft.) over 1,500 sq. ft.	<u>\$150.00</u>
<u>Two- Family and Three-Family</u> (per unit)	<u>\$150.00</u>
<u>Signs</u> (one or multiple) (plus \$1.00 sq. ft. over 100 sq. ft.)	<u>Min.\$100.00 Max. \$180.00</u>
<u>Billboards</u> (plus \$1.00 per sq. ft.) over 100 sq. ft.	<u>Min. \$100.00</u>
<u>SOB (sexual oriented business)</u>	<u>\$250.00</u>
<u>SOB (renew \$125.00 per year)</u>	<u>\$125.00</u>
<u>In ground pools</u>	<u>\$100.00</u>
<u>Above ground pools</u>	<u>\$50.00</u>
<u>Garage/basement/yard sales</u>	<u>\$5.00</u>
<u>Mobile Home Occupancy during single family construction</u>	<u>\$50.00</u>
<u>Zoning Codes</u> (Code "A", "B" and Airport Code)	<u>\$25.00</u>
<u>Maps</u>	<u>\$15.00</u>
<u>Aquifer / Wellhead</u>	<u>\$100.00</u>
<u>Bed / Breakfast</u>	<u>\$100.00</u>
<u>Construction / Sales Trailer</u>	<u>\$100.00</u>
<u>Home Occupation</u>	<u>\$100.00</u>
<u>Solid Waste</u>	<u>\$100.00</u>
<u>Telecommunication Towers</u>	<u>\$100.00</u>
<u>Tents (Commercial)</u> (one or multiple tents on same permit)	<u>flat fee \$100.00</u>
<u>Residential Towers</u> (amateur radio, windmill, solar panels, wind turbine ECT.)	<u>\$35.00</u>
<u>(Fence permits do not require zoning permits)</u>	

Resolution

Number 18-0274

Adopted Date February 27, 2018

DECLARE AN EMERGENCY AND WAIVE COMPETITIVE BIDDING FOR THE IMMEDIATE PURCHASE OF HVAC PARTS FOR CHILLER

WHEREAS, on February 20, 2018 Facilities Management HVAC Tech identified a fan/blade failure within the chiller at 406 Justice Drive (Administration Building); and

WHEREAS, this particular chiller provides the cooling necessary for the operation of the IT Room; and

NOW THEREFORE BE IT RESOLVED, to authorize the immediate purchase of the necessary parts to repair the chiller at 406 Justice Drive; and

BE IT FURTHER RESOLVED, to approve purchase order #24575 in the estimated amount of \$1,705.00 to Trane US Inc. for said parts.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea


Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor 
Facilities Management (file)
OMB

Resolution

Number 18-0275

Adopted Date February 27, 2018

AUTHORIZE REQUEST FOR PROPOSALS FOR COMPUTER ASSISTED MASS APPRAISAL (CAMA) WITH INTEGRATED PROPERTY TAX ACCOUNTING AND/OR LAND MANAGEMENT/INSPECTIONS SOFTWARE WITH IMPLEMENTATION SERVICES

BE IT RESOLVED, to advertise for Request for Proposals for Computer Assisted Mass Appraisal (CAMA) with Integrated Property Tax Accounting and/or Land Management / Inspections Software with Implementation Services; and

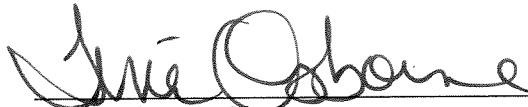
BE IT FURTHER RESOLVED, to advertise said Request for Proposals in a newspaper of general circulation, one time beginning the week of March 4, 2018 and for no less than two consecutive weeks on the County Web Page; the deadline for the receipt of proposals is 9:00 A.M. on May 1, 2018.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor (file)
Data (file)
OMB Bid file
E. Hartmann

Resolution

Number 18-0276

Adopted Date February 27, 2018

EXTEND THE BID OPENING DATE FOR THE LANDEN SEWER LINING PROJECT

WHEREAS, this Board adopted resolution #18-0114, setting the bid date for the Landen Sewer Lining Project for February 27, 2018 at 9:20 a.m.; and

WHEREAS, Chris Wojnicz, Deputy Sanitary Engineer, has requested an extension in the bid opening date to allow additional time for bidders to prepare their bids; and

NOW THEREFORE BE IT RESOLVED, to extend the bid opening date for the Landen Sewer Lining Project to March 6, 2018 at 9:20 a.m.; and

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)
OMB Bid file
E. Hartmann

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0277

Adopted Date February 27, 2018

APPROVE AND ENTER INTO AN AGREEMENT BETWEEN THE DEPARTMENT OF WARREN COUNTY CHILDREN SERVICES AND UNIVERSITY OF CINCINNATI ON BEHALF OF THE SCHOOL OF SOCIAL WORK .

BE IT RESOLVED, to approve and authorize the Warren County Board of Commissioners to enter into an Field Instruction-Affiliation Agreement on behalf of the Department of Children Services and University of Cincinnati on behalf of the School of Social Work; copy of agreement is attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

jc/

cc: c/a – University of Cincinnati
Children Services (file)

FEB 15 2018

University of Cincinnati
School of Social Work

W. O. O. S.

Field Instruction – Affiliation Agreement

THIS AGREEMENT, entered into between the UNIVERSITY OF CINCINNATI on behalf of the School of Social Work ("School") and (name of Site Warren County Children Services) ("Site") shall govern the use of the Site's facility as an approved setting for field instruction in the School's baccalaureate program and/or its graduate specializations in direct practice and social welfare administration.

WHEREAS, it is to the mutual benefit of the Site and the School to cooperate in educational programs using the facilities of the Site; and

~~WHEREAS, it is in the best interests of the parties to jointly plan for the organization, administration and operation of the educational programs.~~

NOW, THEREFORE, in consideration of the mutual covenants by each party to be kept and performed, it is agreed as follows:

The School agrees to:

1. Work cooperatively with the Site in designating appropriate field learning experiences. The School will also work with the student and field instructor in deciding the educational appropriateness, timing, and feasibility of particular field learning experiences. These experiences may be within the Site, or in outside "satellite" placements.
2. Respect the autonomy of the Site to set its own program, and Site identity as primarily a service delivery system and only secondarily as a professional training resource.
3. Select and/or recommend students who are in good standing to be placed at the Site and make alternate plans for placement of student(s) in the event that such planning becomes necessary.
4. Carry final responsibility for educational decisions concerning the student (e.g., grades, credits, hours in the Site, and the field-course curriculum in the Site and/or satellite field placement).
5. Designate a member of the faculty to serve as fieldwork liaison to the Site. The liaison will periodically visit the Site to review student progress and consult with the field instructor on learning patterns and problems.
6. Provide opportunities for field instructors to review curriculum development efforts and have input into this process.
7. Share student's evaluations of the field placement experience and participate, with the Site, in decision-making regarding on-going field placement opportunities.
8. Provide the Site with electronic access and/or a copy of the School's current Graduate Program (MSW) Field Instruction and/or Undergraduate (BSW) Program Field Instruction Manual, along with student evaluation forms.
9. Ensure that all students involved in the educational program at the Site will receive general training regarding the privacy rules of the Health Insurance Portability and Accountability Act (HIPAA) prior to entering the facilities of the Site. The School will present proof of such training to the Site upon request. The School agrees to provide all students with electronic access to and/or copies of the National Association of Social Workers Code of Ethics, as well as provide applicable training on such Code of Ethics

and safety in the field. The School agrees to provide all students with electronic access to and/or copies of the current Ohio Counselor, Social Worker & Marriage and Family Therapist Board Laws & Rules.

10. Insure the School and its employees, students, agents and volunteers while acting on the School's behalf through a comprehensive program of self-insurance. Evidence of this insurance shall be provided to the Site upon the Site's request. If employees of the School will be in the Site with students during the affiliation experience, the School shall provide, upon request, evidence of Workers' Compensation insurance covering its employees.
11. If requested by Site, student shall be responsible for completion of a criminal background check conforming to Site-specific criteria. The student will submit the results of the criminal background check to Site.
12. If requested by Site, student shall be responsible for completion of a drug screening conforming to Site-specific criteria. The student will submit the results of the drug screening to Site.

The Site agrees to:

1. Involve the student in the total Site program as appropriate and select assignments for the students in keeping with their educational needs.
2. Provide qualified staff as field instructors, subject to approval by the School, to supervise the performance of the student.
3. Assure that each field instructor has adequate time within his/her work schedule to: (a) meet the educational needs of the student through development of learning opportunities; (b) prepare for regularly scheduled individual conferences with student for a minimum of one (1) hour per week of formal supervision and ½ hour per week of availability informally for questions; (c) meet with the faculty liaison at periodic intervals to discuss learning opportunities and student performance; (d) prepare reports and evaluations as required by the School; and (e) attend appropriate School sponsored meetings, institutes, and seminars where feasible.
4. Permit students to use its facilities during the period of placement, including: (a) space for students that are sufficiently private for carrying on independent work and activities, (b) clerical service for those records and reports which are produced for the Site, and (c) access to client and Site records;
5. Assure that the faculty field liaison is advised of policy and service changes and developments, which may affect student learning or the School's curriculum.
6. Consult with the faculty field liaison, as early as possible, when concerns develop regarding a student's progress or performance.
7. Provide reimbursement whenever possible for all student travel expenses on Site business.
8. Observe the School's academic calendar with respect to student holiday and vacation periods.
9. Will provide access at reasonable times and with reasonable advance notice to representatives of the School and the representatives of the School's accrediting bodies.
10. Acknowledge that information embodied in student education records is protected from disclosure pursuant to the federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232(g) and agrees to abide by its provisions.

11. Protect student confidential information and education records from disclosure agrees to abide by all applicable law, including but not limited to, the federal Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. & 1232 (g), and the Health Insurance Portability and Accountability Act (HIPAA), Codified at 42 U.S.C. § 300gg and 29 U.S.C § 1181 et seq. and 42 USC 1320d et seq. Site further agrees to be liable for, and report any breach of such confidential student information or educational records to the School within five (5) days of determining such a breach.
12. Develop, implement, maintain and use appropriate administrative, technical and physical security measures to preserve the confidentiality, integrity and availability of all electronically maintained or transmitted student education records received from, or on behalf of School or its students. The procedures will be documented and available for School to review upon request. Upon termination, cancellation, expiration or other conclusion of the Agreement, Site shall securely store or destroy student education records in accordance with its own human resource retention policies.
13. Responsibility for the enforcement of its HIPAA policies and procedures and compliance by School's Students. School's students will be functioning as part of the Site's workforce pursuant to 45 C.F.R. §160.103 and will be subject to the Site's HIPAA policies and procedures.
11. Insure itself and its employees through a fiscally sound program of self-insurance or commercial insurance or a combination thereof, for professional and general liability.
12. Execute this Agreement only by a duly authorized agent of the Site.

The School and Site agree:

1. To follow the standards and guidelines of the School's current Graduate Program (MSW) Field Instruction Manual and/or Undergraduate (BSW) Program Field Instruction Manual.
2. In the event that either becomes aware of a claim asserted by any person arising out of this Agreement or any activity carried out under this Agreement, the parties shall cooperate in defending the claim, securing evidence and obtaining the cooperation of witnesses. Notice shall be provided by either party of any potential claim as soon as the claim, or potential claim, is known.
3. The maximum number of students assigned to the Site during any instructional period shall be established by mutual agreement. The Site reserves the right to limit the number of students it accepts for affiliation.
4. Where areas of difference exist or occur in rules, regulations, or questions of school work, field experience, or other Site practices, the Site rules, regulation or practices shall prevail and such conflict shall be referred to School fieldwork liaison and Site field instructor.
5. There shall be no discrimination based on race, color, religion, national origin, sex, sex orientation, age, physical or mental handicap or status as a disabled veteran or veteran of the Vietnam era.
6. Agree to comply, at its own expense, with the provisions of all state, local and federal laws, regulations, ordinances, requirements and codes, including but not limited to OSHA, which are applicable to this Agreement.
7. Nothing contained in this Agreement shall be construed to create a joint venture, partnership, agent or employment relationship as between School and Site. Neither party has the authority to act for the other party, or to bind the other party in any respect whatsoever, or to incur any debts or liabilities in the name of or on behalf of the other party.
8. This Agreement shall become effective as of 2/7/18, and shall continue in effect for five years from the effective date with the understanding that this Agreement may be reviewed annually and revised, if necessary. This Agreement can be terminated at

the will of either party hereto upon giving the other party no less than ninety (90) days written notice of the party's intention to terminate. All students involved in the field instruction experience at the time of termination shall be permitted to complete the current term.

9. Notice to the School shall be in writing and sent by United States regular mail, postage prepaid, to:

University of Cincinnati
School of Social Work
Director of Field Education
1515 French Hall West
PO Box 210108
Cincinnati, OH 45221-0108
phone: 513.556.4626
fax: 513.556.2077
email: lisa.zimmer@uc.edu

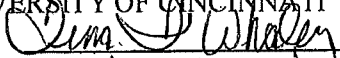
10. Notice to Site shall be in writing and sent by United States regular mail, postage prepaid, to:

Shawna Barger, Deputy Director +
Warren County Children Services
416 S. East Street +
Lebanon, OH 45036

11. The terms and conditions of this Agreement can only be modified by mutual written agreement by the parties.

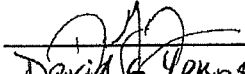
IN WITNESS WHEREOF, we have hereunto set our hands.

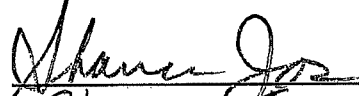
UNIVERSITY OF CINCINNATI

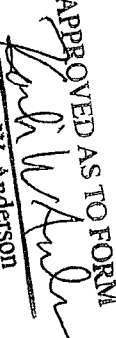
By: 
Name: TINA WHALEN Ed.D, DPT, MPA, PT
Title: DEAN, COLLEGE OF ALLIED HEALTH SCIENCES
Date: 2-7-18

Warren County Commissioners on behalf of:
Warren County Children Services

SITE

By: 
Name: David Young
Title: Vice President
Date: 2/27/18

By: 
Name: Shannon Jones
Title: Member
Date: 2/27/18

APPROVED AS TO FORM

Asst. Prosecuting Attorney
Keith W. Anderson

Please print this document to complete the required information and return to the Director of Field Education. A fully signed copy will be sent back to you for your records.

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0278

Adopted Date February 27, 2018

APPROVE AND ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF WARREN COUNTY CHILDREN SERVICES (AGENCY) AND COMMUNITY MENTAL HEALTH CENTERS OF WARREN/CLINTON COUNTY, INC. DBA SOLUTIONS COMMUNITY COUNSELING AND RECOVERY CENTERS (PROVIDER)

BE IT RESOLVED, to approve and authorize the Warren County Board of Commissioners to enter into a Memorandum of Understanding on behalf of the Department of Children Services and Community Mental Health Centers of Warren/Clinton County, Inc., DBA Solutions Community Counseling and Recovery Centers; copy of agreement is attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

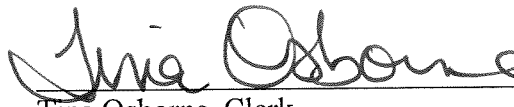
Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

jc/

cc: c/a – Community Mental Health Centers of Warren/Clinton County
Children Services (file)

MEMORANDUM OF UNDERSTANDING

This memorandum of understanding is entered into by and between the Warren County Children Services hereinafter referred to as "Agency", 416 S. East Street in Lebanon, OH 45036 and Community Mental Health Centers of Warren/Clinton County, Inc., DBA Solutions Community Counseling and Recovery Centers (SCCRC) hereinafter referred to as "Provider", 975 Kingsview Drive Lebanon, OH 45036.

WHEREAS, the Ohio Attorney General created a pilot program to serve families harmed by parental opioid abuse in southern Ohio, known as the Ohio Sobriety, Treatment, and Reducing Trauma ("Ohio START") program; and

WHEREAS, the purpose of the Ohio START program is to address childhood trauma caused by parental drug abuse and adult trauma that may have led to drug dependency; and

WHEREAS, the Parties will work collaboratively as Family Teams to provide coordinated wrap-around services and intensive case management to achieve the purpose of the Ohio START program; and

WHEREAS, the Parties have entered into an agreement for the provision of specialized victim services for families participating in the Ohio START program; and

WHEREAS, the Parties understand that in the course of performing the responsibilities of the Ohio START program, Provider may have access to certain child welfare and other information from Agency which is considered confidential information ("Confidential Information"); and

WHEREAS, the Parties understand that in the course of performing the responsibilities of the Ohio START program, Agency may have access to certain healthcare, drug treatment, and other information from Provider which is considered ("Protected Health Information"); and

WHEREAS, the Parties wish to ensure the proper and confidential sharing of the Confidential Information and the Protected Health Information by setting forth the roles and responsibilities of the Parties; and

NOW, THEREFORE, the Parties, in consideration of the mutual promises, agreements and covenants herein contained, agree as follows:

I. PURPOSE OF THE AGREEMENT

A collaborative effort between the Agency and the Provider to improve outcomes for families involved in the child protection system experiencing a primary diagnosis of substance abuse disorder (SUD) and dealing with trauma. Goals of the project are to enhance available therapeutic and drug/alcohol services that include timely assessment and access to treatment, increase parental participation in therapy/treatment, enhance available in home services (if appropriate), reduce out of home placement of children while maintaining safety, and in the event children are removed, reduction of time spent in placement out of the home. Identified activities include the use of the UNCOPE tool for rapid SUD and ACES for trauma screening, early access to services, which include but are not limited to same-day/next assessments, expedited access to MH, SUD, or trauma treatment, in home services (if appropriate), supports designed to engage families,

increased case management conducted by a 100% dedicated OH-START caseworker, an assigned family peer mentor for parents, and judicial oversight on cases referred to Juvenile Court.

II. AGREEMENT OBJECTIVES

The Agency will conduct the UNCOPE on all investigations opened for assessment on or after 04/01/2018. If identified as a potential OH-START case, the 100% dedicated OH-START caseworker will conduct the ACES trauma assessment. A team staffing which includes an Agency Supervisor, Peer Supervisor, and Caseworker will be held to determine acceptance into the program based on scores and the participant's willingness to participate in the OH-START program. The Provider will provide expedited MH and SUD assessments, access to expedited treatment, and ongoing case management in the home (when identified to be appropriate) of clients referred by the Agency as specified within this MOU.

A. Access to MH/SUD services:

Once a client is accepted into the OH-START program they have the choice of Provider. If Solutions Community Counseling and Recovery Center (SCCRC) is selected, the OH-START caseworker will provide and/or assist the client in completion of paperwork packet and can meet the client at the Provider office. The UNCOPE and ACES tools will be provided once the client signs an approved release of information.

1. Same day screenings are available Mon-Thursday 12:30-2:30 pm at SCCRC. The caseworker can call ahead if it is known they client will be coming. If the client is unable to be seen that same day for an assessment, or they currently have an open Solutions case, Eric Cavey is the contact for scheduling. The OH-START Caseworker will email Eric at ecavey@solutionsccrc.org notifying him of the need for assistance in scheduling an expedited assessment. An assessment will be scheduled within 3-5 business days.
2. Following the MH and SUD assessment, recommendations and treatment will begin within 10 business days.

B. Access to trauma services for children:

1. Once a child has been identified as having experienced trauma, using the Children's Trauma Assessment Center Trauma Screening Checklist (CTAC), a referral will be made for a therapeutic assessment. The OH-START caseworker will email Kara Caudell at kcaudell@solutionsccrc.org. Assessments will take place within 5 business days of the referral and treatment will be accessed within 10 days of the assessment being completed.

C. Team meetings and reports:

1. Appropriate releases of information forms will be signed by the client, Agency, and Provider. Treatment reports from the Provider will be due to the Agency monthly (child, adult MH, or SUD).
2. The Provider will appoint a designee to attend Family Team Meetings which will typically be held at approximately 30 days of the case opening, 90 days of the case

opening, or convened during/after a crisis, or relapse. A crisis can be defined by the client, Agency, or Provider. In the event of a relapse, the Provider will work with the client and Agency to complete a relapse plan.

III. CONFIDENTIAL INFORMATION

For the purpose of performing the Parties' responsibilities under the Ohio START program, the Parties may have access to Confidential Information and/or Protected Health Information. This MOU establishes a process between the Parties to properly and confidentially transmit and share Confidential Information and Protected Health Information between themselves and to set forth the terms and conditions governing the information-sharing process. The Confidential Information and Protected Health Information will be transferred via an agreed upon method of transmission.

IV. RESPONSIBILITIES OF THE PARTIES

A. Agency agrees to do the following:

1. Transfer Confidential Information to Provider in a secure manner as mutually agreed upon by the Parties, for example through an encrypted file sharing service.
2. Consult with Provider to ensure the Confidential Information is stored securely.
3. Use appropriate safeguards in storing Protected Health Information received from Provider. While Agency is not a Business Associate of Provider pursuant to the Health Information Portability and Accountability Act ("HIPAA"), Agency should undertake efforts to store information in compliance with Subpart C of 45 CFR Part 164, which includes:
 - a. Ensuring confidentiality, integrity, and availability of Protected Health Information stored both in physical and electronic form;
 - b. Protect against any reasonably anticipated threats to the security of the Protected Health Information;
 - c. Protect against any impermissible disclosures of the Protected Health Information;
 - d. Limit access to Protected Health Information to authorized employees of Agency and ensure that Protected Health Information is utilized only according to the Purpose and executed release;
 - e. Track who has accessed Protected Health Information;
 - f. Report to Provider any use or disclosure of Protected Health Information not permitted in the Purpose or executed release;
 - g. Protect Protected Health Information from improper alteration or destruction; and
 - h. Ensure that any subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of Agency agree to the same restrictions, conditions, and requirements.
4. Only use the Protected Health Information for the Purpose and for no other reason.
5. Immediately notify the Provider of any known or suspected unauthorized disclosure of the Protected Health Information.

6. Immediately notify the Provider of any requests for the Protected Health Information and refer the requestor of the Protected Health Information to the Provider.
 7. During performance of this Agreement and for a period of six (6) years after its completion, Consultant shall maintain auditable records of all charges pertaining to this Agreement and shall make such records available to Agency as Agency may reasonably require.
 8. Obtain an executed OH-START release, in the form attached hereto as Exhibit A, as well as a release from the Provider, in the form attached hereto as Exhibit B from the clients who are eligible and selected to participate in the Ohio START program and store the executed releases in a secure manner.
 9. Actively participate in the Ohio START program evaluation performed by The Ohio State University College of Social Work and the Ohio University Voinovich School of Leadership and Public Affairs.
- B. The Agency point of contact shall be Shawna Barger, Deputy Director, #513-695-1699, shawna.barger@jfs.ohio.gov.
- C. The Provider agrees to do the following:
1. Transfer Protected Health Information to Agency in a secure manner as mutually agreed upon by the Parties, for example through an encrypted file sharing service.
 2. Consult with Agency to ensure the Protected Health Information is stored securely.
 3. Use appropriate safeguards in storing Confidential Information received from Agency. Provider must ensure the access and protection of the Confidential Information is in compliance with all state and federal laws that govern the protection of child welfare data, including, but not limited to those set forth in Exhibit C attached hereto and updated as of March 2017, as may be amended or supplemented from time to time.
 4. Only use the Confidential Information for the Purpose and for no other reason.
 5. Protect the confidentiality of the Confidential Information in the same manner it protects the confidentiality of its own similar confidential information, but in no event using less than a reasonable standard of care.
 6. Restrict access to the Confidential Information to its personnel engaged in a use permitted by this MOU, provided such personnel are bound by obligations of confidentiality similar to the terms of this MOU.
 7. Immediately notify the Agency of any known or suspected unauthorized disclosure of the Confidential Information.
 8. Return and/or destroy any Confidential Information transferred to Provider by Agency upon the termination or expiration of this MOU.

9. Immediately notify the Agency of any requests for the Confidential Information and refer the requestor of the Confidential Information to the Agency.
- D. The Provider point of contact shall be Angela Johnson, #937-671-8354, ajohnsen@solutionsccrc.org.

IV. OWNERSHIP OF CONFIDENTIAL INFORMATION AND LIABILITY

- A. The Parties agree that the Confidential Information provided under this MOU is and will remain the property of the Agency.
- B. The Parties agree that the Protected Health Information provided under this MOU is and will remain property of the Provider.
- C. The Parties agree that the confidentiality obligations set forth in this MOU survive the termination or expiration of the MOU.
- D. Provider understands that it may be held liable under the law for the unauthorized disclosure or dissemination of the Confidential Information.
- E. Agency understands that it may be held liable under the law for the unauthorized disclosure or dissemination of the Protected Health Information.

V. TIME OF PERFORMANCE

- A. This MOU is effective as of the last date signed below and shall be effective for a period of one year. Thereafter, this MOU shall automatically renew for successive years unless terminated as set forth herein. If automatically renewed, this MOU shall not be effective past the date of the Ohio START pilot program, which terminates on October 1, 2019.
- B. Upon the expiration of this MOU, all transferring of information provided for herein will cease, and the responsibilities of the Parties regarding use, storage and destruction of the information will survive the expiration of this MOU and continue in full force and effect.

VI. GOVERNING LAW

This MOU is made pursuant to and shall be construed and interpreted in accordance with the laws of the state of Ohio.

VII. SUSPENSION AND TERMINATION

- A. This MOU may be terminated by either party, without cause, by providing thirty (30) days written notice to the other Party.
- B. If this MOU is breached, the non-breaching party may suspend or terminate this MOU immediately upon written notice to the breaching party. If the breach is of a nature that can be cured, the non-breaching party may provide the breaching party

with written notice of the breach and provide ten (10) days for the breaching party to cure its nonperformance or violation.

- C. Upon termination of this MOU, for any reason, all transferring of information provided for herein will cease as of the effective date of the termination, and the responsibilities of the Parties regarding use, storage and destruction of the information will survive the termination of this MOU and continue in full force and effect.

VIII. ASSIGNMENT AND WAIVER

- A. Neither party may assign its rights or delegate its duties or obligations under this MOU without prior written consent of the other party.
- B. A waiver of any provision of this MOU is not effective unless it is in writing and signed by the party against which the waiver is sought to be enforced. The delay or failure by either party to exercise or enforce any of its rights under this MOU will not constitute or be deemed a waiver of that party's right to thereafter enforce those rights, nor will any single or partial exercise of any such right preclude any other or further exercise of these rights or any other right.

IX. LIABILITY

Each party to this Agreement agrees to be liable for the negligent acts or negligent omissions, intentional or wrongful acts or omissions, by or through itself, its employees and agents. Each party further agrees to defend itself and themselves and pay any judgments and costs arising out of such negligent, intentional or wrongful acts or omissions, and nothing in this Agreement shall impute or transfer any such liability from one to the other.

X. ENTIRE AGREEMENT/MODIFICATION

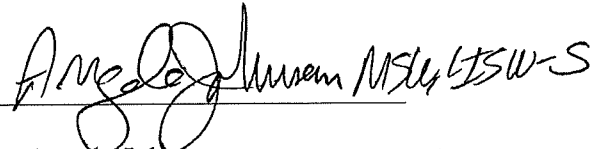
This MOU constitutes the entire agreement between the Parties, and any changes or modifications to this MOU shall be made and agreed to by the Parties in writing. Any prior agreements, promises or representations not expressly set forth in this MOU shall have no force or effect.

IN WITNESS, WHEREOF, the Parties hereto have caused this MOU to be executed as of the day and year last written below.

**WARREN COUNTY
BOARD OF COMMISSIONERS**

**SOLUTIONS COMMUNITY
COUNSELING & RECOVERY
CENTERS OF WARREN/CLINTON**

By: 

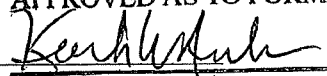
By: 

Name: David B. Young

Name: Angela Johnson

Title: Vice President

Title: Chief Executive Officer

Date: 2/27/18 
Keith W. Anderson
Asst. Prosecuting Attorney

Date: 2-14-18

EXHIBIT A



Ohio START Authorization to Release Confidential Information

Name: _____ Date of Birth _____

Address: _____

Phone: _____

Child(ren)'s Names and Date(s) of Birth: _____

I _____ hereby authorize _____
(name of client) (name of treatment provider)

to disclose the following information (please initial next to all that apply):

- (1) My name, my child(ren)'s name(s) and personal identifying information about me/my child(ren)
(2) Information regarding my status/my child(ren)'s status as a patient in alcohol and/or drug treatment
(3) Parenting evaluations
(4) Treatment and subsequent evaluations of my service needs by the Ohio START program
(5) Initial and subsequent evaluations of my service needs by the Ohio START program
(6) Any and all information related to any alcohol and drug treatment program(s) that have provided me services
(7) Drug screen results
(8) Summaries of alcohol, drug and/or mental health screening and assessment results and history
(9) Summaries of alcohol, drug and/or mental health treatment/service plan(s), progress and compliance
(10) Date of discharge from alcohol, drug, and/or mental health treatment/services and discharge status
(11) Home Study Records
(12) Other: _____

I authorize the disclosure of the above information to the following people (please initial next to all that apply):

- (1) The Ohio START Case Team (including but not limited to):
a. PCSA assigned caseworker, 416 S. East Street Lebanon, OH 45036
b. PCSA supervisor, 416 S. East Street Lebanon, OH 45036
c. Juvenile court official, 900 Memorial Drive Lebanon, OH 45036
d. Family Peer Mentor, MHA, placed at 416 S. East Street Lebanon, OH 45036
e. Family Peer Mentor Supervisor, MHA, 912 Scott St. Covington, KY 41012
f. Treatment Provider of Choice: _____
g. Guardian Ad Litem or Court Appointed Special Advocate, Warren County Juvenile Court, 900 Memorial Drive Lebanon, OH 45036
(2) Other _____

I further authorize Warren County Children Services to disclose the following information (please initial next to all that apply):

- (1) My name, my child(ren)'s name(s) and personal identifying information about me/my child(ren)
(2) Parenting evaluations
(3) Treatment and subsequent evaluations of my service needs by the Ohio START program
(4) Initial and subsequent evaluations of my service needs by the Ohio START program
(5) Drug screen results
(6) Home Study Records
(7) Other: _____

(Continued on back side)

I authorize the disclosure of the above information to the following people (please initial next all that apply):

- _____ (1) The Ohio START Case Team (including but not limited to):
- h. PCSA assigned caseworker, 416 S. East Street Lebanon, OH 45036
 - i. PCSA supervisor, 416 S. East Street Lebanon, OH 45036
 - j. Juvenile court official, 900 Memorial Drive Lebanon, OH 45036
 - k. Family Peer Mentor, MHA, placed at 416 S. East Street Lebanon, OH 45036
 - l. Family Peer Mentor Supervisor, MHA, 912 Scott St. Covington, KY 41012
 - m. Treatment Provider of Choice: _____
 - n. Guardian Ad Litem or Court Appointed Special Advocate, Warren County Juvenile Court, 900 Memorial Drive Lebanon, OH 45036
- _____ (2) Other _____

The above listed members of the Ohio START program will use this authorization for disclosure and re-disclosure to administer wrap-around services and intensive case management related to the Ohio START pilot program and to facilitate a cooperative approach through the exchange of disclosed information among the members of the Ohio START program.

This authorization will expire (please select one):

- 365 days after it is signed
- Less than 365 days (please give a specific date or event) _____

I understand that I may revoke this consent at any time with written notice or other practice in accordance with Provider's Notice of Privacy Practices, except to the extent that the Ohio START Program acted in reliance on it. 45 CFR 164.508(b)(5)(i).

I understand that the members of Ohio START program may not condition treatment, payment, enrollment, or benefits eligibility on an individual granting an authorization, except in limited circumstances. 45 CFR 164.508(4). I understand that information disclosed pursuant to this authorization may be subject to re-disclosure by the recipient(s) to carry out their official duties. 42 CFR 2.35(d).

I understand that pursuant to federal regulations governing the confidentiality of alcohol and drug abuse patient records, 42 CFR, Part 2, and the Health Insurance Portability and Accountability Act, Public Law 104-191, information regarding individually identifiable health information and that of my child(ren), including any alcohol and/or drug treatment records and/or any other information relating to past, present, or future physical or mental health condition, is confidential and cannot be disclosed without my written consent unless otherwise provided for in the regulations. This authorization is not sufficient for the purpose of the release of HIV test results or diagnoses.

My signature below indicates that I have received a signed copy of this authorization. 45 CFR 164.508(c)(4).

Date

Signature of Client or other Responsible Party

Relationship

Date

Witness Signature

Witness Print Name

EXHIBIT B

SOLUTIONS COMMUNITY COUNSELING AND RECOVERY CENTERS

CACWC
100 Campus Loop Road
Franklin, OH 45005
513-261-6033 (FAX# 261-6032)

204 Cook Road
Lebanon, OH 45036
513-695-1357 (FAX# 695-2952)

975 Kingsview Drive
Lebanon, OH 45036
513-228-7800 (FAX# 228-7847)

201 Reading Road
Mason, OH 45040
513-398-2551 (FAX# 459-7300)

50 Greenwood Lane
Springboro, OH 45066
937-746-1154 (FAX# 746-8523)

953 S. South St.
Wilmington, Ohio 45177
937-383-4441 (FAX# 383-2916)

AUTHORIZATION FOR RELEASE OF INFORMATION

Client Name _____

Date of Birth _____ **Client Number** _____

If you receive information released with this form the following Federal Law applies directly to you:

This information has been disclosed to you from records protected by Federal Confidentiality Rules (42 CFR, Part 2). The Federal rules prohibit you from making any further disclosure of this information unless further disclosure is expressly permitted by the written consent of the person to whom it pertains or as otherwise permitted by 42 CFR, Part 2. A general authorization for the release of medical or other information is NOT sufficient for this purpose. The Federal Rules restrict any use of the information to criminally investigate or prosecute any alcohol or drug abuse client.

I AUTHORIZE SOLUTIONS COMMUNITY COUNSELING AND RECOVERY CENTERS, **TO RELEASE TO, OBTAIN FROM, or EXCHANGE WITH** THE ORGANIZATION INDICATED BELOW CONCERNING TREATMENT OF THE ABOVE-NAMED CLIENT. THIS AUTHORIZATION INCLUDES RELEASE OF INFORMATION CONCERNING HIV TESTING OR TREATMENT OF AIDS, AIDS-RELATED CONDITIONS, ALCOHOLISM, DRUG ADDICTION AND/OR PSYCHIATRIC/PSYCHOLOGICAL CONDITIONS.

THE PURPOSE OF THIS RELEASE IS TO:

Coordinate Treatment _____ Assessment Information for Treatment Planning _____ Information for Ongoing Treatment
 _____ Other Purposes (specify): _____

TYPE OF INFORMATION TO BE DISCLOSED: _____ **MH only** _____ **AOD Only** _____ **Both MH and AOD**

_____ Discharge Summary _____ Treatment Plan _____ Past Medications Attendance
 _____ Initial Assessment _____ Treatment Summary _____ Current Medications
 _____ Psychiatric Evaluation _____ Psychological Evaluation _____ Medical Information _____ Rehabilitation Reports
 _____ Any Drug and Alcohol Information
 _____ Any other information pertinent to the treatment of this client (Specify) _____

AMOUNT OF INFORMATION TO BE DISCLOSED:

Information covering the previous three months _____ Information covering the most recent admission
 _____ Other amount of Information (Specify) _____

Name of Organization	Warren County Children Services
Address	416 S. East Street
City/State/Zip	Lebanon, OH 45036
Telephone Number	513-695-1567
Attention	Michaela Parker, OH START

THE ABOVE INFORMATION IS **RELEASED TO, OBTAINED FROM, EXCHANGED WITH** THE ORGANIZATION ABOVE, (AGENCY, INSTITUTION, OR INDIVIDUAL), AND IS TO BE ACCOMPANIED BY A STATEMENT PROHIBITING REDISCLOSURE. THIS CONSENT MAY BE REVOKED IN WRITING AT ANY TIME. REVOCATION SHALL CAUSE RELEASE OF INFORMATION TO CEASE IMMEDIATELY EXCEPT THE EXTENT THE PROGRAM OR PERSON WHO IS TO MAKE THE DISCLOSURE HAS ALREADY ACTED IN RELIANCE ON IT. IF YOU ARE RECEIVING MENTAL HEALTH SERVICES YOUR CONSENT MUST BE REVOKED IN WRITING. THE AUTHORIZATION WILL REMAIN IN EFFECT **365** DAYS FROM THE DATE OF SIGNATURE (IF NO DATE SPECIFIED) OR UNTIL _____ (DATE CANNOT BE LONGER THAN **365** DAYS FROM DATE OF SIGNATURE). THIS RELEASE WILL EXPIRE UPON TERMINATION OF SERVICES. RECIPIENTS OF INFORMATION ARE PROHIBITED FROM REDISCLOSURE WITHOUT MY SPECIFIC AUTHORIZATION. A PHOTOCOPY OF THIS FORM IS CONSIDERED TO BE EQUIVALENT TO THE ORIGINAL.

CLIENT SIGNATURE _____ **DATE** _____

WITNESS _____ **DATE** _____

PARENT/LEGAL GUARDIAN SIGNATURE _____ **DATE** _____

I revoke this release on Date _____ Signature _____

EXHIBIT C

Current Laws and Regulations Governing the Protection and Access of Child Welfare Data

Federal Laws and Regulations:

42 USC §671(a)(8): Requires that all state plans involving foster care and adoption assistance provide safeguards which restrict the use or disclosure of information concerning the programs under Title IV-B.

42 USC §671(a)(20)(B)(iii): Requires that all state plans have in place safeguards to prevent the unauthorized disclosure of information in any child abuse and neglect registry maintained by the State, and to prevent any such information obtained pursuant to this subparagraph from being used for a purpose other than conducting background checks in foster or adoptive placement cases.

42 USC §674: Describes federal payments to states for foster care and adoption assistance, and permits/requires imposition of sanctions against states for violations of 42 USC 670, et seq.

42 USC §5106a(b)(2)(A)(viii): Federal grants for child protective services require a state plan to be coordinated with a state plan under Title IV-B of the Social Security Act, including an assurance (among other assurances) that the state has developed methods to preserve the confidentiality of all records in order to protect the rights of the child and of the child's parents or guardians. The methods to preserve the confidentiality can include that reports and records made and maintained pursuant to the purposes of this Act only be made available to individuals who are the subject of the report; federal, state, or local government entities, or any agency of such entities having a need for such information in order to carry out its responsibilities under law to protect children from abuse and neglect; child abuse citizen review panels; a grand jury or court upon a finding that information in the record is necessary for the determination of an issue before the court or grant jury; and other entities or classes of individuals statutorily authorized by the state to receive such information pursuant to a legitimate state purpose.

42 USC §5106a(b)(2)(A)(x): The state plan required by 42 USC 5106(b)(2)(A) also must include provisions which allow for public disclosure of the findings or information about the case of child abuse or neglect which has resulted in a child fatality or near fatality.

42 USC §5106a(c)(4)(B)(i): Members and staff of a state-established citizen review panel related to child abuse and neglect, child fatalities or foster care shall not disclose to any person or government official any identifying information about any child protective case with respect to which the panel is provided information and shall not make public other information unless authorized by state statute.

42 USC §5106a(c)(5)(A): Requires that each state that establishes a citizen review panel provide the panel access to information on cases that the panel desires to review if such information is necessary for the panel to carry out its functions.

42 USC §5106a(c)(6): Requires that each citizen review panel prepare and make available to the public, on an annual basis, a report containing a summary of the activities of the panel.

45 CFR §205.50: The restrictions set out in this regulation were the same ones that restricted the release of Aid for Dependent Children applicant, recipient and former recipient information. This regulation requires that the State plan for financial assistance under Title IV-A restrict the use and disclosure of information concerning applicants and recipients, to purposes directly connected with: (1) the administration of the plan or program; (2) investigations, prosecutions, or criminal or civil proceedings conducted in connection with the administration of any such plans or programs; (3) the administration of any other federal or federally assisted program which provides assistance, in cash or in kind, or services, directly to individuals on the basis of need; (4) information to the Employment Security Agency as required by law; (5) audits conducted in connection with the administration of any such plan or program, by a government entity authorized by law to conduct such audits; (6) administration of a state unemployment compensation program; and (7) reporting to the appropriate agency or official information on known or suspected child abuse, or negligent treatment or maltreatment of a child receiving aid under circumstances which indicate that the child's health

or welfare is threatened. The regulation also requires states to impose sanctions for unauthorized use or disclosure.

Information to be safeguarded includes at least: (1) names and addresses of applicants and recipients; (2) information related to a person's economic and social conditions; (3) evaluation of information concerning a particular individual; and (4) medical data. Release or use of information concerning applicants or recipients is restricted to those persons who are subject to standards of confidentiality comparable to those of the agency administering the financial assistance program. Generally, notice and consent of an individual is required to release information to an outside source. Courts must also be informed of statutory provisions, rules, and policies against disclosure when a recipient or applicant information is subpoenaed. This provision also applies to IV-E information.

45 CFR §1340.14(i): This regulation requires that the State provide by statute that records concerning reports of child abuse and neglect be confidential and that their disclosure be a criminal offense (see RC §§ 2151.141, 2151.421 and §2151.99). This regulation specifies certain circumstances where release of the records would be acceptable but only if the state authorizes it through statute. This regulation permits Ohio to be more restrictive with abuse/neglect information than what is set out in the regulation itself.

45 CFR §1355.21: Requires that each state plan for Titles IV-E and IV-B of the Social Security Act provide for safeguards on the use and disclosure of information which meet the requirements contained in 42 USC 671(a)(8), as well as the provisions in 45 CFR §1355.30.

45 CFR §1355.30(p)(3): Requires that safeguarding of IV-E (adoption) and IV-B (child welfare) information adhere to restrictions set out in 45 CFR §205.50 (see below).

45 CFR §1355.40: Sets forth conditions for receipt of SACWIS funds, and requires states to collect and report foster care and adoption data to the HHS Administration for Children & Families (ACF).

State Laws:

OAC 5101:2-33-70 allows access to PCSAs, (K) Private child placing agencies (PCPAs) and private non-custodial agencies (PNAs), (L) IV-E Juvenile Courts, (M) Prosecutors representing PCSAs, (N) Wendy's Wonderful Kids recruiters and (O) PCSA interns.

(P) No direct access to SACWIS or any other state of Ohio database shall be requested by or on behalf of, nor approved for or granted to, any researcher conducting research under paragraph (Q) of rule 5101:2-33-21 of the Administrative Code.

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0279

Adopted Date February 27, 2018

APPROVE AND ENTER INTO A MEMORANDUM OF UNDERSTANDING BETWEEN THE DEPARTMENT OF WARREN COUNTY CHILDREN SERVICES (AGENCY) AND MENTAL HEALTH AMERICA OF NORTHERN KENTUCKY AND SOUTHWEST OHIO (PROVIDER)

BE IT RESOLVED, to approve and authorize the Warren County Board of Commissioners to enter into a Memorandum of Understanding on behalf of the Department of Children Services and Mental Health America of Northern Kentucky and Southwest Ohio; copy of agreement is attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

jc/

cc: c/a – Mental Health America of Northern Kentucky and Southwest Ohio
Children Services (file)

**MEMORANDUM OF UNDERSTANDING
BETWEEN
WARREN COUNTY CHILDREN SERVICES
AND
MENTAL HEALTH AMERICA
OF NORTHERN KENTUCKY AND SOUTHWEST OHIO**

This Memorandum of Understanding (“MOU”) is entered into by and between Warren County Children Services (hereinafter “Agency”), 416 S. East Street Lebanon, OH 45036 and the Mental Health America of Northern Kentucky and Southwest Ohio, (hereinafter “Provider”), 912 Scott St. Covington, Kentucky 41012 (collectively referred to herein as the “Parties”).

WHEREAS, the Ohio Attorney General created a pilot program to serve families harmed by parental opioid abuse in southern Ohio, known as the Ohio Sobriety, Treatment, and Reducing Trauma (“Ohio START”) program; and

WHEREAS, the purpose of the Ohio START program is to address childhood trauma caused by parental drug abuse and adult trauma that may have led to drug dependency; and

WHEREAS, the Parties will work collaboratively as Family Teams to provide coordinated wrap-around services and intensive case management to achieve the purpose of the Ohio START program; and

WHEREAS, the Parties have entered into an agreement for the provision of specialized victim services for families participating in the Ohio START program; and

WHEREAS, the Parties understand that in the course of performing the responsibilities of the Ohio START program, Provider may have access to certain child welfare and other information from Agency which is considered confidential information (“Confidential Information”); and

WHEREAS, the Parties understand that in the course of performing the responsibilities of the Ohio START program, Agency may have access to certain healthcare, drug treatment, and other information from Provider which is considered (“Protected Health Information”); and

WHEREAS, the Parties wish to ensure the proper and confidential sharing of the Confidential Information and the Protected Health Information by setting forth the roles and responsibilities of the Parties; and

NOW, THEREFORE, the Parties, in consideration of the mutual promises, agreements and covenants herein contained, agree as follows:

I. PURPOSE

For the purpose of performing the Parties’ responsibilities under the Ohio START program as set forth in attachment 1 SCOPE OF WORK, the Parties may have access to Confidential Information and/or Protected Health Information. This MOU establishes a process between the Parties to properly and confidentially transmit and share Confidential Information and Protected Health Information between themselves and to set forth the terms and conditions governing the information-sharing process. The Confidential Information and Protected Health Information will be transferred via an agreed upon method of transmission.

II. COMPENSATION

A. Agency shall pay Provider no more than \$ 13.68 per hour which includes applicable administrative fees for the Work performed. This shall not include any Medicaid billable time or covered administrative costs.

B. The total amount due shall be computed according to the following cost schedule:

1. Cost Schedule No later than the 5th of each month following the report month, Family Peer Mentor shall provide monthly invoice approved by the Provider Designee. Monthly total hours x 13.68 per hour = Provider monthly invoice total. Any cost above the standard \$13.68 per hour including administrative or related fees must be agreed upon within the MOU and itemized on the provider's monthly invoice.

C. Travel policy of contracting agency shall be adhered to for any mileage incurred by the Family Peer Mentor for work performed. Consultant shall only be reimbursed for approved mileage as outlined in Attachment 2 and completed on the approved mileage form (Attachment 3).

D. The Agency will provide a cell phone for each Family Peer Mentor assigned to work with OH-START families in Warren County.

E. After Provider receives a purchase order, Provider shall submit an invoice for the Work performed consistent with Article I and Article III, Compensation and applicable Invoice form (Attachment 4). Each invoice shall contain an itemization of the Work performed, including dates the Work was performed, and total hours worked. All invoices shall contain the Provider's name and address. After receipt and approval by Agency of a proper invoice, as determined by Agency, payment to Provider will be made promptly. Unless otherwise directed by Agency, invoices should be directed to Agency Business Manager, Jennifer Carman, 416 S. East Street Lebanon, OH 45036, Jennifer.carman@jfs.ohio.gov.

III. RESPONSIBILITIES OF THE PARTIES

A. Agency agrees to do the following:

1. Transfer Confidential Information to Provider in a secure manner as mutually agreed upon by the Parties, for example through an encrypted file sharing service.
2. Consult with Provider to ensure the Confidential Information is stored securely.
3. Use appropriate safeguards in storing Protected Health Information received from Provider. While Agency is not a Business Associate of Provider pursuant to the Health Information Portability and Accountability Act ("HIPAA"), Agency should undertake efforts to store information in compliance with Subpart C of 45 CFR Part 164, which includes:
 - a. Ensuring confidentiality, integrity, and availability of Protected Health Information stored both in physical and electronic form;
 - b. Protect against any reasonably anticipated threats to the security of the Protected Health Information;
 - c. Protect against any impermissible disclosures of the Protected Health Information;

- d. Limit access to Protected Health Information to authorized employees of Agency and ensure that Protected Health Information is utilized only according to the Purpose and executed release;
 - e. Track who has accessed Protected Health Information;
 - f. Report to Provider any use or disclosure of Protected Health Information not permitted in the Purpose or executed release;
 - g. Protect Protected Health Information from improper alteration or destruction; and
 - h. Ensure that any subcontractors that create, receive, maintain, or transmit Protected Health Information on behalf of Agency agree to the same restrictions, conditions, and requirements.
4. Only use the Protected Health Information for the Purpose and for no other reason.
 5. Immediately notify the Provider of any known or suspected unauthorized disclosure of the Protected Health Information.
 6. Immediately notify the Provider of any requests for the Protected Health Information and refer the requestor of the Protected Health Information to the Provider.
 7. During performance of this Agreement and for a period of six (6) years after its completion, Consultant shall maintain auditable records of all charges pertaining to this Agreement and shall make such records available to Agency as Agency may reasonably require.
 8. Obtain an executed release, in the form attached hereto as Exhibit A, from the clients who are eligible and selected to participate in the Ohio START program and store the executed releases in a secure manner.
 9. Actively participate in the Ohio START program evaluation performed by The Ohio State University College of Social Work and the Ohio University Voinovich School of Leadership and Public Affairs.
- B. The Agency point of contact shall be Shawna Barger, Deputy Director, #513-695-1699, Shawna.barger@jfs.ohio.gov.
- C. The Provider agrees to do the following:
1. Transfer Protected Health Information to Agency in a secure manner as mutually agreed upon by the Parties, for example through an encrypted file sharing service.
 2. Consult with Agency to ensure the Protected Health Information is stored securely.
 3. Use appropriate safeguards in storing Confidential Information received from Agency. Provider must ensure the access and protection of the Confidential Information is in compliance with all state and federal laws that govern the protection of child welfare data, including, but not limited to those set forth in Exhibit B attached hereto and updated as of March 2017, as may be amended or supplemented from time to time.
 4. Only use the Confidential Information for the Purpose and for no other reason.
 5. Protect the confidentiality of the Confidential Information in the same manner it protects the confidentiality of its own similar confidential information, but in no event using less than a reasonable standard of care.

6. Restrict access to the Confidential Information to its personnel engaged in a use permitted by this MOU, provided that such personnel are bound by obligations of confidentiality similar to the terms of this MOU.
 7. Immediately notify the Agency of any known or suspected unauthorized disclosure of the Confidential Information.
 8. Return and/or destroy any Confidential Information transferred to Provider by Agency upon the termination or expiration of this MOU.
 9. Immediately notify the Agency of any requests for the Confidential Information and refer the requestor of the Confidential Information to the Agency.
- D. The Provider point of contact shall be Michelle Rolf, Warren and Clinton County Area Director/Compeer Director, 513-562-2581, mrolf@mhankyswoh.org.

IV. OWNERSHIP OF CONFIDENTIAL INFORMATION AND LIABILITY

- A. The Parties agree that the Confidential Information provided under this MOU is and will remain the property of the Agency.
- B. The Parties agree that the Protected Health Information provided under this MOU is and will remain property of the Provider.
- C. The Parties agree that the confidentiality obligations set forth in this MOU survive the termination or expiration of the MOU.
- D. Provider understands that it may be held liable under the law for the unauthorized disclosure or dissemination of the Confidential Information.
- E. Agency understands that it may be held liable under the law for the unauthorized disclosure or dissemination of the Protected Health Information.

V. TIME OF PERFORMANCE

- A. This MOU is effective as of the last date signed below and shall be effective for a period of one year. Thereafter, this MOU shall automatically renew for successive years unless terminated as set forth herein. If automatically renewed, this MOU shall not be effective past the date of the Ohio START pilot program, which terminates on October 1, 2019.
- B. Upon the expiration of this MOU, all transferring of information provided for herein will cease, and the responsibilities of the Parties regarding use, storage and destruction of the information will survive the expiration of this MOU and continue in full force and effect.

VI. GOVERNING LAW

This MOU is made pursuant to and shall be construed and interpreted in accordance with the laws of the state of Ohio.

VII. SUSPENSION AND TERMINATION

- A. This MOU may be terminated by either party, without cause, by providing thirty (30) days written notice to the other Party.
- B. If this MOU is breached, the non-breaching party may suspend or terminate this MOU immediately upon written notice to the breaching party. If the breach is of a nature that can be cured, the non-breaching party may provide the breaching party with written notice of the breach and provide ten (10) days for the breaching party to cure its nonperformance or violation.
- C. Upon termination of this MOU, for any reason, all transferring of information provided for herein will cease as of the effective date of the termination, and the responsibilities of the Parties regarding use, storage and destruction of the information will survive the termination of this MOU and continue in full force and effect.

VIII. ASSIGNMENT AND WAIVER

- A. Neither party may assign its rights or delegate its duties or obligations under this MOU without prior written consent of the other party.
- B. A waiver of any provision of this MOU is not effective unless it is in writing and signed by the party against which the waiver is sought to be enforced. The delay or failure by either party to exercise or enforce any of its rights under this MOU will not constitute or be deemed a waiver of that party's right to thereafter enforce those rights, nor will any single or partial exercise of any such right preclude any other or further exercise of these rights or any other right.


IX. ENTIRE AGREEMENT/MODIFICATION

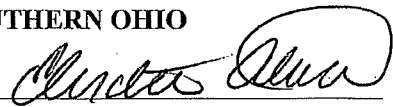
This MOU constitutes the entire agreement between the Parties, and any changes or modifications to this MOU shall be made and agreed to by the Parties in writing. Any prior agreements, promises or representations not expressly set forth in this MOU shall have no force or effect.

IN WITNESS WHEREOF, the Parties hereto have caused this MOU to be executed as of the day and year last written below.

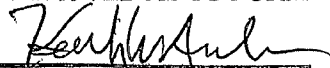
WARREN COUNTY BOARD OF COMMISSIONERS

MENTAL HEALTH AMERICA OF NORTHERN KENTUCKY AND SOUTHERN OHIO

By: 
 Name: David B. Young
 Title: Vice President
 Date: 2/27/18

By: 
 Name: Elizabeth Atwell
 Title: EXECUTIVE DIRECTOR
 Date: 2/10/18

APPROVED AS TO FORM


 Keith W. Anderson
 Asst. Prosecuting Attorney



Ohio START Authorization to Release Confidential Information

Name: _____ Date of Birth _____

Address: _____

Phone: _____

Child(ren)'s Names and Date(s) of Birth: _____

I _____ hereby authorize _____
 (name of client) (name of treatment provider)

to disclose the following information (please initial next to all that apply):

- _____ (1) My name, my child(ren)'s name(s) and personal identifying information about me/my child(ren)
- _____ (2) Information regarding my status/my child(ren)'s status as a patient in alcohol and/or drug treatment
- _____ (3) Parenting evaluations
- _____ (4) Treatment and subsequent evaluations of my service needs by the Ohio START program
- _____ (5) Initial and subsequent evaluations of my service needs by the Ohio START program
- _____ (6) Any and all information related to any alcohol and drug treatment program(s) that have provided me services
- _____ (7) Drug screen results
- _____ (8) Summaries of alcohol, drug and/or mental health screening and assessment results and history
- _____ (9) Summaries of alcohol, drug and/or mental health treatment/service plan(s), progress and compliance
- _____ (10) Date of discharge from alcohol, drug, and/or mental health treatment/services and discharge status
- _____ (11) Home Study Records
- _____ (12) Other: _____

I authorize the disclosure of the above information to the following people (please initial next to all that apply):

- _____ (1) The Ohio START Case Team (including but not limited to):
 - a. PCSA assigned caseworker, 416 S. East Street Lebanon, OH 45036
 - b. PCSA supervisor, 416 S. East Street Lebanon, OH 45036
 - c. Juvenile court official, 900 Memorial Drive Lebanon, OH 45036
 - d. Family Peer Mentor, MHA, placed at 416 S. East Street Lebanon, OH 45036
 - e. Family Peer Mentor Supervisor, MHA, 912 Scott St. Covington, KY 41012
 - f. Treatment Provider of Choice: _____
 - g. Guardian Ad Litem or Court Appointed Special Advocate, Warren County Juvenile Court, 900 Memorial Drive Lebanon, OH 45036
- _____ (2) Other _____

I further authorize Warren County Children Services to disclose the following information (please initial next to all that apply):

- _____ (1) My name, my child(ren)'s name(s) and personal identifying information about me/my child(ren)
- _____ (2) Parenting evaluations
- _____ (3) Treatment and subsequent evaluations of my service needs by the Ohio START program
- _____ (4) Initial and subsequent evaluations of my service needs by the Ohio START program
- _____ (5) Drug screen results
- _____ (6) Home Study Records
- _____ (7) Other: _____

(Continued on back side)

I authorize the disclosure of the above information to the following people (please initial next all that apply):

- _____ (1) The Ohio START Case Team (including but not limited to):
 - h. PCSA assigned caseworker, 416 S. East Street Lebanon, OH 45036
 - i. PCSA supervisor, 416 S. East Street Lebanon, OH 45036
 - j. Juvenile court official, 900 Memorial Drive Lebanon, OH 45036
 - k. Family Peer Mentor, MHA, placed at 416 S. East Street Lebanon, OH 45036
 - l. Family Peer Mentor Supervisor, MHA, 912 Scott St. Covington, KY 41012
 - m. Treatment Provider of Choice: _____
 - n. Guardian Ad Litem or Court Appointed Special Advocate, Warren County Juvenile Court, 900 Memorial Drive Lebanon, OH 45036
- _____ (2) Other _____

The above listed members of the Ohio START program will use this authorization for disclosure and re-disclosure to administer wrap-around services and intensive case management related to the Ohio START pilot program and to facilitate a cooperative approach through the exchange of disclosed information among the members of the Ohio START program.

This authorization will expire (please select one):

- 365 days after it is signed
- Less than 365 days (please give a specific date or event) _____

I understand that I may revoke this consent at any time with written notice or other practice in accordance with Provider's Notice of Privacy Practices, except to the extent that the Ohio START Program acted in reliance on it. 45 CFR 164.508(b)(5)(i).

I understand that the members of Ohio START program may not condition treatment, payment, enrollment, or benefits eligibility on an individual granting an authorization, except in limited circumstances. 45 CFR 164.508(4). I understand that information disclosed pursuant to this authorization may be subject to re-disclosure by the recipient(s) to carry out their official duties. 42 CFR 2.35(d).

I understand that pursuant to federal regulations governing the confidentiality of alcohol and drug abuse patient records, 42 CFR, Part 2, and the Health Insurance Portability and Accountability Act, Public Law 104-191, information regarding individually identifiable health information and that of my child(ren), including any alcohol and/or drug treatment records and/or any other information relating to past, present, or future physical or mental health condition, is confidential and cannot be disclosed without my written consent unless otherwise provided for in the regulations. This authorization is not sufficient for the purpose of the release of HIV test results or diagnoses.

My signature below indicates that I have received a signed copy of this authorization. 45 CFR 164.508(c)(4).

_____	_____	_____
Date	Signature of Client or other Responsible Party	Relationship
_____	_____	_____
Date	Witness Signature	Witness Print Name

EXHIBIT B

Current Laws and Regulations Governing the Protection and Access of Child Welfare Data

Federal Laws and Regulations:

42 USC §671(a)(8): Requires that all state plans involving foster care and adoption assistance provide safeguards which restrict the use or disclosure of information concerning the programs under Title IV-B.

42 USC §671(a)(20)(B)(iii): Requires that all state plans have in place safeguards to prevent the unauthorized disclosure of information in any child abuse and neglect registry maintained by the State, and to prevent any such information obtained pursuant to this subparagraph from being used for a purpose other than conducting background checks in foster or adoptive placement cases.

42 USC §674: Describes federal payments to states for foster care and adoption assistance, and permits/requires imposition of sanctions against states for violations of 42 USC 670, et seq.

42 USC §5106a(b)(2)(A)(viii): Federal grants for child protective services require a state plan to be coordinated with a state plan under Title IV-B of the Social Security Act, including an assurance (among other assurances) that the state has developed methods to preserve the confidentiality of all records in order to protect the rights of the child and of the child's parents or guardians. The methods to preserve the confidentiality can include that reports and records made and maintained pursuant to the purposes of this Act only be made available to individuals who are the subject of the report; federal, state, or local government entities, or any agency of such entities having a need for such information in order to carry out its responsibilities under law to protect children from abuse and neglect; child abuse citizen review panels; a grand jury or court upon a finding that information in the record is necessary for the determination of an issue before the court or grant jury; and other entities or classes of individuals statutorily authorized by the state to receive such information pursuant to a legitimate state purpose.

42 USC §5106a(b)(2)(A)(x): The state plan required by 42 USC 5106(b)(2)(A) also must include provisions which allow for public disclosure of the findings or information about the case of child abuse or neglect which has resulted in a child fatality or near fatality.

42 USC §5106a(c)(4)(B)(i): Members and staff of a state-established citizen review panel related to child abuse and neglect, child fatalities or foster care shall not disclose to any person or government official any identifying information about any child protective case with respect to which the panel is provided information and shall not make public other information unless authorized by state statute.

42 USC §5106a(c)(5)(A): Requires that each state that establishes a citizen review panel provide the panel access to information on cases that the panel desires to review if such information is necessary for the panel to carry out its functions.

42 USC §5106a(c)(6): Requires that each citizen review panel prepare and make available to the public, on an annual basis, a report containing a summary of the activities of the panel.

45 CFR §205.50: The restrictions set out in this regulation were the same ones that restricted the release of Aid for Dependent Children applicant, recipient and former recipient information. This regulation requires that the State plan for financial assistance under Title IV-A restrict the use and disclosure of information concerning applicants and recipients, to purposes directly connected with: (1) the administration of the plan or program; (2) investigations, prosecutions, or criminal or civil proceedings conducted in connection with the administration of any such plans or programs; (3) the administration of any other federal or federally assisted program which provides assistance, in cash or in kind, or services, directly to individuals on the basis of need; (4) information to the Employment Security Agency as required by law; (5) audits conducted in connection with the administration of any such plan or program, by a government entity authorized by law to conduct such audits; (6) administration of a state unemployment compensation program; and (7) reporting to the appropriate agency or official information on known or suspected child abuse, or negligent treatment or maltreatment of a child receiving aid under circumstances which indicate that the child's health

or welfare is threatened. The regulation also requires states to impose sanctions for unauthorized use or disclosure.

Information to be safeguarded includes at least: (1) names and addresses of applicants and recipients; (2) information related to a person's economic and social conditions; (3) evaluation of information concerning a particular individual; and (4) medical data. Release or use of information concerning applicants or recipients is restricted to those persons who are subject to standards of confidentiality comparable to those of the agency administering the financial assistance program. Generally, notice and consent of an individual is required to release information to an outside source. Courts must also be informed of statutory provisions, rules, and policies against disclosure when a recipient or applicant information is subpoenaed. This provision also applies to IV-E information.

45 CFR §1340.14(i): This regulation requires that the State provide by statute that records concerning reports of child abuse and neglect be confidential and that their disclosure be a criminal offense (see RC §§ 2151.141, 2151.421 and §2151.99). This regulation specifies certain circumstances where release of the records would be acceptable but only if the state authorizes it through statute. This regulation permits Ohio to be more restrictive with abuse/neglect information than what is set out in the regulation itself.

45 CFR §1355.21: Requires that each state plan for Titles IV-E and IV-B of the Social Security Act provide for safeguards on the use and disclosure of information which meet the requirements contained in 42 USC 671(a)(8), as well as the provisions in 45 CFR §1355.30.

45 CFR §1355.30(p)(3): Requires that safeguarding of IV-E (adoption) and IV-B (child welfare) information adhere to restrictions set out in 45 CFR §205.50 (see below).

45 CFR §1355.40: Sets forth conditions for receipt of SACWIS funds, and requires states to collect and report foster care and adoption data to the HHS Administration for Children & Families (ACF).

State Laws:

OAC 5101:2-33-70 allows access to PCSAs, (K) Private child placing agencies (PCPAs) and private non-custodial agencies (PNAs), (L) IV-E Juvenile Courts, (M) Prosecutors representing PCSAs, (N) Wendy's Wonderful Kids recruiters and (O) PCSA interns.

(P) No direct access to SACWIS or any other state of Ohio database shall be requested by or on behalf of, nor approved for or granted to, any researcher conducting research under paragraph (Q) of rule 5101:2-33-21 of the Administrative Code.

ATTACHMENT 1

SCOPE OF WORK

The Warren County Children Services caseworker will work jointly with the Family Peer Mentor to deliver intensive wrap-around services to a child and his or her family.

I. Intake

- a. Cases shall be screened by Warren County Children Services using accepted screening guidelines as provided by the state of Ohio.
- b. Each case opened for investigation and identified as having drug involvement shall have the UNCOPE tool completed by an agency investigative caseworker within 15 days of the original intake that led to agency involvement.
- c. Each case opened for investigation and identified through the UNCOPE tool shall have a trauma screen completed for the adults and children by the Agency Ohio START Caseworker within 30 days of the original intake that led to agency involvement.
- d. A referral shall be made for the Ohio START program within 30 days of the original intake following the completion of the tools outlined in (b) and (c) above.

II. Ongoing/ Program

- a. To initiate the referral to the program the Ohio START Caseworker shall email the Ohio START Supervision Team within 1 business day of the referral to the program. Email shall include:
 - i. UNCOPE and trauma tools completed with the family.
 - ii. Initial list of recommended services for the family
 - iii. Date and time of the initial Family Team Meeting (FTM).
- b. Within two business days of the referral to the Ohio START program a "shared-decision making" meeting (FTM) will be held between the identified family and the Ohio-START team. This team shall include at a minimum the Family Peer Mentor assigned to the family, the assigned Ohio START Caseworker, and the family. The team may also include an identified support person for the family and a representative from the Mental Health/Recovery service provider agency as well as the CASA or GAL assigned to the family.
 - i. The purpose of the first Family Team Meeting shall be to introduce the Family Peer Mentor and to further explain the Ohio START program as well as each team member's role to the family. This meeting shall also be used to complete a safety or prevention plan for the safe care of the children, develop the case plan and to schedule the behavioral health assessments. The family should be asked to sign releases at this meeting.
- c. The first family home visit by the assigned Case Worker and Family Peer Mentor shall be within one week of the Family Team Meeting.
- d. Each family who has been referred for the program shall meet no less than weekly with their assigned Caseworker and Family Peer Mentor for the first 60 calendar days that they are involved with the program. No less than two of the monthly home visits shall be in the family home.

- i. When children have been placed outside of the home the Family Peer Mentor shall meet with the children in coordination with the Assigned Caseworker in the placement setting no less than quarterly for the duration of the family's participation in the program.
- e. Following the first 60 days in the program the family shall meet with their Family Peer Mentor weekly, a minimum of one contact per month shall be in the home. The family shall meet with the Assigned Caseworker as agreed upon through a Family Team Meeting (FTM) but shall be no less than every other week. A minimum of one contact per month shall be in the home.
- f. Each family working in the program shall participate in regular Family Team Meetings (FTM) which shall emphasize shared decision making and is meant to empower the family to take ownership over their long-term success. Each meeting shall include the family and the assigned Ohio START team members.
 - i. First FTM shall be held within two business days of referral to the program
 - ii. Second FTM shall be held within 30 calendar days of case referral
 - iii. Additional regularly scheduled FTMs shall be held at the time of Case Reviews and Semi Annual Reviews
 - iv. Additional FTMs may be scheduled as needed at relapse, family crisis and when treatment recommendations change
- g. Supports will be provided to the caretakers in kinship placement situations to preserve placements and provide education on addiction.
- h. Once the family has successfully graduated from the Ohio START Program the Family Peer Mentor will continue to deliver support services as appropriate and as a part of the ongoing recovery process.

III. Exit from Program

- a. A family can be unsuccessfully exited from the program should any of the following occur:
 - i. 3 consecutive unexcused missed appointments with the peer or caseworker within 6 months
 - ii. Demonstrated non-compliance with:
 - 1. Random drug screens
 - 2. Family Team Meetings (FTM)
 - 3. Case planned programs or services
 - iii. As determined by the team
- b. If a family is exited from the program a new PCSA worker shall be assigned to the family within 1 week of the exit date

IV. Graduation

- a. A family shall be considered to have successfully completed the program or graduated when the following conditions have been met
 - i. Completion of the caseplan
 - ii. Demonstrated sobriety as documented through:
 - 1. Compliance with programs
 - 2. Negative drug screens
 - 3. Improved protective capacities
 - 4. As determined by the team

V. Ohio START Team

- a. Supervision Team shall include
 - i. Ohio START Supervisor
 - ii. Family Peer Mentor Supervisor
 - iii. Ohio START Agency Investigative Supervisor
 - iv. AD HOC members as required
- b. Family Peer Mentor
 - i. Responsibilities
 - 1. Written weekly reports
 - a. Contact notes are to be submitted to family peer mentor supervisor on a weekly basis for approval
 - b. Approved contact notes are to be submitted to Ohio START worker within 3 business days of receipt
 - 2. Timely reporting of child safety issues to their supervisor and the agency Ohio-START worker
 - 3. Timely reporting of family issues that affect treatment and or recovery
 - 4. Written weekly reports of treatment progress and attendance
 - 5. Monthly direct line and team meetings
 - 6. Attendance at Family Team Meetings
 - 7. Advocating and assisting with timely service provision
 - 8. Weekly home visits for the duration of the family's participation in the program
 - 9. Continue to deliver services as appropriate and as a part of the ongoing recovery process after graduation from the Ohio START Program
- c. Agency Caseworker and Ohio-START worker
 - i. Responsibilities
 - 1. UNCOPE Assessment- intake
 - 2. Trauma Assessment- Ohio-START worker
 - 3. Case management
 - 4. Ensure that Family Peer Mentor notes are entered into SACWIS within 1 week of receipt
 - 5. Timely reporting of drug screen results
 - 6. Timely reporting of family issues
 - 7. Coordination of Family Team Meetings and attendance
 - 8. Development of Case Plan/Family Service Plan and monitoring of Case Review and Semi Annual Reviews
 - 9. Weekly home visits for the first 60 days
 - 10. No less than biweekly home visits for the duration of the family's participation in the program
 - a. Additional visits may be required and shall be decided upon by the Ohio START Team
- d. Behavioral Health Consultant
 - i. Responsibilities
 - 1. Timely reporting of missed behavioral health and substance abuse treatment appointments and meetings

2. Timely reporting of child safety issues to the Ohio-START worker
 3. Timely reporting of family issues that affect treatment and or recovery
 4. Written weekly reports of treatment progress and attendance
 5. Assistance with coordination of timely service provision
 6. Continue to deliver services as appropriate and as a part of the ongoing recovery process after graduation from the Ohio START Program
- e. Other Family Team Members
- i. Designated on a case by case basis and may include
 1. Support person designated by the family
 2. GAL (Guardian Ad Litem)
 3. CASA (Court Appointed Special Advocate)
 4. Supervision team member of Behavioral Health
 5. Supervision team member of Job and Family Services
 - ii. Team members are asked to attend meetings and participate in the decision making process

ATTACHMENT 2

Travel Policy for Peer Mentors

III. GENERAL PRACTICES

A. Staff Travel Policy

1. **Overview:** Some positions at MHA require employees to use their own vehicle for business purposes. The nature of this responsibility will vary based upon job classification and program expectations. Employees must provide MHA with a copy of a valid driver's license as well as proof of automobile insurance. It is the employee, student intern or volunteer's responsibility to provide this each time it renews. All employees are expected to abide by all State motor vehicle laws at all times while driving. Any employee or student intern/volunteer involved in an accident while on duty resulting in an injury may be required to undergo a post-accident drug and alcohol screen. The screen will be conducted through MHA's selected provider.

2. **Eligible Expenses:** MHA will reimburse employees' business-related travel expenses up to the limits approved annually by the Board in the organization's budgeting process. The Executive Director will review any cost in excess of this amount. Travelers are required to use common sense and keep in mind their stewardship of donated money in all spending decisions. Travel expenses include airfare, ground transportation, meals, lodging, telephone/fax, and tips. Prior approval for all business travel must be obtained from the employee's immediate supervisor. Travel "to" and "from" work (daily commute) are not eligible expenses.

3. **Use of Personal Vehicles:** Mileage for business use of personal vehicles will be reimbursed at the annually approved rate not to exceed the federal standard mileage rate.

Mental Health America of Northern Kentucky & Southwest Ohio

a. Mileage from work (work is considered the employees' office assignment location) to a MHA appointment or meeting and back to work.

b. The employee's normal commuting miles must be deducted for all business-related trips originating from the home residence or terminating to the home residence of the employee.



OH-START INVOICE

SERVICE MONTH/YEAR: _____

Mental Health America (MHA)
912 Scott St. Covington, Kentucky 41012

Invoice is due to Warren County Children Services (416 S. East Street Lebanon, OH 45036 Attn: Jennifer Garman) for reimbursement by the 5th of each month for the previous month activities.

*Please attach mileage form and MHA payroll timesheet to OH-START Business Manager for audit purposes.

Personnel:

Peer Name	Hours Worked	Hourly Rate	Total
		\$13.68	
		\$13.68	

Mileage:

Peer Name	Miles	Rate	Total
		\$.520	
		\$.520	

Total amount billable to OH-START:

Mental Health America Supervisor: _____

Date: _____

OH-START Business Manager: _____

Date: _____

Resolution

Number 18-0280

Adopted Date February 27, 2018

APPROVE AND ENTER INTO CONTRACT WITH SCHNEIDER ELECTRIC BLDGS.
AMERICAS ON BEHALF OF WARREN COUNTY FACILITIES MANAGEMENT

BE IT RESOLVED, to approve and enter into contract with Schneider Electric Buildings Americas Inc. for the purchase of 5 Stand-Alone Security Control Units for replacement and future expansion of the current building control system at 500 Justice Drive; and

BE IT FURTHER RESOLVED, to approve purchase order #23844 in the amount of \$6,195.00 for said units.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: C/A—Schneider Electric Buildings Americas, Inc.
Facilities Management (file)



Date: 1/25/18

To:	Mark Zindel Warren County Facility Management 430 South East Street Lebanon, OH 45036	From:	Ron Epp Schneider Electric, Buildings 9928 Windisch Rd West Chester, Oh 45069
Phone:	(513) 695-1463	Phone:	(513) 770-5716
Email:	zindmw@co.warren.oh.us	Email:	Ron.Epp@Schneider-Electric.com
Project:	Schneider Electric SCU-1284E2 Security Control Units		
Location:	430 S East Street, Lebanon, OH 45036		

Mark,

Schneider Electric proposes to provide (5) new SCU-1284-E2 Security Control Units as requested. We include providing equipment below and assume installation labor to be performed by Warren County unless directed otherwise.

This Proposal Includes:

1. (5) SCU-1284-E2 Stand-alone Security Control Units
 - a. 4-Door, 4-Reader Capacity
 - b. NEMA1 Enclosure with Transformer
 - c. 4AH Battery & Power LED
2. Applicable freight

Clarifications:

1. Proposal does *not* include sales tax
2. Proposal does *not* include costs associated with installation
3. All new materials/equipment provided by Schneider Electric shall be warranted against defects in materials for a period of (1) one year.
4. All work is based upon being performed during normal business hours (Mon-Fri) at standard wage rates.
5. Proposal does *not* include provisions and installation of work outside the scope of this quote.
6. Proposal is valid for a period of 60 days and supersedes any previous quote. Please call if we need to discuss any scope or coordination issues
7. Payment terms are lump sum NET 30 days from date of invoice

Total Proposed Investment:

\$6,195.00

-Cost per SCU-1284-E2: \$1,203.00
 -Estimated total freight: \$180.00

If you have questions or require clarification please feel free to contact me at any time. We sincerely appreciate the opportunity to work on this project with you.

Best regards,
SCHNEIDER ELECTRIC

Ron Epp

Service Team Leader

(513) 770-5716 Direct

(513) 518-3927 Cell

Ron.Epp@Schneider-Electric.com

Written acceptance below or providing us your purchase order is required to proceed with preparation of submittals, subject to credit approval by our corporate office. Your signature below indicates your acceptance of the provisions of this proposal, the Terms and Conditions of Sale (consisting of 2 pages) attached, and authorization to proceed.

Warren County Commissioners
Accepted by, Company Name


Signature

Print

Name:

David G. Young

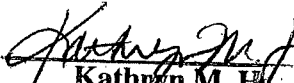
Title:

Vice President

Date:

2/27/18

APPROVED AS TO FORM


Kathryn M. Heath
Asst. Prosecuting Attorney

TERMS AND CONDITIONS OF SALE

900512PITC R05/19/15: (WarCo 021218)

This quotation and any exhibits and attachments hereto (collectively, "Agreement") and any information contained herein, is the property of Schneider Electric Buildings Americas Inc. ("Seller") and shall constitute proprietary and confidential information unless given to a public entity and required by law to be public information. The party to whom this quotation is addressed ("Buyer") acknowledges the confidential nature of this Agreement and agrees to take all commercially reasonable and necessary precautions to ensure the confidential treatment of this Agreement and all information contained herein. This Agreement will not be used, copied, reproduced, disclosed or otherwise disseminated or made available, directly or indirectly, to any third party for any purpose whatsoever without the prior written consent of Seller. The parties agree to be bound by the following terms and conditions.

- 1. Quotations and Acceptance.** The quotation is based solely on the bid documents, which consist of the project drawings, specifications and/or instructions of the Buyer only modified by written agreement or Seller objection. Significant deviations between the actual conditions and circumstances of the work and those specified in the bid documents shall be cause for an adjustment in work scope, price and time allowed for performance. Written quotations shall be valid for no more than thirty (30) days from the date of issue, unless specifically stated otherwise herein. Buyer may accept the quotation by signing and returning a copy to Seller or by returning Buyer's own written instrument or order expressly acknowledging the quotation and terms set forth herein, provided, however, Seller hereby gives notice of its objection to any different or additional terms or conditions contained or referenced in Buyer's order, which will be of no force or effect except as may be expressly agreed to by Seller in writing. It is the intent of the parties that these Terms and Conditions of Sale shall govern the sale of goods delivered and services performed. Upon acceptance, this Agreement constitutes the entire understanding between the parties respecting the goods or services delineated herein and supersedes all prior oral or written understandings or representations relating to such goods or services. This Agreement may not be discharged, extended, amended or modified in any way except by a written instrument signed by a duly authorized representative of each party. Seller assumes that the Subcontract Agreement offered will contain terms that are substantively similar to the AIA provisions that are in accordance with the provisions of the prime contract, including any supplements. Upon award, Seller assumes that contract provisions will be reviewed and negotiated in good faith to reach a mutual acceptance of both parties.
- 2. Payment.** Absent a contrary provision herein, Buyer will pay Seller monthly progress payments on a net thirty (30) days basis from date of invoice for materials delivered (or stored at an off-site storage facility) and services performed, less any retained reserve which will be mutually agreed upon in writing by the parties. The aggregate amount of any such retained reserves shall be paid by Buyer to Seller within thirty (30) days after the date of substantial completion. If Seller provides a Certificate of Substantial Completion, such certificate shall conclusively establish such date. All invoices due and payable to Seller, less any applicable retained reserve, shall accrue interest at a compounded per annum rate not to exceed 1 1/2% per month (18% per annum) or the maximum rate permitted by law. Acceptance and endorsement by Seller of an instrument for less than the full amount which Seller claims to be due shall not be deemed to be an admission of payment in full and any conditions to the contrary which are noted on such an instrument shall not be binding on Seller. If Buyer does not pay Seller, through no fault of Seller, within seven (7) days from the time payment was due, Seller may, without prejudice to any other remedy it may have, upon seven (7) additional days' written notice to Buyer, stop its work until payment of the amount owing has been received and the contract sum shall be equitably adjusted for reasonable costs of shutdown, delay and startup or in the alternative Seller may terminate this contract for material breach and all monies due Seller for services performed and materials delivered shall be paid upon demand. Seller shall be entitled to recover from Buyer all costs for collection, including reasonable attorneys' and professionals' fees. To the extent payments are received and as required by law, and upon Buyer's request, Seller will furnish mechanics lien waivers as the work progresses.
- 3. Price and Taxes.** The price for the goods and services hereunder are those shown on the face of this Agreement. The price of this Agreement does not include sales, use, excise, duties or other similar taxes, unless otherwise expressly provided herein. Any taxes (other than taxes due on Seller's net income) that are payable hereunder shall be the responsibility of Buyer. If applicable, Buyer shall provide Seller a copy of any appropriate tax exemption certificate for the state(s) into which the goods are to be shipped.
- 4. Changes and Claims.** All materials and labor furnished hereunder shall be in accordance with shop drawings submitted by Seller and approved by Buyer. Any changes in the work as set forth in approved shop drawings, or from the scope of work as described herein, will require a written change order submitted to Seller by Buyer. An equitable adjustment will be made in the contract price or delivery dates or both, and this Agreement will be modified accordingly in writing. The cost or credit to Buyer for performance of such change order shall be determined by mutual written agreement prior to the commencement of any work under such change order. Buyer shall notify Seller promptly in writing of any circumstances arising from the performance of the work herein described which reasonably may be anticipated to result in a claim or back charge to Seller. Upon Seller's receipt of such notification, Seller shall have five (5) working days in which to remedy such circumstances and to avoid the imposition of such claim or back charge. Seller will not be liable for any claim or back charge where Seller has not been notified in the manner as set forth above.
- 5. Access and Overtime.** This Agreement is based upon the use of straight time labor only during regular working hours (8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Seller's holidays). If Buyer requests Seller to perform any work outside of regular working hours, overtime and other additional expense occasioned thereby will be charged to and paid by Buyer. If Seller's work is to be performed on the project site, Buyer will afford unrestricted access to Seller and its employees and agents to all work areas.
- 6. Damage or Loss to Equipment.** In the case of equipment not to be installed by or under supervision of Seller, Seller shall not be liable for damage to or loss of equipment after delivery of such equipment to the point of shipment. In the case of equipment to be installed by or under supervision of Seller, Seller shall not be liable for damage or loss after delivery by the carrier to the site of installation.



7. **Delays.** Buyer shall prepare all work areas so as to be acceptable for Seller's work required hereunder. Buyer acknowledges that the contract sum is based upon Seller being able to perform the work in an orderly and sequential manner, as Seller so determines.


Furthermore, if Seller is delayed at any time in the progress of the work by any act or neglect of Buyer, or by any separate contractor employed by Buyer, or by changes ordered in the work or by labor disputes, fire, delay in transportation, adverse weather conditions, casualties, or any other causes beyond Seller's control, then the time for completion of the work shall be extended for a period equal to the time lost by reason of such delay.

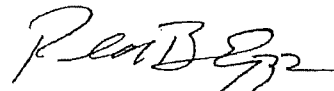
8. **Warranty.** Seller warrants to Buyer that all tangible articles manufactured by Seller will be free of defects in workmanship and material and that the work performed will be of good quality and will conform to the requirements of the bid documents. If the article is installed by Seller, Seller's sole obligation under this warranty shall be to provide, without charge, parts and labor necessary to remedy defects which appear within twelve (12) months from the date of beneficial use or occupancy, as applicable. If Seller provides a Certificate of Substantial Completion, such certificate shall conclusively establish such date. If article is not installed by Seller, the warranty period shall be within twelve (12) months of shipment of said article. Warranty claim must be made to Seller in writing within such twelve (12) month period. All transportation charges incurred in connection with the warranty for equipment not installed by Seller shall be borne by Buyer. Seller warrants that for equipment furnished and or installed, but not manufactured by Seller, Seller will extend the same warranty terms and conditions which Seller receives from the manufacturer of said equipment.

This warranty is the sole and exclusive warranty given with respect to any articles delivered or services performed by Seller. THE WARRANTIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED (EXCEPT WARRANTIES OF TITLE), INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. This warranty is subject to proper installation of the articles (if installation is not performed by Seller or authorized subcontractors of the Seller) and maintenance and storage of the articles in accordance with the specifications and directions supplied by Seller. This warranty does not apply to any defect, malfunction or failure caused by repairs made by other than or without the consent of Seller or the article has been subject to abuse, misuse, neglect, tampering, accident or damage by circumstances beyond Seller's control, including without limitation, acts of God, war, acts of government, corrosion, power fluctuations, freeze-ups, labor disputes, differences with workmen, riots, explosions, vandalism, or malicious mischief, nor to defective associated equipment or use of the articles with equipment for which they were not sold. All of Seller's obligations under this warranty will immediately terminate and be of no further force or effect if all or any part of the purchase price (including any installment payment) with respect to any article covered by this warranty is not paid to Seller when due. If cause of defect is found not to be Seller's responsibility, standard rates for repair or replacement and labor shall apply.

9. **Limitation of Liability.** In no event will Seller's total aggregate liability in warranty or contract exceed the contract price paid for the specific product or service that gives rise to the claim excluding third party claims for personal injury, death or property damage or as may be required by law. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY LOST PROFITS, LOSS OF USE, LOSS OF GOODWILL, BUSINESS INTERRUPTION OR ANY OTHER SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OF ANY KIND EVEN IF SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
10. **Laws and Permits.** Seller shall comply with all applicable federal, state, and local laws and regulation and shall obtain all temporary licenses and permits required for the prosecution of the work. Licenses and permits of a permanent nature shall be procured and paid for by the Buyer. This contract shall be interpreted and governed under and in accordance with the laws of the jurisdiction in which the goods are delivered or services are performed without regard to its choice of law provisions.
11. **Disputes.** Any controversy or claim arising out of or relating to this Contract, or the breach thereof, shall be settled by good faith consultation and negotiation. *If those attempts fail, either party may then pursue any and all remedies available to it at law or in equity. Nothing herein shall limit any rights Seller may have under construction mechanic or materialmen lien laws. Seller shall have the right to suspend affected services pending resolution of disputes.*
12. **Insurance.** The parties shall each maintain insurance coverage including without limitation, Workers' Compensation and Employer's Liability at statutory limits, Automobile Liability covering all owned, hired and other non-owned vehicles, and Commercial General Liability covering public liability and property damage with limits generally required for its respective industry with not less than \$1,000,000 minimum coverage per occurrence. Such insurance shall be with reputable and financially responsible carriers authorized to transact business in the state in which the project and services are being performed. No credit will be given or premium paid by Seller for insurance afforded by others. *However, Seller acknowledges that Buyer is a member of a governmental joint risk sharing pool and Seller accepts Buyer's participation and coverage in said pool in full satisfaction of the insurance requirements of this paragraph.*
13. **Clean Up.** Seller agrees to keep the job site clean of debris arising out of its operations. Buyer shall not back charge Seller for any costs or expenses for clean up or otherwise without prior written notice and Seller's written consent.
14. **Severability.** The invalidity or unenforceability of any provision herein shall in no way affect the validity or enforceability of any other provision.

APPROVED AS TO FORM


Kathryn M. Horvath
Asst. Prosecuting Attorney



Ronald B. Epp
Digitally signed by Ronald B. Epp
DN: cn=Ronald B. Epp, o=State of Florida, ou=Department of Transportation,
email=Ron.Epp@dot.state.fl.us, c=US
Date: 2018.01.11 12:11:08 -0500

Resolution

Number 18-0281

Adopted Date February 27, 2018

APPROVE AND ENTER INTO CONTRACT WITH SCHNEIDER ELECTRIC BLDGS.
AMERICAS ON BEHALF OF WARREN COUNTY FACILITIES MANAGEMENT

BE IT RESOLVED, to approve and enter into contract with Schneider Electric Buildings Americas Inc. for the installation of additional automated controls for 26 VAV units and 1 RTU at the Common Pleas Courts; and

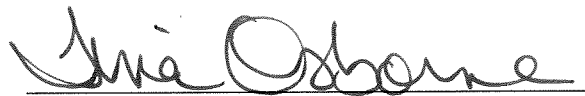
BE IT FURTHER RESOLVED, to approve purchase order #23864 in the amount of \$28,441.00 for said units.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: C/A—Schneider Electric Buildings Americas, Inc.
Facilities Management (file)



DATE: 2/12/18

To: Justin Kildow
Warren County Facility Management
430 South East Street
Lebanon, OH 45036
Phone: (513) 695-1463
Email: justin.kildow@co.warren.oh.us
Project: Common Pleas Courtrooms and Offices: VAV's and New RTU Interface
Location: 500 Justice Drive, Lebanon, OH 45036

From: Ron Epp
Schneider Electric, Buildings
9928 Windisch Rd
West Chester, Oh 45069
Phone: (513) 770-5716
Email: Ron.Epp@Schneider-Electric.com

Justin,

Schneider Electric proposes to provide labor, equipment and materials required for new VAV's being installed for the Courtrooms and Offices renovation. These VAV's will be connected to an existing Automation Server (AS) panel. In addition to the new VAV controls, we also include providing a BACnet interface to the new Roof Top Unit (RTU) recently installed. This too will be connected to the existing AS panel.

Our scope of work includes the following:

VAV's

- Provide and install new SmartStruxure automated controls for (26) VAV terminal units shown on Warren County mechanical drawing M-1.0.
- Provide and install (26) new Room Temperature Sensors with Integral Setpoint Adjustment and Pushbutton Override
- Provide and install (26) new Duct Temperature Sensors to measure and monitor discharge temperature for each VAV
- Provide and install up to (26) SPDT Control Relays used for electric reheat control.
- Connect the VAV controllers to the SmartStruxure Automation Server panel currently in place in the small mechanical/electrical room.
- Provide programming & graphics for each VAV

RTU BACnet Interface

- Provide and install a BACnet communication cable from the SmartStruxure Automation Server panel currently in place in the small mechanical/electrical room to the new RTU.
- Connect communication cable to RTU BACnet card to extract available point data
- Provide programming & graphics typical to other BACnet RTU connections

This Proposal Includes:

- (26) VAV-102-AX Application Specific VAV Controllers with Integral Damper Actuator and CFM Transducer
- (26) Space Temperature Sensors with local Setpoint Adjustment and Pushbutton Override
- (26) 6" Duct Temperature Sensors
- (26) SPDT Control Relays
- Required Communication Cable for LON VAV's and BACnet RTU
- Required Control Cable and miscellaneous fittings and fasteners
- System Engineering Labor/As-Built Documentation
- System Programming Labor
- Graphical Development Labor
- System Installation Labor
- System Start-up and Commissioning Labor

Clarifications:

1. Construction permits/bonds are *not* included within this proposal if applicable
2. Sales tax is *not* included within this proposal
3. We assume new RTU to have BACnet communication interface for connection to the SmartStruxure system.
4. All new materials/equipment provided by Schneider Electric shall be warranted against defects in materials & workmanship for a period of (1) one year. Repairs are warranted for a period of 30 days.
5. All work is based upon being performed during normal business hours (Mon-Fri) at standard wage rates.
6. Control wiring to be plenum-rated cable and installed neatly above accessible ceilings or installed in EMT conduit where exposed
7. Test and Balance work shall be provided by others
8. Plastering, patching and painting shall be provided by others
9. Our proposal does not include provisions and installation of work outside the scope of this quote
10. This quote is valid for 60 days and supersedes any previous quote. Please call if we need to discuss any scope or coordination issues.
11. Payment terms are lump sum Net 30 days from date of invoice.

Total Proposed Investment:

\$28,441.00

If you have questions or require clarification please contact me anytime. We *sincerely appreciate* the opportunity to provide our services for you.

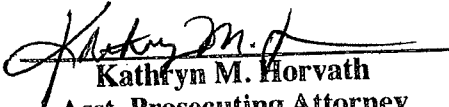
Best regards,
SCHNEIDER ELECTRIC, BUILDINGS

Ron Epp

Service Team Leader
Direct: (513) 770-5716
Cell: (513) 518-3927
Email: Ron.Epp@Schneider-Electric.com


WARREN COUNTY BOARD OF COMMISSIONERS

APPROVED AS TO FORM


Kathryn M. Horvath
Asst. Prosecuting Attorney

TERMS AND CONDITIONS OF SALE

900512PITC R05/19/15: (WarCo 021218)

This quotation and any exhibits and attachments hereto (collectively, "Agreement") and any information contained herein, is the property of Schneider Electric Buildings Americas Inc. ("Seller") and shall constitute proprietary and confidential information unless given to a public entity and required by law to be public information. The party to whom this quotation is addressed ("Buyer") acknowledges the confidential nature of this Agreement and agrees to take all commercially reasonable and necessary precautions to ensure the confidential treatment of this Agreement and all information contained herein. This Agreement will not be used, copied, reproduced, disclosed or otherwise disseminated or made available, directly or indirectly, to any third party for any purpose whatsoever without the prior written consent of Seller. The parties agree to be bound by the following terms and conditions.

- 1. Quotations and Acceptance.** The quotation is based solely on the bid documents, which consist of the project drawings, specifications and/or instructions of the Buyer only modified by written agreement or Seller objection. Significant deviations between the actual conditions and circumstances of the work and those specified in the bid documents shall be cause for an adjustment in work scope, price and time allowed for performance. Written quotations shall be valid for no more than thirty (30) days from the date of issue, unless specifically stated otherwise herein. Buyer may accept the quotation by signing and returning a copy to Seller or by returning Buyer's own written instrument or order expressly acknowledging the quotation and terms set forth herein, provided, however, Seller hereby gives notice of its objection to any different or additional terms or conditions contained or referenced in Buyer's order, which will be of no force or effect except as may be expressly agreed to by Seller in writing. It is the intent of the parties that these Terms and Conditions of Sale shall govern the sale of goods delivered and services performed. Upon acceptance, this Agreement constitutes the entire understanding between the parties respecting the goods or services delineated herein and supersedes all prior oral or written understandings or representations relating to such goods or services. This Agreement may not be discharged, extended, amended or modified in any way except by a written instrument signed by a duly authorized representative of each party. Seller assumes that the Subcontract Agreement offered will contain terms that are substantively similar to the AIA provisions that are in accordance with the provisions of the prime contract, including any supplements. Upon award, Seller assumes that contract provisions will be reviewed and negotiated in good faith to reach a mutual acceptance of both parties.
- 2. Payment.** Absent a contrary provision herein, Buyer will pay Seller monthly progress payments on a net thirty (30) days basis from date of invoice for materials delivered (or stored at an off-site storage facility) and services performed, less any retained reserve which will be mutually agreed upon in writing by the parties. The aggregate amount of any such retained reserves shall be paid by Buyer to Seller within thirty (30) days after the date of substantial completion. If Seller provides a Certificate of Substantial Completion, such certificate shall conclusively establish such date. All invoices due and payable to Seller, less any applicable retained reserve, shall accrue interest at a compounded per annum rate not to exceed 1½% per month (18% per annum) or the maximum rate permitted by law. Acceptance and endorsement by Seller of an instrument for less than the full amount which Seller claims to be due shall not be deemed to be an admission of payment in full and any conditions to the contrary which are noted on such an instrument shall not be binding on Seller. If Buyer does not pay Seller, through no fault of Seller, within seven (7) days from the time payment was due, Seller may, without prejudice to any other remedy it may have, upon seven (7) additional days' written notice to Buyer, stop its work until payment of the amount owing has been received and the contract sum shall be equitably adjusted for reasonable costs of shutdown, delay and startup or in the alternative Seller may terminate this contract for material breach and all monies due Seller for services performed and materials delivered shall be paid upon demand. Seller shall be entitled to recover from Buyer all costs for collection, including reasonable attorneys' and professionals' fees. To the extent payments are received and as required by law, and upon Buyer's request, Seller will furnish mechanics lien waivers as the work progresses.
- 3. Price and Taxes.** The price for the goods and services hereunder are those shown on the face of this Agreement. The price of this Agreement does not include sales, use, excise, duties or other similar taxes, unless otherwise expressly provided herein. Any taxes (other than taxes due on Seller's net income) that are payable hereunder shall be the responsibility of Buyer. If applicable, Buyer shall provide Seller a copy of any appropriate tax exemption certificate for the state(s) into which the goods are to be shipped.
- 4. Changes and Claims.** All materials and labor furnished hereunder shall be in accordance with shop drawings submitted by Seller and approved by Buyer. Any changes in the work as set forth in approved shop drawings, or from the scope of work as described herein, will require a written change order submitted to Seller by Buyer. An equitable adjustment will be made in the contract price or delivery dates or both, and this Agreement will be modified accordingly in writing. The cost or credit to Buyer for performance of such change order shall be determined by mutual written agreement prior to the commencement of any work under such change order. Buyer shall notify Seller promptly in writing of any circumstances arising from the performance of the work herein described which reasonably may be anticipated to result in a claim or back charge to Seller. Upon Seller's receipt of such notification, Seller shall have five (5) working days in which to remedy such circumstances and to avoid the imposition of such claim or back charge. Seller will not be liable for any claim or back charge where Seller has not been notified in the manner as set forth above.
- 5. Access and Overtime.** This Agreement is based upon the use of straight time labor only during regular working hours (8:00 a.m. to 5:00 p.m., Monday through Friday, excluding Seller's holidays). If Buyer requests Seller to perform any work outside of regular working hours, overtime and other additional expense occasioned thereby will be charged to and paid by Buyer. If Seller's work is to be performed on the project site, Buyer will afford unrestricted access to Seller and its employees and agents to all work areas.
- 6. Damage or Loss to Equipment.** In the case of equipment not to be installed by or under supervision of Seller, Seller shall not be liable for damage to or loss of equipment after delivery of such equipment to the point of shipment. In the case of equipment to be installed by or under supervision of Seller, Seller shall not be liable for damage or loss after delivery by the carrier to the site of installation.



7. **Delays.** Buyer shall prepare all work areas so as to be acceptable for Seller's work required hereunder. Buyer acknowledges that the contract sum is based upon Seller being able to perform the work in an orderly and sequential manner, as Seller so determines.

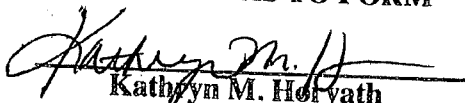
Furthermore, if Seller is delayed at any time in the progress of the work by any act or neglect of Buyer, or by any separate contractor employed by Buyer, or by changes ordered in the work or by labor disputes, fire, delay in transportation, adverse weather conditions, casualties, or any other causes beyond Seller's control, then the time for completion of the work shall be extended for a period equal to the time lost by reason of such delay.

8. **Warranty.** Seller warrants to Buyer that all tangible articles manufactured by Seller will be free of defects in workmanship and material and that the work performed will be of good quality and will conform to the requirements of the bid documents. If the article is installed by Seller, Seller's sole obligation under this warranty shall be to provide, without charge, parts and labor necessary to remedy defects which appear within twelve (12) months from the date of beneficial use or occupancy, as applicable. If Seller provides a Certificate of Substantial Completion, such certificate shall conclusively establish such date. If article is not installed by Seller, the warranty period shall be within twelve (12) months of shipment of said article. Warranty claim must be made to Seller in writing within such twelve (12) month period. All transportation charges incurred in connection with the warranty for equipment not installed by Seller shall be borne by Buyer. Seller warrants that for equipment furnished and or installed, but not manufactured by Seller, Seller will extend the same warranty terms and conditions which Seller receives from the manufacturer of said equipment.

This warranty is the sole and exclusive warranty given with respect to any articles delivered or services performed by Seller. THE WARRANTIES SET FORTH ABOVE ARE EXCLUSIVE AND IN LIEU OF ALL OTHER WARRANTIES EXPRESS OR IMPLIED (EXCEPT WARRANTIES OF TITLE), INCLUDING, BUT NOT LIMITED TO, WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. This warranty is subject to proper installation of the articles (if installation is not performed by Seller or authorized subcontractors of the Seller) and maintenance and storage of the articles in accordance with the specifications and directions supplied by Seller. This warranty does not apply to any defect, malfunction or failure caused by repairs made by other than or without the consent of Seller or the article has been subject to abuse, misuse, neglect, tampering, accident or damage by circumstances beyond Seller's control, including without limitation, acts of God, war, acts of government, corrosion, power fluctuations, freeze-ups, labor disputes, differences with workmen, riots, explosions, vandalism, or malicious mischief, nor to defective associated equipment or use of the articles with equipment for which they were not sold. All of Seller's obligations under this warranty will immediately terminate and be of no further force or effect if all or any part of the purchase price (including any installment payment) with respect to any article covered by this warranty is not paid to Seller when due. If cause of defect is found not to be Seller's responsibility, standard rates for repair or replacement and labor shall apply.

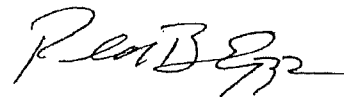
9. **Limitation of Liability.** In no event will Seller's total aggregate liability in warranty or contract exceed the contract price paid for the specific product or service that gives rise to the claim excluding third party claims for personal injury, death or property damage or as may be required by law. IN NO EVENT SHALL SELLER BE LIABLE FOR ANY LOST PROFITS, LOSS OF USE, LOSS OF GOODWILL, BUSINESS INTERRUPTION OR ANY OTHER SPECIAL, INDIRECT, INCIDENTAL, PUNITIVE OR CONSEQUENTIAL DAMAGES OF ANY KIND EVEN IF SELLER HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES.
10. **Laws and Permits.** Seller shall comply with all applicable federal, state, and local laws and regulation and shall obtain all temporary licenses and permits required for the prosecution of the work. Licenses and permits of a permanent nature shall be procured and paid for by the Buyer. This contract shall be interpreted and governed under and in accordance with the laws of the jurisdiction in which the goods are delivered or services are performed without regard to its choice of law provisions.
11. **Disputes.** Any controversy or claim arising out of or relating to this Contract, or the breach thereof, shall be settled by good faith consultation and negotiation. If those attempts fail, either party may then pursue any and all remedies available to it at law or in equity. Nothing herein shall limit any rights Seller may have under construction mechanic or materialmen lien laws. Seller shall have the right to suspend affected services pending resolution of disputes.
12. **Insurance.** The parties shall each maintain insurance coverage including without limitation, Workers' Compensation and Employer's Liability at statutory limits, Automobile Liability covering all owned, hired and other non-owned vehicles, and Commercial General Liability covering public liability and property damage with limits generally required for its respective industry with not less than \$1,000,000 minimum coverage per occurrence. Such insurance shall be with reputable and financially responsible carriers authorized to transact business in the state in which the project and services are being performed. No credit will be given or premium paid by Seller for insurance afforded by others. However, Seller acknowledges that Buyer is a member of a governmental joint risk sharing pool and Seller accepts Buyer's participation and coverage in said pool in full satisfaction of the insurance requirements of this paragraph.
13. **Clean Up.** Seller agrees to keep the job site clean of debris arising out of its operations. Buyer shall not back charge Seller for any costs or expenses for clean up or otherwise without prior written notice and Seller's written consent.
14. **Severability.** The invalidity or unenforceability of any provision herein shall in no way affect the validity or enforceability of any other provision.

APPROVED AS TO FORM


Kathryn M. Holvath
Asst. Prosecuting Attorney

900512PI

Page 2 of 2



Ronald B. Epp

Digitally signed by Ronald B. Epp
DN: cn=Ronald B. Epp, o=Bozeman State University, ou=Bozeman State University, email=Ronald.B.Epp@bozemanstate.edu, c=US
Date: 2013.02.14 12:31:43 -0700

R04/22/13

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0282

Adopted Date February 27, 2018

**CERTIFICATION OF DELINQUENT WATER AND/OR SEWER ACCOUNTS – WARREN
COUNTY WATER AND SEWER DEPARTMENT**

WHEREAS, pursuant to Section 7.05G, Warren County Rules and Regulations, all delinquent water and/or sewer accounts with an unpaid balance may be certified to the property owner's real estate tax record; and

NOW THEREFORE BE IT RESOLVED:

1. To certify the attached list of delinquent water and/or sewer accounts to the property owner's real estate tax record. A copy of which is attached hereto and made a part hereof.
2. That the Clerk of this Board is hereby directed to forward a copy of this Resolution to the Warren County Auditor.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor (certified)
Water/Sewer (file)

RESOLUTION #18-0282
FEBRUARY 27, 2018
PAGE 2

RECEIPT

I certify that I received a copy of the aforesaid resolution on the 27th day of February, 2018.



Matt Nolan
Warren County Auditor

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0283

Adopted Date February 27, 2018

AFFIRM "THEN AND NOW" REQUESTS PURSUANT TO OHIO REVISED CODE
5705.41(D) (1)

BE IT RESOLVED, to affirm the following "Then and Now" requests pursuant to Ohio Revised
Code 5705.41(D) (1), as attached hereto and made a part hereof:

Board of Elections	\$ 1,000.00
Veterans	\$ 1,040.00
Veterans	\$ 1,695.00

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon
call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor Yg
Board of Elections (file)
Veterans (file)
OMB

THEN & NOW REQUEST

To: Matt Nolan, Warren County Auditor

Date: 2/21/2018

From: Board of Elections

Please complete a Then & Now Certification for the attached purchase.

A purchase order was not completed for this procurement because: _____

did not know the amount due was over 1000.00

FUND	SUB FUND	FUNCTION	OBJECT	AMOUNT
101		1300	910	\$ 1000.00

VENDOR NAME Deardoff Senior Center

DESCRIPTION OF SERVICES Polling Location- floor damage cost

DATE OF OBLIGATION 2/21/2018

RECEIVED
2018 FEB 21 AM 11:30
MATT NOLAN
WARREN COUNTY AUDITOR
LEBANON, OHIO

THEN & NOW CERTIFICATION

CERTIFICATE OF FISCAL OFFICER IN LIEU OF PURCHASE ORDER

Pursuant to Sec. 5705.41 (D)(1) O.R.C.

The Warren County Auditor hereby certifies that even though there was not a Purchase Order executed prior to this obligation being incurred, there was at the time of the obligation, and there is now, sufficient appropriation for the purpose of such obligation and sufficient funds in the treasury to the credit of such fund free from any previous encumbrances to honor this payment.

UNENCUMBERED ACCOUNT BALANCE - THEN \$ 10,557.62 DATE 2/13/18

UNENCUMBERED ACCOUNT BALANCE - NOW \$ 10,274.68 DATE 2/22/18

FUND BALANCE NOW \$ 29,353,221.68

CERTIFIED BY: Matt Nolan K

MATT NOLAN, WARREN COUNTY AUDITOR

THEN & NOW REQUEST

To: Matt Nolan, Warren County Auditor

Date: 2/20/18

From: WC Veterans

Please complete a Then & Now Certification for the attached purchase.

A purchase order was not completed for this procurement because: in between blanket po's

FUND	SUB FUND	FUNCTION	OBJECT	AMOUNT
101		5220	920	\$ 1040.00

VENDOR NAME Village East Apts

DESCRIPTION OF SERVICES Rent - February 2018

DATE OF OBLIGATION 2/1/18

THEN & NOW CERTIFICATION

CERTIFICATE OF FISCAL OFFICER IN LIEU OF PURCHASE ORDER

Pursuant to Sec. 5705.41 (D)(1) O.R.C.

The Warren County Auditor hereby certifies that even though there was not a Purchase Order executed prior to this obligation being incurred, there was at the time of the obligation, and there is now, sufficient appropriation for the purpose of such obligation and sufficient funds in the treasury to the credit of such fund free from any previous encumbrances to honor this payment.

UNENCUMBERED ACCOUNT BALANCE - THEN \$ 394,628.95 DATE 2/1/18

UNENCUMBERED ACCOUNT BALANCE - NOW \$ 366,201.53 DATE 2/22/18

FUND BALANCE NOW \$ 29,353,221.68

CERTIFIED BY: Matt Nolan AS

MATT NOLAN, WARREN COUNTY AUDITOR

THEN & NOW REQUEST

To: Matt Nolan, Warren County Auditor

Date: 2/20/18

From: WC Veterans

Please complete a Then & Now Certification for the attached purchase.

A purchase order was not completed for this procurement because: in between blanket po's

FUND	SUB FUND	FUNCTION	OBJECT	AMOUNT
101		5220	920	\$ 1695.00

VENDOR NAME Equitable Housing Solutions

DESCRIPTION OF SERVICES Rent - February 2018

DATE OF OBLIGATION 2/9/18

THEN & NOW CERTIFICATION

CERTIFICATE OF FISCAL OFFICER IN LIEU OF PURCHASE ORDER

Pursuant to Sec. 5705.41 (D)(1) O.R.C.

The Warren County Auditor hereby certifies that even though there was not a Purchase Order executed prior to this obligation being incurred, there was at the time of the obligation, and there is now, sufficient appropriation for the purpose of such obligation and sufficient funds in the treasury to the credit of such fund free from any previous encumbrances to honor this payment.

UNENCUMBERED ACCOUNT BALANCE - THEN \$ 394,628.95 DATE 2/1/18

UNENCUMBERED ACCOUNT BALANCE - NOW \$ 365,161.53 DATE 2/22/18

FUND BALANCE NOW \$ 29,353,221.68

CERTIFIED BY: Matt Nolan JS

MATT NOLAN, WARREN COUNTY AUDITOR

RECEIVED
2018 FEB 21 PM 2:54

Resolution

Number 18-0284

Adopted Date February 27, 2018

APPROVE VARIOUS REFUNDS

BE IT RESOLVED, to approve various refunds, as attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor vw
Refunds file

Resolution

Number 18-0285

Adopted Date February 27, 2018

ACKNOWLEDGE PAYMENT OF BILLS

BE IT RESOLVED, to acknowledge payment of bills as submitted on batches #2/22/2018 #001, #2/22/2018 #002, #2/22/2018 #003, #2/22/2018 #004, #2/22/2018 #005, #2/22/2018 #006, and #2/22/2018 #007; said batches are attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea


Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

kh

cc: Auditor 

Resolution

Number 18-0286

Adopted Date February 27, 2018

ENTER INTO A SUBDIVISION PUBLIC IMPROVEMENT PERFORMANCE AND MAINTENANCE SECURITY AGREEMENT WITH VWC HOLDINGS, LTD FOR INSTALLATION OF CERTAIN IMPROVEMENTS IN THE VILLAGES OF WINDING CREEK, THE BOULEVARDS AT WINDING CREEK, SECTION SIX SITUATED IN CLEARCREEK TOWNSHIP.

BE IT RESOLVED, upon recommendation of the Warren County Sanitary Engineer, to enter into the following security agreement:

AGREEMENT

Bond Number	:	18-005 (W/S)
Development	:	The Villages of Winding Creek, The Boulevards at Winding Creek, Section Six
Developer	:	VWC Holdings, LTD
Township	:	Clearcreek
Amount	:	\$23,324.00
Surety Company	:	Old Fort Banking Company (10135914-2)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cgb

cc: VWC Holdings, LTD, 8534 Yankee Street, Suite 2B, Dayton, Ohio 45458
Old Fort Banking Company, 6430 Wilmington Pike, Dayton, OH 45459
Water/Sewer (file)
Bond Agreement file

**SUBDIVISION PUBLIC IMPROVEMENT PERFORMANCE AND MAINTENANCE
SECURITY AGREEMENT**

WATER AND/OR SANITARY SEWER

Security Agreement No.

~~17-027(w/s)~~ 18-005(w/s)

This Agreement made and concluded at Lebanon, Ohio, by and between WVC Holdings LTD (1) (hereinafter the "Developer") and the Warren County Board of County Commissioners, (hereinafter the "County Commissioners"), and Old Fort Banking Company (2) (hereinafter the "Surety").

WITNESSETH:

WHEREAS, the Developer is required to install certain improvements in The Villages of Winding Creek The Boulevards at Winding Creek Clearcreek **Subdivision, Section/Phase** SIX (3) (hereinafter the "Subdivision") situated in Clearcreek (4) Township, Warren County, Ohio, in accordance with the Warren County Subdivision regulations (hereinafter called the "Improvements"); and,

WHEREAS, it is estimated that the total cost of the Improvements is \$233,240.00, and that the Improvements that have yet to be completed and approved may be constructed in the sum of 0.00; and,

WHEREAS, the County Commissioners have determined to require all developers to post security in the sum of one hundred thirty percent (130%) of the estimated cost of uncompleted or unapproved Improvements to secure the performance of the construction of uncompleted or unapproved Improvements in accordance with Warren County subdivision regulations and to require all Developers to post security in the sum of ten percent (10%) of the estimated total cost of the Improvements after the completion of the Improvements and their tentative acceptance by the County Commissioners to secure the performance of all maintenance upon the Improvements as may be required between the completion and tentative acceptance of the Improvements and their final acceptance by the County Commissioners.

NOW, THEREFORE, be it agreed:

1. The Developer will provide **performance security** to the County Commissioners in the sum of 0.00 to secure the performance of the construction of the uncompleted or unapproved Improvements in accordance with Warren County subdivision regulations (hereinafter the Performance Obligation). If any sum greater than zero (0) is inserted herein, the **minimum performance security** shall be ten percent (10%) of the total cost of the Improvements.

2. The County Commissioners will, upon approval of the County Sanitary Engineer of all Improvements in the Subdivision, tentatively accept all Improvements.
3. The Developer shall be in default of the Performance Obligation if the construction or installation of any Improvement by the Developer is not completed within 2 years from the date of the execution of this agreement, as determined by the County Sanitary Engineer. The same shall apply whenever construction of the Improvements is not performed in accordance with the Warren County subdivision regulations.
4. The condition of the Performance Obligation shall be that whenever the Developer shall be declared by the County Commissioners to be in default, the Surety and the Developer shall, upon written notification of default by the County Commissioners to the Surety promptly make sufficient funds available to the County Commissioners to pay the cost of the completion of the construction of the uncompleted or unapproved Improvements in accordance with Warren County subdivision regulations, including any costs incurred by the County Commissioners which are incidental to the completion of the construction of the uncompleted or unapproved Improvements, including, but not limited to costs associated with publication of legal notices, preparation of such additional plans, specifications and drawings as may, in the judgment of the County Commissioners, be necessary, preparation of bid documents, etc., but not exceeding the amount set forth in Item 1 hereof. The Developer shall have the opportunity to respond in writing within two (2) weeks of receipt of notice of intent to find the Developer in default. In the case that the performance security given is in the form of a cashier's check or certified check provided directly to the County Commissioners, the County Commissioners may apply such funds as set forth herein upon notification of default to the Surety. The determination of the amount of funds to be disbursed by Surety to the County Commissioners as set forth in the aforesaid notification is final and binding upon the parties hereto. However, the foregoing shall not release Developer from any liability for any deficiency between the amount of funds disbursed and the actual costs incurred by the County Commissioners in the completion of the construction or installation of the uncompleted or unapproved Improvements and Developer expressly agrees to be liable to the County Commissioners for any such deficiency.
5. The County Commissioners, the Developer and Surety mutually agree that the Performance Obligation created herein shall continue until the completion of the installation of the Improvements in accordance with Warren County subdivision regulations and that upon the Improvements having been inspected and approved for one year maintenance, the Performance Obligation shall become null and void.
6. The Developer will provide **maintenance security** to the County Commissioners in the sum of \$23,324.00 to secure the performance of all maintenance upon the Improvements as determined to be necessary by the County Sanitary Engineer (hereinafter the Maintenance Obligation). In no event shall the sum provided for herein be less than ten percent (10%) of the estimated total cost of the Improvements as set forth above.

7. The Developer, upon being notified by the County Sanitary Engineer of the maintenance required upon the Improvements to bring the same into compliance with Warren County Subdivision regulations shall immediately undertake to perform and complete such required maintenance within the time set forth in the notice from the County Sanitary Engineer.
8. The Developer shall be in default of the Maintenance Obligation should the Developer fail to complete or cause to be undertaken and completed required maintenance upon the Improvements as set forth in Item 7 hereof.
9. The condition of the Maintenance Obligation shall be that whenever the Developer shall be declared by the County Commissioners to be in default, the Surety and the Developer shall, upon written notification of default by the County Commissioners to the Surety promptly make sufficient funds available to the County Commissioners to pay the cost of the required maintenance upon the Improvements, including any costs incurred by the County Commissioners which are incidental to the performance of such maintenance, including, but not limited to costs associated with the publication of legal notices, preparation of additional plans, specifications and drawings, as may, in the judgment of the County Commissioners, be necessary, preparation of bid documents, etc. but not exceeding the amount set forth in Item 6 hereof. The Developer shall have the opportunity to respond in writing within two (2) weeks of receipt of notice of intent to find the Developer in default. In the case that the maintenance security given is in the form of a cashier's check or certified check provided directly to the County Commissioners, the County Commissioners may apply such funds to the completion of the required maintenance upon the Improvements upon notification of default to the Surety. The determination of the amount of funds to be disbursed by Surety to the County Commissioners as set forth in the aforesaid notification is final and binding upon the parties hereto. However, the foregoing shall not release Developer from any liability for any deficiency between the amount of funds disbursed and the actual costs incurred by the County Commissioners in the performance of maintenance upon the Improvements and Developer expressly agrees to be liable to the County Commissioners for any such deficiency.
10. That upon expiration of the one year from the date of the tentative acceptance of the Improvements by the County Commissioners and upon satisfactory completion of any required maintenance upon the Improvements to bring the Improvements into compliance with Warren County subdivision regulations, the County Commissioners hereby agree to release the maintenance security and give final acceptance to the Improvements. The Developer shall request, in writing directed to the County Sanitary Engineer, a final inspection of the Improvements and the Developer shall be responsible for all maintenance as may be necessary and as may accrue from the commencement of the one year maintenance period and until such written request for inspection is delivered.
11. In the case of default pursuant to Items 3 and 4 or 8 and 9 hereof, Developer shall make available to the County Commissioners all plans, specifications and drawing relating to the Improvements and hereby directs all third parties, including engineers and consultants, who may possess such plans, specifications and drawings, or copies thereof, to provide the same

to the County Commissioners upon request and presentation of this security agreement or a copy thereof and agrees to hold such third parties harmless from the provision of such plan specifications and drawings pursuant to this item. Developer does hereby consent to the use of such plans, specifications and drawings by the County Commissioners to complete the construction of the uncompleted or unapproved Improvements or the performance of maintenance upon the same in the case of default pursuant to Items 3 and 4 or 8 and 9 hereof.

12. In the case of conflict between the provisions of this agreement and any other security agreement relating to the same Improvements, the provisions of this agreement shall take precedence.
13. Any notice, correspondence, inquiry or request for inspection permitted or required under this security agreement shall be given as follows:

A. To the County Commissioners:

Warren County Commissioners
Attn: County Administrator
406 Justice Drive
Lebanon, OH 45036
Ph. (513) 695-1250

B. To the County Sanitary Engineer:

Warren County Water & Sewer Department
Attn: Sanitary Engineer
406 Justice Drive
Lebanon, OH 45036
Ph. (513) 695-1380

C. To the Developer:

VWC Holdings, LTD

8534 Yankee Street, Suite 2B

Dayton, OH 45458

Ph. (937) _____ 435 - _____ 8584

D. To the Surety:

Old Fort Banking Company

6430 Wilmington Pike

Sugarcreek Township, OH 45459

Ph. (937) 848 - 6700

All notices and requests for inspection, unless otherwise specifically provided herein, shall be by certified mail, return receipt requested and shall be complete upon mailing. **All parties are obligated to give notice of any change of address.**

14. The security to be provided herein shall be by:

Certified check or cashier's check (attached) (CHECK # _____)

Original Letter of Credit (attached) (LETTER OF CREDIT # 10135914-2)

Original Escrow Letter (attached)

Surety Bond (this security agreement shall serve as the bond when signed by an authorized representative of a surety company authorized to do business within the State of Ohio with a **power of attorney attached** evidencing such authorized signature).

Surety obligation of national bank (by signing this security agreement the authorized representative of the national bank undertaking this surety obligation does certify, for and on behalf of the undersigned national bank, that the bank has a segregated deposit sufficient in amount to the bank's total potential liability).

15. **The term "Surety" as used herein includes a bank, savings and loan or other financial institution where the security provided is a letter of credit, escrow letter or surety obligation of a national bank. The term "Surety" when referring to a bank, savings and loan or other financial institution is not intended to create obligations beyond those provided by Paragraphs 4 and/or 9 of this security agreement.**

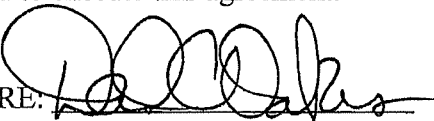
16. **In the event that Surety shall fail to make funds available to the County Commissioners in accordance with Paragraphs 4 or 9, as applicable, within thirty (30) days after notification of default, then amounts due shall bear interest at eight per cent (8%) per annum.**

17. This Agreement shall not be assignable or transferrable by the Developer or Surety to any third party or parties without the express written consent of the County Commissioners. Developer and Surety waive any successor developer or successor surety claim or defense unless the County Commissioners have executed a written consent of assignment.
18. This Agreement shall be construed under the laws of the State of Ohio. The Developer and Surety hereby stipulate to the venue for any and all claims, disputes, interpretations and litigation of any kind arising out of this Agreement, being exclusively in the Warren County, Ohio Court of Common Pleas (unless both parties mutually agree in writing to attempt to resolve by alternate dispute resolution prior to litigation), and do further waive any right to bring or remove such claims, disputes, interpretation and litigation of any kind arising out of this Agreement, in or to any other state or a federal court.

IN EXECUTION WHEREOF, the Developer and the Surety have caused this security agreement to be executed on the date stated below.

DEVELOPER:

Pursuant to a resolution authorizing the undersigned to execute this agreement.

SIGNATURE: 

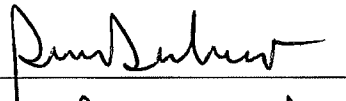
PRINTED NAME: David C. Oakes

TITLE: Manager

DATE: 12/27/17

SURETY:

Pursuant to an instrument authorizing the undersigned to execute this agreement.

SIGNATURE: 

PRINTED NAME: Richard J Deenko

TITLE: V.P.

DATE: 12-27-17

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN EXECUTION WHEREOF, the Warren County Board of County Commissioners have caused this security agreement to be executed by the ^{Vice} President of the Board, on the date stated below, pursuant to Board Resolution Number 18-0286, dated 2/27/18.

**WARREN COUNTY
BOARD OF COUNTY COMMISSIONERS**

SIGNATURE: 

PRINTED NAME: David G. Young

TITLE: ^{Vice} President

DATE: 2/27/18

RECOMMENDED BY:

By: 
SANITARY ENGINEER

APPROVED AS TO FORM:

By: 
COUNTY PROSECUTOR

Key:

1. Name of Developer
2. Name of Person, Firm, Entity, etc. who is providing the security whether that be a bank or other financial institution (in the case of a letter of credit or escrow letter) (Surety Company in the case of a bond) or the Developer itself (in the case of a certified check or cashier's check)
3. Name of subdivision with section number and phase number where applicable
4. Name of Township



Irrevocable Standby Letter of Credit No. 10135914-2

Beneficiary: Warren County Board of Commissioners
406 Justice Drive
Lebanon, OH 45036

Applicant: VWC Holdings, Ltd.
8534 Yankee Street
Dayton, OH 45458

Issue Date: December 27, 2017
Expiration Date: December 27, 2019
Amount: USD \$23,324.00
Reference No.: 10135914-2

Your Reference: The Villages of Winding Creek
The Boulevards at Winding Creek Section 6 *Six*
Water and/or Sanitary Sewer

We hereby establish our Irrevocable Standby Letter of Credit No. 10135914-2 in your favor for the account of VWC Holdings, Ltd. 8534 Yankee Street, Dayton, Ohio 45458 up to an aggregate amount of USD \$23,324.00 available by your draft(s) at sight drawn on The Old Fort Banking Company, Old Fort, Ohio.

Drafts to be accompanied by the following document(s):

1. Beneficiary's statement signed by one purporting to be an authorized signer of the Warren County Board of Commissioners certifying that "VWC Holdings, Ltd. is in default of the installation and/or maintenance of Water and/or Sanitary Sewer, **The Boulevards at Winding Creek Section Six, The Villages of Winding Creek Subdivision, Clearcreek Township, Warren County, Ohio.**"
2. Original Letter of Credit and any amendments.

Partial drawings are permitted.

"It is a condition of this Irrevocable Letter of Credit that it shall be deemed automatically extended without amendment for successive one year periods from its present or any future expiration date unless at least sixty (60) days before any such expiration date we notify the Warren County Administrator at the address listed above in writing, by certified or registered mail, that we elect not to consider this Letter of Credit renewed for any such additional period, **at such time the Board**

of Warren County Commissioners may declare the Developer to be in default and demand immediate payment of all sums under this Letter of Credit."

Draft(s) must be marked: "Drawn under The Old Fort Banking Company Standby Letter of credit No. 10135914-2 dated December 27, 2017."

We hereby agree with you that drafts drawn under and in strict compliance with the terms of this credit will be duly honored by us upon presentation at **The Old Fort Banking Company, 8034 Main St., Old Fort, Ohio 44861**, on or before our close of business on December 27, 2019, or any automatically extended expiry date.

"The draft presentment deadline set forth in this letter of credit shall automatically be extended for one year periods unless at least sixty (60) days prior to any draft presentment deadline, or any prior extension thereof, **The Old Fort Banking Company** notifies Dave Gully, Warren County Administrator, 406 Justice Drive, Lebanon, Ohio 45036, that the draft presentment deadline shall not be extended for a successive one year period, at such time the Board of Warren County Commissioners may declare the Developer to be in default and demand immediate payment of all sums under this Letter of Credit."

This letter of credit sets forth in full the terms of our undertaking and such undertaking shall not in any way be modified, amended or amplified by reference to any document, instrument, or agreement referred to herein or in which this letter of credit is referred to or to which this Letter of Credit relates, and any such reference shall not be deemed to incorporate herein by reference any document, instrument or agreement.

The Security Agreement referenced by this Letter of Credit and all its terms and conditions, is attached hereto, made a part hereof, and fully incorporated herein, as if fully rewritten.

Except as otherwise expressly stated herein, this Letter of Credit is issued subject to the International Standby Practices of the International Chamber of Commerce, Publication 590 ("ISP98"). This Letter of Credit shall be deemed to be a contract made under the laws of the State of Ohio and shall, as to matters not governed by ISP98, be governed by and construed in accordance with the laws of the State of Ohio, other than its conflict of laws rules, which would result in the application of the law of any jurisdiction other than the laws of the State of Ohio.

Sincerely,

The Old Fort Banking Company



Richard J. Demko
Vice President

Resolution

Number 18-0287

Adopted Date February 27, 2018

ENTER INTO STREET AND APPURTENANCES (INCLUDING SIDEWALKS) SECURITY AGREEMENT WITH VWC HOLDINGS, LTD FOR INSTALLATION OF CERTAIN IMPROVEMENTS IN THE VILLAGES OF WINDING CREEK, THE BOULEVARDS AT WINDING CREEK, SECTION SIX SITUATED IN CLEARCREEK TOWNSHIP

BE IT RESOLVED, upon recommendation of the Warren County Engineer, to enter into the following Street and Appurtenances (including sidewalks) Security Agreement:

SECURITY AGREEMENT

Bond Number	:	18-004 (P/S)
Development	:	The Villages of Winding Creek, The Boulevards at Winding Creek, Section Six
Developer	:	VWC Holdings, LTD
Township	:	Clearcreek
Amount	:	\$198,918.72
Surety Company	:	Old Fort Banking Company (10135914-1)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Developer
Surety Company
Engineer (file)
Bond Agreement file

**SUBDIVISION PUBLIC IMPROVEMENT PERFORMANCE AND MAINTENANCE
SECURITY AGREEMENT**

**STREETS AND APPURTENANCES
(including Sidewalks)**

Security Agreement No.
18-004 (P/S)

This Agreement made and concluded at Lebanon, Ohio, by and between VWC Holdings, LTD (1) (hereinafter the "Developer") and the Warren County Board of County Commissioners, (hereinafter the "County Commissioners"), and Old Fort Banking Company (2) (hereinafter the "Surety").

WITNESSETH:

WHEREAS, the Developer is required to install certain improvements in The Villages of Winding Creek ~~XXXX~~ SIX (3) (hereinafter the "Subdivision") situated in The Boulevards of Winding Creek Clearcreek (4) Township, Warren County, Ohio, in accordance with the Warren County Subdivision regulations (hereinafter called the "Improvements"); and,

WHEREAS, it is estimated that the total cost of the Improvements is \$ 652,682.40, and that the Improvements that have yet to be completed and approved may be constructed in the sum of \$153,014.40; and,

WHEREAS, the County Commissioners require all developers to post security in the sum of one hundred thirty percent (130%) of the estimated cost of uncompleted or unapproved Improvements to secure the performance of the construction of uncompleted or unapproved Improvements in accordance with Warren County subdivision regulations and to require all Developers to post security in the sum of twenty percent (20%) of the estimated total cost of the Improvements after the completion of the Improvements and their tentative acceptance by the County Commissioners to secure the performance of all maintenance upon the Improvements as may be required between the completion and tentative acceptance of the Improvements and their final acceptance by the County Commissioners.

NOW, THEREFORE, be it agreed:

1. The Developer will provide **performance security** to the County Commissioners in the sum of \$198,918.72 to secure the performance of the construction of the uncompleted or unapproved Improvements in accordance with Warren County subdivision regulations (hereinafter the Performance Obligation). If any sum greater than zero (0) is inserted herein, the **minimum performance security** shall be twenty percent (20%) of the total cost of the Improvements.

2. The County Commissioners will, upon approval of the County Engineer of all Improvements in the Subdivision, tentatively accept all Improvements.
3. The Developer shall be in default of the Performance Obligation if the construction or installation of any Improvement by the Developer is not completed within 2 years from the date of the execution of this agreement, as determined by the County Engineer. The same shall apply whenever construction of the Improvements is not performed in accordance with the Warren County subdivision regulations.
4. The condition of the Performance Obligation shall be that whenever the Developer shall be declared by the County Commissioners to be in default, the Surety and the Developer shall, upon written notification of default by the County Commissioners to the Surety promptly make sufficient funds available to the County Commissioners to pay the cost of the completion of the construction of the uncompleted or unapproved Improvements in accordance with Warren County subdivision regulations, including any costs incurred by the County Commissioners which are incidental to the completion of the construction of the uncompleted or unapproved Improvements, including, but not limited to costs associated with publication of legal notices, preparation of such additional plans, specifications and drawings as may, in the judgment of the County Commissioners, be necessary, preparation of bid documents, etc., but not exceeding the amount set forth in Item 1 hereof. The Developer shall have the opportunity to respond in writing within two (2) weeks of receipt of notice of intent to find the Developer in default. In the case that the performance security given is in the form of a cashier's check or certified check provided directly to the County Commissioners, the County Commissioners may apply such funds as set forth herein upon notification of default to the Surety. The determination of the amount of funds to be disbursed by Surety to the County Commissioners as set forth in the aforesaid notification is final and binding upon the parties hereto. However, the foregoing shall not release Developer from any liability for any deficiency between the amount of funds disbursed and the actual costs incurred by the County Commissioners in the completion of the construction or installation of the uncompleted or unapproved Improvements and Developer expressly agrees to be liable to the County Commissioners for any such deficiency.
5. **The County Commissioners, the Developer and Surety mutually agree that the Performance Obligation created herein shall continue until the completion of the installation of the Improvements in accordance with Warren County subdivision regulations and that upon the Improvements having been inspected and approved for two years maintenance, the Performance Obligation shall become null and void after the Developer posts the maintenance security provided for herein.**
6. The Developer will provide **maintenance security** to the County Commissioners in the sum of \$130,536.48 to secure the performance of all maintenance upon the Improvements as determined to be necessary by the County Engineer (hereinafter the Maintenance Obligation). In no event shall the sum provided for herein be less than twenty percent (20%) of the estimated total cost of the Improvements as set forth above.

7. The Developer, upon being notified by the County Engineer of the maintenance required upon the Improvements to bring the same into compliance with Warren County Subdivision regulations shall immediately undertake to perform and complete such required maintenance within the time set forth in the notice from the County Engineer.
8. The Developer shall be in default of the Maintenance Obligation should the Developer fail to complete or cause to be undertaken and completed required maintenance upon the Improvements as set forth in Item 7 hereof.
9. The condition of the Maintenance Obligation shall be that whenever the Developer shall be declared by the County Commissioners to be in default, the Surety and the Developer shall, upon written notification of default by the County Commissioners to the Surety promptly make sufficient funds available to the County Commissioners to pay the cost of the required maintenance upon the Improvements, including any costs incurred by the County Commissioners which are incidental to the performance of such maintenance, including, but not limited to costs associated with the publication of legal notices, preparation of additional plans, specifications and drawings, as may, in the judgment of the County Commissioners, be necessary, preparation of bid documents, etc. but not exceeding the amount set forth in Item 6 hereof. The Developer shall have the opportunity to respond in writing within two (2) weeks of receipt of notice of intent to find the Developer in default. In the case that the maintenance security given is in the form of a cashier's check or certified check provided directly to the County Commissioners, the County Commissioners may apply such funds to the completion of the required maintenance upon the Improvements upon notification of default to the Surety. The determination of the amount of funds to be disbursed by Surety to the County Commissioners as set forth in the aforesaid notification is final and binding upon the parties hereto. However, the foregoing shall not release Developer from any liability for any deficiency between the amount of funds disbursed and the actual costs incurred by the County Commissioners in the performance of maintenance upon the Improvements and Developer expressly agrees to be liable to the County Commissioners for any such deficiency.
10. That upon expiration of the two years from the date of the tentative acceptance of the Improvements by the County Commissioners and upon satisfactory completion of any required maintenance upon the Improvements to bring the Improvements into compliance with Warren County subdivision regulations, the County Commissioners hereby agree to release the maintenance security and give final acceptance to the Improvements. The Developer shall request, in writing directed to the County Engineer, a final inspection of the Improvements and the Developer shall be responsible for all maintenance as may be necessary and as may accrue from the commencement of the **two year maintenance period** and until such written request for inspection is delivered.
11. In the case of default pursuant to Items 3 and 4 or 8 and 9 hereof, Developer shall make available to the County Commissioners all plans, specifications and drawing relating to the Improvements and hereby directs all third parties, including engineers and consultants, who may possess such plans, specifications and drawings, or copies thereof, to provide the same

to the County Commissioners upon request and presentation of this security agreement or a copy thereof and agrees to hold such third parties harmless from the provision of such plan specifications and drawings pursuant to this item. Developer does hereby consent to the use of such plans, specifications and drawings by the County Commissioners to complete the construction of the uncompleted or unapproved Improvements or the performance of maintenance upon the same in the case of default pursuant to Items 3 and 4 or 8 and 9 hereof.

- 12. In the case of conflict between the provisions of this agreement and any other security agreement relating to the same Improvements, the provisions of this agreement shall take precedence.
- 13. Any notice, correspondence, inquiry or request for inspection permitted or required under this security agreement shall be given as follows:

A. To the County Commissioners:

Warren County Board of County Commissioners
Attn: County Administrator
406 Justice Drive
Lebanon, OH 45036
Ph. (513) 695-1250

B. To the County Engineer:

Warren County Engineer
105 Markey Road
Lebanon, OH 45036
Ph. (513) 695-3336

C. To the Developer:

VWC Holdings, LTD

8534 Yankee Street Suite 2B

Dayton, OH 45458

Ph. (937) 435 - 8584

D. To the Surety:

Old Fort Banking Company

6430 Wilmington Pike

Sugarcreek Township, OH 45459

Ph. (937) 848 - 6700

All notices and requests for inspection, unless otherwise specifically provided herein, shall be by certified mail, return receipt requested, and shall be complete upon mailing. **All parties are obligated to give notice of any change of address.**

14. The security to be provided herein shall be by:

Certified check or cashier's check (attached) (**CHECK #** _____)

Original Letter of Credit (attached) (**LETTER OF CREDIT #** 10135914-1)

Original Escrow Letter (attached)

Surety Bond (this security agreement shall serve as the bond when signed by an authorized representative of a surety company authorized to do business within the State of Ohio with a **power of attorney attached** evidencing such authorized signature).

Surety obligation of national bank (by signing this security agreement the authorized representative of the national bank undertaking this surety obligation does certify, for and on behalf of the undersigned national bank, that the bank has a segregated deposit sufficient in amount to the bank's total potential liability).

15. **The term "Surety" as used herein includes a bank, savings and loan or other financial institution where the security provided is a letter of credit, escrow letter or surety obligation of a national bank. The term "Surety" when referring to a bank, savings and loan or other financial institution is not intended to create obligations beyond those provided by Paragraphs 4 and/or 9 of this security agreement.**

16. **In the event that Surety shall fail to make funds available to the County Commissioners in accordance with Paragraphs 4 or 9, as applicable, within thirty (30) days after notification of default, then amounts due shall bear interest at eight per cent (8%) per annum.**

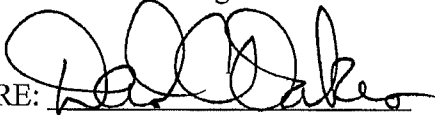
17. This Agreement shall not be assignable or transferrable by the Developer or Surety to any third party or parties without the express written consent of the County Commissioners. Developer and Surety waive any successor developer or successor surety claim or defense unless the County Commissioners have executed a written consent of assignment.

18. This Agreement shall be construed under the laws of the State of Ohio. The Developer and Surety hereby stipulate to the venue for any and all claims, disputes, interpretations and litigation of any kind arising out of this Agreement, being exclusively in the Warren County, Ohio Court of Common Pleas (unless both parties mutually agree in writing to attempt to resolve by alternate dispute resolution prior to litigation), and do further waive any right to bring or remove such claims, disputes, interpretation and litigation of any kind arising out of this Agreement, in or to any other state or a federal court.

IN EXECUTION WHEREOF, the Developer and the Surety have caused this security agreement to be executed on the date stated below.

DEVELOPER:

Pursuant to a resolution authorizing the undersigned to execute this agreement.

SIGNATURE: 

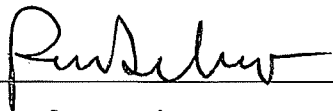
PRINTED NAME: David C. Oakes

TITLE: Manager

DATE: 12/27/17

SURETY:

Pursuant to an instrument authorizing the undersigned to execute this agreement.

SIGNATURE: 

PRINTED NAME: Richard J Demko


TITLE: V.P.

DATE: 12-27-17

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN EXECUTION WHEREOF, the Warren County Board of County Commissioners have caused this security agreement to be executed by the President of the Board, on the date stated below, pursuant to Board Resolution Number 18-0287, dated 2/27/18.

**WARREN COUNTY
BOARD OF COUNTY COMMISSIONERS**

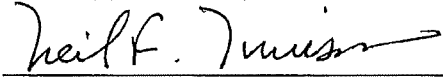
SIGNATURE: 

PRINTED NAME: David B. Young

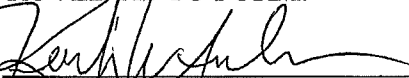
TITLE: Vice President

DATE: 2/27/18

RECOMMENDED BY:

By: 
COUNTY ENGINEER

APPROVED AS TO FORM:

By: 
COUNTY PROSECUTOR

Key:

1. Name of Developer
2. Name of Person, Firm, Entity, etc. who is providing the security whether that be a bank or other financial institution (in the case of a letter of credit or escrow letter) (Surety Company in the case of a bond) or the Developer itself (in the case of a certified check or cashier's check)
3. Name of subdivision with section number and phase number where applicable
4. Name of Township



Irrevocable Standby Letter of Credit No. 10135914-1

Beneficiary: Warren County Board of Commissioners
406 Justice Drive
Lebanon, OH 45036

Applicant: VWC Holdings, Ltd.
8534 Yankee Street
Dayton, OH 45458

Issue Date: December 27, 2017
Expiration Date: December 27, 2019
Amount: USD \$198,918.72
Reference No.: 10135914-1

Your Reference: The Villages of Winding Creek
The Boulevards at Winding Creek, Section 6
Streets and Appurtenances (including Sidewalks)

We hereby establish our Irrevocable Standby Letter of Credit No. 10135914-2 in your favor for the account of VWC Holdings, Ltd. 8534 Yankee Street, Dayton, Ohio 45458 up to an aggregate amount of USD \$198,918.72 available by your draft(s) at sight drawn on The Old Fort Banking Company, Old Fort, Ohio.

Drafts to be accompanied by the following document(s):

1. Beneficiary's statement signed by one purporting to be an authorized signer of the Warren County Board of Commissioners certifying that "VWC Holdings, Ltd. is in default of the installation and/or maintenance of Streets and Appurtenances (including Sidewalks), the **Boulevards at Winding Creek Section 6, The Villages of Winding Creek Subdivision, Clearcreek Township, Warren County, Ohio.**"
2. Original Letter of Credit and any amendments.

Partial drawings are permitted.

"It is a condition of this Irrevocable Letter of Credit that it shall be deemed automatically extended without amendment for successive one year periods from its present or any future expiration date unless at least sixty (60) days before any such expiration date we notify the Warren County Administrator, at the address listed above in writing, by certified or registered mail, that we elect not to consider this Letter of Credit renewed for any such additional period, **at such time the Board of**

Warren County Commissioners may declare the Developer to be in default and demand immediate payment of all sums under this Letter of Credit."

Draft(s) must be marked: "Drawn under The Old Fort Banking Company Standby Letter of credit No. 10135914-1 dated December 27, 2017."

We hereby agree with you that drafts drawn under and in strict compliance with the terms of this credit will be duly honored by us upon presentation at **The Old Fort Banking Company, 8034 Main St, Old Fort, OH 44861**, on or before our close of business on December 27, 2019, or any automatically extended expiry date.

"The draft presentment deadline set forth in this letter of credit shall automatically be extended for one year periods unless at least sixty (60) days prior to any draft presentment deadline, or any prior extension thereof, **The Old Fort Banking Company** notifies Dave Gully, Warren County Administrator, 406 Justice Drive, Lebanon, Ohio 45036, that the draft presentment deadline shall not be extended for a successive one year period, at such time the Board of Warren County Commissioners may declare the Developer to be in default and demand immediate payment of all sums under this Letter of Credit."

This letter of credit sets forth in full the terms of our undertaking and such undertaking shall not in any way be modified, amended or amplified by reference to any document, instrument, or agreement referred to herein or in which this letter of credit is referred to or to which this Letter of Credit relates, and any such reference shall not be deemed to incorporate herein by reference any document, instrument or agreement.

The Security Agreement referenced by this Letter of Credit and all its terms and conditions, is attached hereto, made a part hereof, and fully incorporated herein, as if fully rewritten.

Except as otherwise expressly stated herein, this Letter of Credit is issued subject to the International Standby Practices of the International Chamber of Commerce, Publication 590 ("ISP98"). This Letter of Credit shall be deemed to be a contract made under the laws of the State of Ohio and shall, as to matters not governed by ISP98, be governed by and construed in accordance with the laws of the State of Ohio, other than its conflict of laws rules, which would result in the application of the law of any jurisdiction other than the laws of the State of Ohio.

Sincerely,

The Old Fort Banking Company



Richard J. Demko
Vice President

Resolution

Number 18-0288

Adopted Date February 27, 2018

APPROVE VARIOUS RECORD PLATS

BE IT RESOLVED, upon recommendation of the Warren County Regional Planning Commission, to approve the following Record Plats:

- The Villages of Winding Creek The Boulevards at Winding Creek Section Six – Clearcreek Township
- Governor’s Pointe North Section Four Revision 1 – Deerfield Township
- Governor’s Pointe North Section Four Revision 2 – Deerfield Township

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Plat File
RPC

Resolution

Number 18-0289

Adopted Date February 27, 2018

APPROVE APPROPRIATION DECREASES WITHIN VARIOUS FUNDS

WHEREAS, various Departments have cancelled purchase orders that were encumbered and carried over from previous years; and

WHEREAS, the Auditor's Office has advised this Board that any time prior year purchase orders are cancelled an appropriation decrease is necessary; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation decreases within various Department Funds:

\$ 18.00	from	#101-1150-830	(Prosecutor – Workers Compensation)
\$ 198.29	from	#202-3110-210	(Engineer – Office Supplies)
\$ 3,410.53	from	#202-3110-400	(Engineer – Purchased Services)
\$ 9,686.29	from	#202-3120-210	(Engineer – Office Supplies)
\$ 1,090.00	from	#202-3120-400	(Engineer – Purchased Services)
\$ 274.11	from	#205-6710-430	(BDD – Utilities)
\$ 9,928.18	from	#247-1242-400	(Juvenile – Purchased Services)
\$ 9,952.35	from	#263-5500-991	(Child Support - Reimbursement)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

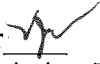
Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor 
Appropriation Decrease file
Prosecutor (file)
Engineer (file)
Developmental Disabilities (file)
Juvenile (file)
Child Support (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0290

Adopted Date February 27, 2018

APPROVE SUPPLEMENTAL APPROPRIATION INTO AUDITOR'S REAL ESTATE FUND
#237

BE IT RESOLVED, to approve the following supplemental appropriation in order to process a vacation payout for former Auditor's Office employee Rosie Crogan:

\$1,674.73 into #237-1120-882 (Vacation Payout)


Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor (file) 
Supplemental App. file
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0291

Adopted Date February 27, 2018

APPROVE SUPPLEMENTAL APPROPRIATION INTO JUVENILE DETENTION
ADDITION & RENOVATION FUND #496

BE IT RESOLVED, to approve the following supplemental appropriation:

\$10,226.00 from 496
into 496-3725-317 (Capital Purchases under \$10,000)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:


Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor 
Supplemental App. file
Juvenile (file)
OMB

Resolution

Number 18-0292

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENT FROM COMMISSIONERS GENERAL FUND #101-1110 INTO FACILITIES MANAGEMENT FUND #101-1600

BE IT RESOLVED, to approve the following appropriation adjustment from Commissioners Fund #101-1110 into Facilities Management Fund #101-1600 in order to process a sick and vacation leave payout for David Purkey former employee of Facilities Management:


\$ 43.49	from #101-1110-881	(Commissioners – Sick Leave Payout)
	into #101-1600-881	(Facilities Management – Sick Leave Payout)
\$1,954.32	from #101-1110-882	(Commissioners - Vacation Leave Payout)
	into #101-1600-882	(Facilities Management - Vacation Leave Payout)


Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor 
Appropriation Adjustment file
Facilities Management (file)
OMB

Resolution

Number 18-0293

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENTS FROM COMMISSIONERS GENERAL FUND #101-1110 INTO DETENTION - SHERIFF'S FUND #101-2210

BE IT RESOLVED, to approve the following appropriation adjustments from Commissioners Fund #101-1110 into Detention - Sheriff's Fund #101-2210 in order to process a vacation leave payout for Shari Jarvis former employee of the Detention - Sheriff's Office:

\$ 2,341.97 from #101-1110-882 (Commissioner - Vacation Leave Payout)
 into #101-2210-882 (Detention, Sheriff – Vacation Leave Payout)


Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor 
Appropriation Adjustment file
Sheriff (file)
OMB

Resolution

Number 18-0294

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENT FROM SHERIFF'S OFFICE FUND #101-2200
INTO #101-2211

BE IT RESOLVED, to approve the following appropriation adjustment:

\$10,000.00 from #101-2200-114 (Overtime)
into #101-2211-114 (Overtime)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor fw
Appropriation Adjustment file
Sheriff's Office (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0295

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN CHILDREN SERVICES FUND #273

BE IT RESOLVED, to approve the following appropriation adjustment:


\$34,748.06 from #273-5100-830 (Worker's Compensation-DAWR)
 into #273-5100-447 (Child Placement Specialized)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:


Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

jc/

cc: Auditor 
Appropriation Adj. file
Children Services (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0296

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN COMMON PLEAS COURT
COMMUNITY BASED CORRECTIONS FUND #289

BE IT RESOLVED, to approve the following appropriation adjustment:

\$ 5,500.00 from #289-1226-210 (Office Supplies)
 into #289-1226-317 (Capital Purchases under \$10,000)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor rgw
Appropriation Adj. file
Common Pleas (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0297

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN THE SEWER REVENUE FUND
#580

WHEREAS, the Water and Sewer department incurs costs for supplies; and

WHEREAS, an appropriation adjustment is necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustment:

\$120,000.00 from #580-3309-3309-210 (Office Supplies, General)
into #580-3309-3309-317 (Capital Purchases under \$10,000)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea


Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

jmb

cc: Auditor 
Appropriation Adj. file
Water/Sewer (file)
OMB

Resolution

Number 18-0298

Adopted Date February 27, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN ENGINEER'S OFFICE FUND #590

BE IT RESOLVED, to approve the following appropriation adjustment:

\$9,000.00 from #590-3090-320 (Stormwater – Capital Purchases \$10,000 & over)
 into #590-3090-400 (Stormwater – Purchased Services)

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea


Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor 
Appropriation Adj. file
Engineer (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0299

Adopted Date February 27, 2018

AUTHORIZE PAYMENT OF BILLS

BE IT RESOLVED, to authorize payment of bills as submitted on Batches #02/27/2018 001, #02/27/2018 002, and #02/27/2018 003; said batches attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea


Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc:

Auditor 

Resolution

Number 18-0300

Adopted Date February 27, 2018

ADOPT THE REGIONAL TACTICAL INTEROPERABLE COMMUNICATIONS PLAN (RTICP)

WHEREAS, this document establishes a Regional Tactical Interoperable Communications Plan (RTICP) for the Ohio Homeland Security Region 6/Southwest Ohio, Southeast Indiana, Northern Kentucky, (OHSR6/SOSINK) including the Ohio Homeland Security Region 3 (OHSR3) Counties of Montgomery, and Greene. The OHSR6/SOSINK RTICP is intended to document interoperable communications in the region.

WHEREAS, the OHSR6/SOSINK region includes the Counties of Adams, Boone, Brown, Butler, Campbell, Clermont, Clinton, Dearborn, Hamilton, Highland, Kenton, and Warren, and all jurisdictions and/or public safety agencies within these counties.

WHEREAS, the RTICP has been approved by the Warren County Police Chiefs Association, Warren County Fire Chiefs Association and Warren County Communications Advisory Board;

NOW THEREFORE BE IT RESOLVED, to authorize the President of the Board to adopt said Regional Tactical Interoperable Communications Plan attached hereto and made a part hereof:

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

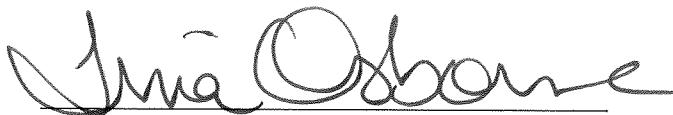
Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Telecom (file)
Emergency Services (file)
Policy file

OHIO HOMELAND SECURITY REGION 6

REGIONAL TACTICAL INTEROPERABLE COMMUNICATIONS PLAN

Version 1.1



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1 Regional Tactical Interoperable Communications Plan (RTICP)

This document establishes a Regional Tactical Interoperable Communications Plan (RTICP) for the Ohio Homeland Security Region 6/Southwest Ohio, Southeast Indiana, Northern Kentucky, (OHSR6/SOSINK) including the Ohio Homeland Security Region 3 (OHSR3) Counties of Montgomery, and Greene. The OHSR6/SOSINK RTICP is intended to document interoperable communications in the region.

As the involved County Boards of Commissioners approve the Plan, their Resolutions will be placed in APPENDIX I.

The OHSR6/SOSINK region includes the Counties of Adams, Boone, Brown, Butler Campbell, Clermont, Clinton, Dearborn, Hamilton, Highland, Kenton, and Warren, and all jurisdictions and/or public safety agencies within these counties.

Distribution of this document is limited to those parties authorized by OHSR6 and SOSINK Technical Interoperability Committee (TIC).

The point of contact (POC) for this document is Paul Kindell, Warren County Telecommunications.

Current contact information for the POC can be found in Section 1.4 of this document.

2 Record of Change

This RTICP is subject to information and/or equipment updates and changes. The use of this Record of Change helps manage the RTICP modifications throughout the life of this document.

Change No.	Date	Description	Author
001	3/16/17	RTICP Version 1.0 DRAFT	Paul Kindell
002	9/15/17	RTICP Version 1.1 DRAFT	Paul Kindell
003	10/17/17	Radio Cache additions	Allison Lyons
004	1/22/18	Addition of Clermont Stations	Allison Lyons

3 Executive Summary

This document establishes a Regional Tactical Interoperable Communications Plan (RTICP) for Ohio Homeland Security Region 6 and SOSINK (Southwest Ohio, Southeast Indiana, Northern Kentucky) to include Ohio Homeland Security Region 3 Counties of Montgomery and Greene.

The RTICP is designed to align with the National Emergency Communications Plan (NECP), the OHIO Statewide Communication Interoperability Plan (SCIP), the National Response Framework, and the Target Capabilities List.

A coordinated stakeholder-driven approach will ensure the comprehensive implementation of communications interoperability strategies outlined within the NECP; SCIP; and Urban Areas Security Initiative, regional, and local planning documents.

Recognizing the need for an overarching emergency communications strategy to address communications deficiencies that exist at the regional level, the RTICP provides the governance and authority needed to assist in grant funding allocations for regional interoperable communications.

There are a number of documents and resources referenced throughout this document. Where appropriate, a hyperlink has been inserted. A complete listing with corresponding URLs has also been included in Appendix H.

4 Governance

4.1 Statewide Governing Body

The OHIO Statewide Interoperability Executive Committee (SIEC) provides oversight and authority for interoperability initiatives within the State and has responsibility to oversee the development and implementation of the statewide communications interoperability strategy and supporting interoperability initiatives.

STATE OF OHIO STATEWIDE INTEROPERABILITY EXECUTIVE COMMITTEE BYLAWS

February 22, 2013

I. OFFICIAL DESIGNATION

There is established an executive committee designated as the Statewide Interoperability Executive Committee (SIEC) pursuant to Governor's Executive Order 2012-07K (the Order).

Pursuant to the order, the Directors of the Ohio Department of Public Safety and the Department of Administrative Services (the Directors) shall establish a Statewide Interoperability Executive Committee to advise the Directors on matters of interoperable communications, including communications funding efforts. The committee shall include, but not be limited to, state, regional, local, and non-government officials who have public safety communications responsibilities and who represent first responders. Members of the SIEC shall be comprised of representatives from the agencies, departments and organizations listed in Appendix A of the order. Members of the SIEC shall serve without compensation.

II. MISSION

The mission of the Ohio SIEC is to provide guidance and strategic direction for public safety first responders in their communications initiatives, for the purpose of continuous improvement in reliable, mission critical communications interoperability. The SIEC will leverage the experience, expertise, and statewide connections of its membership to provide the Directors with independent, real-time advice to support decision making across the spectrum of interoperable communications matters.

III. PURPOSE

The SIEC shall regularly report to the Directors, and is authorized to:

- A. Develop policy recommendations related to comprehensive public safety communications systems, processes and operations throughout the state.
- B. Create and implement comprehensive strategies to develop sustain and improve public safety communications technologies at the local, regional, and statewide levels.
- C. Coordinate the implementation of such comprehensive state strategies with state, regional, local government partners, first responders, non-government organizations, the private sector, and experts within academia and research communities.
- D. Be responsible for the coordination and implementation of national communications plans and policies at the state level, including, but not limited to, the National Emergency Communications Plan and the Nationwide Public Safety Broadband Network.

E. By way of the Statewide Interoperability Coordinator (SWIC), is the single point of contact with federal communications entities for the State of Ohio.

F. Evaluate the feasibility and effectiveness of implementing and funding specific priorities of state, regional, and local communications efforts in coordination with national communications priorities and funding initiatives.

G. Review and evaluate existing and emerging issues that relate to statewide, regional, and local public safety communications matters.

IV. MEMBERSHIP AND OFFICERS

The SIEC shall be comprised of representatives from state, regional, local and non-government organizations, as outlined in Appendix A of the order, with diverse and appropriate professions that have an interest in the committee, as outlined in section III, above. Representatives shall be appointed to the committee by each organization listed in Appendix A of the order and shall serve at the pleasure and discretion of their appointing authority. Once appointed, an SIEC member may designate an alternate member from within the same appointing authority for purposes of representation and voting. Individuals appointed to the SIEC shall serve until notifying the committee chairperson in writing of their resignation. With sufficient cause, which includes failure to attend scheduled meetings of the SIEC, the Directors may dismiss any member or alternate of the Committee. Any change in representation shall require a new appointment letter from the appointing authority.

The inclusion of new member organizations will be at the discretion of the Governor.

The Directors shall appoint one or more individuals as chairperson(s) to manage the affairs of the SIEC on an ongoing basis. The chairperson(s) shall preside over the meeting of the SIEC. If a chairperson position becomes vacant, one of the Directors shall assume the position until a new chairperson is designated.

The Directors, or their designees, shall appoint a secretary of the SIEC. The duties of the secretary shall include:

- Maintain the list of all members and all records of the organization, including committee reports, on file;
- Notify members of their election to office or appointment to committees and furnishing them with the proper documents;
- Maintaining the official documents of the organization, including the bylaws, rules of order, standing rules, and minutes;
- Taking minutes at all meetings, handling the correspondence, and, in the absence of the Administrator, preparing the agenda for meetings.
- The secretary shall cooperate with all members of the SIEC and be of service to the entire committee.
- The secretary shall serve until notifying the committee chairperson in writing of his/her resignation. With sufficient cause, which includes failure to attend scheduled meetings of the SIEC, the Directors may dismiss the secretary of the Committee.

The Directors, or their designees, shall appoint Ohio's Statewide Interoperability Coordinator (SWIC). The SIEC shall make recommendations to the Directors or their designees, concerning the designation of a SWIC and Assistant SWIC. The Assistant SWIC shall serve in the capacity of SWIC only if the SWIC is not available.

The SWIC shall act as the administrator of the SIEC and will be responsible for the day-to-day operations and administrative functions of the SIEC.

The chairperson(s) or the administrator may establish any number of subcommittee, task force, or working group entities and/or assign individual SIEC members to produce work product, represent the SIEC at other forums, and/or exchange information with other organizations and advise the SIEC. For purposes of committee organization, the subcommittee chairperson shall report to the administrator.

V. VOTING RIGHTS

Voting rights for the SIEC shall stand as follows:

- A. Proxy votes are not permitted.
- B. A committee member or his/her alternate must be present to cast a vote. Committee members represented by an alternate shall notify the Administrator in advance of the alternate's function for specified meetings.
- C. A quorum, which is defined for this purpose as a simple majority of SIEC members as listed in the most recent roster approved by the Directors, is required for all official actions of the committee.
- D. Motions and other actions brought before the committee will be acted upon by a simple majority vote of those present.

VI. RELATIONSHIP TO OTHER COMMITTEES

The SIEC may solicit advice from subject matter experts, committees, councils, boards, authorities and commissions as necessary, and pursuant to paragraph 3 of the Order.

VII. ESTIMATED COSTS

Subject to the availability of appropriations, the Departments of Public Safety and Administrative Services envisions the need for and shall provide the SIEC with administrative support, to include operating expenses and administrative costs incurred in conducting its business.

VIII. RULES

The SIEC shall follow Robert's Rules of Order and other rules as follows:

- A. The Directors shall review the committee's membership and bylaws on the state biennium, when a new director is appointed, or at the request of the SIEC.
- B. The SIEC Secretary will maintain a membership roster including authorized alternate members. The secretary will maintain an attendance roster for each meeting. The Secretary will determine and announce the presence of a quorum at the beginning of each meeting.
- C. The SIEC shall meet at least quarterly. Meetings may be conducted, and members may attend in person or via videoconferencing, teleconference, or other electronic means.
- D. The SWIC, as administrator of the SIEC, shall be the sole representative of the SIEC and act as the single point of contact with government officials. The Assistant SWIC may act in place of the SWIC if the SWIC is unavailable.

E. Components of the SIEC may meet in the form of standing subcommittee, ad-hoc task force, or working group entities as tasked by the Chairperson(s) or Administrator. These entities may only address specific issues as assigned by the Chairperson(s) or Administrator. The Secretary shall maintain the membership of these groups.

F. The SIEC shall record and provide minutes of each meeting to committee members for review. Minutes will be scheduled for approval at the next regularly scheduled committee meeting.

G. Pursuant to the Executive Order, the SIEC shall function on a continuing basis until amended or terminated.

IX. EFFECTIVE DATE: February 22, 2013 (as approved by the SIEC)



JOHN R. KASICH
GOVERNOR
STATE OF OHIO

Executive Order 2012-07K

Establishing the Statewide Interoperability Executive Committee

WHEREAS, the State of Ohio recognizes that one of its most important responsibilities and profound duties is to provide for the safety and security of its citizens.

WHEREAS, the State of Ohio must constantly be prepared to immediately respond to all disasters, whether natural or man-made.

WHEREAS, in the event of a disaster or emergency, government agencies and emergency responders at all levels must be able to communicate effectively to ensure the most efficient and immediate usage of resources and emergency services.

WHEREAS, the U.S. Department of Homeland Security, Office of Emergency Communications has established national standards for wireless voice and data communications and published those standards in the National Emergency Communications Plan.

WHEREAS, for Ohio to be eligible for federal funding in support of the National Emergency Communications Plan and the proposed Nationwide Public Safety Interoperable Wireless Broadband Network Initiative, there must be a single point of contact and a single coordinated effort.

WHEREAS, this single point of contact and coordinated effort that focuses on technology, coordination, governance, planning, usage, training, and exercises is essential to strengthen public safety communications capabilities statewide.

NOW THEREFORE, I, John R. Kasich, Governor of the State of Ohio, by virtue of the authority vested in me by the Constitution and the laws of this State, do hereby order and direct that:


1. The Ohio Statewide Interoperability Executive Committee (SIEC) is hereby created in order to address concerns relating to operability and interoperability of local, regional, and statewide public safety voice and data communications systems, to plan for the long-term efficient implementation and operation of interconnected public safety communications systems, to improve overall public safety communications interoperability in Ohio.
2. The SIEC shall consist of a representative from each of the entities listed in Appendix A, attached hereto.

The SIEC shall regularly report to the Directors of the Department of Public Safety and the Department of Administrative Services, and is authorized to:

- a. Develop policy recommendations related to comprehensive public safety communications systems, processes, and operations throughout the state.
 - b. Create and implement comprehensive strategies to develop, sustain, and improve public safety communications technologies at the local, regional, and statewide levels.
 - c. Coordinate the implementation of such comprehensive state strategies with state, regional, and local government partners, first responders, non-government organizations, the private sector, and experts within academia and research communities.
 - d. Be responsible for the coordination and implementation of national communications plans and policies at the state level, including, but not limited to, the National Emergency Communications Plan and the proposed Nationwide Public Safety Interoperable Wireless Broadband Network.
 - e. Be the single point of contact with federal communications entities for the State of Ohio.
 - f. Evaluate the feasibility and effectiveness of implementing and funding specific priorities of state, regional, and local communications efforts in coordination with national communications priorities and funding initiatives.
 - g. Review and evaluate existing and emerging issues that relate to statewide, regional, and local public safety communications matters.
3. All state departments, agencies, boards, commissions, and officers shall cooperate and provide any necessary assistance requested by the SIEC, or any duly authorized member or representative thereof, in the performance of its duties.

I signed this Executive Order on April 18, 2012 in Columbus, Ohio and it will not expire unless it is rescinded.




John R. Kasich, Governor

ATTEST:

Jon Husted, Secretary of State

Appendix A Ohio Statewide Interoperability Executive Committee

The Ohio Department of Public Safety
The Buckeye State Sheriff's Association
The Ohio Office of Information Technology
The Ohio Emergency Management Agency
The Ohio Emergency Medical Services Board
The Ohio Office of Homeland Security
The Ohio State Highway Patrol
The Ohio Association of Chiefs of Police
The Ohio State Fire Marshal
The Ohio Association of Fire Chiefs
The Ohio Department of Natural Resources
The Ohio Department of Rehabilitation and Correction
The Ohio Department of Health
The Ohio County Commissioners Association
The Ohio Township Trustees Association
The Emergency Management Association of Ohio
The Ohio National Guard
The Ohio Chapter of the Association of Public Safety Communications Officials
The Ohio Bureau of Criminal Identification & Investigation
The Chairman of the FCC Region 33 Planning Committee
The Ohio Office of Criminal Justice Services
The Ohio Department of Youth Services
The Ohio Board of Regents
The Ohio Hospitals Association
Representative from Ohio's Electrical Service Providers
The Ohio Municipal League
Representative from each UASI area: Franklin County/Columbus, Wood County/Toledo, Cuyahoga County/Cleveland, Hamilton County/Cincinnati, Southeast Indiana, Northern Kentucky
Representative from a mid-size city radio system
Representative from a mid-size county radio system
Representative from each of the eight Homeland Security Interoperable Communications Committees

4.2 Regional Governance Authority

OHSR6 has a regional governance structure that works in coordination with the SIEC and provide oversight for the development and implementation of the regional communications interoperability strategy and supporting strategic initiatives.

SOSINK has authority in accordance with the OHIO Statewide Communication Interoperability Plan (SCIP) under UASIs.

4.3 Regional Tactical Interoperability Committee Representatives

This Regional Tactical Interoperable Communications Plan (RTICP) was developed under the authority of the SIEC, OHSR6, and SOSINK. On JANUARY 20TH, 2016, OHSR6 & SOSINK TIC appointed members to the TECHNICAL SUBCOMMITTEE. These subcommittees are based on the lanes of the SAFECOM Interoperability Continuum, and will serve as advisory committees to OHSR6/SOSINK.

OHSR6/SOSINK has the authority, organizational structure, and responsibilities to lead regional communications efforts as they relate to communications interoperability. The subsections below define the responsibilities of the Regional Coordinator and RTIC Chairperson, and provide information regarding RTIC meetings.

Table 1 lists OHSR6/SOSINK TIC members, the organizations they represent, titles, contact information, and any subcommittee(s) on which they serve.

Table 1: TIC Members and Subcommittees

TIC Member Name	Organization(s) Represented	Title	Contact Information	TIC Subcommittee
Donnie Swayne	Adams County	Director	937-544-2010	Member
Jim Staverman	Boone County	Director	859-372-2300	Member
Barb Davis	Brown County	Director	937-378-1658	Member
Matt Franke	Butler County	Captain	513-785-1299	Member/Technical
Dale Edmonson	Campbell County	Director	859-581-3622	Member
John Kiskaden	Clermont County	Director	513-732-7777	Member/Technical
Mike Jones	Clinton County	Director	937-382-6673	Member
Jared Teaney	Dearborn County	Director	812-537-3431	Member
Nathan Hiester	Greene County	Captain	937-306-5045	Member
Andy Knapp	Hamilton County	Director	513-595-8440	Vice Chairman/Tech
David Bushelman	Highland County	Director	937-402-7652	Member
Greg Stephens	Montgomery County	Captain	937-496-7042	Member
Tommy Thompson	Kenton County	Director	859-392-1992	Member
Paul Kindell	Warren County	Director	513-695-1318	Chairman/Tech
Bill Vedra	City of Cincinnati	Manger	513-352-5349	Member/Tech
David Andes	City of Dayton	Lieutenant	937-333-4521	Member

4.4 RTICP Points of Contact

SOSINK and Ohio MARCS partnered to develop this RTICP. The following includes the leadership and State agency(s) responsible for completing the RTICP:

Regional Coordinator + TIC Chairperson:

Paul Kindell
Warren County Telecom
500 Justice Drive
Lebanon, Ohio 45036
513-695-1318
paul.kindell@wcoh.net

State Agency:

Richard Schmahl
MARCS Program Director + SWIC
Office of Information Technology
MARCS Program Office
4200 Surface Road
Columbus, OH 43228
614-466-2257
Richard.Schmahl@das.ohio.gov

Please refer to Appendix A for a list of all counties, jurisdictions, and agencies that participated in the development of the RTICP. Appendix A also lists all agencies in the region and identifies those that were e-mailed a copy of the completed RTICP.

4.5 Regional Coordinator and RTIC Chairperson

4.5.1 Regional Coordinator

- Role/Responsibilities include:
 - Coordinate Interoperability Issues within the Region
 - Represent the Region at the State Interoperability Executive Committee (SIEC)
 - Develop Regional Interoperability Plans and Policies
 - Schedule meetings, training, and drills in the Region

4.5.2 RTIC Chairperson

- Role/Responsibilities include:
 - Facilitate Meetings
 - Disseminate information
 - Report to the SOSINK Steering Committee
 - Support the Regional Coordinator

4.5.3 RTIC Responsibilities

- TIC Role/Responsibilities include:
 - Integrate Regional Policies into local Agencies Policies
 - Keep Agencies advised of interoperability resources
 - Inform Agencies of communications issues and outages
 - Schedule testing of interoperability resources

4.5.4 RTIC Meeting Schedule

The SOSINK & HSR 6 TIC meets regularly on the 3rd Friday of odd months, 1:30pm at 500 Justice Drive, Lebanon Ohio, 45036 in the lower level training room.

4.5.5 Annual RTIC Meeting

The SOSINK & HSR 6 annual RTIC meeting will take place on the 3rd Friday in January. During the annual meeting, the RTIC will revisit the TICP and identify initiatives to:

- Discuss initiative progress and status.
- Identify potential new initiatives.
- Determine if existing initiatives have become a higher/lower priority.

In addition, the RTIC will review and update, as necessary, the Regional Strategy Initiative Project Plan (Appendix D).

4.5.6 RTIC Report to the SWIC

Following the annual meeting, the RTIC will submit an annual RTIC Report to the Statewide Interoperability Coordinator (SWIC) office. Examples of some of the information to include in the annual report are:

- Accomplishments and status of initiatives
- Initiative progress along the lanes of the SAFECOM Interoperability Continuum
- Funding priorities
- Projects that are prioritized and recommended for funding based on SCIP and TICP priorities
- Risk factors as defined by the Target Capabilities List

4.6 RTICP Ratification Process

The following is the ratification procedure for the SOSINK RTICP:

- All participating agencies, jurisdictions, and counties review and comment on the RTICP during an established timeframe.
- The RTIC approves the RTICP document at the RTIC strategy meeting and shares the final RTICP with the SWIC.
- The RTIC completes the approval process.

4.7 RTICP Maintenance and Updates

Requests for modifications or additions to the RTICP should be submitted to the Regional Coordinator for distribution. Jurisdictions participating in this RTICP will be formally notified by the Regional Coordinator of any approved modifications or additions to the RTICP.

At a minimum, the Regional Coordinator will review the OHSR6/SOSINK RTICP annually and submit changes as needed. Revisions can be made to any section of the RTICP without having to recreate the entire RTICP by:

- Revising the specific section(s)
- Recording the change(s) on the Record of Change in table 2
- Submitting the updated section(s) to the Regional Coordinator

All revisions to the OHSR6/SOSINK RTICP are documented in the RTICP Record of Change in table 2.

5 SOSINK Strategy

5.1 Approach and Methodology

An onion approach was used to develop the interoperability strategy in the region. The core builds on day to day mutual aid responses and extends outward in rings as the incident grows in size and severity. Intra County interoperability utilizes County Wide Tactical Channels assigned by incident. Agencies that border other Counties, share with each other their County Wide Tactical Channels. Large incidents that involve Agencies that do not border and do not routinely provide mutual aid utilize Regional Tactical Channels, Very Large Incidents that involve Multi-County and State Agencies utilize State Wide Tactical Channels.

5.2 National Emergency Communications Plan (NECP) and SCIP Goals

5.2.1 NECP Goals

Recognizing the need for an overarching, nationwide emergency communications strategy, Congress directed the Department of Homeland Security's (DHS) Office of Emergency Communications (OEC) to develop the first National Emergency Communications Plan (NECP). Title XVIII of the Homeland Security Act of 2002 (6 United States Code 101 et seq.), as amended, calls for the NECP to be developed in coordination with stakeholders from all levels of government and from the private sector.

In response, DHS worked with stakeholders from Federal, State, local, and tribal agencies to develop the NECP - a strategic plan that establishes a national vision for the future state of emergency communications. The desired future state is that emergency responders can communicate as needed, on demand, and as authorized at all levels of government across all disciplines.

To measure progress toward this vision, three strategic goals were established:

Goal 1 (completed in 2010): By 2010, 90 percent of all high-risk urban areas designated within the Urban Areas Security Initiative (UASI) are able to demonstrate response-level emergency communications within one hour for routine events involving multiple jurisdictions and agencies.

Goal 2: By 2011, 75 percent of non-UASI jurisdictions are able to demonstrate response-level emergency communications within one hour for routine events involving multiple jurisdictions and agencies.

Goal 3: By 2013, 75 percent of all jurisdictions are able to demonstrate response-level emergency communications within three hours of a significant event as outlined in national planning scenarios.

5.2.2 OHIO SCIP Goals

Statewide Communication Interoperability Plans (SCIPs) are locally-driven, multi-jurisdictional, and multidisciplinary statewide plans to enhance emergency communications interoperability. Every State has an approved SCIP that addresses designated critical elements for statewide interoperability and a self-identified process to frequently update the SCIP as progress is made and new initiatives emerge. The SCIPs were analyzed and incorporated into the development of the NECP and Interoperable Emergency Communications Grant Program (IECGP) grant guidance. Many States have revised their SCIPs to align with the NECP goals and milestones to promote a coordinated nationwide strategy addressing operable and interoperable communications.

The priority goals from the Ohio SCIP include:

- GOAL 1 – GARNER MORE ACTIVE PARTICIPATION IN THE SIEC
- GOAL 2 – ALIGN THE STRATEGIES OF THE SIEC (INCLUDING THE NPSBN SUBCOMMITTEE AND EMERGENCY SERVICES IP NETWORK (ESINET) STEERING COMMITTEE
- GOAL 3 – CONTINUE TO DEVELOP, DISTRIBUTE, AND MAINTAIN STATEWIDE SOPS
- GOAL 4 – ESTABLISH A STATEWIDE FIELD OPERATIONS GUIDE (FOG)

5.2.3 Technology

This section describes regional technology initiatives and provides a summary that includes technology-related goal(s) as well as associated initiatives.

Technology Goal(s) and Initiatives

1. Continue Microwave ring project in support of Radio Interoperability, CAD Interfaces, and 911 ESi networks between Counties as funding becomes available.
2. CAD Interfaces for automatic mutual aid
3. 911 ESi Network for local call transfers, failover, and redundancy.

5.2.4 Training and Exercises

Training and Exercise are scheduled on an as needed basis as determined by the OHSR6/SOSINK TIC.

6 Interoperability Plan

6.1 Regional Plan Strategy

The RTIC has developed the following Interoperability Plan for the Region with the goal of minimizing the number of zones in the radio for ease of use while maximizing interoperability.

The OHSR6/SOSINK Interoperability Plan was developed on the bases of a shared common radio system for the region. The State of Ohio with its County Partners has formed the Ohio Multi Agency Radio Communications System. Northern Kentucky is currently deploying a similar regional shared common system.

This plan was developed with the following users and Agencies in mind. State, Local Police & Fire, Public Works, Transportation, Task Forces.

Interoperability is accomplished by sharing Talkgroups Locally, Regionally, and Statewide.

6.2 Initiative Working Groups

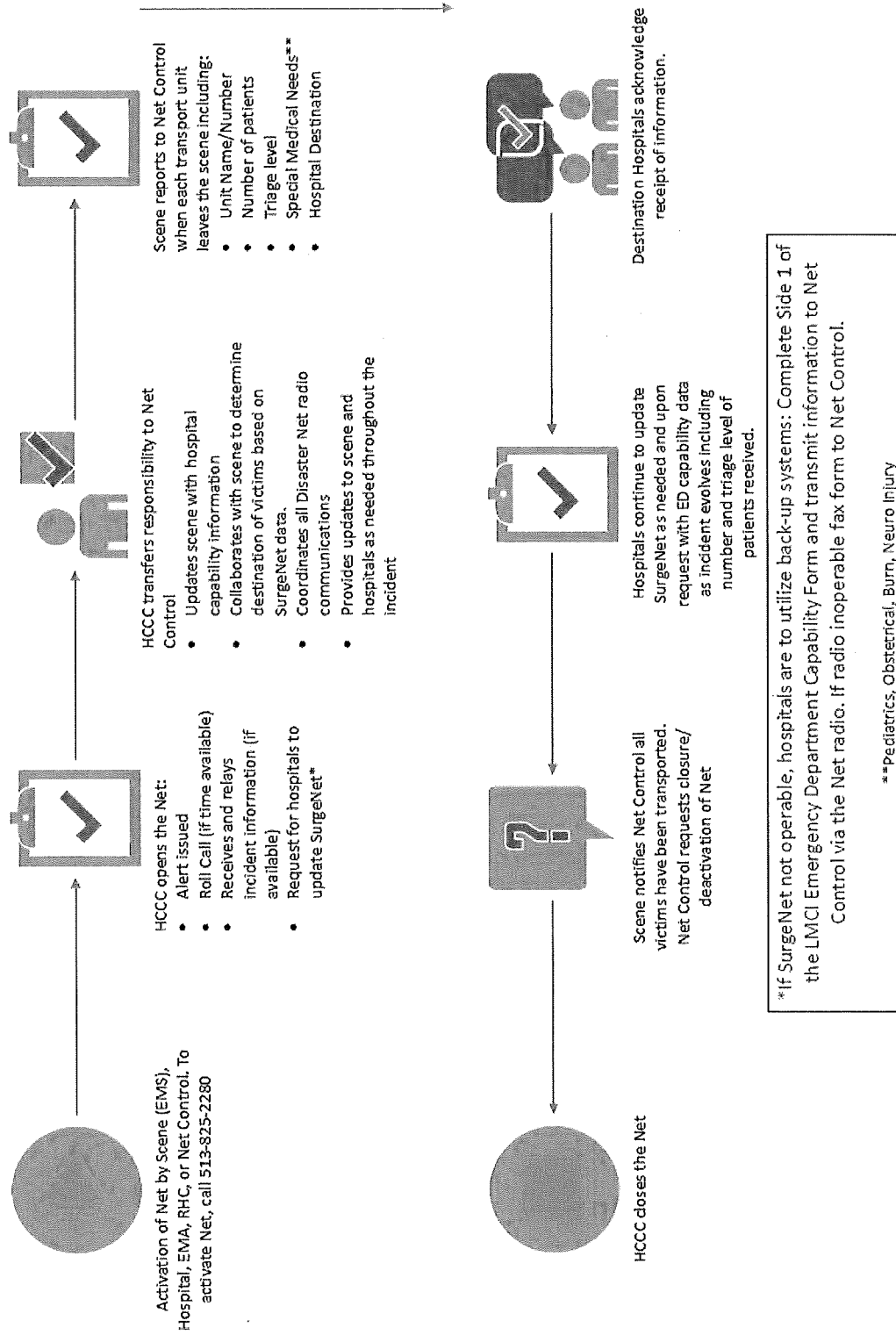
To manage and implement initiatives, the State of Ohio Governor, Ohio SWIC, and TIC have created Initiative Working Groups (IWGs) for each of the aforementioned plans. IWGs are as follows:

- Ohio Statewide Interoperability Executive Committee (SIEC)
- Ohio SIEC Standard Operating Procedure (SOP) Subcommittee
- Ohio MARCS Steering Committee Local Government Subcommittee (LGS)
- OHSR6/SOSINK TIC
- OHSR3 TIC

7 Disaster Net Communications

7.1 Disaster Net Plan

Hospital Disaster Network Process Flow Chart



**If SurgeNet not operable, hospitals are to utilize back-up systems: Complete Side 1 of the LMCI Emergency Department Capability Form and transmit information to Net Control via the Net radio. If radio inoperable fax form to Net Control.

**Pediatrics, Obstetrical, Burn, Neuro Injury

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Appendix A: Participating Counties, Jurisdictions, and Agencies

This Appendix includes information on the counties, jurisdictions, and agencies that participated in the Regional Tactical Interoperability Communications Plan (RTICP) development process. It also includes information on those counties, jurisdictions, and agencies that have received a copy of the RTICP.

Tables A-1 through A-4 include the points of contact (POCs) for the counties, cities, non-governmental organizations, urban areas, and other agencies that participated in the TICP development.

Table A-1. POC Information for Participating Counties/Local Jurisdictions/Agencies

TIC Member Name	Organization(s) Represented	Title	Contact Information	TIC Subcommittee
Donnie Swayne	Adams County	Director	937-544-2010	Member
Jim Staverman	Boone County	Director	859-372-2300	Member
Barb Davis	Brown County	Director	937-378-1658	Member
Matt Franke	Butler County	Captain	513-785-1299	Member/Technical
Dale Edmonson	Campbell County	Director	859-581-3622	Member
John Kiskaden	Clermont County	Director	513-732-7777	Member/Technical
Mike Jones	Clinton County	Director	937-382-6673	Member
Jared Teaney	Dearborn County	Director	812-537-3431	Member
Nathan Hiester	Greene County	Captain	937-306-5045	Member
Andy Knapp	Hamilton County	Director	513-595-8440	Vice Chairman/Tech
David Bushelman	Highland County	Director	937-402-7652	Member
Greg Stephens	Montgomery County	Captain	937-496-7042	Member
Tommy Thompson	Kenton County	Director	859-392-1992	Member
Paul Kindell	Warren County	Director	513-695-1318	Chairman/Tech
Bill Vedra	City of Cincinnati	Manger	513-352-5349	Member/Tech
David Andes	City of Dayton	Lieutenant	937-333-4521	Member

Table A-2. POC Information for Participating State Agencies

State Agency	POC Name	Emergency Contact Information
MARCS Program Director	Richard Schmahl	richard.schmahl@das.ohio.gov 614-466-2257 Office
Field Operations Manager	Dick Miller	dick.miller@das.ohio.gov 614-995-3527 Office 614-419-2405 Cell
Data Systems Manager	Tom Bretthauer	tom.bretthauer@ohio.gov 614-995-3530 Office 614-207-4443 Cell
Network Operations/Network Administrator Supervisor	Jason Kirby	jason.kirby@oit.ohio.gov 614-995-7923 Office 614-256-5446 Cell
Infrastructure Specialist 3	Jack Haueisen	jack.haueisen@oit.ohio.gov 614-995-0841 Office 614-207-4441 Cell

Table A-3. POC Information for Participating Non-governmental Agencies

Title / Agency	POC Name	Emergency Contact Information
Motorola System Manager	Gregory Brown	Gregory.brown@motorolasolutions.com 614-595-2618 Cell
Motorola System Engineer	Ken Stroud	Ken.Stroud@motorolasolutions.com 440-717-3981 Office 216-276-7645 Cell
Motorola System Admin	Dennis Karel	dennis.karel@motorolasolutions.com 614-797-2213
Motorola System Admin	Robert Gall	rgall@motorolasolutions.com 614-797-2255
System Technician	Eric Marang	ejmarang@motorolasolutions.com 330-352-9570

Appendix B: Comprehensive Tactical Interoperable Communications Plan Data

This Appendix includes detailed information regarding SOSINK's voice and data systems, standard operating procedures, and related resource and personnel information.

B.1 Land Mobile Radio System Overview

This section describes the current state, desired future state, and the path SOSINK intends to take to achieve voice communications interoperability.

B.1.1 Current State of LMR in the Region

The following checklist provides a summary description of the current state of LMR within OHSR6/SOSINK:

Check all that apply.

1. System types

- VHF UHF 700 MHz 800MHz
 Analog Digital Trunked Conventional

2. Gateways (if required)

- ACU1000 Network Switch ISSI
 Console Patch Other _____ (Insert Name)

3. Estimated fixed transmitter sites

- 1-5 6-8 9-10
 11-14 15-18 __150 (fill in estimated number of sites)

4. Will sites be connected for seamless roaming?

- Yes No

5. Common State interoperability channels to be used throughout the region:

- VHF UHF 700 MHz 800 MHz
 Other __ (provide name)

6. Agency Narrowbanded?

- Yes No

7. Agency Rebanded for 800 MHz?

- Yes No

B.1.2 Designated Public Safety Radio System

This section identifies and provides point of contact (POC) information for the radio system(s) that comprise the region's Public Safety Radio System. The system(s) listed below are the designated public safety emergency communications system for this region.

Table B-1. Regional Radio System

System Name	Primary Location	POC Name and Emergency Contact Information
Butler County Ohio MARCS Zone 4-Site 1	Hamilton Ohio	Matt Franke 513-785-1299
City of Cincinnati Ohio MARCS Zone 4-Site 2	Cincinnati Ohio	Bill Vedra 513-352-5349
Clermont County Ohio MARCS Zone 1-Site 50	Batavia Ohio	John Kiskaden 513-732-7777
Clinton County Ohio MARCS Zone 1-Site 31	Wilmington Ohio	Brian Prickett 937-382-1611
Greene County Ohio MARCS Zone 1-Site 12	Beavercreek Ohio	Nathan Hiester 937-306-5045
Hamilton County Ohio MARCS Zone 4-Site 4	Hamilton County Ohio	Andy Knapp 513-595-8440
Montgomery County Ohio MARCS Zone 4 Site 3	Miamisburg Ohio	Greg Stephens 937-781-6160
Warren County Ohio MARCS Zone 1-Site 13	Lebanon Ohio	Paul Kindell 513.695.1318

B.1.3 Definitions, Channel Naming, and Radio Programming Requirements

This section provides specific details on channel definitions, channel naming conventions, and special LMR programming requirements for the SOSINK's radio systems.

Channel Definitions

- PRIMARY – DISPATCH CHANNEL FOR POLICE AND FIRE
- MAIN – DISPATCH CHANNEL FOR POLICE AND FIRE
- TAC/TACTICAL – INTEROPERABLE CHANNEL FOR MUTUAL AID BETWEEN AGENCIES
- PUBLIC SAFETY – INTEROPERABLE CHANNEL BETWEEN POLICE, FIRE, AND PUBLIC SERVICE AGENCIES
- TRAVEL- DESIGNATED STATE WIDE ROAMABLE CHANNEL THAT HAS LIMITED RADIO TRAFFIC FOR COMMUNICATIONS BACK TO YOUR DISPATCH CENTER
- LOCAL – AGENCY CHANNEL NOT SHARED
- COUNTY-WIDE INTEROPERABLE CHANNEL TO BE SHARED WITH ALL AGENCIES IN THE COUNTY
- REGIONAL – INTEROPERABLE CHANNEL FOR MUTUAL AID BETWEEN COUNTIES IN LARGE SCALE EVENTS
- STATEWIDE – INTEROPERABLE CHANNEL FOR MUTUAL AID BETWEEN COUNTIES AND STATE AGENCIES

Channel Naming Convention

1. All Talkgroups, Radio Aliases, Tone Groups, and Conventional resources must have your County Number as the first two characters in the name (*E.G. 09=Butler ; 83=Warren.*)
2. Talkgroup names in the MARCS IP system radios have an "X" in front of the name so users know the old radio system from the new (until you can remove the old radio system on the second touch.)
3. No county may rename another county's talkgroup(s).

Radio Programming Requirements – Strategic Roaming

Unless there are specific reasons a talkgroup needs to roam farther than the local County, restricting talkgroup roaming prevents the un-necessary loading of neighboring systems and sites and helps prevent potential site busies from blocking critical public safety communications.

Default programming for talkgroups should be the smallest roaming footprint possible.

Radio System Managers must obtain permission before allowing a talkgroup to roam onto a neighboring system if outside of these guidelines.

Strategic Roaming parameters are organized below.

In County Only

- Primary Dispatch Talkgroups. In the case of a simulcast system, restricted to only that site due to the amount of radio traffic generated by these talkgroups.
- ASR sites should be limited to only the sites required to provide County radio coverage for the selected County.
- Agency Secondary Talkgroups
- Non-Emergency Talkgroups

One-County Surround

- Local Interoperability Talkgroups are permitted to roam one county surrounding the primary county, i.e. tactical channels.

Statewide

- Regional Interoperability Talkgroups
- Task Force Talkgroups
- Specific Talkgroups may be designated as “Travel Talkgroups” and may have statewide roaming. Travel Talkgroups should not be talkgroups that routinely have a large volume of radio traffic associated with them.

Consider the following recommendations from the Motorola MARCS Team:

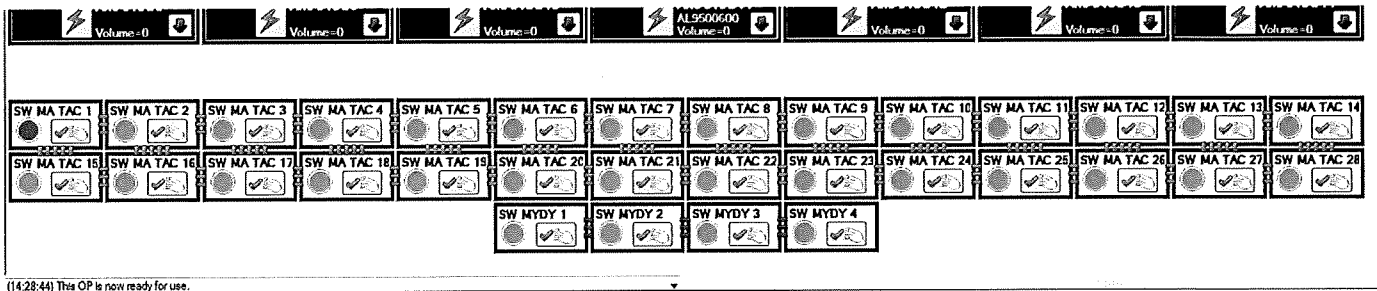
1. Reduce your control channel lists to only the sites around you and a few major sites around the state, such as Columbus, Cleveland, Toledo, etc. (The radio system updates the radio with the surrounding control channels each time the radio powers up and affiliates with the system. This data is lost when the radio powers down.)
2. Lower the gain on mobile radio antennas from 3db gain to unity gain in simulcast cells.
3. Drop mobile transmit power output to 15 watts on trunking.
4. Operate conventional channels at full power.
5. Lower the transmit power on control stations to 5 watts trunking, full power on conventional channels.

B.1.4 Regional Shared Talkgroups

Region-Wide Talkgroups Status Buttons are to be shared in Dispatcher Consoles

Dispatcher Consoles are to be equipped with SW Mutual Aid TAC Status Buttons. Dispatch Centers can change the green button to a red button, indicating to all other Counties that the SW MA TAC is in use.

Once an MA TAC becomes available, the responsible dispatch center should return the status button back to green (available).



Region-Wide Talkgroups are to be shared in the appropriate Public Safety, Public Works, or Transportation Radios

- **Regional Transportation TAC** - used to coordinate a mass evacuation using transit buses that already have 800 MHz radio in them. The talkgroup is SW BUS TAC, Talkgroup ID 80048983 with Statewide Roaming.
- **Regional Road TAC** - used to coordinate public works agencies regionally in the event of a mutual aid response into another County. The talkgroup is SW RD TAC, Talkgroup ID 80048982 with Statewide Roaming.
- **South West Mutual Aid TACs (SW MA TACs)** - used for County-to-County Mutual Aid with statewide roaming capability when local talkgroups are not available. Two talkgroups are earmarked to each County, earmarked means they are not for exclusive use by any County and can be used when their talkgroups are already in use.

Example: Butler County has assigned and are actively using both of their SW MA TACs. Warren County is mutual aid into Butler County on this incident, Warren Counties SW MA TACS would be the next logical assignment of resources. The second bank of SW is available to the region on a first use basis. (See the table below for SW MA TAC talkgroup information)

Ch	Name	Talkgroup ID	Earmarked to	Ch	Name	Talkgroup ID	Earmarked to
1	SW MA TAC 1	BF36	Warren County	1	SW MA TAC 15	BF44	Regional First use
2	SW MA TAC 2	BF37	Warren County	2	SW MA TAC 16	BF45	Regional First use
3	SW MA TAC 3	BF38	Greene County	3	SW MA TAC 17	BF46	Regional First use
4	SW MA TAC 4	BF39	Greene County	4	SW MA TAC 18	BF47	Regional First use
5	SW MA TAC 5	BF3A	Clinton County	5	SW MA TAC 19	BF48	Regional First use
6	SW MA TAC 6	BF3B	Clinton County	6	SW MA TAC 20	BF49	Regional First use
7	SW MA TAC 7	BF3C	Clermont County	7	SW MA TAC 21	BF4A	Regional First use
8	SW MA TAC 8	BF3D	Clermont County	8	SW MA TAC 22	BF4B	Regional First use
9	SW MA TAC 9	BF3E	Hamilton County	9	SW MA TAC 23	BF4C	Regional First use
10	SW MA TAC 10	BF3F	Hamilton County	10	SW MA TAC 24	BF4D	Regional First use
11	SW MA TAC 11	BF40	Butler County	11	SW MA TAC 25	BF4E	Regional First use
12	SW MA TAC 12	BF41	Butler County	12	SW MA TAC 26	BF4F	Regional First use
13	SW MA TAC 13	BF42	Montgomery County	13	SW MA TAC 27	BF50	Regional First use
14	SW MA TAC 14	BF43	Montgomery County	14	SW MA TAC 28	BF51	Regional First use
15	SW MAMYDY1	BF52	Regional First use	15	SW MAMYDY3	BF54	Regional First use
16	SW MAMYDY2	BF53	Regional First use	16	SW MAMYDY4	BF55	Regional First use

Table B-2. Regional Shared EMS Mass Casualty Talkgroups

In order to facilitate the orderly evacuation of patients in a mass casualty incident, the following talkgroups were created to coordinate the movement of patients to medical facilities with available capacity. All hospitals in the region are able to give available bed counts to net control during an incident. EMS units are directed to the closest, and best facility, with the capacity to take their patient.

Channel Name	Primary Use	Agencies Supported	Talkgroup ID
HSR3 MCI	Coordinate hospital bed counts / patient movement during mass casualty incident.	Dayton Region, Homeland Security Region 3	2384
HSR6 MCI	Coordinate hospital bed counts / patient movement during mass casualty incident.	Cincinnati Region, Homeland Security Region 6	2385

Local Talkgroup Sharing (in-county interoperability talkgroups)

- *The fire service prefers immediate access to local County Tactical Channels. They do not want to rely on a Dispatcher to patch talkgroups on a daily basis.*
- *Talkgroups highlighted in red do not roam outside of their respective county.*
- *Interoperability talkgroups may roam one county surrounding the home county.*
- *By default, permission is granted for consoles to add other county interoperability talkgroups.*
- *Dispatch centers shall use console desktop buttons to indicate when MATAC channels are in use.*
- *Each dispatch center will share 4 auxiliary I/O outputs to indicate that an MATAC is in use.*

These Warren County talkgroups should be programmed into Fire Agencies' radios who border Warren County.

WARREN COUNTY ZONE A

Channel	Name	Talkgroup ID
1	83 Fire Primary	BE22
2	83 Fire Hailing	BE1F
3	83 TAC 2	BE35
4	83 TAC 3	BE36
5	83 TAC 4	BE37
6	83 TAC 5	BE38
7	83 TAC 6	BE39
8	83 TAC 7	BE3A
9	83 TAC 8	BE3B
10	83 TAC 9	BE3C
11	83 TAC 10	BE3D
12	83 TAC 11	BE3E
13	83 Mayday 1	BE20
14	8TAC 92D	852.0125 MHz
15	8TAC 94D	853.0125 MHz
16	83 Fire Primary	BE22

WARREN COUNTY ZONE B

Channel	Name	Talkgroup ID
1	83 Fire Primary	BE22
2	83 NIMS	BE34
3	83 TAC 12	BE3F
4	83 TAC 13	BE40
5	83 TAC 14	BE41
6	83 TAC 15	BE42
7	83 TAC 16	BE43
8	83 TAC 17	BE44
9	83 TAC 18	BE45
10	83 TAC 19	BE46
11	83 TAC 20	BE47
12	83 TAC 21	BE48
13	83 Mayday 2	BE21
14	8TAC 92D	852.0125 MHz
15	8TAC 94D	853.0125 MHz
16	83 Fire Primary	BE22

These Warren County talkgroups should be programmed into Law Enforcement Agencies' radios who border Warren County.

WARREN COUNTY ZONE A

Channel	Name	Talkgroup ID
1	83 PD PRIM 1	BE2C
2	83 PD PRIM 2	BE2D
3	83 PD HAILING	BE2A
4	83 NIMS	BE34
5	83 TAC 2	BE35
6	83 TAC 3	BE36
7	83 TAC 4	BE37
8	83 TAC 5	BE38
9	83 TAC 6	BE39
10	83 TAC 7	BE3A
11	83 TAC 8	BE3B
12	83 TAC 9	BE3C
13	83 TAC 10	BE3D
14	83 TAC 11	BE3E
15	83 PD PRIM 2	BE2D
16	83 PD PRIM 1	BE2C

WARREN COUNTY ZONE B

Channel	Name	Talkgroup ID
1	83 PD PRIM 1	BE2C
2	83 PD PRIM 2	BE2D
3	83 NIMS	BE34
4	83 PD HAILING	BE2A
5	83 TAC 12	BE3F
6	83 TAC 13	BE40
7	83 TAC 14	BE41
8	83 TAC 15	BE42
9	83 TAC 16	BE43
10	83 TAC 17	BE44
11	83 TAC 18	BE45
12	83 TAC 19	BE46
13	83 TAC 20	BE47
14	83 TAC 21	BE48
15	83 PD PRIM 2	BE2D
16	83 PD PRIM 1	BE2C

These Butler County talkgroups should be programmed into Agencies' radios who border Butler County.

BUTLER COUNTY ZONE A

Ch	Name	Talkgroup ID
1	09 HELP	233C
2	09 TALK	233D
3	09 FD INFO	2364
4	09 EVENT 04	232C
5	09 FIRE 05	2369
6	09 FIRE 06	236A
7	09 FIRE 07	236B
8	09 FIRE 08	236C
9	09 FIRE 09	236D
10	09 FIRE 10	236E
11	09 FIRE 11	236F
12	09 FIRE 12	2370
13	09 FIRE 13	2371
14	09 FIRE 14	2372
15	09 FIRE 15	2373
16	09 FIRE 16	2374

BUTLER COUNTY ZONE B

Ch	Name	Talkgroup ID
1	09 EVENT 01	2329
2	09 EVENT 02	232A
3	09 EVENT 03	232B
4	09 EVENT 04	232C
5	09 MA 05	232D
6	09 MA 06	232E
7	09 MA 07	232F
8	09 MA 08	2330
9	09 MA 09	2331
10	09 MA 10	2332
11	09 MA 11	2333
12	09 MA 12	2334
13	09 MA 13	2335
14	09 MA 14	2336
15	09 MA 15	2337
16	09 MA 16	2338

BUTLER COUNTY ZONE C

Ch	Name	Talkgroup ID
1	09 ER TALK	2379
2	09 ATRIUM	237A
3	09 BETH BC	237B
4	09 FRT HAM	237C
5	09 LIB CHL	237D
6	09 MCHYDE	237E
7	09 MERCYFF	237F
8	09 WCHOSP	2380
9	09 HOSP 09	2381
10	09 HOSP 10	2382
11	09 HOSP 11	2383
12	HSR 3-MCI	2384
13	HSR 6-MCI	2385
14	09 ER SEC	2386
15	09 ER ANNC	2387
16	09 HELP	2328

Note: 09ER TALK and 09ER SEC are encrypted.

These Butler County talkgroups can be programmed into Law Enforcement Agencies' radios who border Butler County.

BUTLER COUNTY ZONE A			BUTLER COUNTY ZONE B			BUTLER COUNTY ZONE C		
Ch	Name	Talkgroup ID	Ch	Name	Talkgroup ID	Ch	Name	Talkgroup ID
1	09 HELP	233C	1	09 EVENT 01	2329	1	09 EVENT 01	2329
2	09 TALK	233D	2	09 EVENT 02	232A	2	09 EVENT 02	232A
3	09 LE INFO	2350	3	09 EVENT 03	232B	3	09 EVENT 03	232B
4	09 J-CALL	2354	4	09 EVENT 04	232C	4	09 EVENT 04	232C
5	09 LAW 05	2355	5	09 TAC 05	2341	5	09 MA 05	232D
6	09 LAW 06	2356	6	09 TAC 06	2342	6	09 MA 06	232E
7	09 LAW 07	2357	7	09 TAC 07	2343	7	09 MA 07	232F
8	09 LAW 08	2358	8	09 TAC 08	2344	8	09 MA 08	2330
9	09 LAW 09	2359	9	09 TAC 09	2345	9	09 MA 09	2331
10	09 LAW 10	235A	10	09 TAC 10	2346	10	09 MA 10	2332
11	09 LAW 11	235B	11	09 TAC 11	2347	11	09 MA 11	2333
12	09 LAW 12	235C	12	09 TAC 12	2348	12	09 MA 12	2334
13	09 LAW 13	235D	13	09 TAC 13	2349	13	09 MA 13	2335
14	09 LAW 14	235E	14	09 TAC 14	234A	14	09 MA 14	2336
15	09 LAW 15	235F	15	09 TAC 15	234B	15	09 MA 15	2337
16	09 LAW 16	2360	16	09 TAC 16	234C	16	09 MA 16	2338

Note: 09 Law and 09TAC talkgroups are encrypted.

These Clermont County talkgroups should be programmed into Fire Agencies' radios who border Clermont Co.

CLERMONT COUNTY ZONE A

Ch	Name	Talkgroup ID
1	13 Fire Dispatch	F618
2	13 Fire Ground 3	F619
3	13 Fire Ground 4	F61A
4	13 Fire Ground 5	F61B
5	13 Fire Ground 6	F61C
6	13 Fire Ground 7	F61D
7	13 Fire Ground 8	F61E
8	13 Fire Ground 9	F61F
9	13 Fire Ground 10	F620
10	13 Fire Ground 11	F621
11	13 Fire Ground 12	F622
12	13 Fire Ground 13	F623
13	13 Fire Ground 14	F624
14	13 Fire Ground 15	F625
15	13 Fire Gnd Emerg	F62B
16	13 Fire Dispatch	F618

CLERMONT COUNTY ZONE B

Ch	Name	Talkgroup ID
1	13 Fire Dispatch	F618
2	13 Fire Ground 16	F626
3	13 Fire Ground 17	F627
4	13 Fire Ground 18	F628
5	13 Fire Gnd Emerg	F62B
6	13 Fire Dispatch	F618
7	13 Fire Dispatch	F618
8	13UTFD4	F692
9	13UTFD3	F691
10	13UTFD2	F690
11	13 NECC FG 5	F673
12	13 NECC FG 4	F672
13	13 NECCFG 3	F671
14	13 NECC FG 2	F670
15	13 NECC FG 1	F66F
16	13 NECC Fire Disp	F66E

These Clinton County talkgroups should be programmed into Fire Agencies' radios who border Clinton County.

CLINTON COUNTY ZONE A

Ch	Name	Talkgroup ID
1	WILMINGTON DISP	2CEE
2	WILMINGTON FD	2D20
3	14 FD HAIL	2CEF
4	14 FG 4A	2CF3
5	14 FG 5A	2CF4
6	14 FG 6B	2CF5
7	14 FG 7B	2CF6
8	14 FG 8C	2CF7
9	14 FG 9C	2CF8
10	14 FG 10 (Not Used)	2CF9
11	14 FG 11 (Not Used)	2CFA
12	14 FG 12 (Not in Use)	2CFB
13	14 ER- 1	2D0A
14	14 FCTA	2CF0
15	AIRMED 1	852.0125
16	14 MAYDAY A	2D06

CLINTON COUNTY ZONE B

Ch	Name	Talkgroup ID
1	14 FIRE 1	2CED
2	WILMINGTON FD	2D20
3	14 FD HAIL	2CEF
4	14 FG 14D	2CFD
5	14 FG 15D	2CFE
6	14 FG 16E	2CFF
7	14 FG 17E	2D00
8	14 FG 18F	2D01
9	14 FG 19F	2D02
10	14 FG 20 (Not Used)	2D03
11	14 FG 21 (Not Used)	2D04
12	14 FG 22 (Not in Use)	2D05
13	14 ER-1	2D0A
14	14 FCTA	2CF0
15	AIRMED 1	852.0125
16	14 MAYDAY B	2D07

CLINTON COUNTY ZONE C

Ch	Name	Talkgroup ID
1	14 MA 1	2D50
2	14 MA 2	2D51
3	14 MA 3	2D52
4	14 MA4	2D53
5	14 MA 5	2D54
6	14 MA 6	2D55
7	14 MA 7	2D56
8	14 MA 8	2D57
9	14 MA 9	2D58
10	14 MA 10	2D59
11	14 MA 11	2D5A
12	8 TAC 94D	853.0125
13	8 TAC 93D	852.5125
14	8 TAC 92D	852.0125
15	8 TAC 91D	851.5125
16	8 CALL90	851.0125

These Greene County talkgroups should be programmed into Agencies' radios who border Greene County.

GREENE COUNTY ZONE A

Ch	Name	Talkgroup ID
1	29 DISPATCH (SO)	4E69
2	29 FTAC 1	4E7C
3	29 FTAC 2	4E84
4	29 FTAC 3	4E87
5	29 FTAC 4	4E8B
6	29 FTAC 5	4E8E
7	29 FTAC 6	4E92
8	29 FTAC 7	4E95
9	29 FTAC 8	4E98
10	29 BVF Dispatch	4E97
11	29 GFW Dispatch	4E9A
12	29 FBF Dispatch	4EA7
13	29 CW 1	4E75
14	29 CW 2	4E86
15	29 CW 3	4E89
16	29 DISPATCH (SO)	4E69

GREENE COUNTY ZONE B

Ch	Name	Talkgroup ID
1	29 DISPATCH (SO)	4E69
2	29 FTAC 9	4E9C
3	29 FTAC 10	4E9E
4	29 FTAC 11	4EA1
5	29 FTAC 12	4EA4
6	29 FTAC 13	4EA6
7	29 FTAC 14	4EA9
8	29 FTAC 15	4EAD
9	29 FTAC 16	4EAF
10	29 GFW Dispatch	4E8A
11	29 XCF Dispatch	4EC3
12	29 CW 1	4E75
13	29 CW 2	4E86
14	29 CW 3	4E89
15	29 CW 4	4E8D
16	29 DISPATCH (SO)	4E69

These Hamilton County talkgroups should be programmed into Fire Agencies' radios who border Hamilton County.

HAMILTON COUNTY ZONE A

Ch	Name	Talkgroup ID
1	31 FD WEST	521E
2	31 FG 3	5224
3	31 FG 3	5224
4	31 FG 4	5225
5	31 FG 5	5226
6	31 FG 6	5227
7	31 FG 7	5228
8	31 FG 8	5229
9	31 FG 9	522A
10	31 FG 10	522B
11	HSR6 MCI	523E
12	31 SO FIRE	535E
13	31 VALLEY FD	5395
14	31 FD ADMIN	523D
15	31 FD EAST	521D
16	31 MAYDAY 1	522C

HAMILTON COUNTY ZONE B

Ch	Name	Talkgroup ID
1	31 FD WEST	521E
2	31 FG 13	522E
3	31 FG 13	522E
4	31 FG 14	522F
5	31 FG 15	5230
6	31 FG 16	5231
7	31 FG 17	5232
8	31 FG 18	5233
9	31 FG 19	5234
10	31 FG 20	5235
11	31 FG 21	5236
12	31 FG 22	5237
13	31 STORM W	5238
14	31 STORM E	5239
15	31 NOTIFY	523A
16	31 MAYDAY 2	523C

HAMILTON COUNTY ZONE C

Ch	Name	Talkgroup ID
1	31 FD WEST	521E
2	31 MA 1	5410
3	31 MA 2	5411
4	31 MA 3	5412
5	31 MA 4	5413
6	31 MA 5	5414
7	31 MA 6	5415
8	31 MA 7	5416
9	31 MA 8	5417
10	31 MA 9	5418
11	31 SCHOOL	5419
12	HC 4	8T94
13	HC 3	8T93
14	HC 2	8T92
15	HC 1	8T91
16	HC CALL	8C90

HAMILTON COUNTY ZONE D

Ch	Name	Talkgroup ID
1	31 FD WEST	521E
2	31 MCI 2	53E1
3	31 MCI 3	53E2
4	31 MCI 4	53E3
5	31 MCI 5	53E4
6	31 MCI 6	53E5
7	31 MCI 7	53E6
8	31 MCI 8	53E7
9	31 CVG PD	DA8B
10	HSR6 MCI	523E
11	31 RIVER	5429
12	GCHM ALL	52FD
13	GCHM TAC	52FC
14	31 CMD400	53B8
15	31 USAR 1	5392
16	31 INV600	53B9

These Hamilton County talkgroups should be programmed into Law Enforcement Agencies' radios who border Hamilton County.

Ch	Name	Talkgroup ID
1	31 LE EAST	524F
2	31 LE WEST	5250
3	31 LE CENT	5251
4	31 INQUIRY	5252
5	31 AW 1	525B
6	31 AW 2	525C
7	31 AW 3	525D
8	31 AW 4	525E
9	31 AW 5	525F
10	31 MA 1	5410
11	31 MA 2	5411
12	31 MA 3	5412
13	31 MA 4	5413
14	31 MA 5	5414
15	31 SCHOOL	5419
16	31 PURSUIT	53A3

These Montgomery County talkgroups should be programmed into Fire Agencies' radios who border Montgomery County.

Mont Co Zone 57FD40			
Ch	Full Name	Alias	ID
1	Primary DISP	Primary DISP	E2A7
2	57OPS 42	57OPS 42	E420
3	57OPS 43	57OPS 43	E421
4	57OPS 44	57OPS 44	E422
5	57OPS 45	57OPS 45	E423
6	57OPS 46	57OPS 46	E424
7	57OPS 47	57OPS 47	E425
8	57OPS 48	57OPS 48	E426
9	57OPS 49	57OPS 49	E427
10	57MEDIC 4A	57MEDIC 4A	E428
11	57MEDIC 4B	57MEDIC 4B	E429
12	57MEDIC 4C	57MEDIC 4C	E42A
13	57HUBER FD DISP	57HHFDDISP	E363
14	57VANDLA FD DIS	57VFD	E3E1
15	FD SIMPLEX	8TAC93D	
16	FD SIMPLEX	8TAC93D	

Mont Co Zone R3HOSP1			
Ch	Full Name	Alias	ID
1	Primary DISP	Primary DISP	E2A7
2	57CMC	57CMC	E45E
3	57GSH	57GSH	E461
4	57GSH N	57GSH N	E462
5	57GVH	57GVH	E463
6	57HHETC	57HHETC	E562
7	57KMC	57KMC	E464
8	57MVH	57MVH	E45F
9	57MVH S	57MVH S	E460
10	57SVH	57SVH	E466
11	57SYC	57SYC	E465
12	57VA	57VA	E467
13	57ED1	57ED1	E469
14	57ED2	57ED2	E46A
15	R3 MCI	R3 MCI	E384
16	8TAC93D	8TAC93D	

Mont Co Zone 57FD60			
Ch	Full Name	Alias	ID
1	Primary DISP	Primary DISP	E2A7
2	57OPS 62	57OPS 62	E42B
3	57OPS 63	57OPS 63	E42C
4	57OPS 64	57OPS 64	E42D
5	57OPS 65	57OPS 65	E42E
6	57OPS 66	57OPS 66	E42F
7	57OPS 67	57OPS 67	E430
8	57OPS 68	57OPS 68	E431
9	57OPS 69	57OPS 69	E432
10	57MEDIC 6A	57MEDIC 6A	E433
11	57MEDIC 6B	57MEDIC 6B	E434
12	57MEDIC 6C	57MEDIC 6C	E435
13	57KETRING FD	57KFDDISP	E378
14	57OAKWOOD PS	57OAKPS	E385
15	57WASH T FD	57WTFD	E3F4
16	8TAC93D	8TAC93D	852.5125

Mont Co Zone R3HOSP2			
Ch	Full Name	Alias	ID
1	Primary DISP	Primary DISP	E2A7
2	29GMH	29GMH	4EEE
3	29SOIN	29SOIN	4EF2
4	29WPMC	29WPMC	D429
5	83KHNFRC	83KHNFRC	BE76
6	19WAYNE	19WAYNE	E8DC
7	12SRMC	12SRMC	2914
8	55UVMC	55UVMC	84D1
9	68PREB	68KHNPBR	A02D
10	09ATRIUM	09ATRIUM	237A
11	R3 ED3	R3 ED3	E54C
12	R3 MCI	R3 MCI	2384
13	R6 MCI	R6 MCI	2385
14	8TAC92D A1	8TAC92D	852.0125
15	8TAC94D A2	8TAC94D A2	853.0125
16	FD SIMPLEX	8TAC93D	852.5125

Mont Co Zone 57CNTYWDE			
Ch	Full Name	Alias	ID
1	57CW1	57CW1	E2CD
2	57CW2	57CW2	E2CE
3	57CW3	57CW3	E2CF
4	57CW4	57CW4	E2D0
5	57CW5	57CW5	E2D1
6	57LE1	57LE1	E2D2
7	57LE2	57LE2	E2D3
8	57LE3	57LE3	E2D4
9	57LE4	57LE4	E2D5
10	57RDCHLP	57RDCHLP	E2A9
11	57MCOEM	57MCOEM	E300
12	57SOJAIL	57SOJAIL	E2C3
13	57ARC	57ARC	E2D9
14	57BOX21	57BOX21	E2DD
15	57RTASUPV	57RTASUPV	E3CB
16	57RANGER	57RANGER	E34A

These Montgomery County talkgroups should be programmed into Law Enforcement Agencies' radios who border Montgomery County.

Mont Co Zone 57CNTYWDE			
Ch	Full Name	Alias	ID
1	57CW1	57CW1	E2CD
2	57CW2	57CW2	E2CE
3	57CW3	57CW3	E2CF
4	57CW4	57CW4	E2D0
5	57CW5	57CW5	E2D1
6	57LE1	57LE1	E2D2
7	57LE2	57LE2	E2D3
8	57LE3	57LE3	E2D4
9	57LE4	57LE4	E2D5
10	57RDCHELP	57RDCHELP	E2A9
11	57MCOEM	57MCOEM	E300
12	57SOJAIL	57SOJAIL	E2C3
13	57ARC	57ARC	E2D9
14	57BOX21	57BOX21	E2DD
15	57RTASUPV	57RTASUPV	E3CB
16	57RANGER	57RANGER	E34A

Mont Co Zone 57 LE PSAPS			
Ch	Full Name	Alias	ID
1	57 Centerville Police Dispatch	57CVPDDISP	E330
2	57 Centerville Police TAC 1	57CVPDTAC1	E331
3	57 Dayton Police Records	57DPDRCRDS	E484
4	57 Dayton Police Events	57DPDSPEVT	E48D
5	57 Dayton Airport Police	57DOAPD	E4A3
6	57 Englewood Police Dispatch	57EPDDISP	E33D
7	57 Englewood Police TAC 1	57EPDTAC1	E33E
8	57 Huber Heights Police Dispatch	57HHPDDISP	E366
9	57 Huber Heights Police TAC 1	57HHPDTAC1	E368
10	57 Kettering Police Dispatch	57KPDDISP	E37E
11	57 Kettering Police OPS 1	57KPDOPS1	E381
12	57 Moraine Police Dispatch	57MOPDDISP	E3A5
13	57 Moraine Police TAC 1	57MOPDTAC1	E3A9
14	57 Oakwood Public Safety	57OAKPS	E385
15	57 Oakwood Public Safety TAC 1	57OAKTAC1	E386
16	Police SIMPLEX (8TAC91D)	8TAC91D	851.5125

Mont Co Zone 57 LE PSAPS 2			
Ch	Full Name	Alias	ID
1	57 Regional Dispatch NORTH	57RDCNORTH	E29B
2	57 Regional Dispatch SOUTH	57RDCSOUTH	E29D
3	57 Regional Dispatch EAST	57RDCEAST	E29E
4	57 Regional Dispatch WEST	57RDCWEST	E29F
5	57 Regional Dispatch CENTRAL	57RDCCENRL	E29C
6	57 Regional Dispatch TAC 1	57RDCTAC1	E2A2
7	57 Regional Dispatch TAC 2	57RDCTAC2	E2A3
8	57 Regional Dispatch TAC 3	57RDCTAC3	E2A4
9	57 Regional Dispatch TAC 4	57RDCTAC4	E2A5
10	57 Regional Dispatch TAC 5	57RDCTAC5	E2A6
11	57 Regional Dispatch RECORDS 1	57RDCRCRD1	E2A0
12	57 Regional Dispatch RECORDS 2	57RDCRCRD2	E2A1
13	57 Regional Dispatch HELP	57RDCHELP	E2A9
14	57 Vandalia Police Dispatch	57VPD	E3E6
15	57 Vandalia Police TAC 1	57VPDTAC1	E3E7
16	Police SIMPLEX (8TAC91D)	8TAC91D	851.5125

Mont Co Zone 57 LE OTHER			
Ch	Full Name	Alias	ID
1	57 Sinclair College Police	57SCCPD	E3CD
2	57 Sinclair College TAC 1	57SCCTAC1	E3CE
3	57 Five Rivers MetroParks Rangers	57RANGER	E34A
4	57 Five Rivers MetroParks C-C	57PRKCAR	E34B
5	57 University of Dayton College Police	57UDPD	E3DD
6	57 University of Dayton TAC 1	57UDTAC	E3DE
7	57 Veterans Administration Police	57VETAPD	E3EB
8	57 Veterans Administration TAC 1	57VETATAC	E3EC
9	57 Grandview Hospital Police	57GHPDMAIN	E358
10	57 Grandview Police TAC 1	57GHPDTAC1	E359
11	57 Miami Valley Hospital Police	57MVHPDISP	E393
12	57 Miami Valley Hospital Police TAC 1	57MVHPTAC1	E394
13	57 Good Sam Hospital Police	57GSHPDTAC	E396
14	57 Good Sam Hospital TAC 1	57GSHPDTAC	E397
15	Fire SIMPLEX (8TAC93D)	8TAC93D	852.5125
16	Police SIMPLEX (8TAC91D)	8TAC91D	851.5125

B.1.5 Regional Dispatch Communications Channel

The OHSR6/SOSINK Technical Interoperability Committee (OHSR6/SOSINK TIC) distributed, and installed radios in the twelve SOSINK Counties Communications Centers, and established a talkgroup called **SOSINK** on the State of Ohio's Public Safety MARCS System. This talkgroup is used to alert all public safety forces, as well as participating public service agencies, of major emergencies and terrorist threats to life, property, or public safety. **All County public safety Communication Centers in the region are requested to monitor the SOSINK talkgroup.**

A **SOSINK** broadcast provides simultaneous communication between all public safety agencies in Homeland Security Region 6 and the SOSINK Region. A **SOSINK** broadcast is designed to alert all public safety and public service agencies that a serious disaster, threat to life, property, or act of terrorism has occurred. The first few minutes following a major incident are the most critical. Instant dissemination of these messages to all public safety and service forces in the Region can dramatically increase the chances for a successful resolution and will enhance the coordination of safety forces across jurisdictional lines.

Disclaimer: It is understood that the scope of operations and monitoring capabilities of public safety communications centers vary widely throughout the region. There may be inherent difficulties in some call centers monitoring and disseminating **SOSINK** broadcast information.

B.1.6 Dispatch Communications Channel Monthly Testing Requirements

On a monthly basis, the SOSINK Technical Interoperability Committee (SOSINK TIC) shall conduct a test of the **SOSINK** system. The responsible communication center (rotates monthly) will determine the test time/date and conduct the test. Times and dates shall be random and are not to follow any particular pattern.

The communications centers will conduct the tests in the following order:

January - Adams County	February - Boone County
March - Brown County	April - Butler County
May - Campbell County	June - Clermont County
July - Clinton County	August - Dearborn County
September - Hamilton County	October - Highland County
November - Kenton County	December - Warren County

In conducting the test, the assigned agency shall:

1. Activate the ALERT 1 tone (if possible) to start the broadcast.
2. Announce: "This is a test of the **SOSINK** notification system. All agencies stand by to acknowledge."
3. Call each agency in the order they appear on the testing report form. If a reply from an agency is not received, continue through the remainder of the list, and then recall those agencies that did not initially respond.

If an agency does not respond during either the initial call or the recall, telephone contact shall be made with that agency in an attempt to complete the test.

Please complete the testing report form and return it to:

SOSINK Technical Interoperability Committee c/o Warren County Telecom
Attn: Paul Kindell, Committee Chairman, 500 Justice Drive Lebanon, Ohio 45036
Office: 513-695-1318 Fax: 513-695-2973 Email: paul.kindell@wcoh.net

B.1.7 Regional Talkgroup Encryption Keys

- A common encryption key standard has been adopted in the SOSINK region to allow specific talkgroups to be encrypted and shared throughout the region.
- By standardizing on a common key, expensive radio upgrades to allow more than one encryption key to be stored in a radio can be avoided.
- The encryption that was adopted is the Motorola ADP encryption because it was readily available in all radios and no additional boards or software was required to implement it.
- The encryption key is shared only between Radio System Managers that have on staff programmers.
- Butler County is the lead agency for issuing SOSINK Encryption Keys.

Security is maintained as sharing a common key does not allow users to monitor talkgroups that are not permitted in their radios. For example, just because you share a common encryption key with the Drug Task Force does not mean you can listen to their communications. You must also have the Drug Task Force Talkgroup in your radio which would not be permitted.

B.1.8 Regional Talkgroup Emergency Button Activations

If you have another agencies' talkgroup, a regional, or a statewide talkgroup on your console desktop, you will receive emergency button activations for those talkgroups.

1. Dispatch Centers must **NOT** knock down emergencies for other dispatch center talkgroups, but only silence it instead.
2. It is recommended that the knock down button **NOT** be configured on talkgroups that belong to other agencies on your consoles and may be required as part of a talkgroup sharing agreement.
3. Emergency button activations on Regional or Statewide Tactical Channels should only be knocked down by the Dispatch Center responsible for the unit declaring. This would be determined by the radio ID and Alias. If possible, local Dispatch Centers should listen to see if help is rendered to the declaring radio and offer assistance if needed.

B.1.9 Radio Caches

Cache radios, also known as “swapped radios,” refer to a cache of standby radios that can be deployed to support regional incidents. These radios may be from a regional cache or from a participating agency. These radios allow responders to use common, compatible equipment during an incident. Specific caches within the state are listed in table B-4.

Table B-4. Radio Cache(s)

Quantity	Make/ Model	Frequency Bands	Owning/ Managing Agency	POC	Onsite Programming
12	BK RELM	800 MHz	Butler County (BRICS)	BRICS 513-785-1299	N
24	XTS5000 M-II	800 MHz	Butler County (BRICS)	BRICS 513-785-1299	Y
12	XTS5000 M-III	800 MHz	Butler County (BRICS)	BRICS 513-785-1299	Y
15	APX6000	800 MHz	Clermont Co	513-732-7777	N
10	APX	800 MHz	Clinton Co EMA	937-382-6673	N
17	XTS15&2500	800MHz	Health Collaborative	513-878-2860	N
12	XTS2500	800 MHz	Highland Co EMA	David Bushelman 937-402-7652	N
200	APX6000	800 MHz	MARCS	866-646-2727	Y
77	XTS5000	800/700 MHz	Montgomery County	Emcy Mgt Duty Officer 937-225-4357	Dependent on MCSO Radio shop personnel
48	XTS5000	800 MHz	Ohio EMA	614-889-7150	Y
100	XTS5000	800 MHz	OSP (Central Radio Cache)	614-466-4017 Shawn Piper	Y
20	XTS5000	800 MHz	OSP Wilmington	937-383-4238 Jeff Williams	Y
22	XTS2500	800 MHz	Warren Co	513-695-2525	Y

OHSR6/SOSINK Tactical Interoperable Communications Plan

Preble County				
Zone I				
Name	E	C	F	S
SO 68DSP1	R			2
SO 68DSP2	R			2
SO-68	R			2
COEMA 68	R			2
68 FD DSP	R			2
68 FIRE 2	R			2
68 FIRE 3	R			2

Montgomery County MARCS 348																								
Zone K1					Zone K2					Zone K3					Zone K4					Zone K5				
Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S
57 LE 1	T			2	57RDCNORTH	T			2	57RDCFIRE1	T			2	57RDCFIRE1	T			2	57 CW 1	T			2
57 LE 2	R			2	57RDCSOUTH	T			2	57RDCFIRE2	T			2	57RDCFIRE2	T			2	57 CW 2	T			2
57 LE 3	R			2	57RDCEAST	T			2	57 OPS 83	T			2	57 OPS 93	T			2	57 CW 3	T			2
57 LE 4	R			2	57RDCWEST	T			2	57 OPS 84	T			2	57 OPS 94	T			2	57 CW 4	T			2
57 LE 5	R			2	57RDCCENRL	T			2	57 OPS 85	T			2	57 OPS 95	T			2	57 CW 5	T			2
57 CW 1	R			2	57RDC TAC1	T			2	57 OPS 86	T			2	57 OPS 96	T			2	57 LE 1	T			2
57 CW 2	R			2	57RDC TAC2	T			2	57 OPS 87	T			2	57 OPS 97	T			2	57 LE 2	T			2
57 CW 3	R			2	57RDC TAC3	T			2	57 OPS 88	T			2	57 OPS 98	T			2	57 LE 3	T			2
57 CW 4	R			2	57RDC TAC4	T			2	57 OPS 89	T			2	57 OPS 99	T			2	57 LE 4	T			2
57 CW 5	R			2	57RDC TAC5	T			2	57 OPS 80	T			2	57 OPS 90	T			2	57 RDCHELP	T			2
57 MC OEM	R			2	57RDCRCRD1	T			2	57 OPS 8A	T			2	57 OPS 9A	T			2	57 MC OEM	T			2
					57RDCRCRD2	T			2	57 OPS 8B	T			2	57 OPS 9B	T			2	57 SO JAIL	T			2
					57RDC HELP	T			2	57 OPS 8C	T			2	57 OPS 9C	T			2	57 ARC	T			2
										57 OPS 8D	T			2	57 OPS 9D	T			2	57 BOX 21	T			2
										57RDCFIRE 1	T			2	57ARPORTFD	T			2	57 RTASUPV	T			2
8 TAC 91D P	C			2	8 TAC 91D P	C			2	57 SIMPLEX	C			2	57 SIMPLEX	C			2	57 RANGER	T			2

Warren County (on MARCS-IP)																			
Zone L1					Zone L2					Zone L3					Zone L4				
Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S
83PD PRIM1	R			4	83PD PRIM1	R			4	83 FD PRIM	R			2	83 FD PRIM	R			2
83PD PRIM2	R			4	83PD PRIM2	R			4	83 FD HAIL	T			2	83 NIMS	R			2
83 HAIL	T			4	83 HAIL	T			4	83 TAC 2	R			2	83 TAC 12	R			2
83 NIMS	R			4	83 TAC 12	R			4	83 TAC 3	R			2	83 TAC 13	R			2
83 TAC 2	R			4	83 TAC 13	R			4	83 TAC 4	R			2	83 TAC 14	R			2
83 TAC 3	R			4	83 TAC 14	R			4	83 TAC 5	R			2	83 TAC 15	R			2
83 TAC 4	R			4	83 TAC 15	R			4	83 TAC 6	R			2	83 TAC 16	R			2
83 TAC 5	R			4	83 TAC 16	R			4	83 TAC 7	R			2	83 TAC 17	R			2
83 TAC 6	R			4	83 TAC 17	R			4	83 TAC 8	R			2	83 TAC 18	R			2
83 TAC 7	R			4	83 TAC 18	R			4	83 TAC 9	R			2	83 TAC 19	R			2
83 TAC 8	R			4	83 TAC 19	R			4	83 TAC 10	R			2	83 TAC 20	R			2
83 TAC 9	R			4	83 TAC 20	R			4	83 TAC 11	R			2	83 TAC 21	R			2
83 TAC 10	R			4	83 TAC 21	R			4	83 MYDY 1	R			2	83 MYDY 2	R			2
83 TAC 11	R			4	83 LAW 1	R			4	8 TAC 94D	T			C	8 TAC 94D	T			C
83PD PRIM2	R			4	83 LAW 2	R			4	8 TAC 92D	T			C	8 TAC 92D	T			C
83PD PRIM1	R			4	83 LAW 3	R			4	83 FD PRIM	R			2	83 FD PRIM	R			2

Butler County (BRICS) Radio RELM Cache 2017 Template

Dispatch Center:

9COM Butler County

Agency:

BRICS RELM CACHE 2017

Butler Regional Interoperable Communications System

Contact: Communications Division 1810 Princeton Road
Butler County Sheriff's Office Hamilton, Ohio 45011
http://brics.butlersheriff.org/ (513) 785-1299

Text / Background Color Key

E C F S

- Talkgroup Emergency Revert Talkgroup (per system)
Talkgroup Clear / Unencrypted Talkgroup (Black Text)
Talkgroup Secure / Encrypted Talkgroup (Red Text)
Talkgroup Receive-Only Talkgroup (Blue Text)
Talkgroup Surveillance-Mode Talkgroup (Background Color)
Talkgroup Announcement TG / Mullgroup (Background Color)
Channel Conventional Channel (Background Color)
Zone F contains all FD talkgroups

- E Emergency Alarm Type (R = Revert, T = Tactical (Stays on TG / Channel))
C MARCS/BRICS Coverage (B = BRICS Towers, A = BRICS and Adjacent, S = Stalewide)
F Fallssoft (# = Fallssoft Channel, Blank = None)
S Scan List (# = Scan List Number and Enabled, X = Disabled)

Table with columns for Zones A through G, including Name, E, C, F, S, and specific radio channel identifiers like 09 ZULU, 09 EVNT 01, etc.

Table with columns for Zones H1 through H7, including Name, E, C, F, S, and specific radio channel identifiers like 31 MA 1, 31 MA 11, etc.

OHSR6/SOSINK Tactical Interoperable Communications Plan

Preble County				
Zone I				
Name	E	C	F	S
SO 68DSP1	R			2
SO 68DSP2	R			2
SO-68	R			2
COEMA 68	R			2
68 FD DSP	R			2
68 FIRE 2	R			2
68 FIRE 3	R			2
09 BRICS 6	T	B		1
09 BRICS 7	T	B		1
09 BRICS H	T	B		1

Montgomery County MARCS 348																									
	Zone K1				Zone K2				Zone K3				Zone K4				Zone K5								
	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S
1	57 LE 1	T			2	57RDCNORTH	T			2	57RDCFIRE1	T			2	57RDCFIRE1	T			2	57 CW 1	T			2
2	57 LE 2	R			2	57RDCSOUTH	T			2	57RDCFIRE2	T			2	57RDCFIRE2	T			2	57 CW 2	T			2
3	57 LE 3	R			2	57RDCWEST	T			2	57 OPS 83	T			2	57 OPS 93	T			2	57 CW 3	T			2
4	57 LE 4	R			2	57RDCWEST	T			2	57 OPS 84	T			2	57 OPS 94	T			2	57 CW 4	T			2
5	57 LE 5	R			2	57RDCENRL	T			2	57 OPS 85	T			2	57 OPS 95	T			2	57 CW 5	T			2
6	57 CW 1	R			2	57RDC TAC1	T			2	57 OPS 86	T			2	57 OPS 96	T			2	57 LE 1	T			2
7	57 CW 2	R			2	57RDC TAC2	T			2	57 OPS 87	T			2	57 OPS 97	T			2	57 LE 2	T			2
8	57 CW 3	R			2	57RDC TAC3	T			2	57 OPS 88	T			2	57 OPS 98	T			2	57 LE 3	T			2
9	57 CW 4	R			2	57RDC TAC4	T			2	57 OPS 89	T			2	57 OPS 99	T			2	57 LE 4	T			2
10	57 CW 5	R			2	57RDC TAC5	T			2	57 OPS 80	T			2	57 OPS 90	T			2	57 RDCHELP	T			2
11	57 MC OEM	R			2	57RDCRCRD1	T			2	57 OPS 8A	T			2	57 OPS 9A	T			2	57 MC OEM	T			2
12						57RDCRCRD2	T			2	57 OPS 8B	T			2	57 OPS 9B	T			2	57 SO JAIL	T			2
13						57RDC HELP	T			2	57 OPS 8C	T			2	57 OPS 9C	T			2	57 ARC	T			2
14											57 OPS 8D	T			2	57 OPS 9D	T			2	57 BOX 21	T			2
15											57RDCFIRE 1	T			2	57ARPORTFD	T			2	57 RTASUPV	T			2
16	8 TAC 91D P	C			2	8 TAC 91D P	C			2	57 SIMPLEX	C			2	57 SIMPLEX	C			2	57 RANGER	T			2

Warren County (on MARCS-IP)																				
	Zone L1				Zone L2				Zone L3				Zone L4							
	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S	Name	E	C	F	S
	83PD PRIM1	R			4	83PD PRIM1	R			4	83 FD PRIM	R			2	83 FD PRIM	R			2
	83PD PRIM2	R			4	83PD PRIM2	R			4	83 FD HAIL	T			2	83 NIMS	R			2
	83 HAIL	T			4	83 HAIL	T			4	83 TAC 2	R			2	83 TAC 12	R			2
	83 NIMS	R			4	83 TAC 12	R			4	83 TAC 3	R			2	83 TAC 13	R			2
	83 TAC 2	R			4	83 TAC 13	R			4	83 TAC 4	R			2	83 TAC 14	R			2
	83 TAC 3	R			4	83 TAC 14	R			4	83 TAC 5	R			2	83 TAC 15	R			2
	83 TAC 4	R			4	83 TAC 15	R			4	83 TAC 6	R			2	83 TAC 16	R			2
	83 TAC 5	R			4	83 TAC 16	R			4	83 TAC 7	R			2	83 TAC 17	R			2
	83 TAC 6	R			4	83 TAC 17	R			4	83 TAC 8	R			2	83 TAC 18	R			2
	83 TAC 7	R			4	83 TAC 18	R			4	83 TAC 9	R			2	83 TAC 19	R			2
	83 TAC 8	R			4	83 TAC 19	R			4	83 TAC 10	R			2	83 TAC 20	R			2
	83 TAC 9	R			4	83 TAC 20	R			4	83 TAC 11	R			2	83 TAC 21	R			2
	83 TAC 10	R			4	83 TAC 21	R			4	83 MYDY 1	R			2	83 MYDY 2	R			2
	83 TAC 11	R			4	83 LAW 1	R			4	8 TAC 94D	T			C	8 TAC 94D	T			C
	83PD PRIM2	R			4	83 LAW 2	R			4	8 TAC 92D	T			C	8 TAC 92D	T			C
	83PD PRIM1	R			4	83 LAW 3	R			4	83 FD PRIM	R			2	83 FD PRIM	R			2

Montgomery County Radio Cache Template as of Nov 3, 2016

Emergency Buttons are NOT functional in these Montgomery County cache radios

LE Zones A-N, Y, AL, AP	Fire Zones O-S, Z, AG-AN, AP	Interop Zones V-AF, AO	Public Works Zones T,U
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Montgomery County Cache Radio Template

Encrypted (NO Encryption In Cache Radios)

	1	2	3	4	5	6	7	8	9	10	11
Ch	Zone A	Zone B	Zone C	Zone D	Zone E	Zone F	Zone G	Zone H	Zone I	Zone J	Zone K
	57CWLE	57LEPSAPS	57LEPSAPS	57LEOTHER	57COURT	OSP	99LE BUTLER A	99LE BUTLER B	12LE CLARK	29LE GREENE	69LE PREEBLE
1	57 LE 1 Countywide	57 CPD DISP (Centerville)	57 RDC NORTH (Regional Dispatch)	57 SCC PD (Sinclair College)	57 SO JAIL (Jail Control)	DAYTON 1 (Montgomery/Preeble)	09 CALL (Dispatch Calling)	09 EVNT 01 (Events)	12SODISP (Sheriff Dispatch)	29SODISP (Sheriff Dispatch)	68SODISP1 (Sheriff Dispatch)
2	57 LE 2 Countywide	57 CPD TAC 1 (Centerville)	57 RDC SOUTH (Regional Dispatch)	57 SCC TAC 1 (Sinclair College)	57 DPD COURT (Dayton)	DAYTON 2 (Overflow)	09 TALK (Car to Car)	09 EVNT 02 (Events)	12SOTC1 (Sheriff TAC 1)	29BVPDIS (Beavercreek)	68SODISP2 (Sheriff 2)
3	57 LE 3 Countywide	57 DPD RCRD (DAY Records)	57 RDC EAST (Regional Dispatch)	57 RANGER (5 Rivers)	57 SO CRT SEC (Sheriff Courts)	DAYTON 3 (Greene)	09 LE INFO (Law Dispatch Info)	09 EVNT 03 (Events)	50-12 (Sheriff Calling)	29BFPDIS (Fairborn)	68SOTA (Sheriff TAC)
4	57 LE 4 Countywide	57 DPD SPEVT (Dayton Events)	57 RDCWEST (Regional Dispatch)	57 PRK CAR (5 Rivers)	57 PROS (Prosecutor Office)	PIQUA (Miami/Darke)	09 J-CALL (County Jail)	09 EVNT 04 (Events)	12SPD1 (Springfield)	29XCPDIS (Xenia)	50-68 (Sheriff Calling)
6	57 LE 5 Countywide	57 DOA PD (Airport Police)	57 RDC ENRL (Channel Not Activated)	57 UD PD (University Dayton)	57 MC APD	SPRGFLD (Clark/Champaign)	BLANK	09 MA 05 (Mutual Aid)	12SPD2 (Springfield)	29SBPDIS	50-68 (School Emergency)
6	57CV1	57 EPD DISP (Englewood)	57 RDC TAC 1 (Regional Dispatch)	57 UD TAC (University Dayton)	57 JUV C DET (Juv Detention)	LEBANON	BLANK	09 MA 06 (Mutual Aid)	BLANK	29VSUIDIS (Wright State)	BLANK
7	57CV2	57 EPD TAC 1 (Englewood)	57 RDC TAC 2 (Regional Dispatch)	57 VETA PD (Veterans Adm)	57 MC JUV CAS (Juvie CAS)	PURSUIT 1	BLANK	09 MA 07 (Mutual Aid)	BLANK	29YSPDIS (Yellow Springs)	BLANK
8	57CV3	57 HHDP DISP (Huber)	57 RDC TAC 3 (Regional Dispatch)	57 VET PD TAC (Veterans Adm)	8TAC91D PD (Police Simplex)	PURSUIT 2	BLANK	09 MA 08 (Mutual Aid)	BLANK	29LETAC1 (Law TAC)	BLANK
9	57CV4	57 HHDP TAC 1 (Huber)	57 RDC TAC 4 (Regional Dispatch)	57 GH PD MAIN (Grandview Kettering Network)	8TAC91D PD (Police Simplex)	PURSUIT 3 (Mont Co Region)	BLANK	09 MA 09 (Mutual Aid)	BLANK	29LETAC2 (Law TAC)	BLANK
10	57CV5	57 KPD DISP (Kettering)	57 RDC TAC 5 (Regional Dispatch)	57 GH PD TAC1 (Grandview Kettering Network)	8TAC91D PD (Police Simplex)	PURSUIT 4	BLANK	09 MA 10 (Mutual Aid)	BLANK	29LETAC3 (Law TAC)	BLANK
11	57 MCOEM	57 KPD B (Kettering)	57 RDC RCRD 1 (Regional Dispatch)	57 MVHP DISP (Miami Valley Premier Network)	8TAC91D PD (Police Simplex)	PURSUIT 5	BLANK	09 MA 11 (Mutual Aid)	BLANK	29LETAC4 (Law TAC)	BLANK
12	57 SOJAIL	57 HHDP DISP (Moraine)	57 RDC RCRD 2 (Regional Dispatch)	57 MVHP TAC 1 (Miami Valley Premier Network)	8TAC91D PD (Police Simplex)	PURSUIT 6 (Ham Co Region)	BLANK	09 MA 12 (Mutual Aid)	BLANK	29CV 1 (Countywide)	BLANK
13	57 ARC	57 MOPD TAC 1 (Moraine)	57 RDC HELP (Regional Dispatch)	57 GSHP DISP (Good Sam Hospital)	8TAC91D PD (Police Simplex)	PURSUIT 7	BLANK	09 MA 13 (Mutual Aid)	BLANK	29CV 2 (Countywide)	BLANK
14	57 CORONER	57 OAK PS (Oakwood)	57 VPD DISP (Vandalia)	57 GSHP TAC 1 (Good Sam Hospital)	8TAC91D PD (Police Simplex)	DOT-FSP (Freeway Service Patrol)	BLANK	09 MA 14 (Mutual Aid)	BLANK	29CV 3 (Countywide)	BLANK
16	57 RTASUPV	57 OAKPS TAC 1 (Oakwood)	57 VPD TAC 1 (Vandalia)	57 WCPD TAC 1 (West Carrollton)	8TAC91D PD (Police Simplex)	7AGS8D (OSP Aircraft)	BLANK	09 MA 15 (Mutual Aid)	BLANK	29CV 4 (Countywide)	BLANK
16	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	7AG80D (OSP Aircraft)	BLANK	09 MA 16 (Mutual Aid)	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)

	12	13	14	15	16	17	18	19	20	21
Ch	Zone L	Zone M	Zone N	Zone O	Zone P	Zone Q	Zone R	Zone S	Zone T	Zone U
	83LEWARREN 1	83LEWARREN 2	55LEMIAMI	57FD40	57FD60	57FD70	57FD80	57FD90	57PUBWORK	57PUBWORK
1	83PD PRIM 1 (Primary)	83PD PRIM 1 (Primary)	55 BLANK	57 RDC Fire 1	57 RDC Fire 1	57 RDC Fire 1	57 RDC Fire 1	57 RDC Fire 1	57BTWORKS (BUTLER SRV)	57MOSTREET (MORAIN SRV)
2	83PD PRIM 2 (Secondary)	83PD PRIM 2 (Secondary)	55 BLANK	57OPS 42	57OPS 62	57OPS 72	57RDC FIRE 2	57RDC FIRE 2	57CVWORKS (CENTRVL SRV)	57MCEBG (MC ENGINEER)
3	83 HAILING	83 NIMS	55 BLANK	57OPS 43	57OPS 63	57OPS 73	57OPS 83	57OPS 93	57CLNWD (CLAYTON SRV)	57MCEVSERV (MC ENVIRO WKS)
4	83 NIMS	83 HAILING	55 BLANK	57OPS 44	57OPS 64	57OPS 74	57OPS 84	57OPS 94	57CTVWPWS (CLAY TWP SRV)	57MTPWORKS (MIAMI TWP SRV)
5	83 TAC 2	83 TAC 12	55 BLANK	57OPS 45	57OPS 65	57OPS 75	57OPS 85	57OPS 95	57DSTMINT (DAY STREET)	57MBPUBWS (MBURG SRV)
6	83 TAC 3	83 TAC 13	55 BLANK	57OPS 46	57OPS 66	57OPS 76	57OPS 86	57OPS 96	57DMINTHW (DAY HIWAY)	57NLWORKS (NEW LEB SRV)
7	83 TAC 4	83 TAC 14	55 BLANK	57OPS 47	57OPS 67	57OPS 77	57OPS 87	57OPS 97	57DWGRP1 (DAY WATER)	57OAKWS (OAKWOOD SRV)
8	83 TAC 5	83 TAC 15	55 BLANK	57OPS 48	57OPS 68	57OPS 78	57OPS 88	57OPS 98	57EWDSEV (ENGLW SRV)	57PTWPWS (PERRY TWP SRV)
9	83 TAC 6	83 TAC 16	55 BLANK	57OPS 49	57OPS 69	57OPS 79	57OPS 89	57OPS 99	57GTWPWS (GERMTWN SRV)	57PBGWRKS (PHILBRG SRV)
10	83 TAC 7	83 TAC 17	55 BLANK	57MEDIC 4A	57MEDIC 6A	57MEDIC 7A	57OPS 80	57OPS 90	57GTWPPWS (GERM TWP SRV)	57RVSDWS (RIVERSID SRV)
11	83 TAC 8	83 TAC 18	55 BLANK	57MEDIC 4B	57MEDIC 6B	57MEDIC 7B	57OPS 8A	57OPS 9A	57HARWORKS (HARRISON SRV)	57TWDPRKS (TROTWD SRV)
12	83 TAC 9	83 TAC 19	55 BLANK	57MEDIC 4C	57MEDIC 6C	57MEDIC 7C	57OPS 8B	57OPS 9B	57HHPWORKS (HUBER SRV)	57UPWS (UNION SRV)
13	83 TAC 10	83 TAC 20	55 BLANK	57HHFDDISP (HUBER FD DISP)	57KFDDISP (KETTERING FD)	57EFDDISP (ENGLWD FD)	57OPS 8C	57OPS 9C	57JTPWS (JEFF TWP SRV)	57TWORKS (WASH TWP SRV)
14	83 TAC 11	83 TAC 21	55 BLANK	57VFD (VANDLA FD DIS)	57OAKPS (OAKWOOD PS)	57MOFDDISP (MORAIN FD)	57OPS 8D	57OPS 9D	57JACKPWS (JACKSN TWP SRV)	57VANWRKS (VANDL SRV)
16	83 PD PRIM 2	83 PD PRIM 2	55 BLANK	57 HHFDS 2	57WTFD (Wash Twp FD)	57 WCFD (West Carrollton FD)	57RDC FIRE 1	57DOAFIRE (AIRPORT FIRE)	57KETT GOV 1	SW Trnsport (Statewide)
16	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	8TAC91D PD (Police Simplex)	8TAC93D FD (Fire Simplex)	8TAC93D FD (Fire Simplex)	8TAC93D FD (Fire Simplex)	8TAC93D FD (Fire Simplex)	8TAC93D FD (Fire Simplex)	SW ROAD TAC (Statewide)	SW Trnsport (Statewide)

OHSR6/SOSINK Tactical Interoperable Communications Plan

	23	24	25	26	27	28	29	30	31	32	33
	Zone V	Zone W	Zone X	Zone Y	Zone Z	Zone AA	Zone AB	Zone AC	Zone AD	Zone AE	Zone AF
Ch	7-8TAC I/O	7CALL60	7CALL70	7LAW	7FIRE	7AG-OFCA	MARCS	LECOMM	ECOMM1	ECOMM2	SCOMM
1	8CALL90 PRW	7CALL50	7CALL70	7LAW61	7FIRE83	7AG88D (LZ)	MARCS 1	LECOMM1	MCALL1	ECOMM15	SCALL
2	8TAC90D	7TAC50D	7CALL70D	7LAW61D	7FIRE83D	7AG58D	MARCS 2	LECOMM2	MCOMM1	ECOMM16	SCOMM1
3	8TAC91 GT	7TAC51	7TAC71	7LAW62	7FIRE84	7AG60D	MARCS 3	LECOMM3	MCALL2	ECOMM17	SCOMM2
4	8TAC91D	7TAC51D	7TAC71D	7LAW62D	7FIRE84D	7AG67D	MARCS 4	LECOMM4	MCOMM2	ECOMM18	SCOMM3
5	8TAC92 BCVAND	7TAC52	7TAC72	7FIRE63	7MED86	7AG68D	MARCS 5	LECOMM5	MCALL3	ECOMM19	SCOMM4
6	8TAC92D	7TAC52D	7TAC72D	7FIRE63D	7MED86D	7AG78D	MARCS 6	LECOMM6	MCOMM3	ECOMM20	SCOMM5
7	8TAC93 HH	7TAC53	7TAC73	7FIRE64	7MED87	7AG80D	MARCS 7	LECOMM7	MCALL4	ECOMM21	SCOMM6
8	8TAC93D	7TAC53D	7TAC73D	7FIRE64D	7MED87D	7AG85D	MARCS 8	LECOMM8	MCOMM4	ECOMM22	SCOMM7
9	8TAC94 PRDT	7TAC54	7TAC74	7MED65	7MOB59	OFCA 1	MARCS 9	LECOMM9	ECOMM7	ECOMM23	SCOMM8
10	8TAC94D	7TAC54D	7TAC74D	7MED65D	7MOB59D	OFCA 2	MARCS 10	LECOMM10	ECOMM8	ECOMM24	SCOMM9
11	57 RPT 1	7TAC55	7TAC75	7MED66	7MOB79	OSFA-1	MARCS 11	LECOMM11	ECOMM9	ECOMM25	SCOMM10
12	57 RPT 1D	7TAC55D	7TAC75D	7MED66D	7MOB79D	BLANK	MARCS 12	LECOMM12	ECOMM10	ECOMM26	SCOMM11
13	57 RPT 2	7TAC56	7TAC76	7LAW81	7DATA69	BLANK	MARCS 13	LECOMM13	ECOMM11	ECOMM27	SCOMM12
14	57 RPT 2D	7TAC56D	7TAC76D	7LAW81D	7DATA69D	BLANK	MARCS 14	LECOMM14	ECOMM12	ECOMM28	BLANK
15	57DOA RPT3	7TAC57	7GTAC77	7LAW82	7DATA89	BLANK	MARCRPT1	LECOMM15	ECOMM13	BLANK	BLANK
16	57DOA RPT3D	7TAC57D	7GTAC77D	7LAW82D	7DATA89D	BLANK	MARCRPT2	LECOMM16	ECOMM14	HELP DESK	BLANK

	34	35	36	37	38	39	40	41	42
	Zone AG	Zone AH	Zone AJ	Zone AK	Zone AL	Zone AM	Zone AN	Zone AO	Zone AP
Ch	HOSP	HOSP	29 FIRE 1	29 FIRE 2	REGIONAL SO	83 FIRE A	83 FIRE B	57ONTWDE	57PD PSAPS
1	57 RDC Fire 1	57 RDC Fire 1	29SODISP	29GFEDIS	SO-57 (MONTGOMERY)	83 FDPRIM 1	83 FDPRIM 1	57 CW 1	57RDCWEST
2	57CMH	29GMH	29FTAC1	29F TAC 9	SO-29 (GREENE)	83HAILING	83 NIMS	57 CW 2	57RDCCEAST
3	57GSH	29DOIN	29FTAC2	29F TAC10	SO-12 (CLARK)	83 TAC 2	83 TAC12	57 CW 3	57RDCNORTH
4	57GSH N	29WPMC	29FTAC3	29F TAC11	SO-55 (MIAMI)	83 TAC 3	83 TAC 13	57 CW 4	57RDCSOUTH
5	57GVH	83KEC FS	29FTAC4	29F TAC12	SO-19 (DARKE)	83 TAC 4	83 TAC 14	57 CW 5	57RDCENRL
6	57HHER	19WAYNE	29FTAC5	29F TAC13	SO-75 (SHELBY)	83 TAC 5	83 TAC 15	57LE1	57CVPDDISP
7	57KMC	12SRMC	29FTAC6	29FTAC14	SO-68 (PREBLE)	83 TAC 6	83 TAC 16	57LE2	57EPDDISP
8	57MVH	55UVMC	29FTAC7	29F TAC15	SO-11 (CHAMPAIGN)	83 TAC 7	83 TAC 17	57LE3	57HHPDDISP
9	57MVHS	11MERCY	29FTAC8	29F TAC16	SO-09 (BUTLER)	83 TAC 8	83 TAC 18	57LE4	57KPDDISP
10	57SVH	68PREB	29BVFDIS	29BVF DISP	SO-83 (WARREN)	83 TAC 9	83 TAC 19	57LE5	57MOPDDISP
11	57SMC	09ATRIUM	29FBFDISP	29XCFDIS	SO-31 (HAMILTON)	83 TAC 10	83 TAC 20	57MCOEM	57VPD
12	57VAHOSP	HSR3 ED3	29 CW 1	29 CW 1	SO-CEN	83 TAC 11	83 TAC 21	57SOJAIL	57DOAPD
13	57 ED 1	HSR3-MCI	29 CW 2	29 CW 2	SO-NW	83 MAYDAY 1	83 MAYDAY 2	57ARC	57VETAPD
14	57 ED 2	HSR6-MCI	29 CW 3	29 CW 3	SO-NE	8TAC 92D	8TAC 92D	57BOX21	57UDPD
15	HSR3-MCI	8TAC92D A1	29 CW 4	29 CW 4	SO-SW	8TAC 94D	8TAC 94D	57RTASUPV	57SCCPD
16	8TAC93D FD (Fire Simplex)	7AG88D LZ	8TAC93D FD (Fire Simplex)	8TAC93D FD (Fire Simplex)	SO-SE	8TAC93D FD (Fire Simplex)	8TAC93D FD (Fire Simplex)	57RANGER	57OAKPS

Highlight County EMA MARCS Portable Template

- Customer-Specific Talk groups Zone
- Statewide Interoperability Talk Groups (MPP-15.0) Zones

CH	Zone 1	Zone 2	Zone 3	Zone 4	Zone 5	Zone 6	Zone 6	Zone 8	Zone 9
1	XFD36DSP	XSO36DSP	XBUCKEMS	XSO01DSP	14WFDDSP	14FIRE1	XSO66DSP	FD71DISP	XPURSUIT1
2	XFD36TC1	XSO36TC1	XBUCKOP1	XSO01TC1	14 FG 4A	14FG14D	XSO66TC1	FD71TAC1	XPURSUIT2
3	XFD36TC2	XSO36TC2	XCMD08-1	XSO01TC2	14 FG 5A	14FG15D	XSO66TC2	71FG1	XPURSUIT3
4	XFD36TC3	XHILBRPD	XCMD08-2	XFD01DSP	14 FG 6B	14FG16E	XFD66DSP	71FG2	XPURSUIT4
5	XFD36COM	XHILBPD1	XCMD08-3	XFD01TC1	14 FG 7B	14FG17E	XFD66TC1	71FG3	XPURSUIT5
6	X36LEFD	XGFPDDSP	FG08-1	XFD01TC2	14 FG 8C	14FG18F	XCOEMA66	71FG4	XPURSUIT6
7	XCOEMA36	XGFPDTC1	FG08-2	XFD01TC3	14 FG 92	14FG19F	XHOS6601	71EVENT	XPURSUIT7
8	XHOS3601	MOBR-FIRE	FG08-3	XSO-1	MYDYWLM	MYDYCTY	XPIKE	71EMS1	XPURSUIT8
9	XHOS3602	MOBR-LAW	FG08-4		XSO-14	XSO-14	X400DISP	TWINVFD	
10	XSO-36		XSO-8				X400FG1	71HOSP	
11	XPCJNTFD						XCHILCMD	XSO-71	
12	XHILBRFD						XHOS7101		
13	XLYCBGFD	8TAC91D					XSEOHFD		
14	XBSHCEMS	8TAC92D					XSO-66		
15		8TAC93D							
16		8TAC94D							

MPP-15.0 Statewide Interoperability Talk Groups MARCS

CH	Zone 10	Zone 11	Zone 12	Zone 13	Zone 14	Zone 15	Zone 16	Zone 17
1	XFSM-HQ	XMETROLZ	XLECOM1	XMARCS1	XMCALL1	XECOMM7	XECOMM21	XSO-1
2	XFSM-OP1	XMETFRCO	XLECOM2	XMARCS2	XMCOMM1	XECOMM8	XECOMM22	XSO-2
3	XFSM-OP2	XMEDVAC1	XLECOM3	XMARCS3	XMCALL2	XECOMM9	XECOMM23	XSO-3
4	XFSM-OP3	XAIREVAC	XLECOM4	XMARCS4	XMCOMM2	XECOMM10	XECOMM24	XSO-4
5	XFSM-OP4	XLF-TAC	XLECOM5	XMARCS5	XMCALL3	XECOMM11	XECOMM25	XSO-5
6	XFSM-OP5	XMEDFLT	XLECOM6	XMARCS6	XMCOMM3	XECOMM12	XECOMM26	XSO-6
7	XOFCA-1	XCC-AIR	XLECOM7	XMARCS7	XMCALL4	XECOMM13	XECOMM27	XSO-7
8	XOFCA-2		XLECOM8	XMARCS8	XMCOMM4	XECOMM14	XECOMM28	XSO-8
9	XOSFA-1		XLECOM9	XMARCS9	XHELPDSK	XECOMM15		XSO-9
10			XLECOM10	XMARCS10		XECOMM16		XSO-10
11			XLECOM11	XMARCS11		XECOMM17		XSO-11
12			XLECOM12	XMARCS12		XECOMM18		XSO-12
13			XLECOM13	XMARCS13		XECOMM19		XSO-13
14			XLECOM14	XMARCS14		XECOMM20		XSO-14
15			XLECOM15	MARCRPT1				XSO-15
16			XLECOM16	MARCRPT2				XSO-16

Highlight County EMA MARCS Portable Template (continued)

CH	Zone 18	Zone 19	Zone 20	Zone 21	Zone 22	Zone 23	Zone 24	Zone 25	Zone TOW
1	SO-17	SO-33	SO-49	SO-65	SO-81	XEMACOC	7CALL50D	7LAW61D	XSCALL
2	SO-18	SO-34	SO-50	SO-66	SO-82	XEMACONE	7TAC51D	7LAW62D	XSCMD01
3	SO-19	SO-35	SO-51	SO-67	SO-83	XEMACONW	7TAC52D	7FIRE63D	XSCMD02
4	SO-20	SO-36	SO-52	SO-68	SO-84	XEMACOSE	7TAC53D	7FIRE64D	XSCOMM01
5	SO-21	SO-37	SO-53	SO-69	SO-85	XEMACOSW	7TAC54D	7MED65D	XSCOMM02
6	SO-22	SO-38	SO-54	SO-70	SO-86		7TAC55D	7MED66D	XSCOMM03
7	SO-23	SO-39	SO-55	SO-71	SO-87		7TAC56D	7LAW81D	XSCOMM04
8	SO-24	SO-40	SO-56	SO-72	SO-88		7GTAC57D	7LAW82D	XSCOMM05
9	SO-25	SO-41	SO-57	SO-73	XSO-NW		7CALL50D	7FIRE83D	XSCOMM06
10	SO-26	SO-42	SO-58	SO-74	XSO-NE		7TAC71D	7FIRE84D	XSCOMM07
11	SO-27	SO-43	SO-59	SO-75	XSO-SE		7TAC72D	7MED86D	XSCOMM08
12	SO-28	SO-44	SO-60	SO-76	XSO-SW		7TAC73D	7MED87D	XSCOMM09
13	SO-29	SO-45	SO-61	SO-77	XSO-CEN		7TAC74D	7MOB59D	XSCOMM10
14	SO-30	SO-46	SO-62	SO-78			7TAC75D	7MOB79D	XSCOMM11
15	SO-31	SO-47	SO-63	SO-79			7TAC76D	7DATA69D	XSCOMM12
16	SO-32	SO-48	SO-64	SO-80			7GTAC77D	7DATA89D	XSCOMM13

B.1.10 Mobile Communications Units

A mobile communications unit (MCU)—also known as a Mobile Communications Center or Mobile Emergency Operations Center—refers to any vehicular asset that can be deployed to provide or supplement communications capabilities in an incident area. An MCU can house communications devices such as subscriber and base station radios of various frequency bands, gateway devices, satellite phones, wireless computer networks, and video broadcasting/receiving equipment. Typically, these communications devices are permanently located in the MCU when not in use. The MCU has equipment, such as a generator, to provide the electrical power required to operate the communications devices.

Table B-6. HSR6/SOSINK Mobile Communications Units

MCU	Owning Agency	Deployment Area	POC Name and Emergency Contact Information
Command 400	HCFCA	SOSINK REGION	Hamilton Co Comm
Command Vehicle	OSP	Ohio	614-466-2660
Buckeye Sheriffs Vehicle	BSA	Region 3 & 6	Montgomery County RDC 937-225-4357
Radio Patch Vehicle VHF, UHF, Marine	OSP	Ohio	614-466-2660

B.1.11 Public Safety Radio System Standard Operating Procedures (SOP)

B.1.11.1 Talkgroup & Radio Priority

Talkgroup Priority has not officially been set by MARCS for the IP system. They have an old policy for the 3.5 system that does not apply to the new system today. The good news is talkgroup priority can be easily changed in the controller should the final policy not match our recommendation.

Talkgroup Priority Level	Category
Priority 1	EMERGENCY ALARMS AND CALLS
Priority 2	PUBLIC SAFETY PRIMARY DISPATCH
Priority 3	PUBLIC SAFETY TACTICAL <i>Police & Fire use at a joint county wide emergency incident</i>
Priority 4	PUBLIC SAFETY COMMUNITY INTEROP <i>Community wide talkgroup that allows the local Police, Fire, and Public Works to work together to handle an emergency in their community.</i>
Priority 5	PUBLIC SAFETY AGENCY <i>Public Safety day to day use.</i>
Priority 6	UNASSIGNED
Priority 7	NON-EMERGENCY AGENCIES <i>(Water Dept, Road Dept, County Engineer, etc)</i>
Priority 8	UNASSIGNED
Priority 9	UNASSIGNED
Priority 10	UNASSIGNED

Radio Priority Level	Users
Priority 1	DO NOT USE
Priority 2	DO NOT USE
Priority 3	STATE Homeland Security
Priority 4	UNASSIGNED
Priority 5	UNASSIGNED
Priority 6	UNASSIGNED
Priority 7	UNASSIGNED
Priority 8	Dispatch Centers/Consolettes
Priority 9	Public Safety Users
Priority 10	Non-Emergency Users

Note:

State users such as Homeland Security could be assigned a higher radio priority than 8 to allow them to bring a higher priority to a talkgroup rather than elevate all talkgroups that could carry non-priority traffic day-to-day.

For example, a MARCS 1-14 talkgroup should carry Talkgroup priority 7 but Homeland Security radios could elevate the priority to 3 by having their radio priority set to 3. The higher radio priority would elevate the Homeland Security radios priority while on the MARCS 1-14 but, only during the incident.

No radio should ever be assigned a higher priority than 3 so as not to preempt Primary Dispatch Traffic.

B.1.11.2 Air to Ground Communications

I. Purpose/Objectives

Establish SOPs for air-to-ground communications including Air Ambulances in the SOSINK Region.

II. Technical Background

Communications between emergency personnel and the Air Ambulance are critical in relaying landing zone information, hazards around the landing zone, and patient information to the medical crew on board.

The use of Trunking Systems for air to ground communications should be avoided to prevent the aircraft from interfering with other systems using the same frequencies around the State.

III. Operational Context

Established protocols between Public Safety Agencies and Air Ambulance service providers will provide the basis for requesting the use of an Air Ambulance.

IV. Recommended Protocol/Standard

Plain Language - All interoperable communications during multi-agency, multi-discipline incidents should be in plain language. Avoid using radio codes, acronyms, and abbreviations as they may cause confusion between agencies.

V. Recommended Protocol Procedure

The VHF communications channels for air-to-ground communications are defined as follows:

Usage	Channel Name	Transmit Freq	Transmit PL	Receive Freq	Receive PL
Primary	VFire21	154.280 MHz	PL=None	154.280 MHz	PL=None

The 800 MHz communications channels for air-to-ground communications are defined as follows:

Usage	Channel Name	Transmit Freq	Transmit PL	Receive Freq	Receive PL
Primary	8TAC92D	852.0125 MHz	PL=156.7	852.0125 MHz	PL=None
Secondary	8TAC94D	853.0125 MHz	PL=156.7	853.0125 MHz	PL=None

Air-to-ground communications for 800 MHz agencies should occur on the primary channel 8TAC92D. Should the primary channel be in use, units should move as quickly as possible to the secondary channel 8TAC94D.

It is likely that the aircraft may request ground crews to change to the secondary channel even though the ground crew does not hear the other traffic on the primary channel.

All units should clearly identify themselves to avoid confusion with other incidents in the region using the same channel.

B.1.11.3 SOSINK Talkgroup Suggested Operational Guidelines

Purpose

The SOSINK Technical Interoperability Committee (SOSINK TIC) distributed, installed radios in the twelve SOSINK Counties Communications Centers, and established a talkgroup called **SOSINK** on the State of Ohio's Public Safety MARCS System. This talkgroup is used to alert all public safety forces, as well as participating public service agencies, of major emergencies and terrorist threats to life, property, or public safety. All public safety Communication Centers in the region are requested to monitor the **SOSINK** talkgroup.

A **SOSINK** broadcast provides simultaneous communication between all public safety agencies in Homeland Security Region 6 and the SOSINK Region. A **SOSINK** broadcast is designed to alert all public safety and public service agencies that a serious disaster, threat to life, property, or act of terrorism has occurred. The first few minutes following a major incident are the most critical. Instant dissemination of these messages to all public safety and service forces in the Region can dramatically increase the chances for a successful resolution and will enhance the coordination of safety forces across jurisdictional lines.

Disclaimer: It is understood that the scope of operations and monitoring capabilities of public safety communications centers vary widely throughout the region. There may be inherent difficulties in some call centers for monitoring and dissemination of **SOSINK** broadcasts.

Guidelines

1. BROADCAST CRITERIA

Incidents that meet at least one of the following criteria may be appropriate for **SOSINK** broadcast. The following criteria should be used as a guideline by dispatchers when making a decision for a **SOSINK** broadcast:

- Vehicle pursuit crossing county lines
- Confirmed funnel cloud or tornado en route to another jurisdiction
- Terrorist attack
- Major weather incident
- Transportation accident involving dangerous chemicals
- Hazardous conditions
- Bomb scare / incident
- Airplane accident
- Major incident of large scale loss of life

LOCATION OF INCIDENT: Information should be of interest to multiple jurisdictions within the system. In case of limited interest, alternative notifications should be considered, such as telephone contact, local emergency radio communications, or urban talkgroups.

TIME ELEMENT: The incident should be in progress or have just occurred. If a substantial period of time has elapsed since the incident, alternative notification should be considered such as LEADS, teletype, or telephone.

VISUAL INFORMATION: Broadcast should contain unique description of vehicles or individuals that would be useful to field units in locating persons or property.

HAZARDOUS CONDITION MESSAGE: Informational broadcast may be used to alert another community to the possible consequences of a hazardous material release (cloud moving toward another jurisdiction). A broadcast could also be used to alert Emergency Management Agency about possible damage that has occurred due to severe weather or flooding. Counties within Homeland Security Region 6 may broadcast Tornado Warning and/or Flash Flood Warning issued by the National Weather Service.

2. BROADCAST FORMAT

Prior to starting the broadcast, the dispatcher should monitor the channel to ensure they are not interrupting a current broadcast or emergency incident.

The broadcast should start with the alert 1 tone. Each broadcast should begin with the phrase, “ATTENTION: this is a *SOSINK*, [followed by the agency name and the nature of the broadcast.]”

Example: {Alert 1 Tone} “ATTENTION: this is a *SOSINK* broadcast from Brown County Communications. A semi-tanker was just involved in an accident. Location is on state route 50 on the borderline between Brown/Clermont counties. The tanker has erupted and is spilling hazardous chemicals. Multiple vehicles and injuries are reported.

3. AGENCY-TO-AGENCY COMMUNICATIONS

One communications center may contact another communications center on this channel to exchange information or request mutual aid. Non-emergency inter-agency exchanges should be kept to a minimum so as not to discourage monitoring by the other communications centers. The *SOSINK* talkgroup should remain clear for additional emergency broadcasts.

4. MONITORING

It is recommended that the *SOSINK* talkgroup be kept at a sufficient volume on your radio, so as to be easily monitored in the event of a *SOSINK* broadcast.

With the intended use of broadcasting only emergencies of interest to multiple agencies and jurisdictions, the radio traffic on this channel should be minimal.

5. LOCAL RE-BROADCAST PROCEDURES

Communications centers receiving a *SOSINK* broadcast will defer to their local policies and Standard Operational Guidelines (SOGs) to determine when to re-broadcast to their local public safety & service agencies. Immediate re-broadcast of the *SOSINK* by local communications centers to all public safety and service forces in their jurisdictions will maximize the effectiveness of the message. The following procedures may be considered for local re-broadcast policies:

Following receipt of a *SOSINK* broadcast, communications centers may, at their discretion, re-broadcast the message to all public safety and service forces in their jurisdiction. Communications centers should avoid interference with any incident in progress locally.

Re-broadcast information need not be limited to voice radio only. Communications centers may also consider alpha-numeric group paging, mobile data terminals (MDT) with broadcast messages, and written messages being passed on to other shifts, etc.

Certain incidents may be appropriate for re-broadcast to police units only. This should be stated in the initial *SOSINK* broadcast.

B.2 Regional Radio System Characteristics and Description

OHSR6/SOSINK and the State of Ohio have built a public safety regional radio system with the following characteristics:

Check all that apply.

1. System types

- VHF UHF 700 MHz 800MHz
 Analog Digital Trunked Conventional

2. Gateways (if required)

- ACU1000 Network Switch ISSI
 Console Patch Other _____ (Insert Name)

3. Estimated fixed transmitter sites

- 1-5 6-8 9-10
 11-14 15-18 150 (fill in estimated number of sites)

4. Will sites be connected for seamless roaming?

- Yes No

5. Common State interoperability channels to be used throughout the region:

- VHF UHF 700 MHz 800 MHz
 Other __ (provide name)

6. Regional radio system description:

STATE OF OHIO MULTI AGENCY RADIO COMMUNICATIONS SYSTEM (MARCS)

B.3 Data Systems Overview

Described below is an overview of OHSR6/SOSINK data systems.

B.3.1 Current Data Communications Interoperability within the Region

THERE IS NO DATA COMMUNICATIONS INTEROPERABILITY WITHIN THE REGION.

B.3.2 Desired Future State of Data Communications Interoperability in the Region

THE REGION IS LOOKING TOWARD THE NPSBN TO BRIDGE THE DATA COMMUNICATIONS INTEROPERABILITY GAP.

B.3.3. Data Interoperability Roadmap and Initiatives in the Region

THERE ARE CURRENTLY NO DATA INITIATIVES IN THE REGION

Appendix C: Regional Emergency Resource Information

Information contained in this Appendix includes detailed regional information concerning assets, resources, and personnel. Retaining this information in an appendix enables regions to easily update the information without having to modify the entire TICP.

C.1 Emergency Resource Directory

The Emergency Resource Directory (table C-1) lists personnel who have trained and exercised to a regional response level as Communications Unit support. Once completed, the Directory can be used at incident sites to identify and contact specific incident emergency resource personnel.

Job descriptions and qualified personnel for each Communications Unit position are detailed in Appendix C, section 2 – Communications Structure.

Table C-1. Regional Emergency Resource Personnel

	Name	Agency	Address	Phone	E-mail
Communication Coordinator					
COML					
Incident Communications Center Manager					
Radio Operator					

Name	Agency	Address	Phone	E-mail

Cache Technical Specialist

Gateway Technical Specialist

Other Technical Specialist

C.2 Communications Structure

The following describes the Communications Structure for OHSR6/SOSINK.

C.2.1 Communications Unit Leaders

Table C-2. Regional COML(s)

COML Name	Associated with Agency/County	Phone/Pager Numbers	E-mail	Mailing Address
Matt Franke	Butler County SO	513-877-3409	mfanke@butlersheriff.org	705 Hanover St Hamilton Oh 45011
Rick Miller	Butler County SO	513-785-1299	rmiller@butlersheriff.org	705 Hanover St Hamilton Oh 45011
Greg Stephens	Montgomery County SO	937-781-6160	stephensg@mcohiosheriff.org	2712 Springboro Pike Dayton Oh 45439
Bill Kohn	Montgomery County SO	937-496-7042	kohnb@mcohiosherriff.org	2712 Springboro Pike Dayton Oh 45439
Paul Kindell	Warren County Telecom	513-695-1318	Paul.kindell@wcohn.net	500 Justice Dr Lebanon, OH 45036
Paul See	NKY Public Safety Radio System	859-581-6924	psee@cccckky.org	998 Monmouth Street Newport, Ky 41076

COMLs within the region should be provided with a complete inventory of all regional, jurisdictional, and agency interoperable equipment. A current inventory list will also be available in the CASM tool. All regional interoperability equipment will be exercised a minimum of [INSERT NUMBER] times per year by emergency responders across disciplines and levels of government.

C.6 Alternative Communications

C.6.1 RADIO SYSTEM RESILIENCY

All of Southwest Ohio has adopted the Multi Agency Radio Communications System, otherwise known as Ohio MARCS. This regional approach to communications has made interoperability seamless across the region and the state.

The dependency of all Public Safety Agencies on the same public safety radio system brings with it both advantages and pitfalls.

As already stated, a unified system brings seamless interoperability. A failure of the system brings widespread communication problems. Fortunately, the design of the system utilizes redundancy to minimize outages.

The Counties of Greene, Warren, Clinton, Highland, Brown, and Adams all utilize the MARCS Zone One Master Controller located at the State of Ohio Computer Center (SOCC) in Columbus.

The Counties of Butler, Montgomery, and Hamilton, including the City of Cincinnati and the City of Dayton utilize the MARCS Zone 4 Controller located in Butler County.

Having multiple Zone Controllers with Sites in the region allow for failover in the event one Zone Controller should go off line. Each Zone Controller has redundancy built into it as well.

Each of the links between Master Controllers, County Prime Sites, and Communications Centers Consoles utilize redundant links for maximum up time. Ideally, one link is by fiber, the other by microwave connection.

In the event of a Prime Site failure, radios and primary talkgroups would be permitted to roam to the neighboring County tower sites for continuous communications.

In the event of a communications outage between a County Prime Site and its Master, the Counties have on site controllers to allow the County to operate Stand Alone in Site Trunking Mode. Site Trunking allows continuous trunking operation within the County utilizing the County Tower Sites only.

Radio System Failover is something never possible before. **Once an Agency selects a talkgroup with roaming privileges, they may immediately resume communications.** The MARCS Help Desk can facilitate authorizing normally site restricted Primary Dispatch Talkgroups to failover to adjacent Counties.

C.6.2 Alternative Communications Systems

700MHz and 800MHz Conventional Mutual Aid Channels

In the event of primary communications systems failure, many counties maintain conventional repeaters strategically located around their county for backup communications. During non emergency times, the repeaters are “Knocked Down” by implementing a unique PL Tone in the repeater. Public Safety can operate on the repeater using the PL Tone for their county.

Other Counties in the region choose to operate conventional simplex on the 800MHz Mutual Aid Channels and or on the new 700MHz Interoperability channels. These channels and channel information can be found in the Department of Homeland Security NIFOG.

Telephone Conference Bridge

A Telephone conference bridge is available to permit direct communication among a number of users, assuming they have access to telephone services.

513-695-3600 ACCESS PIN 1318

Cellular/Push-to-Talk Commercial Wireless Technology

Currently, most agencies use cellular/push-to-talk commercial wireless communications technology. In the event that the intra-jurisdictional interoperability channel is malfunctioning, this technology may be used to disseminate critical information to department heads and/or designees.

THERE ARE NO ORGANIZED CELLULAR BACKUP CHANNELS IN THE OHSR6/SOSINK REGION.

Computerized Emergency Notification System

A computerized emergency notification system is programmed to contact specific individuals and agencies, depending on the nature of the incident. Those contacted may include appropriate media outlets that could be used to inform the general public of situation updates, specific instructions, and/or emergency locations, if warranted.

EACH COUNTY IN THE REGION HAS its OWN EMAIL/TEXT/PAGING ALERT SYSTEM.

Internet/E-mail

When conventional communications outlets (e.g., wireless phones, land lines) are either damaged or overwhelmed, the Internet is available to provide an invaluable service to the general public. In the same way, the region's online Emergency Operations Center (EOC) can be used as a means to pass information to various agencies that are involved in the event. Details or reference for those procedures for OHSR6/SOSINK are defined below:

WEB EOC IS USED IN THE REGION FOR COORDINATION OF RESOURCES

Satellite Phones

Satellite phones may be assigned to agency heads for intercommunications if conventional phone lines become impaired. A cache of satellite phones will be stored at [INSERT LOCATION] and assigned for use by the Emergency Management Agency director and/or operations officer.

[INSERT SATELLITE PHONE NUMBERS.]

Amateur Radio Resources

Amateur radio operators (also known as "ham radio operators") provide a valuable service in times of need. They are licensed by the FCC and are permitted to operate on a broad range of frequencies dedicated for their use. Ham radio operators typically provide their communications equipment (fixed and portable) to serve organizations such as EOCs and shelters when requested. Frequently, licensed amateurs voluntarily associate with groups or teams, such as:

- Amateur Radio Emergency Service (ARES)
- Radio Amateur Civil Emergency Service (RACES)
- Military Auxiliary Radio System (MARS)

Amateur radio teams in the OHSR6/SOSINK region are listed in **table C-7**.

Table C-7. Amateur Radio Teams POC

Name/Location	E-mail	Phone	Organization	Call-sign
Fred Stone	w8lly@arrl.net	937-636-4101	ARES	W8LLY
Steve Lewis	n8tfd@fuse.net	513-695-1313	Warren County RACES	N8TFD

C.7 Tower Site Fuel Re-Supply Plan

Each county in the region has an agreement with their vendor to supply fuel to each of their respective generator locations.

Most counties have 500 to 1000 gallon tanks per site to allow a week of run time before refueling.

C.8 Regional Training and Exercises Plans

Training and Exercises are scheduled and carried out periodically throughout the region.

Appendix D: Regional Strategy Initiative Project Plan

The table below offers Regions a template format for regional strategy initiative project planning.

Initiative Name:		
Project Lead:		
Rest of Team:		
Recruitment Needs:		
Estimated Cost:		
Task	Owner	Due Date
Who Is Missing / Who Do We Need to Recruit:		
Potential Obstacles	Mitigation Strategies	

Appendix E: Talkgroup Definitions

Radio Talkgroup Definitions Warren County

<p>COMMAND (RADIO TALKGROUP)</p>	<p>All Fire/EMS departments have an agency-specific COMMAND talkgroup with the naming scheme of 'XXFD CMD'; only programmed in their fleet of radios. Its purpose is for Incident Command and Officers to move to a side channel during an incident. For departments who utilize the radio voiceover, it is verbalized as "Command" as one scrolls their channel selector knob to the talkgroup.</p>
<p>HAILING</p>	<p>"Fire Hailing" - a common calling channel for unit-to-unit transmissions (chatter channel). This channel is also the emergency button channel. <u>Should an emergency be declared ALL other radio traffic on this channel shall cease.</u></p>
<p>OPERATIONS (RADIO TALKGROUP)</p>	<p>All Fire/EMS departments have an agency-specific OPERATIONS talkgroup with the naming scheme of 'XXFD Ops'; only programmed in their fleet of radios. Its purpose is for single-agency incident or departmental communication. For departments who utilize the radio voiceover, it is verbalized as "OPS" as one scrolls their channel selector knob to the talkgroup.</p>
<p>PUBLIC SAFETY (RADIO TALKGROUP)</p>	<p>All Fire/EMS departments have a community-specific PUBLIC SAFETY talkgroup with the naming scheme of 'PUBLIC SAFETY'; programmed in the community's Fire/EMS, Law Enforcement, and Public Works departments. Its purpose is for mutual aid coordination within a local community for public safety purposes (storms, events, road closures, etc.) For departments who utilize the radio voiceover, it is verbalized as "Public Safety" as one scrolls their channel selector knob to the talkgroup.</p>
<p>SW MA MAYDAYS 1-4</p>	<p>All Fire/EMS departments have (4) SW MA MAYDAYS (Southwest Mutual Aid Maydays); two at the bottom of each SW MA TAC zone. These are programmed into all Warren County radios and neighboring counties for purpose of county-to-county mutual aid. If someone declares a MAYDAY while on a SW MA TAC, all non-involved persons should drop down to the designated SW MA MAYDAY in that zone to continue ground operations.</p>
<p>SW MA TACS 1-28</p>	<p>All Fire/EMS departments have two zones of SW MA TACs 1-28 (Southwest Mutual Aid Tactical Channels). These are programmed into all Warren County radios and neighboring counties for purpose of county-to-county mutual aid. Fire radios do not scan when on a SW MA TAC. They are verbalized by the Communications Center as "Southwest Mutual Aid TAC#", etc.</p>
<p>TAC 2-21 (RADIO TALKGROUPS)</p>	<p>All Fire/EMS departments have the full suite of fire/EMS/Law Mutual Aid Tactical channels 2-21 with the naming scheme of 'TAC #'; programmed into all Warren County radios and neighboring agencies who receive our interoperability package. They are for mutual aid purposes between two or more agencies working an incident, detail, event, etc. Fire radios do not scan when on a TAC and an activated emergency button stays on that TAC. They are verbalized by the Communications Center as "Warren County TAC2", etc.</p>

Radio Talkgroup Definitions Hamilton County

Talkgroup	Usage
Areawide - AW1-26	Areawide talkgroups are law only talkgroups. Areawides can be assigned by HCCC for active incidents. AW 13-26 can be requested by agencies for special events. All AW talkgroups are recorded. All Hamilton County Law units have access to AW talkgroups.
Fireground - FG1-26	Fireground talkgroups are fire specific talkgroups. FG talkgroups are typically assigned on initial dispatch. They can also be requested by fire units as needed for special events or training. All Hamilton County Fire units have access to FG talkgroups
Mutual Aid - MA 1-9 & 11-25	Mutual Aid talkgroups provide interoperability between Hamilton County Law and Hamilton County Fire agencies. All Hamilton County Police and Fire departments have access to MA talkgroups.
Mutual Aid 26 (River)	Talkgroup reserved for operations during river event s. This channel is for any resources operating at an event on the water.
Mutual Aid 10 (School)	Talkgroup reserved for School radios to report emergencies. This talkgroup is only for emergency notifications from schools. The incident will be assigned another talkgroup for communications.
Mayday 1 & Mayday 2	Talkgroups reserved for communications after a mayday on a fireground. These talkgroups are reserved for on scene operations outside of the mayday event.

Radio IDs / Call Signs by County

Warren County Radio Call Signs (except fire)										
Law Enforcement Personal Call Sign	Law Enforcement District (Beat) Call Sign	Federal / State of Ohio	County (Warren)	Township	City	Village	Sheriff's Office	Law Enforcement (K-9 Units)	Non-Govt Organizations (NGO)	Non-Commissioned Court Officers
1	2	3	4	5	6	7	8	9	10	11
Numeric (1st #) →										
Alpha (2nd Letter) →										
A – ADAM	Carlisle	Adult Parole Authority	Administration			Carlisle				
B – BAKER	Morrow	Dog Warden		Salem	Mason	Morrow				
C – CHARLES	Mason	Corp of Engineers	Childrens Services					Mason (2)		Mason Court
D – DAVID			Comm Center			South Lebanon				
E – EDWARD	Hamilton Twp		EMA	Hamilton						
F – FRANK	Franklin			Franklin				Franklin (1)		
G – GEORGE			Garage	Wayne						
H – HENRY	Harveysburg	Game Warden	Human Services	Massie		Harveysburg				
I – IDA										
J – JOHN			Juvenile Court							
K – KING	Kings Island		Facilities Management							
L – LINCOLN	Clearcreek Twp	Liquor Control		Harlan						
M – MARY	Lindner Center	U.S. Marshalls	Mounted Search Team							
N – NORA	Lebanon				Lebanon			Lebanon (1)		
O – OCEAN		Coast Guard Auxiliary								
P – PAUL	See "8" →			Union			Road Patrol	WCSD (3)		
Q – QUEEN										
R – ROBERT	O.D.N.R. →	O.D.N.R.	Engineers Office	Clearcreek				O.D.N.R. (1)	Red Cross	
S – SAM	Sinclair		Transit	Deerfield						
T – TOM			TeleComm	Turtlecreek						
U – UNION			Coroners Office							
V – VICTOR	Maineville		Prosecutor			Maineville				
W – WILLIAM	Waynesville		Water/Sewer	Washington		Waynesville				
X – XRAY	Drug Task Force		Health Dept							
Y – YOUNG			Common Pleas Court Services (Adult Probation, Community Corrections, Pre-Trial Services, T.A.S.C.)		Franklin					
Z – ZEBRA	Springboro	Springboro	Zoning/Building		Springboro					

A Call Sign is made up of the numeric, the phonetic alpha character, the watch and the district or 2 digit numeric. e.g. 8P32 is a Sheriff's Office unit working Road Patrol on 3rd Watch in District 2. 3G10 is a State of Ohio Game Warden

For use with call signs starting with 0-9 only	Significance (1st 2-4th Number)
0-1	Base Stations
10-19	Chief (10) and ranking officers
20-29	Patrol Officers
30-39	Patrol Officers
40-49	Patrol Officers
50-59	Reserve Officers
60-69	Reserve Officers
70-79	Reserve Officers
80-89	Cadet/Explorers
90-99	Admin and Court Clerks

For use with call signs starting with 2, 3, 4, 5 only	Significance (1st Number)
0	Watch Commander / OIC
1	District 1
2	District 2
3	District 3
4	District 4
5	District 5
6	District 6
7	District 7
8	District 8
9	District 9

For use with call signs starting with 2, 3, 4, 5 only	Significance (1st Number)
1st Watch	
2nd Watch	
3rd Watch	
1st Float Watch	
2nd Float Watch	
3rd Float Watch	
Deerfield Twp OIC's	
Deerfield Twp OIC's	
South Lebanon / Union Twp OIC's /	

Station Numbers

Updated: 01/08/18

CLERMONT COUNTY FIRE STATIONS

Bethel-Tate Fire Department	Central Joint Fire and EMS District	Franklin Township Fire and EMS	Goshen Township Fire and EMS	Jackson Township Fire and Rescue
Station 2 149 N. East Street	Station 10 2401 Old SR 32	Station 14 718 Market St.	Station 18 1849 S.R. 28	Station 24 3261 U.S. 50
ALS2 ATV2 BOAT2 BRUSH2 BRUSH202 CAR2 ENGINE2 ENGINE202 ENGINE302 HAZMAT2 IMAT 2 MEDIC2 MEDIC202 RESCUE2 SUPPORT2	BRUSH10 BOAT10 BOAT210 CAR10 ENGINE10 MEDIC10 MEDIC210 QUINT10 SUPPORT10 UTILITY10 Chief 10 Chief 1002 Chief 1003 Captain 1011	BRUSH14 BRUSH214 CAR14 ENGINE14 ENGINE214 IMAT 14 MEDIC14 MEDIC214 MCU14 SUPPORT14 TENDER14 TENDER214 Chief 14 Chief 1402	ATV18 BRUSH18 BRUSH218 ENGINE18 ENGINE218 IMAT 18 MEDIC18 MEDIC218 TENDER18 Chief 18 Chief 1802 Chief 1803 Captain 1804 Captain 1805 Captain 1806	BRUSH24 ENGINE24 ENGINE224 IMAT 24 TENDER24 Chief 24 Chief 2402 Chief 2403 Captain 2404 Captain 2405 Lieutenant 2406 Lieutenant 2407 Lieutenant 2408 Lieutenant 2409 Lieutenant 2410
SUPPORT202 TENDER2	Captain 1012 Captain 1013	Chief 1403 Chief 1404	Lieutenant 1807 Lieutenant 1808	Loveland-Symmes Fire Department Station 60 9425 Loveland-Maderia Rd
TOWER2 Chief 2 Chief 202 Captain 203 Lieutenant 204 Lieutenant 205 Lieutenant 206	Station 11 1776 SR 125	Captain 1403 Captain 1404 Captain 1405 Lieutenant 1404 Lieutenant 1405 Lieutenant 1406 Lieutenant 1407 Lieutenant 1408	Station 19 6576 Oakland Road	ENGINE60 BOAT60 BOAT260 BOAT360 DIVE60 MEDIC60 MCU60
Fire Investigation Team	MEDIC11	Lieutenant 1409	Milford Community Fire Department Station 71 687-B U.S. 50	Chief 60 Chief 6002 Chief 6003 Chief 6004 Chief 6005 Captain 6001 Physician 6001
Station 90 Team Leader 9001 Team Leader 9002 Team Leader 9003 Team Leader 9004 Member 9010 thru 9099 SUPPORT90-44 SUPPORT90-48	MEDIC211 TENDER11 Chief 1102 Lieutenant 1121 Lieutenant 1122 Lieutenant 1123	Station 15	ENGINE71 LADDER71 LIGHT271 MEDIC71 MEDIC72 SUPPORT71 SUPPORT72 Chief 71 Chief 7102 Captain 7103 Captain 7104 Captain 7105 Captain 7106 Safety Officer 7110 Lieutenant 7111 Lieutenant 7112 Crew Chief 7113 Fire Inspector 7114	Station 61 8871 Weekly Ln. ENGINE61 MEDIC61 RESCUE61 TOWER61 Captain 6101 Fire Marshall 6001
	Station 12 377 Main Street			Station 62 126 S. Lebanon Road DISTRICT60 ENGINE62 MEDIC62 QUINT62 Captain 6201
	ALS12 ENGINE12 IMAT12			Station 63 100 E. Loveland Ave. ENGINE63 MEDIC63 QUINT63 Captain 6301

OHSR6/SOSINK Tactical Interoperable Communications Plan

Miami Township Fire and EMS			Monroe Township Fire and EMS	New Richmond Fire and EMS Department
Station 26	Station 27	Station 29	Station 32	Station 36
5888 McPicken Drive	6492 Branch Hill-Guinea	5644 Sugar Camp Road	2828 SR 222	104 Market St.
BIKE26	ATV27	ATV29	BRUSH32	AIR36
BIKE226	BOAT27	CAR29	DISTRICT32	ATV36
CAR26	BOAT227	CAR229	ENGINE32	BRUSH36
CAR226	CAR27	ENGINE29	ENGINE232	BRUSH236
CAR326	CAR227	MCU29	IMAT32	BOAT36
DISTRICT26	ENGINE27	MEDIC29	MEDIC32	CAR36
ENGINE26	MCU27	MEDIC229	Chief 32	ENGINE36
IMAT26	MEDIC27	Lieutenant 2921	Chief 3202	IMAT36
MEDIC26	RESCUE27	Lieutenant 2922	Captain 3301	MEDIC36
MEDIC226	Lieutenant 2721	Lieutenant 2923	Captain 3302	MEDIC236
TOWER26	Lieutenant 2722		Captain 3303	QUINT36
Chief 26	Lieutenant 2723		Chaplain 32 (added: 1/08)	RESCUE36
Chief 2602			District 32	SUPPORT36
Chief 2603	Station 28		Lieutenant 3201	Chief 36
Captain 2611	1154 U.S. 50	Chief 2803	Lieutenant 3202	Chief 3602
Captain 2612	ATV28	Captain 2811	Lieutenant 3203	Chief 3603
Captain 2613	BARIATRIC28	Lieutenant 2821	Lieutenant 3204	Chief 3604
Captain 2614	BRUSH28	Lieutenant 2822	Lieutenant 3205	Captain 3605
Lieutenant 2621	CAR28	Lieutenant 2823	Station 33	Captain 3606
Lieutenant 2622	CAR228		1963 Laurel-Lindale Rd.	Captain 3607
Lieutenant 2623	ENGINE28		ALS33	Captain 3608
Safety Officer 2611	ENGINE228		BRUSH33	Captain 3609
	MEDIC28			Lieutenant 3610
Pierce Township Fire Department	Stonelick Township Fire and Rescue	Washington Township Fire and Rescue	ENGINE33	Station 37
Station 44	Station 40	Station 66	ENGINE233	300 Hamilton St.
950 Locust Corner Rd.	202 South Broadway	2239 S.R. 756	MEDIC33	
BOAT44	ATV40	ATV66	SUPPORT33	
BOAT244	BRUSH40	BRUSH66	TENDER33	
BRUSH44	CAR40	BOAT66		
CAR44	ENGINE40	CAR66		
CAR244	ENGINE240	DISTRICT66		
ENGINE44	IMAT 40	ENGINE66		
ENGINE244	MEDIC40	ENGINE266		
IMAT 44	QUINT40	MEDIC66		
MEDIC44	TENDER40	MEDIC266		
MEDIC244	UTILITY240	RESCUE66		
SUPPORT44	Chief 40	TENDER66		
Chief 44	Chief 4002	Chief 66		
Chief 4402	Captain 4003	Chief 6602		
Chief 4403	Captain 4004	Captain 6603		
Captain 4404	Captain 4005	Captain 6604		
Captain 4405	Lieutenant 4006	Captain 6605		
Captain 4406	Lieutenant 4007	Captain 6606		
Lieutenant 4407	Lieutenant 4008	Lieutenant 6607		
Lieutenant 4408	Station 41	Lieutenant 6608		
Lieutenant 4409	5750 Stonelick-Villiams Corner Rd.	Lieutenant 6609		
Station 45	ENGINE41			
2877 Mt. Pisgah Rd.	ENGINE241			
CAR45	MEDIC41			
ENGINE45				
IMAT 45				
MEDIC45				
MEDIC245				
TENDER45				
Lieutenant 4507				
Lieutenant 4508				
Lieutenant 4509				

OHSR6/SOSINK Tactical Interoperable Communications Plan

Union Township Fire Department	Wayne Township Fire and Rescue	Williamsburg Township Emergency Services
Station 48	Station 55	Station 73
855 Ohio Pike	797 Wright St.	915 W. Main St.
ATV48	ENGINE55	ATV73 (added: 6/06/17)
ENGINE48	IMAT 55	BOAT73
ENGINE248	RESCUE55	BOAT273
MEDIC48	SQUAD55	BOAT373
MEDIC248	SUPPORT55	CAR73
MEDIC348	Chief 55	CAR273
QUINT48	Chief 5502	CAR373
SUPPORT48	Chief 5503	BRUSH73
Station 49	Chief 5504	BRUSH273
718 Cin-Batavia Pike	Captain 5501	ENGINE73
ENGINE49	Captain 5502	ENGINE273
ENGINE249	Lieutenant 5501	IMAT73
MEDIC49	Lieutenant 5502	MEDIC73
MEDIC249	Station 56	MEDIC273
Station 50	6306 S.R. 133	RESCUE73
1141 Cin-Batavia Pike	ALS56	RESCUE273
ENGINE50	BRUSH55	REHAB73
MEDIC50	ENGINE255	TENDER73
MEDIC250	ENGINE56	TOWER73
TOWER50	IMAT 56	Chief 73
Station 51	SQUAD56	Chief 7302
860 Clough Pike	SQUAD256	Chief 7303
BOAT51	TENDER55	Captain 7304
CAR251	TENDER56	Captain 7305
CAR351	Captain 5601	Captain 7306
CAR451	Captain 5602	Lieutenant 7307
CAR551	Lieutenant 5601	Lieutenant 7308
ENGINE51	Lieutenant 5602	Lieutenant 7309
IMAT 51	Lieutenant 5603	Lieutenant 7310
MEDIC51		MD73
Chief 51		Paramedic 7326
Chief 5102		Safety Officer 7311
Chief 5103		
Captain 5101		
Captain 5102		
Captain 5103		
Captain 5104		
Station 52		
3873 Bach-Buxton Road		
ENGINE52		
ENGINE252		
MEDIC52		
MEDIC252		
QUINT52		

HAMILTON COUNTY FIRE STATIONS

* Indicates the department's primary station number

STA	DEPARTMENT	MNEMONIC	DISPATCH	STATION ADDRESS / PHONE	EQUIPMENT ASSIGNED / COMMENTS
4	AMBERLEY VILLAGE	AMBF / DRPS/GOLS	AMBR/HCCC	7149 RIDGE RD (531-2040)	E04, E204, Q04 (AMBR EMS handled by DRPS and GOLS)
*6	ANDERSON TWP	ANDF / ANDS	HCCC	7954 BEECHMONT AV (688-8091)	E06, BR06, M06, M206, D06
10	ANDERSON TWP	ANDF / ANDS	HCCC	6211 SALEM RD (688-8092)	E10, Q10, B10, SU10, M10, M210
*13	BLUE ASH	BLUF / BLUS	HCCC	10647 KENWOOD RD (745-8533)	E13, E213, T13, SU13, M13, M213
15	BLUE ASH	BLUF / BLUS	HCCC	4343 COOPER RD (745-8532)	E15, M15
16	CHEVIOT	CHEF / CHES	HCCC	3814 HARRISON AV (661-2958)	E16, Q16, SU16, M16, M216
*25	COLERAIN TWP	COTF / COTS	HCCC	3251 SPRINGDALE RD (825-6143)	E25, L25, SU25, D25, ALS25, M25, M225
26	COLERAIN TWP	COTF / COTS	HCCC	3360 W GALBRAITH RD (741-7551)	E26, R26, WT26, B26, ALS26, M26, M226
*27	CROSBY TWP	CROF / CROF	HCCC	6985 RIVER RD (738-1831)	E27, S27
28	CROSBY TWP	CROF / CROF	HCCC	9139 BAUGHMAN RD (738-1831)	E28, S28, R28, WT28, ALS28, BLS28
30	DELHI TWP	DLHF / DLHS	HCCC	6321 RAPID RUN RD (941-3060)	E30, M30, BLS30
*33	DELHI TWP	DLHF / DLHS	HCCC	697 NEEB RD (922-2011)	E33, Q33, TR33, M33, M233, BLS33
36	DELHI TWP	DLHF / DLHS	HCCC	388 GREENWELL RD (922-8990)	E36, M36, BLS36
39	ELMWOOD PLACE	ELMF / ELMS	HCCC	301 OAK ST (242-0790)	E39, Q39, S39, BLS39

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40	EVENDALE	EVEF / EVES	HCCC	10500 READING RD (563-2248)	E40, E240, T40, B40, SU40, M40, M240, D40
*42	FOREST PARK	FRPF / FRPS	HCCC	1201 W KEMPER RD (595-5243)	E42, E242, L42, M42, M242
43	FOREST PARK	FRPF / FRPS	HCCC	11240 SOUTHLAND RD (851-0545)	E43
44	FOREST PARK	FRPF / FRPS	HCCC	1970 WAYCROSS RD	(No Apparatus Responds from this Sta-Storage of Rsrve Equip)
45	GLENDALE	GLEF / SPDS	HCCC	80 E SHARON RD (771-7864)	E45, E245, BR45 (GLEN EMS handled by SPDS)
47	GOLF MANOR	GOLI / GOLS	HCCC	6450 WIEHE RD (531-2022)	E47, Q47, SU47, S47, ALS47
48	GREENHILLS	GRAF / GRES	HCCC	11000 WINTON RD (589-3583)	E48, E248, Q48, R48, B48, BR48, S48, S248, BLS48
*53	GREEN TWP	GRTF / GRTS	HCCC	6303 HARRISON AV (574-0474)	Q53, E53, M53, D53, D253, SU53
54	GREEN TWP	GRTF / GRTS	HCCC	5911 BRIDGETOWN RD (574-4111)	E54, M54, M254
55	GREEN TWP	GRTF / GRTS	HCCC	5410 AUDRO DR (662-2878)	E55, M55, HZ55
*56	HARRISON	HARF / HARS	HCCC	200 HARRISON AV (367-3710)	E56, E256, R56, B56, WT56, M56, M256, C5671
57	HARRISON	HARF / HARS	HCCC	10250 WEST RD (367-3720)	E57, Q57, M57, M257, SU57, HZ57, B57, BR57
58	LINCOLN HGTS	LINF / LINS	HCCC	1201 STEFFENS AV (733 0962)	E58, E258, S58, BLS58
59	LOCKLAND	LOCF / LOCS	HCCC	101 N COOPER (761-2751)	E59, E259, Q59, R59, SU59, S59, S259, BLS59
60	LOVELAND	LOVF / LOVS	NECC	9425 LOVELAND- MADEIRA RD (792-7330)	E60, BR60, B60, B260, B360, M60
61	LOVELAND	LOVF / LOVS	NECC	8877 WEEKLY LN	E61, T61, M61, R61

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				(774-6352)	
*62	LOVELAND	LOVF / LOVS	NECC	126 S LEBANON RD (583-3001)	E62, TF-1, M62
63	LOVELAND	LOVF / LOVS	NECC	100 E. LOVELAND AV (683-3940)	E63, E263, Q63, M63
*64	MADEIRA/INDIAN HILL	MDRF / MDRS	HCCC	6475 DRAKE RD (561-7926)	E64, E264, SU64
65	MADEIRA/INDIAN HILL	MDRF / MDRS	HCCC	7205 MIAMI AV (271-2669)	Q65, E65, SU65, M65, M265
*66	LITTLE MIAMI JFD	LMFD / LMFS	HCCC	6904 MURRAY RD (271-3636)	E66, R66, M66, M266
67	MARIEMONT	MRF / MRM	HCCC	6907 WOOSTER RD (271-4089)	E67, Q67, M67, ALS67
*68	MIAMI TWP	MITF / MITS	HCCC	10000 MT NEBO RD (941-2067)	E68, B68, SU68, HZ68, ALS68
69	MIAMI TWP	MITF / MITS	HCCC	4938 EAST MIAMI RIVER RD (353- 4026)	E69, E269, BR69, F69, S69
70	MIAMI TWP	MITF / MITS	HCCC	3780 SHADY LN (941-2484)	Q70, SU70, S70, S270
*71	MILFORD	MILI / MILS	HCCC	687 RT 50 (831- 7777)	E71, E271, L71, SU71, D71, M71, BLS71
72	MILFORD	MILI / MILS	HCCC	745 CENTER ST (831-7778)	E72, SU72, M72
73	MONTGOMERY	MONF / MONS	HCCC	10150 MONTGOMERY RD (985-1633)	E73, Q73, R73, D73, M73, M273
74	MT HEALTHY	MTHF / MTHS	HCCC	7700 PERRY ST (931-8840)	E74, E274, S74, S274, BLS74
75	SPRINGFIELD TWP	SPTF / SPTS	HCCC	10335 BURLINGTON RD (851-3030)	E75, Q75, M75, M275, ALS75
76	LITTLE MIAMI JFD	LMFD / LMFS	HCCC	3537 CHURCH ST (271-6770)	E76, Q76, B76, M76
78	NORTH COLLEGE HILL	NCHF / NCHS	HCCC	1646 W GALBRAITH RD (521-3950)	Q78, R78, M78, S78, BLS78
*79	SPRINGFIELD	SPTF / SPTS	HCCC	9150 WINTON RD	E79, Q79, R79, M79, M279, ALS79,

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	TWP			(521-7578)	(USAR: R201)
80	SPRINGFIELD TWP	SPTF / SPTS	HCCC	9465 WINTON RD (931-7663)	E80
81	SPRINGFIELD TWP	SPTF / SPTS	HCCC	777 NORTH BEND RD (242-1923)	E81
82	NORWOOD	NORF / NORW	NORW	4725 MONTGOMERY RD (458-4520)	E82, E282, E382, L82, SU82, M82, S82, S282, S382
*83	READING	REAF / REAS	HCCC	1000 MARKET ST (733-5537)	E83, E283, S83, ALS83, SU83 (REAF covers fire/EMS for ARLN)
84	READING	REAF / REAS	HCCC	601 COLUMBIA AV (733-9651)	E84, T84, S84, SU84 (REAF covers fire/EMS for ARLN)
*86	SHARONVILLE	SHRF / SHRS	HCCC	11637 CHESTER RD (563-0252)	E86, T86, R86, MA86, M86
87	SHARONVILLE	SHRF / SHRS	HCCC	11210 READING RD (671-2595)	E87, M87, ALS87
88	SHARONVILLE	SHRF / SHRS	HCCC	7150 FIELDS ERTEL RD (489-7949)	E88, M88
89	DEER PARK / SILVERTON	DRPF / DRPS	HCCC	7050 BLUEASH RD (791-2500)	E89, L89, R89, D89, SU89, SU289, M89, S89, S289, S389
90	SPRINGDALE	SPDF / SPDS	HCCC	12147 LAWNVIEW AV (346-5580)	E90, E290, E390, T90, R90, D90, SU90, M90, M290, M390
91	ST BERNARD	STBF / STBS	HCCC	5116 VINE ST (242-9555)	E91, E291, L91, R91, SU91, M91, S91
*92	SYCAMORE TWP	SYCF / SYCS	HCCC	8540 KENWOOD RD (792-8565)	E92, E292, L92, R92, TR92, HZ92, M92, M292, (USAR: R200)
93	SYCAMORE TWP	SYCF / SYCS	HCCC	11580 DEERFIELD RD (792-7241)	E93, M93
94	TERRACE PARK	TERF / TERS	HCCC	428 ELM RD (831-2196)	E94, E294, R94, S94
*95	WHITEWATER TWP	WWTF / WWT	HCCC	311 OHIO AV (353-1518)	E95, B95, D95, SU95, S95, S295, ALS95, BLS95
96	WOODLAWN	WOOF / WOO	HCCC	10121 SPRINGFIELD PK (771-0233)	E96, E296, Q96, B96, BR96, SU96,

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					M96, S96
97	WYOMING	WYOF / WYO	HCCC	600 GROVE AV (821-4980)	E97, E297, L97, R97, ALS97, ALS297, S97, SU97
100	ANDERSON TWP	ANDF / ANDS	HCCC	8330 BROADWELL RD (688-8094)	E100, M100
101	ANDERSON TWP	ANDF / ANDS	HCCC	6880 HUNLEY RD (688-8094)	Q101, E101, SU101, SU2101, B101, F101, M101
102	COLERAIN TWP	COTF / COTS	HCCC	11474 COLERAIN AV (245-5450)	E102, (Reserve Unit: S102)
103	COLERAIN TWP	COTF / COTS	HCCC	6000 THOMPSON RD (245-5444)	E103, B103, BR103, (Reserve Units: E226, S103)
104	WHITEWATER TWP	WWTF / WWT	HCCC	11072 STEPHENS RD	E104, WT104
105	WHITEWATER TWP	WWTF / WWT	HCCC	6738 RT 128 (353- 2440)	E105, R105, BR105, WT105, S105, ALS105
106	(not assigned)				
107	GREEN TWP	GRTF / GRTS	HCCC	2280 SYLVED AV (451-1947)	E107, M107
109	COLERAIN TWP	COTF / COTS	HCCC	2850 W. KEMPER RD (674-2490)	E109, WT109, B109, M109 (Reserve Units: E225)
200	URBAN SEARCH / RESC	USAR	HCCC	6475 DRAKE RD (561-7926)	C200-01 (R200 housed at Sta 92, R201 housed at Sta 79)
300	GREATER CINC HAZMAT	GCHMU	HCCC	1881 E CRESCENTVILLE RD (779-1200)	HZ300, HZ301, HZ302, HZ303, F69, F101
400	INCIDENT COMMAND	CMD400	HCCC	1881 E CRESCENTVILLE RD (779-1200)	CMD400 (Unit is housed at Station 300)

Warren County Fire Station Numbers

STATION #	Agency	Address
<u>11</u>	Carlisle (11-14)	367 Lincoln Dr, Carlisle, Ohio 45005
<u>15</u>	Joint Emergency Medical Services (15)	201 E Sixth St, Franklin, Oh 45005
<u>16</u>	Franklin (16-18)	45 E Fourth St, Franklin, OH 45005
<u>19</u>	Franklin Township (19-20) / JEMS (M153)	773 Robinson Vail Rd, Franklin, Ohio 45005
<u>20</u>	Franklin Township (19-20) / JEMS (M152)	7901 Keays Rd
<u>21</u>	Clearcreek Township (21-25)	925 S Main St, Springboro, OH 45066
<u>22</u>	Clearcreek Township (21-25)	346 E Lytle 5 Pts Rd
<u>23</u>	Clearcreek Township (21-25)	3809 N St Rt 48
<u>28</u>	Massie Township (28-29)	10 Harveysburg Rd, Harveysburg, Ohio
<u>31</u>	Turtlecreek Township (31-39)	1255 Oregonia Rd
<u>32</u>	Turtlecreek Township (31-39)	670 N St Rt 123
<u>33</u>	Turtlecreek Township (31-39)	1550 N St Rt 741
<u>41</u>	Lebanon (41-45)	20 W Silver St
<u>42</u>	Lebanon (41-45)	3116 Lebanon Rd
<u>46</u>	Union Township (46-49)	285 Pike St, South Lebanon, OH 45065
<u>51</u>	Mason (51-54)	4420 Mason-Montgomery Rd
<u>52</u>	Mason (51-54)	5500 Cedar Village Dr
<u>55</u>	Kings Island (55)	6300 Kings Island Dr
<u>56</u>	Deerfield Township (56-59)	8395 Snider Rd
<u>57</u>	Deerfield Township(56-59)	3380 Townsley Dr
<u>58</u>	Deerfield Township (56-59)	2095 Kings Mills Rd
<u>71</u>	Salem-Morrow (71-75)	5270 E US Rt 22
<u>76</u>	Hamilton Township (76-79)	69 W Foster Maineville Rd, Maineville, OH 45039
<u>77</u>	Hamilton Township (76-79)	2000 E US Rt 22
<u>81</u>	Harlan Township (81-86)	9009 Morrow Rossburg Rd, Pleasant Plain, OH 45162
<u>82</u>	Harlan Township (81-86)	7404 S St Rt 123
<u>91</u>	Wayne Township (91-99)	165 Miami St, Waynesville, Ohio

The Call Sign Code is used in conjunction with a station number to identify fire/EMS vehicles or personnel.

Radio Alias Definitions by County

County-to-County Comparison of Call Sign Codes

CAD Code	Butler	Clermont	Clinton	Greene	Hamilton	Montgomery	Warren
A	Ambulance			Ambulance		Ambulance	AIR
AC				ASST CHIEF			AREA COMMAND
AL	ALS						
ALS					ALS		
AR					AIR RESCUE		
AT							ATTACK
ATV							ATV
B	BATTALION			BATTALION	BOAT	BATTALION	BRUSH
BA							BATTALION
BI							BIKE
BLS					BLS		
BO							BOAT
BR	Brush	Brush	Brush	Brush	Brush	Brush	
BT	Boat	Boat		Boat	Boat	Boat	
BU					BOMB UNIT		
C	Chief			Chief	CAR		CHIEF
CA	Car			Car	Car		CAR
CH							CHAPLAIN
CP							CAPTAIN
CR					CRASH RESCUE		
D					DISTRICT		DECON

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DEC					DECON		
E	ENGINE	ENGINE	ENGINE	ENGINE	ENGINE	ENGINE	ENGINE
EM	EMS			EMS			EMS
EOC							EOC
F					FOAM		FOAM
FT					FUEL TANKER		FIT
G	Gator						
H							HAZMAT
HZ					HAZMAT		
HR	Heavy Rescue						
I	Inspector						INSPECTOR
IC	Incident Command						
IM							IMAT
IMAT					IMAT		
L	LADDER		LADDER	LADDER	LADDER	LADDER	LADDER
LA	Light and Air						
LT							LIEUTENANT
CAD Code	Butler	Clermont	Clinton	Greene	Hamilton	Montgomery	Warren
M	Medic	Medic		Medic	Medic	Medic	MEDIC
MA	Marshal				MOBILE AIR		MARSHALL
MC	Mass Casualty	Mass Casualty		Mass Casualty			MASS CASUALTY
MD	Medical Director						MEDICAL DIRECTOR
ME							MECHANIC
MR							

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P							PARAMEDIC
PIO							PIO
Q	Quint			Quint	Quint	Quint	QUINT
R	Rescue	Rescue	Rescue	Rescue	Rescue	Rescue	RESCUE
RAT					RAT TEAM		
RH							REHAB
RT							RIC
S							SQUAD
SN	Snorkel				Snorkel		
SQ	Squirt						
SR					SEARCH & RESCUE		
ST							STATION
T	Tower	Tower			Tower		TANKER OR TENDER
TA	Task						
TO							TOWER
TR	Tech-Rescue				TRENCH RESCUE		TECH RESCUE
TS							TRAINING OR SAFETY
U							UTILITY
WR							WATER RESCUE
WT	Water Tanker	Water Tanker	Water Tanker	Water Tanker	Water Tanker	Water Tanker	

Appendix F: Regional Tactical Interoperable Communications Plan (RTICP)-Related Reference Materials

This Appendix provides supplementary reference material that may be useful to regions when completing the TICP. Retaining this information in an appendix enables the SIEC to add information that may be applicable to their State and provide updates without having to modify the **entire TICP**.

F.1 Communications Capabilities

Critical Tasks

(Note: The communication capabilities [ComC] information provided in the following bullets is from the Target Capabilities List [TCL]. Please see the following website for more information on the TCL: <http://www.fema.gov/pdf/government/training/tcl.pdf>).

- ComC 1 – Develop communication plans, policies, procedures, and systems that support required communications with all Federal, State, regional, local, and tribal governments and agencies as well as voluntary agencies.
- ComC 1.4 – Design reliable, redundant, and robust communications systems for daily operations capable of quickly reconstituting normal operations in the event of disruption or destruction.
- ComC 1.7.2 – Coordinate procurement and placement of technology communication systems based on a gap analysis of requirements versus existing capabilities.

Preparedness Measures

- Operable communications systems that are supported by redundancy and diversity, that provide service across jurisdictions, and that meet everyday internal agency requirements, are in place.
- Communications standard operating procedures (SOPs) that conform to the National Incident Management System (NIMS) are in place and are used in routine multiple jurisdictional responses.
- A multi-agency and multi-jurisdictional governance structure to improve communications interoperability planning and coordination has been established.
- Formal interoperable communications agreements have been established through the governance structure.

F.2 Communications Structure

Incident Types

Incidents may be categorized, or typed, in order to make decisions about resource requirements. Incident types are based on the five levels of complexity as defined by the U.S. Fire Administration.

For more information, see the NIMS website at <http://www.fema.gov/emergency/nims/>.

Type 5

- The incident can be handled with one or two resources, with up to six personnel.
- Command and general staff positions (other than the Incident Commander [IC]) are not activated.
- No written Incident Action Plan (IAP) is required.
- The incident is contained within the first operational period and often within one hour to a few hours after resources arrive on the scene.
- Examples include a vehicle fire, an injured person, or a police traffic stop.

Type 4

- Command staff and general staff functions are activated only if needed.
- Several resources are required to mitigate the incident.
- The incident is usually limited to one operational period in the control phase.
- The agency administrator may have briefings and ensure the complexity analysis and delegation of authority is updated.
- No written IAP is required, but a documented operational briefing will be completed for all incoming resources.
- The role of the agency administrator includes implementing operational plans including objectives and priorities.

Type 3

- When capabilities exceed initial attack, the appropriate Incident Command System (ICS) positions should be added to match the complexity of the incident.
- Some or all of the command and general staff positions may be activated, as well as Division/Group Supervisor and/or Unit Leader positions.
- A Type 3 Incident Management Team or incident command organization manages initial action incidents with a significant number of resources, an extended attack incident until containment/control is achieved, or an expanding incident until transition to a Type 1 or Type 2 team.
- The incident may extend into multiple operational periods.
- A written IAP may be required for each operational period.

Type 2

- This type of incident extends beyond the capabilities for local control and is expected to go into multiple operational periods.
- This type of incident may require the response of resources out of area, including regional and/or national resources, to effectively manage the operations, command, and general staffing.
- Most or all of the command and general staff positions are filled.
- A written IAP is required for each operational period.
- Many of the functional units are needed and staffed.
- Operations personnel normally do not exceed 200 per operational period and total incident personnel do not exceed 500 (guidelines only).
- The agency administrator is responsible for the incident complexity analysis, agency administrator briefings, and the written delegation of authority.

Type 1

- This type of incident is the most complex, requiring national resources to safely and effectively manage and operate.
- All command and general staff positions are activated.
- Operations personnel often exceed 500 per operational period, and total personnel will usually exceed 1,000.

- Branches need to be established.
- The agency administrator will have briefings and ensure that the complexity analysis and delegation of authority are updated.
- Use of resource advisors at the incident base is recommended.
- There is a high impact on the local jurisdiction, requiring additional staff for office administrative and support functions.

Figure D-1 is an example of an expanded organization chart for incident management at a major incident. It includes the Communications Unit Leader (COML) position in the Logistics section. A full description of the duties and responsibilities of the COML can be found in the COML Student Manual, developed by the DHS OEC. Information on the COML training program can be found at

<http://www.safecomprogram.gov/SAFE/COM/currentprojects/comtraining/comtraining.htm>.

Creating a table or illustration that depicts command levels and roles within agencies clarifies the relationship among users. It is imperative that all agencies use ICS as well as NIMS to manage all incidents. As recommended in ICS and NIMS, plain language shall be used when communicating on the calling and tactical channels. It is the responsibility of the IC to determine when to use the national calling and tactical channels; however, the following criteria should be met as a minimum:

- Multi-agency/multi-jurisdictional disasters or emergencies involving imminent danger to life and property
- Special event control activities, generally of a pre-planned nature and generally involving joint participation of two or more public safety agencies
- Drills, exercises, and training sessions

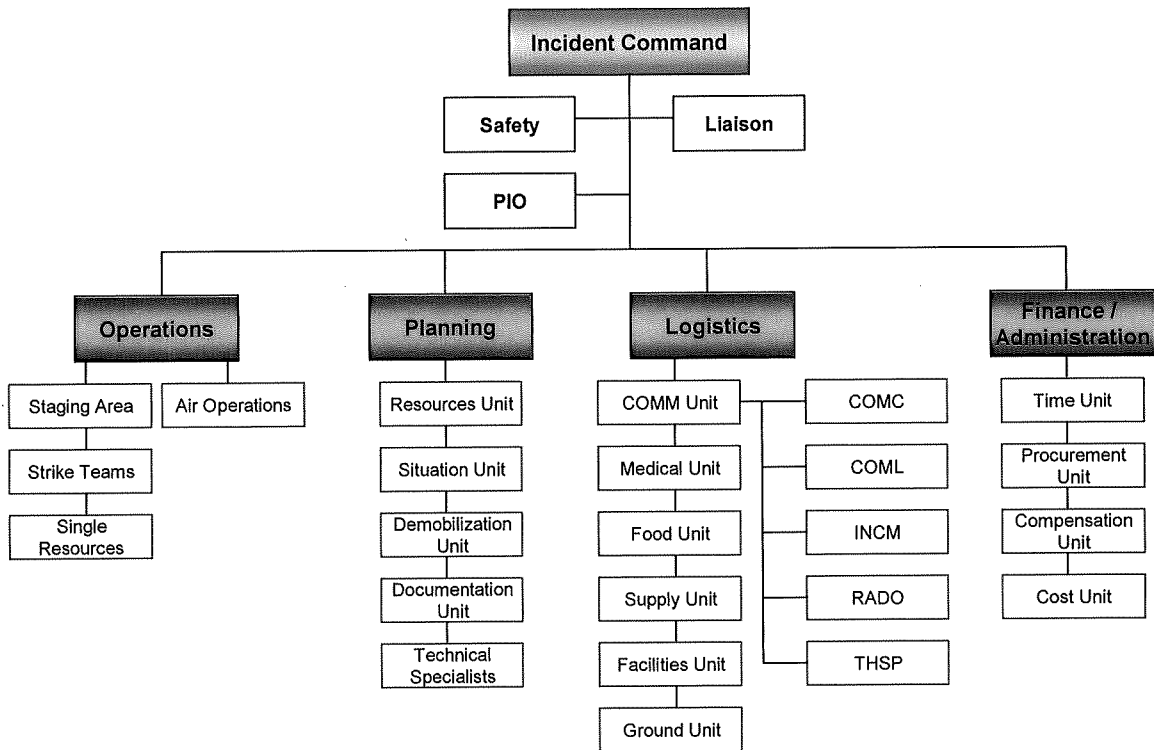


Figure D-1: Incident Management – Major Incident

Dispatch Center

Communications Coordinator (COMC) – Works with the COML to coordinate communications with other dispatch centers and the incident communication plan. The local dispatch center supervisor or dispatcher will act as the COMC. Coordinators may also be located at the Federal, State, regional, and local levels.

At an Incident/Event

COML – Manages the technical and operational aspects of the communications function during an incident or event. Develops NIMS/ICS Form 205 Incident Radio Communications Plan and supervises the Communications Unit.

Technical Specialist (THSP) – Allows for the incorporation of personnel who may not be formally certified in a specific NIMS/ICS position. THSPs may include Local Agency Radio Technicians (as opposed to the Incident Communications Technician), Telephone Specialists, Gateway Specialists, Data/IT Specialists, and/or Cache Radio Specialists.

Incident Communications Technician – Deploys advanced equipment and keeps it operational throughout the incident/event.

Incident Communications Center Manager – Supervises the operational aspects of the Incident Communications Center (ICC) (Mobile Unit and/or Fixed Facility). During an incident, the ICC is designed to absorb incident traffic in order to separate that traffic from the day-to-day activities of the dispatch center. The ICC is typically located at the Incident Command Post (ICP) in a fixed site, tent, trailer, or Mobile Communications Unit (MCU).

F.3 MCU Policies and Procedures

The IC or their designee determines when a situation exists that requires the use of an MCU and notifies the appropriate dispatch center. The dispatch center will follow internal agency procedures to contact the COML or MCU POC and relay pertinent information regarding the event. The requesting agency documents and provides the following information to the MCU POC, on request:

- Requesting agency
- Agencies requiring interoperability
- Incident/event type (e.g., wild land fire)
- Expected duration of the event
- Location required/access information
- Incident POC
- User/requestor and/or servicing dispatch POC phone number
- Additional support services requested

The MCU agency determines if the MCU is available for use and coordinates its deployment with the requesting agency's IC or designee.

F.4 Use of Interoperability Channels

Incident Command System (ICS)

Each agency will use ICS as an operational guide at large-scale incidents. Radio communications procedures on the interoperability channels must be consistent with NIMS.

Appropriate Use of Interoperability Channels

The use of interoperability channels is limited to their designated purpose of coordination between emergency response agencies, dispatchers, and resources in the field. Such coordination may occur during en-route travel, exercises, or on-scene response.

The interoperability channels are not to be used for routine dispatch operations but may be used by dispatchers for communications with personnel in the field, in accordance with local and regional policies and procedures. Tactical interoperability channels may be used for day-to-day emergency operations in the absence of higher-priority events.

Use of interoperability channels shall be prioritized as follows:

1. Emergency or urgent operations involving imminent danger to life or property
2. Disaster or extreme emergency operations requiring extensive interoperability and inter-agency communications
3. Special events, generally of a pre-planned nature
4. Joint training exercises
5. Inter-agency and en-route communications in accordance with local and regional policies and procedures
6. Day-to-day tactical communications on scene

F.4.1 Limited Use Activation of Interoperability Channels

Limited Use - Limited use of interoperability channels is appropriate when an incident can be resolved by public safety or public service agencies.

Radio Channel Activation Authority

The use of interoperability channels may be requested whenever an agency determines there is a need to communicate directly with other agency representatives who have access to the channel. Each agency has the right to use the channels, as necessary, for public safety, according to the availability of necessary resources. It is important to note that the use of the channels is not intended to replace the establishment of an on-scene unified command post among responding agencies. Interoperability channels are intended to assist communications until a command post can be established. These channels can be used to speak with an agency representative not yet on the scene.

Establishing and Transferring Lead Dispatch Radio Command Control

The IC, identifying the need for interoperable communications, will contact his or her respective dispatch/radio communications center (e.g., mayor's office; a police, fire, or emergency medical services [EMS] dispatch center). The IC will request that specific agencies switch their radios to the designated interoperability channel(s). The dispatch/radio communications center of the agency that initiates use of the interoperability channel(s) is responsible for notifying all other required agencies by radio or telephone in accordance with the procedures outlined in this SOP. The dispatch/radio communications center will become the lead dispatch/radio communications center.

The lead dispatch/radio communications center may be changed as the lead agency requires or requests. If the IC is transferred, the new IC will notify his or her respective dispatch/radio communications center by radio or telephone that he or she is the new IC for the agency. That dispatch/radio communications center will then become the lead dispatch/radio communications center of the designated interoperability channel(s).

Notification Process for Establishing Command Control

Each agency participating in the incident will follow its own internal notification procedures for establishing command and control. The mayor, county judge, police chief, fire chief, EMS chief, and emergency management agency director or their designees are authorized to activate the interoperability channel(s).

Discontinuation of Interoperability Channel Use

When the interoperability channel(s) are no longer required, the IC of the lead agency will notify his or her respective dispatch/radio communications center to discontinue active use of the channel(s), and normal monitoring will resume. The lead dispatch/radio communication center will notify all participating dispatch/radio communications centers that the interoperability channel(s) are no longer in use.

F.5 Interoperability Channel Monitoring and Operation

Interoperability Calling Channel Monitoring

Each dispatch communications center will monitor interoperability channels on a daily basis, as defined in the State's interoperability channel plan <http://tsiec.region49.org/MOU+TSICP01-22-08.pdf>.

Interoperability Channel Operation

Per the State's interoperability channel plan, all FCC interoperability repeaters will be maintained in "receive mode" for monitoring purposes. Repeater will be disabled for transmit operation until needed for two-way communication. This prevents interference with repeaters in adjacent jurisdictions that operate on the same interoperability frequencies.

F.6 Prioritization and Shared Use of Regional Interoperability Assets

There may be competing demands and priorities for interoperable communications assets when responding to events or incidents that cross over political jurisdictions.

Until the Incident Command (IC) is established, the lead agency designee (e.g., communications supervisor, command personnel), in cooperation with assisting agencies, will have the authority to designate the use of interoperable assets. Once Incident Command has been established, the Communications Unit or COMLs (when designated) will direct the further coordination and delegation of the interoperable communications assets assigned to the event or incident in question.

Agencies should judiciously activate the necessary interoperable assets to effectively respond to the event and/or incident, and to minimize any negative impact on the surrounding agencies or jurisdictions. Specifically, interoperable communications should be undertaken with the following order of operations in mind (subject to variability based on the agencies involved and the nature of the event/incident):

1. Leverage face-to-face communications wherever possible. For example, the co-location of all command and general staff at the ICP provides the best direct communications and reduces the demand on interoperability resources.
2. Employ local communications assets until those assets become overtaxed or inadequate based on the nature and/or scope of the incident.
3. If response agencies use a shared system, utilize that shared system to establish interoperable communications.
4. If response agencies operate on disparate systems, utilize shared or mutual aid channels to establish interoperable communications.
5. If response agencies do not share systems or channels, utilize a gateway solution to establish interoperable communications.
6. Where interoperable communications cannot otherwise be established between response agencies, utilize swap or cache radios to establish operable communications for responders.
7. If no other method of interoperability can be established, relay communications through staff members.

When the same resources are requested for two or more incidents, resource assignments should be based on the priority levels listed below:

- Disasters, large-scale incidents, or extreme emergencies requiring mutual aid or interagency communications
- Incidents where imminent danger exists to life or property
- Incidents requiring the response of multiple agencies
- Pre-planned events requiring mutual aid or interagency communications
- Incidents involving a single agency where supplemental communications are needed for agency use
- Drills, tests, and exercises

In the event of multiple simultaneous incidents within the same priority level, the resources should be allocated with the following priorities in mind:

1. Incidents with the greatest level of demand (e.g., greater threat to life or property, more immediate need) have priority over less urgent incidents.
2. Agencies with single/limited interoperable options have priority over agencies with multiple interoperable options.
3. When at all possible, agencies already using an interoperable asset during an event should not be redirected to another resource.

Appendix G: Glossary and Common Interoperability Terminology

Item/Acronym	Definition
AAR	After Action Report
ACU-1000	Audio bridge used in fixed and mobile configurations. Requires radios from each connected communications system. Gateway device used to link disparate radio systems.
AM	Administrative Manager
Audio Bridge	Connects four-wire audio from disparate radio systems to provide interoperability.
CAM	Communication Assets Mapping
CAS	Communication Assets Survey
CASM	Communication Assets Survey and Mapping
CERT	Community Emergency Response Team
COMC	Communications Coordinator
COML	Communications Unit Leader
COMT	Communications Technician
Console Patching	Ability to connect channels via dispatch consoles
DHS	Department of Homeland Security
EMA	Emergency Management Agency
EMS	Emergency Medical Services
EOC	Emergency Operations Center
ESF	Emergency Support Function
ETA	Estimated Time of Arrival
FCC	Federal Communications Commission
FEMA	Federal Emergency Management Agency
HSR6	Homeland Security Region 6
IC	Incident Command(er)

ICC	Incident Communications Center
ICP	Incident Command Post
ICS	Incident Command System
ICTAP	Interoperable Communications Technology Assistance Program
ID	Identification
INCM	Incident Communications Center Manager
Inter-agency	Located or occurring between two or more agencies
Interoperable	Ability of a system to use the parts or equipment of another system
ISSI	Inter-RF Subsystem Interface
IT	Information Technology
IWG	Interoperability Working Group
JFO	Joint Field Office
LMR	Land Mobile Radio
MACS	Multi-Agency Coordination System
MCC	Mobile Communication Center
MCU	Mobile Communications Unit
MHz	Abbreviation for megahertz. 5 MHz = 5,000,000 Hz or 5,000 kHz.
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
Mutual Aid	Personnel, equipment, or services provided to another jurisdiction
NECP	National Emergency Communications Plan
NGO	Non-governmental Organization
NIMS	National Incident Management System
NPSPAC	National Public Safety Planning Advisory Committee
NRF	National Response Framework
NSSE	National Special Security Event

OEC	Office of Emergency Communications
OHSR3	Ohio Homeland Security Region 3
OHSR6	Ohio Homeland Security Region 6
PD	Police Department
POC	Point of Contact
PSAP	Public Safety Answering Point
RACES	Radio Amateur Civil Emergency Service
RADO	Radio Operator
RF	Radio Frequency
RFSS	Radio Frequency Sub-System
RGOV	Regional Governance Structures
RTIC	Regional Tactical Interoperability Committee
TIC	Regional Interoperability Coordinator
TICP	Tactical Interoperable Communications Plan
RIGG	Regional Intrastate Governance Guide
RIMP	Regional Interoperable Migration Plan
RLO	Regional Liaison Officer
RSOP	Regional Standard Operating Procedure
SCC	State Coordinator for Communications
SCIP	Statewide Communication Interoperability Plan
SIGB	Statewide Interoperability Governance Board
SIEC	Statewide Interoperability Executive Committee
SME	Subject Matter Expert
SOC	State Operations Center
SOP	Standard Operating Procedure
SOSINK	Southwest Ohio, Southeast Indiana, Northern Kentucky

SWIC	Statewide Interoperability Coordinator
Talkgroup	Term usually used with trunked radio systems. A talkgroup is a pre-defined list of radios/users assigned a unique ID that allows them to communicate with each other over the trunked radio system.
TCL	Target Capabilities List
THSP	Technical Specialist
TICP	Tactical Interoperable Communications Plan
TTX	Table Top Exercise
UASI	Urban Areas Security Initiative
UHF	Ultra High Frequency – Range of 300 to 3,000 MHz. For public safety land mobile radio, usually refers to two bands: 380 to 460 MHz (low) and 460 to 512 MHz (high).
USCG	United States Coast Guard
VFD	Volunteer Fire Department
VHF	Very High Frequency – For public safety land mobile radio, usually refers to VHF High Band with a range of 136 to 164 MHz. VHF Low Band has a frequency range below 100 MHz.
VPM	Vendor Project Manager

Appendix H: Reference and Resources

Below are the references and resources utilized in the TICP guidance and template development.
[Regions should insert or delete based on final TICP.]

National Emergency Communications Plan – <https://www.dhs.gov/publication/2014-national-emergency-communications-plan>

National Preparedness Guidelines –

http://www.dhs.gov/files/publications/gc_1189788256647.shtm

National Response Plan – https://www.dhs.gov/xlibrary/assets/NRP_Brochure.pdf

National Strategy for Homeland Security – <https://www.dhs.gov/national-strategy-homeland-security-october-2007>

Regional Intrastate Governance Guide for Interoperable Emergency Communications Efforts –

http://www.dhs.gov/files/publications/gc_1285865538920.shtm

SAFECOM program – <http://www.safecomprogram.gov>

The System of Systems Approach for Interoperable Communications -

http://www.safecomprogram.gov/NR/rdonlyres/FD22B528-18B7-4CB1-AF49-F9626C608290/0/SOSApproachforInteroperableCommunications_02.pdf

Appendix I: County Commissioner Resolutions Accepting the Plan

Resolution

Number 18-0301

Adopted Date February 27, 2018

APPROVE AND ENTER INTO A COOPERATIVE AGREEMENT WITH THE WARREN COUNTY PORT AUTHORITY RELATIVE TO THE PASS THROUGH FUNDS FOR SINCLAIR COMMUNITY COLLEGE

BE IT RESOLVED, to approve and enter into a cooperative agreement with the Warren County Port Authority relative to pass through funds for Sinclair Community College; said agreement attached hereto and made a part hereof.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent
Mr. Young – yea
Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a—Warren County Port Authority
Economic Development (file)
OMB

COOPERATIVE AGREEMENT

I. Parties

The parties to this Cooperative Agreement are the Warren County Board of County Commissioners, (hereinafter "COUNTY") and the Warren County Port Authority (hereinafter "PORT AUTHORITY").

II. Authorization

This Cooperative Agreement is authorized pursuant to the provisions of Ohio Revised Code §§ 307.15 and 4582.25 (A).

III. Purpose

The purpose of this Cooperative Agreement is to set forth the terms and conditions pursuant to which the parties shall cooperate upon the project described upon Exhibit "A" attached hereto (hereinafter the PROJECT).

IV. COUNTY'S Duties

The COUNTY shall perform those duties set forth upon Exhibit "B" attached hereto.

V. PORT AUTHORITY'S Duties

PORT shall perform those duties set forth upon Exhibit "C" attached hereto.

VI. Hold Harmless, Defense and Indemnification

PORT AUTHORITY does hereby agree to defend, indemnify and hold harmless the COUNTY, its officers, employees, agents and contractors for and from any and all claims, demands, damages, injuries, liabilities, costs, fees, attorney fees, expenses, profits, liens, commissions, actions, cause of action, suits, at law or in equity, judgments, orders and decrees as may be occasioned in executing the PROJECT.

VII. Fiduciary Duties and Obligations

PORT AUTHORITY does hereby agree to use the funds as provided for herein and shall comply with all statutory and common law of the State of Ohio including but not limited to fiduciary duties, obligations and liabilities.

VIII. Term; Termination

- A. The term of this Cooperative Agreement shall be from the date hereof until final completion of the PROJECT unless terminated sooner as set forth in Item VII (B) below.
- B. Either party may terminate this Cooperative Agreement, either with or without cause, upon fourteen (14) days written notice to the other party.
 - 1. In the event of termination hereunder, neither party shall incur additional obligations in execution of the PROJECT on or after the date of notice of termination of this Cooperative Agreement.
 - 2. Any payments or fund transfers between the parties which are provided for in this Cooperative Agreement shall be prorated to the date of termination or used to pay obligations incurred prior to notice of termination.
 - 3. Termination of this Cooperative Agreement by either party shall not relieve PORT of its obligations to defend, indemnify and hold harmless as set forth in Item VI above.

IX. Notices

- A. All notices required or permitted by this Cooperative Agreement shall be given in writing and by certified mail addressed as set forth in Item VIII(C) below unless a party gives the other party notice to address notices differently.
- B. All notices shall be deemed complete upon the date of delivery as evidenced by the certified mail return receipt, unless delivery was refused or unclaimed or the party to whom notice is directed intentionally avoids delivery or delays receipt of such notice, in which case notice will be deemed complete as of the date of mailing.
- C. Notices shall be addressed as follows:
 - 1. To the COUNTY:
Warren County Board of County Commissioners
Attn: County Administrator
406 Justice Drive
Lebanon, Ohio 45036

2. To the PORT AUTHORITY:
Warren County Port Authority
c/o Warren County Economic Development
Attn. Martin Russell, Director
406 Justice Drive
Lebanon, Ohio 45036


X.. Complete Agreement; Modifications; Binding Effect

- A. This writing constitutes the complete Cooperative Agreement between the parties and all statements, negotiations or representations, oral or otherwise, not incorporated herein and which tend to modify, contradict, or supplement this Cooperative Agreement are of no force and effect.
- B. This Cooperative Agreement shall not be modified except in writing and signed by the parties hereto.
- C. This Cooperative Agreement shall be binding upon the successors or the parties hereto.

XI. PORT AUTHORITY'S Execution

IN EXECUTION WHEREOF, the Warren County Port Authority has caused this Agreement to be executed by _____, whose title is _____, on the date stated below, pursuant to a resolution or consent action authorizing such act, a copy of which is attached hereto.


WARREN COUNTY PORT AUTHORITY

SIGNATURE: 
PRINT NAME: Martin Russell
TITLE: Executive Director
DATE: 2/26/18

XII. COUNTY'S Execution

IN EXECUTION WHEREOF, the Warren County Board of County Commissioners has caused this Agreement to be executed by ~~Tom Grossmann~~^{David G Young, Vice}, its President, on the date stated below, pursuant to Resolution Number 18-0301, dated 2/27/18

**WARREN COUNTY
BOARD OF COUNTY COMMISSIONERS**

SIGNATURE: 
NAME: ~~Tom Grossmann~~ David G Young
TITLE: ~~President~~ Vice
DATE: 2/27/18

APPROVED AS TO FORM:

DAVID FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

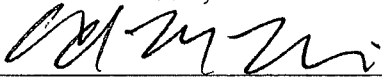

By: Adam Nice, Asst. Prosecutor

EXHIBIT "A"

PROJECT: Financial contribution toward the enhancement of education through the Sinclair Community College, to-wit:

Financial Assistance of \$100 per student taking 12 or more credit hours per semester or a total of \$50 per student taking less than 12 credit hours per semester to be applied to a student's tuition costs if the following two criteria are met:

- (i) the student must be enrolled at the Sinclair College Courseview Campus, 5386 Courseview Drive, Mason, OH 45040; and
- (ii) the student must be a resident of Warren County at least 30 days prior to enrolling at the Sinclair College Courseview Campus and they must maintain that residency during the quarter/semester in which the County is underwriting the financial assistance.

The financial assistance would be automatic by virtue of enrollment (ie., no application has to be made by the student and Sinclair College applies the contribution automatically to each student's tuition upon verification the criteria are met).

The rationale for differentiating in the contribution is to encourage students to take 12 or more credit hours.

EXHIBIT "B"

COUNTY Duties: The County shall pay the following sums, as indicated by calendar year, to the Warren County Port Authority to be disbursed within thirty days of receipt to Sinclair Foundation for the enhancement of education at Sinclair Community College, Courseview Campus as provided in Exhibit "A".

2018 \$ 56,200

EXHIBIT "C"

PORT AUTHORITY'S Duties:

PORT AUTHORITY shall enter into a written agreement acceptable to COUNTY with SINCLAIR FOUNDATION, 444 West Third Street, Dayton, OH 45402-1460 that obligates SINCLAIR FOUNDATION to utilize the financial contributions provided for in EXHIBIT "B" in accordance with the Project as specifically set forth in EXHIBIT "A".

PORT AUTHORITY shall budget for the receipt of the funds each year and in such amounts as itemized in Exhibit "B", and further appropriate and expend such public funds by disbursing the same annually within 30 days of receipt to SINCLAIR FOUNDATION. This obligation of disbursement within 30 days of receipt in each calendar year from COUNTY shall be incorporated into the written agreement between PORT AUTHORITY and SINCLAIR FOUNDATION as set forth above.

PORT AUTHORITY agrees to return to the COUNTY any amount disbursed in accordance with this Agreement but not used on the Project as described in Exhibit "A". Upon request from the COUNTY, the PORT AUTHORITY also agrees to provide an accounting of all funds granted under this agreement.

Resolution

Number 18-0302

Adopted Date February 27, 2018

ENTER INTO AN AGREEMENT WITH CAMELIA A. RICHARDSON, TRUSTEE OF THE RICHARDSON FAMILY TRUST, DATED JANUARY 28, 2016 "SELLER" FOR THE PURCHASE OF REAL PROPERTY FOR PERMANENT RIGHT-OF-WAY AND A TEMPORARY CONSTRUCTION EASEMENT IN CONNECTION WITH THE STATE ROUTE 741 ROAD ASSESSMENT PROJECT

WHEREAS, in order to improve the public safety of State Route 741, it is necessary to widen State Route 741 to construct a left turn lane into the Estates of Keever Creek. In order to do this work it is necessary to purchase real property as permanent right of way and a temporary easement from Camelia A. Richardson, Trustee of the Richardson Family Trust, dated January 28, 2016, Seller; and

WHEREAS, the land for the permanent right of way easement and the temporary easement is as follows:

Permanent Right-of-Way – Parcel -1 WD .330 (acre)

Temporary Easement – Parcel -1 T .020 (acre)

WHEREAS, the negotiated price for the permanent right of way and the temporary easement is \$4,375.00;

NOW THEREFORE BE IT RESOLVED, to enter into a purchase agreement, copy of which is attached hereto and made a part hereof, with Camelia A. Richardson, Trustee of the Richardson Family Trust, dated January 28, 2016 for the purchase of real property for permanent right of way and the temporary easement in connection with the widening of State Route 741 to construct a left turn lane into the Estates of Keever Creek for the sum of \$4,375.00 payable to Camelia A. Richardson, Trustee of the Richardson Family Trust, dated January 28, 2016.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:


Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: c/a – Richardson, Camelia A., Trustee of the Richardson Family Trust
Engineer (file)
Recorder (certified)
Easement file

Purchase Agreement

This Purchase Agreement ("Agreement") is made and entered into by and between the **WARREN COUNTY BOARD OF COUNTY COMMISSIONERS**, an Ohio political subdivision, 406 Justice Drive, Lebanon, Ohio 45036 (hereinafter referred to as "Buyer"), and **CAMELIA A. RICHARDSON, TRUSTEE OF THE RICHARDSON FAMILY TRUST, DATED JANUARY 28, 2016** ("Seller"), whose address is 736 South State Route 741, Lebanon, Ohio 45036.

1. **PARTIES:** Seller agrees to sell and convey to Buyer, and Buyer agrees to buy from Seller the hereinafter described property for the consideration and upon and subject to the terms, provisions, and conditions hereinafter set forth. As used herein, the "Effective Date" of this Agreement shall be the date on which the last party signed or initialed acceptance of the final offer.

2. **PROPERTY:** The property that is the subject of this Agreement is located at 736 ~~North~~ ^{South} State Route 741, Lebanon, Ohio, Parcel Number 12-23-300-010. The property subject to this Agreement is more particularly described in the attached **Exhibit "A"**. Buyer is purchasing all title, privileges, easements, licenses and appurtenances, buildings, dwellings, fixtures, structures, and improvements pertaining thereto including any right, title and interest of Seller in the adjacent roads, streets, or rights-of-way in the Subject Property.

Buyer is also purchasing a temporary construction easement more particularly described in the attached **Exhibit "B"**. The said temporary construction easement will expire the earlier date of nine-months from the start of construction of the SR 741 Improvements, or two-years from the closing of this Agreement as provided in Section 6.

3. **PRICE:** The total purchase price (the "Sales Price") for the property described in Exhibit "A" and the temporary easement area described in Exhibit "B" shall be FOUR THOUSAND THREE HUNDRED AND SEVENTY FIVE DOLLARS (\$4,375) adjustments provided for hereinafter. No earnest money deposit is required.

4. **CONTINGENCIES AND OBLIGATIONS OF PARTIES:** This Agreement, and Buyer's obligations thereunder, is expressly contingent upon the satisfaction of the following contingencies (the "Contingencies") on or before the date that is **thirty (30) days** after the last date of execution of this Agreement (the "Due Diligence Date"). At either Party's request, the other Party to this Agreement shall confirm the precise Due Diligence Date in writing. If at any time on or before the Due Diligence Date, Buyer

determines it is not reasonable to anticipate satisfaction of any one or more of the Contingencies, Buyer may rescind this Agreement by notice to Seller, in which even this Agreement shall be null and void.

A. Tests, Studies, Inspections. At its sole expense, Buyer shall conduct such test, studies and inspections as it may elect, in its sole judgment, to determine the suitability of the Property for Buyer's purposes including but not limited to a Phase I environmental inspection and geotechnical testing of land, and asbestos inspection of all buildings, dwellings, and structures. Seller hereby grants to Buyer and its agents a temporary license to enter onto the Property to conduct such tests, studies and inspections. Buyer or its agents shall give reasonable prior notice to Seller for purposes of tests, studies and inspections of any occupied buildings, dwellings or structures. In the event the any reports from such tests, studies and inspection determine the property is not suitable to Buyer, Buyer may terminate this Agreement.

B. Title Examination and/or Commitment. At its sole expense, Buyer may obtain a title examination and/or commitment for an owner's policy of title insurance in all respects satisfactory to Buyer and if Buyer so elects, its title insurance company.

C. Tenancy Records and Information. Seller shall provide to Buyer as soon as reasonably possible upon execution of this Agreement, a copy of any written leases or other interest in the Property (land, building, dwellings or structures). If no written lease or other interest exists by virtue of a written instrument, Seller shall confirm this in writing to Buyer. If an oral or verbal or holdover tenancy rights exists, Seller shall provide to Buyer in writing a list of the names of all occupants, mailing address, telephone numbers, amount of rent paid, the due date rent payments are due and payable, and whether any deposits are in the possession of Seller.

D. Written Instructions for Release of Liens. Seller shall cause each lien holder to provide, no later than 72 hours prior to closing, directly to the closing agent, Bruce A. McGary, Asst. Prosecutor, 520 Justice Drive, Lebanon, OH 45036, Ph. (513) 695-1384, Fax: (513) 695-2962, Email: bruce.mcgary@co.warren.oh.us, with written instructions for the closing agent to satisfy each lien holder's lien or liens including without limitation a payoff amount as of date of closing with a per diem, and specific instructions for time, date and place of delivery of payoff funds, and notice of the lien holder's process for release of mortgages and/or other security instruments.

5. **TITLE APPROVAL:** In the event that the title examination and/or commitment obtained by Buyer pursuant to Section 5.B. hereof discloses matters objectionable to Buyer, in its sole discretion, Buyer shall notify Seller of such objections no later than the Due Diligence Date. If Buyer notifies Seller of any such matter, Seller shall have thirty (30) days to correct or resolve such matter, to Buyer's satisfaction. If the objections are not satisfied within such time period, Buyer may (a) terminate this Agreement, or (b) waive the unsatisfied objections and close the transaction Seller agrees to permit the Closing Agent to remove any mortgage or other lien securing the payment of money encumbering the Property at the Closing by disbursing money directly to the mortgagee or other lien holder along with sufficient funds to record the proper release of public record.

6. **CLOSING:** The Closing (the "Closing") shall be held on a date to be mutually agreed upon by Buyer and Seller but no later than **30 days after completion of the Due Diligence Date** as long as the contingencies have been met or expressly waived by Buyer. The Closing shall take place at the Warren County Prosecutor's Office, 520 Justice Drive, 2nd Floor, Lebanon, Ohio 45036, or at such other place as agreed by Buyer and Seller. If any of the contingencies provided for herein cannot be satisfied, then Buyer, at its option, may either (i) proceed to immediately close on the purchase of the Property, or (ii) terminate this Agreement whereupon the Parties hereto shall have no further obligations hereunder and Buyer shall give Seller a written release from this Agreement.

7. **POSSESSION:** Possession of the Property shall be delivered by Seller to Buyer at closing unless otherwise agreed to in writing executed by all the parties hereto, and the Property shall be delivered by Seller on the date Buyer takes possession in its present condition, ordinary wear and tear excepted, unless provided for otherwise in any addendum to this Agreement. No later than the date of surrender of possession by Seller, Seller shall have removed all contents of the land, buildings, dwellings and structures. Seller's failure to remove any contents by the date of surrender of possession shall constitute an abandonment and waiver of claims thereto, and Buyer may cause the abandoned contents to be removed and discarded, and any costs or expenses relating thereto shall be due and payable immediately upon receipt of an invoice for the same from Buyer to Seller.

8. **TAXES AND ASSESSMENTS:** Seller shall be responsible for paying the 2016 real estate taxes and assessments, interest and penalties if any, plus, real estate taxes and assessments, prorated for 2017 through the date of closing shall be prorated as of Closing based on the most recent available tax duplicate and credited to Buyer on the Settlement Statement as an adjustment for items unpaid by Seller. Any special

assessments applicable to the Property for improvements previously made to benefit the Property certified prior to Closing shall be paid in full by Seller on or before the date of Closing.

9. **INSURANCE:** Seller's liability insurance shall be maintained and may only be cancelled as of the date Seller has vacated the Property and surrendered exclusive possession to Buyer. Buyer shall be responsible for providing its own liability insurance on or after the date of possession.

10. **SALES EXPENSE:** Seller and Buyer agree that all sales expenses are to be paid as follows:

- A. **SELLER'S EXPENSE:** Seller agrees to pay all costs and expenses of releasing existing mortgages and liens, and recording releases of public record. Seller shall pay all costs relating to curing any of Buyer's objections to title or other contingencies provided herein should Seller elect to cure such items and close. Otherwise, Seller shall pay no other expenses.
- B. **BUYER'S EXPENSE:** Buyer shall be responsible for closing this transaction. Buyer shall pay all costs/expenses of tests, studies, inspections, title examinations, commitments and insurance policies. Buyer shall pay the transfer fee, deed recordation fee, and any other fees/expenses, except those expenses identified in paragraph 10.A. above.

11. **DUTIES OF BUYER AND SELLER AT CLOSING:**

- A. At Closing, Seller shall be responsible for the following:
 - (1) executing and acknowledging a general Warranty Deed, with proper release of dower rights if applicable, conveying good and indefeasible title in fee simple to all of the Property, free and clear of any and all liens, encumbrances, conditions, easements, assessments, reservations and restrictions, except as permitted herein and/or approved by Buyer; and,
 - (2) executing an affidavit in aid of Title in a form acceptable to Buyer's Title Agent and/or Buyer's counsel and sufficient to be relied upon by Buyer's Title Company to issue an Owner's Policy of Title

Insurance (the "Title Policy") in the full amount of the Sale Price, dated as of Closing, insuring Buyer's fee simple title to the Property, to be good and indefeasible, subject only to those title exceptions permitted herein, or as may be approved by Buyer in writing; and,

- (3) completing and executing an IRS form W-9, a Settlement Statement, receipts and any other customary closing documents requested by the Closing Agent.
- (4) executing a certification establishing that no federal income tax is required to be withheld under the Foreign Investment and Real Property Tax Act ("FIRPTA"), or consent to withholding of tax from the proceeds of sales as required.

B. At Closing, Buyer shall be responsible for the following:

- (1) closing the transaction including but not limited to preparation of the General Warranty Deed, exempt conveyance fee form, Seller's Title Affidavit, FIRPTA certificate, Settlement Statement, IRS form W-9 and any other closing documents, and conducting a closing and issuing a IRS form 1099-S to Seller; and,
- (2) payment of the transfer tax and recordation fees for the general warranty deed.

12. CASUALTY LOSS: Risk of loss by damage or destruction to the Property prior to the Closing shall be borne by Seller.

13. RIGHTS TO ASSIGN: Seller may not assign its interest in this agreement without the prior written consent of the Buyer prior to Closing, and any such assignment must be in a form acceptable to Buyer, including but not limited to attaching and incorporating therein this Agreement and further providing that the assignee must assume all obligations of Seller as set forth in this Agreement.

14. MISCELLANEOUS:

- A. All notices, elections or other communications authorized, required or permitted under this agreement will be made in writing and will be deemed given when received by the party to whom such notice is sent. Notice may be given by (i) personal delivery requesting a signed receipt,

(ii) overnight courier service, services prepaid (iii) U.S. certified mail, return receipt requested, postage prepaid, (iv) by fax transmission to the telephone numbers indicated below; or, (v) by email transmission to the email addresses indicated below.

Seller:

The Richardson Family Trust
Camelia A. Richardson, Trustee
736 ~~S.~~ State Route 741
Lebanon, Ohio 45036
Ph. 513.932.2262
Email:

With a Copy To:

Buyer:

Warren County
Board of County Commissioners
Attn. Tiffany Zindel, Administrator
406 Justice Drive
Lebanon, Ohio 45036
Ph. (513) 695-1250
Fx. (513) 695-2054
Email: Tiffany.Zindel@co.warren.oh.us

With a Copy To:

Bruce A. McGary
Asst. Prosecutor
Warren County Pros. Office
500 Justice Drive
Lebanon, Ohio 45036
Ph. (513) 695-1384
Fx. (513) 695-2962
Email: mcgaba@co.warren.oh.us

- B. This Agreement shall be construed under and in accordance with the laws of the State of Ohio and the Parties stipulate to exclusive venue for all litigation arising out of this Agreement shall be the Warren County, Ohio Court of Common Pleas. The Parties further waive the right to bring or remove any litigation arising out of this Agreement to any other state or federal court.
- C. This Agreement shall be binding and inure to the benefit of the parties hereto and their respective heirs, executors, administrators, legal representatives, successors, and assigns.
- D. In case any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provision hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

- E. This Agreement constitutes the sole and only agreement of the parties hereto and supersedes any prior understandings any prior understandings or written or oral agreements between the parties respecting the transaction and cannot be changed except by their written consent.
- F. Time is of the essence of this Agreement.
- G. Words of any gender used in this Agreement shall be held and construed to include any other gender, and words in the singular number shall be held to include the plural, and vice versa, unless the context requires otherwise.
- H. By signing below, the parties to this transaction acknowledge receipt of a copy of this Agreement.
- I. In the event the Due Diligence Date, the Closing or any other relevant date set forth in this Agreement would otherwise fall on a Saturday, Sunday or any legal holiday, the Due Diligence Date shall automatically be extended to the next business day.

15. COMMISSIONS AND FEES: Each party represents and warrants to the other that such party has not entered into any dual agency, listing, brokerage, or finder's agreement with any agents, brokers, intermediary or third parties who has in any way participated in the sale or purchase of the Property. In the event a party should breach this representation and warranty, the non-breaching party shall not be liable for any liability that the breaching party may incur by reason of any action or claim made against the breaching party.

16. EXECUTION: This Agreement may be executed simultaneously or in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Delivery of this document may be accomplished by electronic transmission ("Email"); if Email is utilized, the original document shall be promptly delivered thereafter by ordinary U.S. mail service within three (3) days thereafter.

SELLER'S ACCEPTANCE:

IN EXECUTION WHEREOF, Camelia A. Richardson, Trustee of The Richardson Family Trust Dated January 28, 2016, referred to as Seller herein, has set her hand hereto on the date stated below in the presence of a witness who also set his or her hand hereto, thereby constituting a formal Acceptance of the foregoing Offer.

WITNESS:

SIGNATURE: *Sheliah K. Withrow*

NAME: Sheliah K. Withrow

DATE: 2/16/18

SELLER:

SIGNATURE: *Camelia A. Richardson*

NAME: Camelia A. Richardson

SIGNATURE: *Camelia A. Richardson Trustee*

NAME: Camelia A. Richardson, Trustee



SHELIAH KAY WITHROW
Notary Public
In & for the State of Ohio
My Commission Expires
February 15, 2021

BUYER'S OFFER:

IN EXECUTION WHEREOF, the WARREN COUNTY BOARD OF COUNTY COMMISSIONERS, as the Buyer herein, has caused this Agreement to be executed by its President or Vice-President on the date stated below, pursuant to Board Resolution No. 18-0302, dated 2/27/18, thereby constituting a formal Offer.

WARREN COUNTY
BOARD OF COUNTY COMMISSIONERS

SIGNATURE: 

NAME: David G. King

TITLE: Vice President

DATE: 2/27/18

Approved as to form:

DAVID P. FORNSHELL
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO

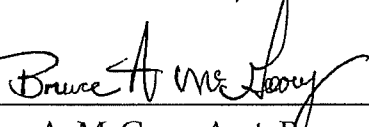
By: 
Bruce A. McGary, Asst. Prosecutor

EXHIBIT A

LEGAL DESCRIPTION Of the Fee Simple Right of Way for Warren County State Route 741 PARCEL 1-WD (CONTAINING 0.330 ACRE)

Situated in the State of Ohio, County of Warren, Township of Turtlecreek, lying in Section 23, Township 4, Range 3, Between the Miami Rivers, being out of a 47.2143 acre tract of land as conveyed to Camelia A. Richardson, Trustee of the Richardson Family Trust, Dated January 28, 2013 by deed of record in Instrument Number 2016-003894, (all references are to the records of the Recorder's Office, Warren County, Ohio) and being more particularly described as follows:

Beginning, for Reference, on the line common to said Section 23 and Section 29, Township 4, Range 3, on the easterly line of that 998.07 acre tract conveyed to the State of Ohio by deed of record in Deed Book 124, Page 109, at the centerline of right-of-way intersection of State Route 741 (S.R. 741) and Keever Pass as shown on Plat Book 84, Page 29, located on centerline of right-of-way station 207+79.50 for S.R. 741 as shown on Warren County proposed right-of-way plat for S.R. 741;

thence South 05 Degrees 41 Minutes 56 Seconds West, with said common Section line, the easterly line of said State of Ohio tract, said centerline of S.R. 741, and with the westerly line of a 5.0597 acre tract of land conveyed to Joseph Davis by deed of record in Official Record 3128, Page 721 a distance of 493.91 feet to a magnetic nail set at a westerly corner common to said Richardson and Davis tracts, located on centerline of right-of-way station 202+85.59 for S.R. 741, said point being the *True Point of Beginning*;

thence South 84 Degrees 19 Minutes 13 Seconds East, with the line common to said Richardson and Davis tracts, distance of 55.00 feet, to an iron pin set on the easterly proposed right-of-way line of said S.R. 741, located 55.00 feet right of centerline right-of-way station 202+85.61 for S.R. 741;

thence across said Richardson tract with said easterly proposed right-of-way line, the following two courses:

South 05 Degrees 41 Minutes 56 Seconds West, a distance of 135.61 feet, to an iron pin set, located 55.00 feet right of centerline right-of-way station 201+50.00 for S.R. 741;

South 12 Degrees 21 Minutes 12 Seconds West, a distance of 151.02 feet, to an iron pin set on the easterly existing right-of-way line of said S.R. 741, located 37.50 feet right of centerline right-of-way station 200+00.00 for S.R. 741;

thence North 84 Degrees 18 Minutes 04 Seconds West, across said Richardson tract a distance of 37.50 feet, to a magnetic nail set on the line common to said Sections 23 and 29, on the line common to said Richardson tract and said State of Ohio tract, and on the centerline of right-of-way for said S.R. 741, located on centerline right-of-way station 200+00.00 for S.R. 741;

PARCEL 1-WD (CONTAINING 0.330 ACRE)

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thence North 05 Degrees 41 Minutes 56 Seconds East, with said common section line, the line common to said Richardson tract and said State of Ohio tract, and with said centerline of right-of-way, a distance of 285.59 feet, to the *True Point of Beginning*, containing 0.330 acre, more or less, of which 0.259 acre is within the present roadway occupied and is contained within Auditor's Parcel Number 1223300010.

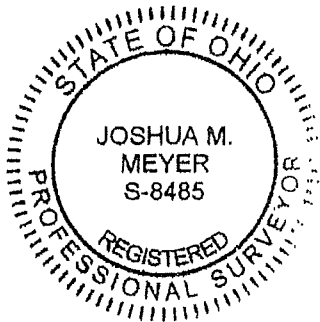
This description is based on actual field surveys performed by EMH&T Inc. in 2008 and 2017.

Subject, however, to all legal rights-of-way and/or easements, if any, of previous record.

Iron pins set, where indicated, are iron pipes, thirteen sixteenths (13/16) inch inside diameter, thirty (30) inches long with a plastic plug placed in the top bearing the initials "EMHT INC."

The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD83. Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by observations to Warren County GPS control network monuments 163 and 163A.

The survey of which is filed in Volume 145, Plat No. 89 of the Warren County Engineer's Record of Land Division.



EVANS, MECHWART, HAMBLETON & TILTON, INC.

A handwritten signature in black ink, appearing to read "J. M. Meyer".

5-11-2017

Joshua M. Meyer

Professional Surveyor No. 8485

EXHIBIT B

LEGAL DESCRIPTION
Of a Temporary Construction Easement for Warren County State Route 741

PARCEL 1-T (CONTAINING 0.020 ACRE)

Situated in the State of Ohio, County of Warren, Township of Turtlecreek, lying in Section 23, Township 4, Range 3, Between the Miami Rivers, being on, over and across the 47.2143 acre tract of land as conveyed to Camelia A. Richardson, Trustee of the Richardson Family Trust, Dated January 28, 2013 by deed of record in Instrument Number 2016-003894, (all references are to the records of the Recorder's Office, Warren County, Ohio) and being more particularly described as follows:

Beginning for Reference, at a magnetic nail set at a corner common to said 47.2143 acre tract and that 5.0597 acre tract conveyed to Joseph Davis by deed of record in Official Record 3128, Page 721 on the easterly line of that 998.07 acre tract conveyed to the State of Ohio by deed of record in Deed Book 124, Page 109, being on the line common to said Section 23 and Section 29, Township 4, Range 3, located on centerline of right-of-way station 202+85.59 for State Route 741 (S.R. 741) as shown on Warren County proposed right-of-way plat for S.R. 741;

thence South 84 Degrees 19 Minutes 13 Seconds East with the line common to said 47.2143 and 5.0597 acre tracts a distance of 55.00 feet to an iron pin set at on the easterly proposed right-of-way line for S.R. 741, located 55.00 feet right of centerline of right-of-way station 202+85.61 for S.R. 741;

thence South 05 Degrees 41 Minutes 56 Seconds West with said proposed right-of-way line, across said 47.2143 acre tract, a distance of 95.61 feet to the *True Point of Beginning*, located 55.00 feet right of centerline of right-of-way station 201+90.00 for S.R. 741;

thence across said 47.2143 acre tract the following three courses and distances:

South 84 Degrees 18 Minutes 04 Seconds East, perpendicular to said easterly proposed right-of-way line, a distance of 22.00 feet, to a point, located 77.00 feet right of centerline right-of-way station 201+90.00 for S.R. 741;

South 05 Degrees 41 Minutes 56 Seconds West, parallel with said easterly proposed right-of-way line, a distance of 40.00 feet, to a point, located 77.00 feet right of centerline right-of-way station 201+50.00 for S.R. 741;

North 84 Degrees 18 Minutes 04 Seconds West, perpendicular to said easterly proposed right-of-way line, a distance of 22.00 feet, to an iron pin set on the easterly proposed right-of-way line of said S.R. 741, located 55.00 feet right of centerline right-of-way station 201+50.00 for S.R. 741;

Thence North 05 Degrees 41 Minutes 56 Seconds East, with said easterly proposed right-of-way line, and across said 47.2143 acre tract a distance of 40.00 feet, to the *True Point of Beginning*, containing 0.020 acre, more or less, contained within Auditor's Parcel Number 1223300010.

PARCEL 1-T (CONTAINING 0.020 ACRE)

-2-

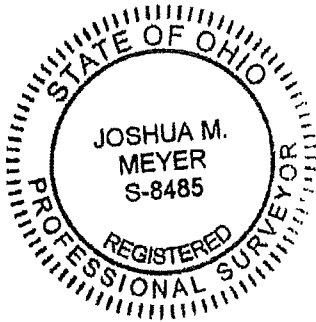
This description is based on actual field surveys performed by EMH&T Inc. in 2008 and 2017.

Subject, however, to all legal rights-of-way and/or easements, if any, of previous record.

Iron pins set, where indicated, are iron pipes, thirteen sixteenths (13/16) inch inside diameter, thirty (30) inches long with a plastic plug placed in the top bearing the initials "EMHT INC."

The bearings shown hereon are based on the Ohio State Plane Coordinate System, South Zone, NAD83. Said bearings originated from a field traverse which was tied (referenced) to said coordinate system by observations to Warren County GPS control network monuments 163 and 163A.

The survey of which is filed in Volume 145, Plat No. 89 of the Warren County Engineer's Record of Land Division.



EVANS, MECHWART, HAMBLETON & TILTON, INC.

A handwritten signature in black ink, appearing to read "J.M. Meyer".

5-11-2017

Joshua M. Meyer

Professional Surveyor No. 8485

Resolution

Number 18-0303

Adopted Date February 27, 2018

APPROVE APPOINTMENT OF WARREN COUNTY MEMBER TO THE AREA 12 WORKFORCE DEVELOPMENT BOARD

WHEREAS, the Board of County Commissioners of Warren County, Ohio adopted Resolution Number 05-0121 on February 1, 2005 which approved the Area 12 Workforce Investment Board Butler - Clermont - Warren; and

WHEREAS, thereafter, Butler, Clermont and Warren Counties individually shall be responsible for the appointments, reappointments, and/or replacements of individuals from the respective county on the Area 12 Workforce Development Board;

NOW THEREFORE BE IT RESOLVED, by the Board of County Commissioners of Warren County, Ohio that Tim Ackerman be appointed for a term to the Area 12 Workforce Development Board effective February 27, 2018 and ending June 30, 2021.

Mrs. Jones moved for adoption of the foregoing resolution being seconded by Mr. Young. Upon call of the roll, the following vote resulted:

Mr. Grossmann – absent

Mr. Young – yea

Mrs. Jones – yea

Resolution adopted this 27th day of February 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

AS/

cc: Appointment file
Appointee
Workforce Investment Board (file)
L. Lander