

Resolution

Number 18-0774

Adopted Date May 15, 2018

HIRE LESLIE SMITH AS CUSTODIAL WORKER I WITHIN THE WARREN COUNTY DEPARTMENT OF FACILITIES MANAGEMENT

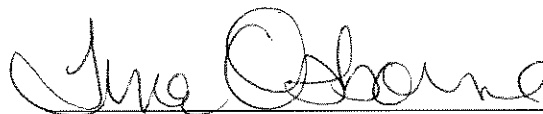
BE IT RESOLVED, to hire Leslie Smith as Custodial Worker I within the Department of Facilities Management, classified, full-time permanent status (40 hours per week), Pay Range #3, \$10.56 per hour, effective May 21, 2018, subject to a negative drug screen and a 365-day probationary period.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: Facilities Management (file)
Leslie Smith's Personnel file
OMB-Sue Spencer

Resolution

Number 18-0775

Adopted Date May 15, 2018

DESIGNATE FAMILY AND MEDICAL LEAVE OF ABSENCE TO EDGAR WALKER,
HVAC TECHNICIAN II, WITHIN THE FACILITIES MANAGEMENT DEPARTMENT

WHEREAS, it is necessary to designate a Family and Medical Leave of Absence for Edgar Walker;
and

NOW THEREFORE BE IT RESOLVED, to designate Family and Medical Leave of Absence for
Edgar Walker not to exceed twelve (12) weeks; pending further documentation from Mr. Walker's
physician.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann
upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Facilities Management (file)
E Walker's FMLA file
OMB – Sue Spencer

Resolution

Number 18-0776

Adopted Date May 15, 2018

APPROVE END OF 365-DAY PROBATIONARY PERIOD AND APPROVE A PAY INCREASE FOR MORGAN CRAWFORD WITHIN THE WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, CHILDREN SERVICES DIVISION

WHEREAS, Morgan Crawford, Protective Services Caseworker, within the Warren County Department of Job and Family Services, Children Services Division, has successfully completed a 365-day probationary period, effective May 15, 2018; and

NOW THEREFORE BE IT RESOLVED, to approve Morgan Crawford's completion of 365-day probationary period and to approve a pay increase to end of probationary rate of \$16.46 per hour effective pay period beginning May 26, 2018.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Children Services (file)
M. Crawford's Personnel File
OMB – Sue Spencer

Resolution

Number 18-0777

Adopted Date May 15, 2018

ACCEPT RESIGNATION OF RODNEY WHEELLEN, WATER DISTRIBUTION WORKER III, WITHIN THE WARREN COUNTY WATER AND SEWER DEPARTMENT, EFFECTIVE MAY 25, 2018

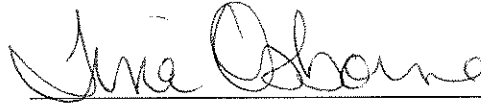
BE IT RESOLVED, to accept the resignation of Rodney Wheelen, Water Distribution Worker III, within the Warren County Water and Sewer Department, effective May 25, 2018

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)
R. Wheelen's Personnel File
OMB – Sue Spencer
Tammy Whitaker

Resolution

Number 18-0778

Adopted Date May 15, 2018

AUTHORIZE THE POSTING OF THE "WATER DISTRIBUTION WORKER I OR II" POSITION, WITHIN THE WATER AND SEWER DEPARTMENT, IN ACCORDANCE WITH WARREN COUNTY PERSONNEL POLICY MANUAL, SECTION 2.02(a)

WHEREAS, there exists one opening for a "Water Distribution Worker I or II" position within the Water and Sewer Department; and

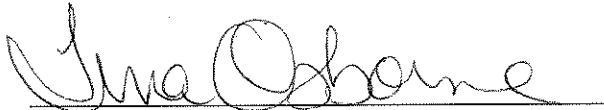
NOW THEREFORE BE IT RESOLVED, to authorize the posting of the position of "Water Distribution Worker I, II or III" in accordance with Warren County Personnel Policy Manual, Section 2.02(A); posting to occur for a period of at least seven (7) consecutive calendar days beginning May 16, 2018.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

H/R

cc: Water/Sewer (File)
S. Spencer - OMB

Resolution

Number 18-0779

Adopted Date May 15, 2018

AUTHORIZE PUBLICATION OF REQUIRED SECOND NOTICE TO PUBLIC OF PROPOSAL TO CONSTRUCT IN A FLOODPLAIN RELATIVE TO THE FISCAL YEAR 2018 FRANKLIN WOODS CURB & GUTTER COMMUNITY DEVELOPMENT BLOCK GRANT RPROJECT


BE IT RESOLVED, to authorize and direct the Clerk to publish the required second Notice to Public of Proposal to Construct in a Floodplain relative to the Fiscal Year 2018 Franklin Woods Curb & Gutter Community Development Block Grant Project; said publication to appear in The Today's Pulse newspaper on May 20, 2018.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

/sm

cc: OGA (file)

Resolution

Number 18-0780

Adopted Date May 15, 2018

APPROVE AND ENTER INTO A RIGHT OF ENTRY AGREEMENT WITH OHIO DEPARTMENT OF NATURAL RESOURCES

WHEREAS, this Board has deemed it necessary to obtain a Right of Entry Agreement for the removal of blast walls in Deerfield Township as part of mitigation for waterline installation permits along the Little Miami River; and

NOW THEREFORE BE IT RESOLVED, to enter into a Right of Entry Agreement with Ohio department of Natural Resources in Deerfield Township along the Little Miami River. Copy of said Right of Entry is attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Water/Sewer (file)
c/a – Ohio Dept. of Natural Resources

RIGHT OF ENTRY

A Right of Entry is hereby granted for good and valuable consideration by the Ohio Department of Natural Resources acting by and through its Director pursuant to R.C. 1501.01 (the "Grantor" or "ODNR"), to the Warren County Board of County Commissioners, on behalf of the Warren County Department of Water and Sewer, its representatives, agents, employees, contractors and subcontractors (collectively, the "Grantee"), whose address is 406 Justice Drive, Lebanon, Ohio 45036, to enter upon Grantor's property known as the Little Miami Scenic River (the "Property") with necessary personnel and machinery for the purpose of removing four (4) blast walls and some invasive plant species (the "Project"). A detailed description of the Project location is contained in the attached "Exhibit A" which is made a part of this Right of Entry.

It is understood and agreed that this Right of Entry shall be subject to the following terms, conditions and limitations:

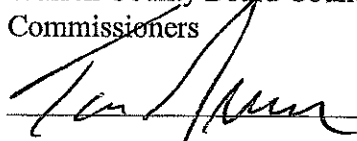
1. At least two (2) business days prior to entry, Grantee shall contact the Division of Parks and Watercraft.
2. This Right of Entry shall be effective on the date that it is signed by the Director or his designee and may be terminated at any time by ODNR. If not terminated earlier, this Right of Entry shall expire December 31, 2018 or upon completion of the Project, whichever date is earlier.
3. Grantee expressly agrees that any contract between the Grantee and any contractor/subcontractor that authorizes said contractor/subcontractor to perform work on the Project shall expressly state that said contractor/subcontractor shall indemnify and save the State and ODNR, its nominees and assigns, harmless and immune from any and all claims for injury or damages; and all other loss, cost, or expense arising from said contractor/subcontractor's work on the Project and under this Right of Entry.
4. The area impacted by the Project and this Right of Entry shall be restored by Grantee to the satisfaction of Grantor.
5. All debris removed shall be disposed of offsite, including but not limited to the invasive plants.
6. Obligations of the State of Ohio are subject to the provisions of Section 126.07 of the Ohio Revised Code.

GRANTOR
Ohio Department of Natural Resources

Gary Obermiller, Acting Chief
Division of Parks and Watercraft
Designee For:
James Zehringer, Director

Date

GRANTEE
Warren County Board County
Commissioners



Print Name: Tom Grassmann

Print Title: President

5/15/18

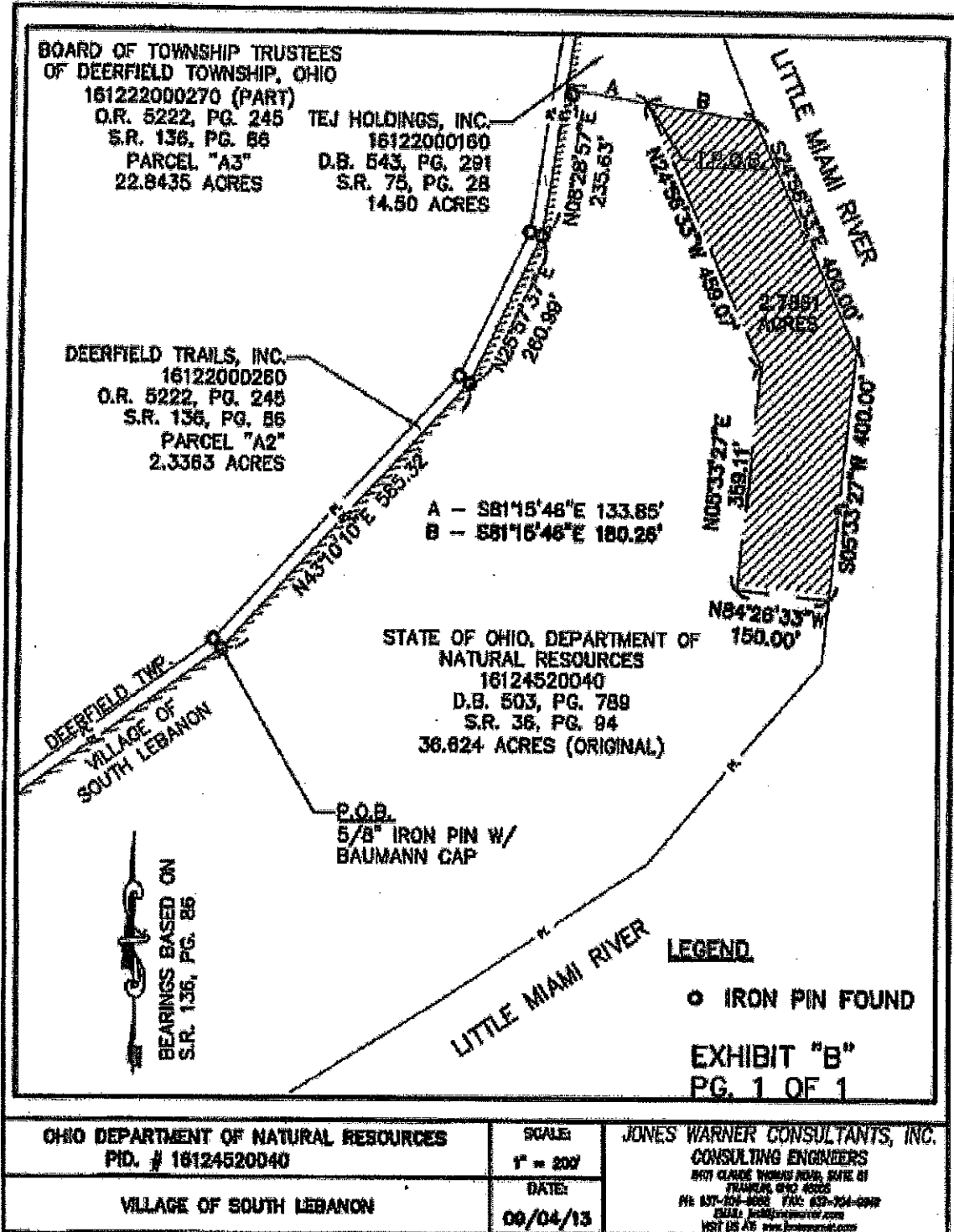
Date

APPROVED AS TO FORM



Adam M. Nice
Asst. Prosecuting Attorney

Exhibit A



Resolution

Number 18-0781

Adopted Date May 15, 2018

APPROVE AND ENTER INTO A TANF PRC CONTRACT WITH THE WARREN COUNTY EDUCATIONAL SERVICE CENTER ON BEHALF OF THE WARREN COUNTY DEPARTMENT OF HUMAN SERVICES

BE IT RESOLVED, to approve and enter into a contract with The Warren County Educational Service Center on behalf of Warren County Department of Human Services in the total amount of \$559,630.00 TANF/PRC funds beginning 7/1/18 and ending 6/30/19; contract attached hereto and made a part hereof:

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: c/a – Warren County Educational Service Center
Human Services (file)

**WARREN COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
TANF/PRC SUBGRANT AGREEMENT WITH
WARREN COUNTY EDUCATIONAL SERVICE CENTER
RESOURCE COORDINATOR**

WITNESSETH THAT;

WHEREAS, it is the purpose of the Warren County Department of Job and Family Services, Division of Human Services to provide a variety of Social Services to TANF/PRC eligible individuals in the community as a way to improve and enhance the quality of life of the county citizens;

And

WHEREAS, one method the Department utilizes to fulfill this objective is through the issuance of TANF funding through the Prevent Retention and Contingency Program for both direct and indirect services and benefits;

And

WHEREAS, Warren County Division of Human Services desires to enter into a Sub-grant agreement with **Warren County Educational Service Center;**

NOW, THEREFORE, in consideration of the promises and the mutual covenants and obligations herein contained, and subject to the terms and conditions hereinafter stated, the parties hereto understand and agree as follows:

ARTICLE I DEFINITIONS, PURPOSE, OBLIGATIONS

A. Definitions

"State" means the Governor of the State of Ohio, or any agency, department, person or persons authorized in his behalf.

"Sub-recipient" means Warren County Educational Service Center; 1879 Deerfield Road, Lebanon OH 45036.

"Department" means the Warren County Department of Job and Family Services, Division of Human Services, 416 S East Street Lebanon OH 45036

B. Purpose of Sub-grant

The purpose of the sub-grant is to state the covenants and conditions under which the Sub-recipient will provide services and benefits for the purpose reaching self-sufficiency, and housing for children and families.

C. Obligations of the Sub-recipient

The Sub-recipient agrees to operate a program, described in the WESC PRC Contract Services Proposal as found in Exhibit A, in accordance with Federal, State, and local laws, ordinances, regulations, and/or guidelines and any additions, deletions or amendments thereto.

The Sub-recipient shall not perform in any way inconsistent with the terms of this sub-grant except as approved, in writing, by the Department. Adjustments in the services to be provided per the attached Exhibits may not be made without prior approval of the Department.

The Sub-recipient agrees to accept responsibility for reconciling and/or complying with any audit finding rendered by an appropriate state or federal audit entity when the finding relates directly to the provisions of this sub-grant. The Sub-recipient agrees to reimburse the Department the full amount of payment received due to duplicate billing, erroneous billings, deceptive claims or falsification.

D. Client Eligibility

The Sub-recipient will determine client eligibility for those who will be serviced through the Sub-recipient's program, pursuant to Chapter 5101 of the Ohio Revised Code, and any rules promulgated by the Ohio Department of Job and Family Services.

Eligibility for Sub-recipient's services is accomplished by using the Self-Declaration Application for TANF/Title XX Services, Exhibit B. Applicants for sub-granted services will be notified by the Sub-recipient of approval, denials, and terminations using the Decision on Your Application for TANF/Title XX Services. All eligibility criteria outlined within the Warren County Prevention, Retention, Contingency Plan (Exhibit C), must be followed by the Sub-recipient. Income guideline document at 200% of FPL, Exhibit E.

The Self-Declaration Application will be valid for one year from date of signature. If the recipient leaves the program for greater than 30 days, a new Self-Declaration Application will be required.

The accuracy and legitimacy of the Sub-recipient's eligibility determination process will be subject to periodic monitoring by the Department.

Children served under this Sub-recipient agreement must be enrolled in one of the participating school districts.

ARTICLE II CONTENT OF PROGRAM PROPOSAL

Refer to Exhibits A attached, and incorporated herein by this reference.

ARTICLE III COMPENSATION AND METHOD OF PAYMENT

A. Reimbursement

The Department agrees that reimbursement of all costs will be dependent upon Sub-recipient performance in the delivery of services and benefits specified in Exhibit A and C, attached. The Sub-recipient agrees by the 10th working day of each month to submit an invoice and supporting documentation to the Department for any services delivered the previous month. Payment shall be made by the Warren County Auditor upon proper presentation of request, when approved by the Department and the Sub-recipient, within 30 days from receipt of the approved invoice.

Cost of Service Description

- a. Unit Cost- Per unit of services for each TANF eligible child is \$518.18.
- b. Average of TANF eligible Clients per month= 108 multiplied by 10 active months of service= 1,080 units.
- c. **\$559,630 divided by 1,080 units of service equals unit cost of \$518.18.**
- d. Other sources of funding come from local school districts (\$135,000) which will cover non-income eligible children.
- e. Financial Eligibility for this program is set at or below 200% of the FPL.

The Sub-recipient will bill the Department based on Fixed Unit Cost for Services Delivered.

B. Availability of Funds

Payments for all services provided in accordance with the provisions of this Sub-Grant Agreement are contingent upon the availability of funding and will not exceed \$559,630.00 (Exhibit A).

C. Maximum Compensation

The Sub-recipient agrees to accept as payment in full, for services rendered in a manner satisfactory to the Department, not to exceed \$559,630.00 during the term of this sub-grant. The amount of \$559,630.00 includes the following expenses; salary, benefits, travel, supplies, equipment, phones and administration costs.

Payments for all services provided in accordance with the provisions of this Sub-Grant Agreement are contingent upon the availability of (and will not exceed the total of) local, state, and federal funds as follows:

Allocation	Contract Amount	Budget Reference	Award I.D/FAIN#	CFDA Number
TANF Administration	\$27,981.00	JFSCACC2 JFSCTF18/JFSCTF19	1601OHTANF	93.558
TANF Regular	\$531,649.00	JFSCATFR JFSCTF18/JFSCTF19	1601OHTANF	93.558

Funds available under this agreement may not be used for food. Mileage cannot exceed the county’s established mileage reimbursement rate, currently \$0.50.

D. Provision of Funding

If funds anticipated to be received by the Department are suspended, not forthcoming, or terminated in whole or in part, funding for this sub-grant shall terminate, and the sub-recipient shall receive payments for services rendered up to the date of notification of non-funding.

Unearned payments under this sub-grant may be suspended or terminated upon refusal to accept any additional conditions that may be imposed by ODJFS at any time.

ARTICLE IV ACCESS TO RECORDS

At any time, during regular business hours, with reasonable notice, and as often as the Department, the Comptroller General of the United States, the State, or other agency or individual authorized by the Department may deem necessary, Sub-recipient shall make available to any or all the above named parties or their authorized representatives, all sub-grantees, invoices, receipts, payrolls, personnel records, enrollees records, reports, documents and all other data relating to all matters covered by this Sub-grant. The Department and the above named parties shall be permitted by the Sub-recipient to inspect, audit, make excerpts, photo-static copies and/or transcripts of any and all documents relating to all matters covered by this contract. Sub-recipient must maintain all required records for three years after final payment is made and all other pending matters are closed.

Except as noted above, the Sub-recipient agrees that the use or disclosure by any party of any information concerning eligible individuals for any purpose not directly related to the performance of this sub-grant is prohibited, except upon written consent of the eligible individual or that individual’s parent or guardian.

ARTICLE V TIME OF PERFORMANCE

This Sub-Grant Agreement shall be effective **July 1, 2018** and shall terminate on **June 30, 2019**. If both parties agree, this Sub-grant agreement may be renewed with the same terms, conditions, and dollar amount effective **July 1, 2019** for an additional year upon adoption of an amendment by the Warren County Board of County Commissioners. The services of the Sub-recipient are to commence immediately upon execution of the sub-grant agreement and all costs allowable under the sub-grant agreement shall be incurred and the final invoice received

by the Department no later than close of business **July 10, 2019**.

ARTICLE VI BONDING AND INSURANCE

The Sub-recipient shall maintain during the term of this Sub-grant agreement, the applicable insurance and bonds specified below:

- a. Worker's Compensation Insurance as required by Ohio law.
- b. Public Liability Insurance on comprehensive basis, including Contingent Liability, in amounts not less than \$100,000 per person, \$300,000 per occurrence for bodily injury, and \$25,000 per occurrence for property damage.
- c. Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in performance of this sub-grant agreement, in amounts as indicated in b, above.

ARTICLE VIII INDEPENDENT SUB-RECIPIENT RELATIONSHIP

It is the intent of the Sub-recipient and the Department to create an independent Sub-recipient relationship. The Sub-recipient will determine eligibility for services based upon the guidelines or direction set forth by the Department, but the Sub-recipient shall determine the legal means by which this work is accomplished. The Department is not responsible for withholding, and shall not withhold, FICA or taxes of any kind from any compensation paid or owed to the Sub-recipient. Neither the Sub-recipient nor Sub-recipient's employees shall be entitled to receive from the Department any benefits which the officers and employees of the Department are entitled to receive and shall not be entitled to receive from the Department workers' compensation, unemployment compensation, medical insurance, life insurance, paid vacations, paid holidays, sick leave, pension benefits, profit sharing, Social Security, Ohio Public Employees Retirement, or any and all other benefits on account of their work for the Department.

This Sub-grant Agreement does not create an agency relationship, or partnership between the Sub-recipient and the Department. The Sub-recipient has no authority to enter into agreements on behalf of the Department, to bind the Department to any obligation, or to incur any liability in behalf of the Department.

ARTICLE IX MAINTENANCE OF EFFORT

It is understood and agreed that the level of services, activities, and expenditures by the Sub-recipient, in existence prior to the initiation of services hereunder shall be continued and not be reduced in any way as a result of this sub-grant agreement except for reduction unrelated to the provisions of purposes herein stated. The Sub-recipient shall certify that any costs incurred pursuant to this Sub-grant agreement will not be included as a cost of any other federally financed program in either the current or a prior period.

ARTICLE X CONFLICT OF INTEREST

The Sub-recipient covenants that no person, under its employ, who presently exercises any functions or responsibilities in connection with the Department or projects or programs funded by the Department, has any personal financial interest, direct or indirect, in this Sub-grant agreement. The Sub-recipient further covenants that in the performance of this Sub-grant agreement, no person having such conflict shall be employed. Any such interest, on the part of the Sub-recipient or its employees, must be disclosed in writing to the Department.

ARTICLE XI MODIFICATIONS

Modifications of this Sub-grant agreement may be made by the written mutual consent of the parties hereto.

ARTICLE XII TERMINATIONS

This agreement may be terminated by:

- A. Either party, upon the provision of thirty (30) days written notice.
- B. Mutual Agreement of the parties.

- C. Death or some other incapacity that prevents the Sub-recipient from fulfilling Sub-recipient's duties as set out in this Sub-grant agreement.

ARTICLE XIII BREACH BY SUB-RECIPIENT

In the event that the Sub-recipient breaches the terms and conditions of this Sub-recipient, the Department may, at its discretion, immediately terminate the Agreement, withhold payment for services not rendered by the Sub-recipient or both.

ARTICLE XIV ADDITIONAL OBLIGATIONS AND ASSURANCES OF SUBRECIPIENT

1. The Sub-recipient certifies that it possesses legal authority to enter into this Sub-grant agreement and that a resolution, a motion or similar action has been duly adopted as an official act of the Sub-recipient's governing body which authorizes the negotiation and execution of this Sub-grant agreement by the representative who signed the Sub-grant agreement below on behalf of the Sub-recipient.
2. The Sub-recipient certifies that all applicants to the program operated under this Sub-grant agreement, either as an employee or subcontractor of the Sub-recipient or as a program client shall be apprised of their rights and responsibilities at the time of application. No person with responsibility in the operation of the program will discriminate with respect to any program because of race, creed, color, national origin, gender, political affiliation, age, belief, or handicap. Any complaint of discrimination in the operation of such programs shall be handled in a manner, compliant with the policies and procedures of the Department.
3. The Sub-recipient shall have safeguards to prohibit employees from using their positions for a purpose that is, or gives the appearance of being motivated by a desire for private gain for themselves or others, particularly those with whom they have family, business or other ties.
4. The Sub-recipient shall maintain appropriate standards of health and safety in work and training situations.
5. The Sub-recipient may not hold the Department responsible for payment of funds if those same funds have not been received by, or from the State.
6. All reports, brochures, literature and pamphlets developed by the Sub-recipient for its work under this Sub-grant agreement shall acknowledge the Department and its role as the funding source for activities, and programs conducted by the Sub-recipient pursuant to this Sub-grant agreement.
7. The Sub-recipient shall maintain easily accessible and auditable financial records.
8. The Sub-recipient, as a Sub-recipient of federal funds, shall provide a copy of their 2 CFR 200 state audit. An A-133 audit is required if an organization is a non-profit, or a state or local government agency, and expends \$500,000.00 or more per year in federal awards.
9. The Sub-recipient assumes full financial liability for any subsequent questioned or disallowed costs associated with activities conducted by the Sub-recipient pursuant to this Sub-grant agreement.
10. The Sub-recipient will submit periodic reports, showing progress towards achieving the outcomes which are specified in Exhibit A, attached.
11. The Sub-recipient shall not discriminate against any employee or applicant for employment because of race, color, religion, gender, or national origin. The Sub-recipient will take affirmative action to insure that applicants are employed, and employees are treated during employment without regard to their race, color, religion, gender, or national origin.
12. The Sub-recipient shall, in all of Sub-recipient's solicitation or advertisements for employees,

state that all qualified applicants will receive consideration for employment without regard to race, color, religion, gender, or national origin.

13. The Sub-recipient shall comply with provisions of the Executive Order 11246 of September 24, 1965, entitled "Equal Employment Opportunity," as amended by the Executive Order 11375 of October 13, 1967, and as supplemented in Department of Labor regulations, 41 C.F.R. Chapter 60.
14. The Sub-recipient warrants that neither it nor any party with whom it may subcontract for the performance of this Sub-grant agreement are listed on the debarred list due to violations of Titles VI, or VII of the Civil Rights Act of 1964, nor is the Sub-recipient aware of any pending action which might result in such debarment.
15. The Sub-recipient shall provide workers' compensation or other insurance coverage for injuries which may be suffered by its employees in accord with 20 CFR 692.22.
16. The Sub-recipient shall comply with any applicable minimum wage and maximum hour provisions of the Fair Labor Standards Act, and the Ohio Revised Code.
17. The Sub-recipient shall not make claims for payment from the Department for services rendered to eligible individuals when such claims would duplicate claims made from other sources of public funds available for the same service. The services being contracted for hereunder are not available on a non-reimbursable basis.
18. The Sub-recipient shall not discriminate against applicants for, and participants in the Ohio Works First Program established under Chapter 5107 of the Revised Code, and the Prevention, Retention, and Contingency Program established under Chapter 5108 of the Ohio Revised Code. The Sub-recipient further certifies that it will include a provision in any agreement, contract, grant or procedure requiring the other party to include a similar provision in any subcontract, agreement or grant issued by that entity for the performance of duties related to such agreement, contract, grant or procedure.
19. The Sub-recipient shall cooperate with the Ohio Department of Job and Family Services, and any Ohio Child Support Enforcement Agency in ensuring that its employees meet child support obligations established under state law. The Sub-recipient also agrees that it will include a like provision in any agreement, contract, grant, or procedure related to this Sub-grant agreement which require any subcontractor, or other party to cooperate with the Ohio Department of Job and Family Services, and any Ohio Child Support Enforcement Agency in ensuring that its employees meet child support obligations established under state law.
20. The Sub-recipient agrees to be bound by the disclosure rules of the Ohio Department of Job and Family Services. Disclosure of information in a manner inconsistent with said rules is a breach of this Sub-grant agreement, and a violation of Ohio Revised Code Sections 5101.27, and 5101.99.
21. The Sub-recipient agrees that the services it delivers pursuant to this Sub-grant agreement will be delivered in a manner consistent with the Department's Prevention Retention and Contingency Plan, Exhibit D.
22. The Sub-recipient agrees to comply with the Copeland "Anti-Kick Back" Act, 18 U.S.C. § 874, as supplemented by Department of Labor Regulations, 29 C.F.R. Part 3.
23. The Sub-recipient agrees to comply with the Davis-Bacon Act, 40 U.S.C. § 276a through 276a-7, as supplemented by the Department of Labor Regulations, 29 C.F.R. Part 5.
24. The Sub-recipient agrees to comply with Sections 103, and 107 of the Contract Work Hours and Safety Standards Act, 40 U.S. C. § 327 through 330, as supplemented by Department of Labor Regulations, 29

C.F.R. Part 5.

25. The Sub-recipient agrees to comply with all applicable standards, orders, or requirements issued under Section 306 of the Clean Air Act, 42 U.S.C. § 1875(h); Section 508 of the Clean Water Act, 33 U.S.C. § 1368; Executive Order 11738; and, environmental protection agency regulations, 40 C.F.R. Part 15.
26. The Sub-recipient agrees to comply with the mandatory standards and policies relating to energy efficiency which are contained in the state energy conservation plan issued in compliance with the Energy policy and Conservation Act, Pub.L. 94-136, 89 Stat.871.
27. The Sub-recipient agrees that the copyright to any copyrightable material created pursuant to this Sub-grant agreement, and that any discovery or invention which arises or is developed pursuant to the Sub-recipient's obligations under this Sub-grant agreement is the property of the Department.

ARTICLE XV NOTICES

Any and all notices required by this Agreement, unless otherwise specified herein, shall be delivered as follows:

To the Department:	To the Sub-recipient:
416 S East Street, Lebanon OH 45036	1879 Deerfield Road, Lebanon OH 45036

ARTICLE XVI MERGER

This Agreement is the complete understanding between the parties. No prior or contemporaneous agreements, whether written or oral, may modify, enlarge or alter this written agreement except as incorporated by reference herein.

ARTICLE XVII SEPARABILITY

If any portion of this Sub-grant agreement is deemed to be illegal due to conflict with state or local law, the remainder of the Sub-grant agreement shall remain in full force and effect.

ARTICLE XVIII FORCE MAJUERE

Should the subject matter of this Sub-grant agreement be made illegal, abolished by the legislature or destroyed by an Act of God, or civil unrest then the agreement shall be terminated.

ARTICLE XIX HEADINGS

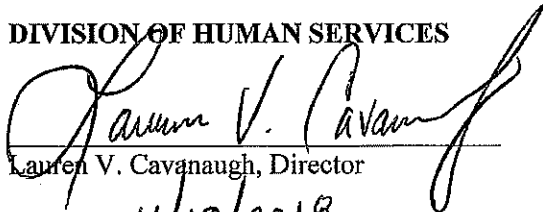
The paragraph headings contained in this Sub-grant agreement are solely for organizational purposes, and are of no substantive effect.

ARTICLE XX GOVERNING LAW

The parties agree that this Agreement shall be governed by, construed, and enforced in accord with the laws of the State of Ohio.

WARREN COUNTY JFS

DIVISION OF HUMAN SERVICES



Lauren V. Cavanaugh, Director

4/19/2018

Date

WARREN COUNTY EDUCATIONAL

SERVICE CENTER



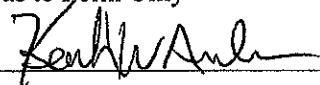
Director

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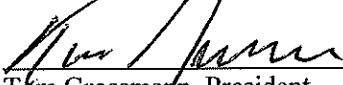
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WARREN COUNTY PROSECUTOR

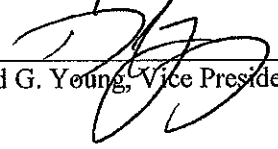
Approved as to Form Only

By: 

**BOARD OF WARREN COUNTY
COMMISSIONERS**



Tom Grossmann, President



David G. Young, Vice President

Shannon Jones, Member

Date

WARREN COUNTY SELF-DECLARATION APPLICATION FOR ESC TANF/PRC SERVICES

Name:	For Agency Use Only	
Social Security Number:	Subgrantee:	EXHIBIT B
Present Address:	Worker:	
Telephone/Contact Number:	Date received:	

1. List EVERYONE living in your household, including yourself.
(If you are a non-custodial parent, list your children residing in Ohio.)

Name	Relationship to Applicant	Age	Source of Income
1.			
2.			
3.			
4.			
5.			
6.			
7.			
8.			

2. Circle your family size below.

Family Size	Monthly Gross Income at 200% of the Federal Poverty Level
1	\$1,980
2	\$2,670
3	\$3,360
4	\$4,050
5	\$4,740
6	\$5,430
7	\$6,122
8	\$6,815

3. Check one:

- I declare that my family's gross monthly income is **at or below** the standard listed.
 I declare that my family's gross monthly income is **above** the standard listed.

4. Please read this statement carefully and respond below:

I reside in Warren County and have a child younger than 19 years of age in Ohio. All members of my household are citizens or qualified aliens. I am not in debt to the Department of Job & Family Services for an OWF or PRC overpayment due to fraud. I am not an unmarried parent under 18 who is not attending school or not living in an adult-supervised living arrangement. No one in my household is a fleeing felon or probation/parole violator. No one in my household is failing to cooperate with the Child Support Enforcement Agency in establishing paternity or securing child support. No one in my household has been found to have fraudulently misrepresented their residence in order to obtain benefits in two or more states.

- YES, I agree with the above statement (it is correct/true for me).
 NO, I disagree with the above statement (it is not correct/true for me).

5. Sign this application.

The information provided above is complete and correct to the best of my knowledge and belief.

Signature of Applicant: _____ Date: _____

Voter Registration Notification: If you are not registered to vote where you live now, would like to register to vote at this time?

- Yes, I want to register to vote. No, I do not want to register to vote.

(If you do not check either box, you will be considered to have decided not to register to vote at this time. This does NOT affect your application for benefits in any way.)

FOR AGENCY USE ONLY			
<input type="checkbox"/> Eligible	<input type="checkbox"/> Decision Letter Given (retain copy)	<input type="checkbox"/> Not Eligible	<input type="checkbox"/> Decision Letter Given (retain copy)
Signature of Worker		Date	

WARREN COUNTY PREVENTION RETENTION CONTINGENCY (PRC)

CONTRACT SERVICES PROPOSAL

EXHIBIT A

1. Organization/Agency Information

Organization/Agency Name:	Warren County Educational Service Center
Address:	1879 Deerfield Road Lebanon, OH 45036
Contact Person:	Kimberly Sellers
Phone Number:	513.695.2900, ext. 2311
Fax Number:	513.695.2961
Email:	Kim.Sellers@warrencountyesc.com
Fiscal Agent:	Warren County Educational Service Center Alleyn Unversaw, Treasurer
Phone Number:	513.695.2900, ext. 3036
Fax Number:	513.695.2961
Email:	Alleyn.Unversaw@warrencountyesc.com

2. Services the Resource Coordinator program provides and needs/problems addressed:

The Resource Coordinator program provides supports and resources to needy families with academically and otherwise at-risk children. Resource Coordinators focus on low-income students and their families who have been identified within the school system. Resource Coordinators help identify, create, and maintain resources for families.

3. Strategies that will be used:

Resource Coordinator Program Objectives and Menu of Activities:

TO IMPROVE ATTENDANCE:

- If poor attendance is due to lice, provide treatment for family. If lice are chronic and in part due to neglect by parent, encourage school to file "failure to send" on the parent instead of "truancy" on the child. Refer to Children Services when necessary.
- If absences are excused but excessive and questionable, meet with family to help child improve attendance rate. Family may need referred to outside resources depending on the problem.
- Check on student's address at the request of the Principal.

INCREASING PARENTAL INVOLVEMENT:

- Attend Intervention Assistance Team meetings as requested by the school. If the Resource Coordinator has a role to play, follow up with parents after the meeting.
- Help parents find transportation to a school meeting if necessary.
- Help school obtain needed signatures from parents.
- Encourage parents to become involved in their child's education and school activities.

CASE MANAGEMENT

- Help assist parents with behavior problems of children and provide referral information.
- Check on parent with a serious medical problem and provide referral information if appropriate.
- Confer with appropriate school staff concerning referrals and give timely feedback.
- Maintain records of referrals and contacts.
- Coordinate with the Coordinated Care/Diversion Program and outside agencies such as Warren County Children Services, Warren County Board of Developmental Disabilities, Department of Health, etc. when needed.
- Make home visits.
- Assist school nurse with a child who has medical problems.

PREPAREDNESS TO LEARN:

- Help parents obtain prescribed medication and glasses for their children.
- Furnish school supplies to needy children.
- Furnish hygiene products to a child when needed.
- Help family in obtaining school clothing when necessary.
- Help families with pre-school children understand some simple literacy tasks they can do to help their child be ready for school.
- Help child/family obtain a needed piece of equipment such as a wheelchair or crutches so a child can be in school.

RESOURCE COORDINATION:

- Refer parents to food pantries, Salvation Army, Hannah's Treasure Chest, churches, etc. for food and clothing.

- Collect used clothing for families. Find assorted sweat pants, underwear, and socks for each elementary building to use in case of emergency.
- Advise parents how to apply for public assistance, medical cards such as Healthy Start, emergency assistance, day care assistance, food stamps, Ohio Works First, and other programs run by the Warren County Department of Human Services.
- Make referrals to appropriate agencies when needed.

OTHER:

- Attend staff meetings and other school functions as appropriate.
- Work with service organizations such as Rotary, Optimists, etc. They have become a source of assistance to schools and families who have special needs.

4. Timeline for these services:

The contract will be effective July 1, 2018-June 30, 2019.

5. Who will be served:

The Resource Coordinator program will provide services to an average of 108 TANF eligible children per month and a total of 1,080 service units.

6. Cost of Service Description:

a. Unit Cost

Per unit of service for each child is \$518.18

Average of TANF Eligible Clients per month = 108

Multiplied by 10 months of service = 1,080

\$559,630 divided by 1,080 units of service equals unit cost of \$518.18

b. Description and amounts of other sources of funding

Other sources of funding come from local school districts which will cover non-income eligible children. Amount = \$135,000

c. Federal Poverty Level Percentage for this Program will be set at 250%.

7. Description of Outcome Measures:

A. Expected Outcomes

- Needy families will receive the economic supports needed to succeed (school supplies, coats, lice treatment, food, clothing, etc.)
- Needy families will receive appropriate referrals and assistance in accessing community resources.

B. How will outcomes be measured?

- Number of needy families receiving economic supports
- Number of needy families receiving referrals and assistance in accessing community resources.
- Number of parents and caregivers encouraged to be more involved in child's education.

In addition to tracking of the aforementioned outcomes, a Customer Satisfaction Survey will be given to all families upon completion of services.

8. TANF Goals- Please check the appropriate box which describes the TANF Goals this program will meet:

- | | | |
|-------------------------------------|------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input checked="" type="checkbox"/> | TANF Purpose 1: | To provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives. |
| <input type="checkbox"/> | TANF Purpose 2: | To end the dependence of needy parents on government benefits by promoting job preparation, work and marriage. |
| <input type="checkbox"/> | TANF Purpose 3: | To prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies. |
| <input type="checkbox"/> | TANF Purpose 4: | To encourage the formation and maintenance of two-parent families. |

9. Project Budget Narrative- Include all costs associated with this program that you are requesting to receive through PRC/TANF Funding:

Items for the Budget include the following:

1. Salary/Personnel Costs: The total allocated salary is the equivalent of nine (9) FTE Resource Coordinators. Resource Coordinators will be in the following districts: Lebanon (1), Springboro (3), Little Miami (1), Carlisle (1), Kings (1), Waynesville (1), John Lazares Alternative School (1) and the Warren County Learning Center (1).
2. Fringe Benefits: Benefits include medical, dental, life, worker's comp, Medicare, and Retirement (STERS).
3. Travel: Travel costs include travel to homes, churches, food pantries, Hannah's Treasure Chest, medical clinics, etc. to obtain resources. Also includes costs for training/CEU's as needed.
4. Supplies: Supplies include laptop computers as needed (some provided by districts) as well as miscellaneous office supplies such as paper, copying and folders.

5. Phone: Cell phone reimbursement for each Resource Coordinator at a rate of \$31 per month for ten (10) months.
6. Administrative Costs: Administrative Costs for the ESC are calculated at 5% and covers supervision costs, payroll and fiscal related expenses.

10. Budget Summary

Salary	\$400,000	
Benefits	\$165,534.50	
	\$	
Travel	15,000.00	
	\$	
Supplies	8,000.00	
	\$	
Phone	4,000.00	
Purchased Services	1,000.00	
	\$	
Administrative	38,345.50	6.85% Fiscal and Technology
	\$	
Supervisory	48,000.00	40% Kim Sellers
Total Costs	\$679,880.00	
Revenue		
TANF	\$559,880.00	
District	\$120,000.00	Bill 8 districts, no charge Alt or SED
	\$679,880.00	

The unit cost will cover the expense of staff, travel, supplies, equipment, phones and administration (to cover the cost incurred by the Educational Service Center for supervisory as well as Treasurer's Office.)

CAVANAUGH, LAUREN

From: Kim Sellers <Kim.Sellers@warrencountyesc.com>
Sent: Friday, April 13, 2018 10:04 AM
To: CAVANAUGH, LAUREN
Cc: Alleyn Unversaw; Tom Isaacs
Subject: FY19 TANF Proposal
Attachments: WARREN COUNTY ESC PRC Contract Services Proposal FY19.pdf

Hi Lauren,

Please find attached the FY19 TANF proposal for Resource Coordinators.

I will also have satisfaction survey results from the districts to you soon. Thanks for all of your support. Without you, the impact this program is making would not be possible!

Thank you,
Kim

Kim Sellers
MSW, CTS, LISW-S

Warren County Educational Service Center
Coordinated Care Program Director

1879 Deerfield Rd. | Lebanon, OH 45036
513.695.2900 ext. 2311 | fax: 513.695.2961
Kim.Sellers@warrencountyesc.com | www.warrencountyesc.com



Warren County
Educational Service Center

EXHIBIT C

Warren County
Job and Family Services
Division of Human Services
Prevention, Retention, Contingency Plan (PRC)
10/1/2017

Warren County Job & Family Services
Division of Human Services
416 S. East Street
Lebanon, OH 45036
513-695-1420

Contact Information:
Lauren Cavanaugh, Director
513-695-1402

Arlene Byrd, Deputy Director
513-695-1422

Kiley Dane, Supervisor
513-695-1405

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SECTION I INTRODUCTION

The Prevention, Retention and Contingency Program, better known as PRC is designed to assist families in overcoming immediate barriers to achieving or maintaining self-sufficiency and personal responsibility. This is accomplished by providing necessary benefits and services that will enable individuals to obtain employment, keep employment, and improve their overall economic circumstances and stability.

The PRC program provides for nonrecurring, short-term, crisis-oriented benefits and ongoing services that are directly related to one of the four purposes of the Temporary Assistance for Needy Families (TANF) Program. To ensure fair and equitable treatment of the families applying for PRC, the program shall be continuously in operation according to the standards and procedures as set forth within this document. The covered benefits, services, or amounts specified in this plan may not be reduced, limited or restricted unless the program is amended or at the discretion of the Director of the agency. The services and benefits provided under the PRC program fall into three categories:

- PREVENTION:** Benefits/Services are provided prevent a family's reliance on and/or divert them from ongoing cash assistance and guide them toward self-sufficiency by helping them through the presenting crisis.
- RETENTION:** Benefits/Services are provided to allow an employed individual to maintain employment and achieve self-sufficiency.
- CONTINGENCY:** Benefits/Services are provided to meet an emergent need that threatens the health or well being of one or more family members.

A program or service provided through the PRC program must accomplish one of the four purposes of TANF which include:

- TANF Purpose 1:** To provide assistance to needy families so that children may be cared for in their own homes or in the homes of relatives.
- TANF Purpose 2:** To end the dependence of needy parents on government benefits by promoting job preparation, work and marriage.
- TANF Purpose 3:** To prevent and reduce the incidence of out-of-wedlock pregnancies and establish annual numerical goals for preventing and reducing the incidence of these pregnancies.
- TANF Purpose 4:** To encourage the formation and maintenance of two-parent families.

PRC funds may only provide benefits and services which are not considered "assistance" (45 C.F.R. 260.31). This definition includes non-recurrent, short-term benefits that are designated to deal with specific crisis or episode of need, are not intended to meet recurrent/ongoing needs, and will not extend beyond four (4) consecutive months. Non-recurrent benefits and services may encompass more than one payment per

calendar year, as long as the payment provides short-term relief and addresses a crisis situation rather than meeting an ongoing or recurrent need and does not exceed the assistance group benefit/cap limit.

SECTION II EMERGENT NEED AND EXPLORING COMMUNITY RESOURCES

Every reasonable effort must be made to explore the availability of resources within the county prior to the authorization of PRC. An Assistance Group (AG) is required to apply for and utilize any program benefit or support system(s) which may reduce or eliminate the presenting need. County staff determining eligibility for PRC should be aware of community resources which may be utilized to help meet the need. Failure on behalf of the applicant to accept or utilize available community resources will be grounds for denial of a PRC application. The PRC Program is designed to provide **temporary** assistance to families with a demonstrated emergent need. In all cases, the amount of the PRC benefit issued must meet, but may not exceed the emergent need of the AG and fall within the established caps of the program. If the amount of PRC available cannot prevent the onset or continuation of the emergent situation, there is no eligibility for payment. In addition, multiple requests (more than one) for PRC services will be evaluated on a case by case basis. Services may not be provided if an abusive pattern of usage is established

SECTION III ELIGIBILITY

A. Economic Need

Economic eligibility includes the combination of income eligibility and evaluation of family needs. Income eligibility for PRC Services is based upon the Federal Poverty Guidelines (FPG) and varies per service category. Specific FPG guidelines have been established per service category and are listed per service are in sections IV, V, VI and VII.

1. Income

In order for the PRC AG to be found eligible, the PRC AG's income must be at or below 200% of the Federal Poverty Guidelines (FPG) in effect at the time of application, with the exception of Sub-grant and Contractual PRC Benefits and Services. PRC applicants must provide information regarding income for the last thirty (30) days prior to the date of application, including verification of this income if requested by the Warren County Department of Job and Family Services (WCDJFS). Income and family composition guidelines may vary according to the service/benefit and TANF priority. In order to determine income eligibility, WCDJFS will compare all gross income received within the last thirty (30) days to the FPG standard for the specific service category unless otherwise stated. In most cases, PRC assistance is only available to members who haven't received PRC assistance above the monetary cap during the previous 12 consecutive months. Families receiving assistance under another program may receive PRC assistance. Some exceptions to this rule exist and can be found within each service category.

All gross earned and unearned income which has been received by any member of the PRC AG during the 30 day budget period is considered when determining financial need. The 30 day period begins 30 days prior to the date of the application and ends on the application date. The income received during this period is used in the computation of financial eligibility. This includes all income which is normally exempt or disregarded when determining eligibility for OWF, FA or DA. Examples of gross earned and unearned income include;

Gross earned income examples include, but are not limited to:

- Earnings from work as an employee
- Earnings from self-employment, less the cost of doing business
- Training allowance
- Commission

Gross unearned income examples include, but are not limited to:

- RSDI benefits
- Alimony and child support
- Veterans Administration Benefits
- Worker's Compensation
- Unemployment Benefits
- Pension and retirement benefits
- Investment Income
- Rental Income
- OWF and SSI payments

Income of all Assistance Group members must be verified. Only **earned** income of an AG member under the age of 18 will be **excluded** (unless child is a parent).

Per OAC 5101:1-24-20, Prevention, retention and contingency program: excluded income and resources. The following income and resources are excluded when determining financial eligibility for PRC Benefits and Services;

- Child Support payment distributions made by Ohio Department of Job and Family Services (ODJFS) pursuant to division (C) of Section 1 of Am. S.B. 170 of the 124th General Assembly (10/25/2001).
- All income that is federally excluded in the determination of eligibility for federal needs-based programs. Federally excluded income include the income sources identified below;
 - Drug discounts and transitional assistance received under the Medicare Prescription Drug Improvement, and Modernization Act, at Section 1860D-31(g)(6) of the Social Security Act (12/08/2003). The language in Section 1860D-319(g)(6) of the Social Security Act states that the availability of negotiated prices or transitional assistance under this section shall not be treated

as benefits or otherwise taken into account in determining an individual's eligibility for, or the amount of benefits under any other federal program.

- Monetary allowances paid under Section 401 of the Veterans Benefits and Health Care Improvement Act of 2000, effective December 1, 2000. Payments authorized and made by the veteran's administration (VA) to provide certain benefits, including a monthly monetary allowance for children with covered birth defects are the natural children of women veterans serviced in the republic of Vietnam from February 28, 1961 through May 7, 1975.

With the above exception, the total gross income, both earned and unearned, of all the PRC AG members, shall be counted. There are no deductions or exclusions allowed from any type of countable income. Written or verbal verification of income is required. For any verification which is obtained by phone, there must be clear documentation in the PRC AG record concerning the name and position of the information provider, the date the verification was obtained, the amount of the verified income, and the name of the individual who obtained the verification.

Once the total gross countable income of a PRC AG is determined and verified, the amount is compared to the 200% Federal Poverty Guidelines for the appropriate PRC AG size. If the total PRC AG income is equal to or less than 200% of the FPG amount for the applicable PRC AG size, the PRC AG meets the income requirement.

2. Resource/Assets

A general principle of the PRC Program is any resources which an Assistance Group (AG) member currently has available must be applied toward the emergent need. The resources to be considered for PRC are those which are both liquid and available to help the AG meet the emergent need. Liquid resources are those which are in cash or payable in case upon demand-the most common types being;

- Savings accounts, checking account, stocks, bonds, mutual funds and promissory notes. Available liquid resources are those in which any AG member has a legal interest and legal ability to use or dispose of.

Resources owned by one AG member are considered available to all other AG members. If ownership of a resource is shared by an AG member and a non-AG member, it is considered available if the AG member has access to the entire resources.

All available liquid resources which any AG member has in excess of \$500.00 must be applied toward the emergent need; the exception being contractual agreements or some special programs offered by WCDJFS. Any resources exceeding \$500.00 which was transferred without adequate consideration within the past 30 days prior to the PRC application shall be considered a resource which is available to be applied toward the emergency need.

B. Assistance Group (AG):

General PRC eligibility requires that a child under the age of eighteen (18) or age nineteen (19) but attending high school or its equivalent reside in the household. Special consideration has been made to non-custodial parents, shared parenting, families where children have been temporarily removed, kinship providers, and pregnant women in their third trimester of pregnancy.

The method of defining the PRC Assistance Group (AG) varies by service category and is described per service area. AG determination for families where children are temporarily absent from the home or shared parenting situations are described below.

1. Temporary Absence (5101:1-3-04)- The absence of a member of the AG is temporary when all of the following conditions are met;
 - a. The location of the absent individual is known;
 - b. There is a definite plan for the return of the absent individual to the home; and
 - c. The absent individual shared the home with the assistance group prior to the onset of the absence. A newborn is considered to be sharing the home with the assistance group at the time of birth.

An AG member may be considered temporarily absent for up to 45 consecutive days. An AG member who is, or is expected to be absent from the home without good cause for longer than 45 consecutive days does not meet the temporary absence requirement of PRC/OWF. Good cause reasons can be found in OAC 5101:1-3-04 (C) (1-8).

2. Cases where children are temporarily absent from the home (i.e., taken into legal protective custody by the Warren County JFS, Division of Children Services), remaining household members may be eligible for PRC assistance if the following criteria apply:
 - The child has been out of the home less than a total of six (6) consecutive months,
 - The family has a Children Services reunification plan in place,
 - The family is actively working toward reunification, as verified by the Children Services caseworker. Authorization of PRC services must contribute to the reunification process.

3. Shared Parenting

In a situation where two parents claim custody or shared parenting of child(ren) and are claiming the child to be in the home for purposes of PRC eligibility, one of the following three criteria must be verified:

Does the requesting parent receive and/or pay support for the child(ren)? If one parent pays support, the parent in receipt of the support should be considered the custodial parent. If no support order is established, verify

- a. Does the requesting parent or the other custodial parent receive OWF case assistance? If one parent receives cash assistance and the child(ren) are part of the assistance group, the OWF recipient should be considered the custodial parent. If neither household receives cash assistance, verify (b).

- b. The parent requesting PRC services may present one of two documents to verify shared parenting. He/She may bring verification that the child is claimed as a dependent on the most recent Federal tax filing OR may bring in a signed letter from the other parent. Such letter should state that the parenting is shared, that the signer understands the other parent is applying for PRC services, and that any approval of services may affect the signer's future eligibility for PRC services.

C. Disqualifiers

Disqualifiers are listed per service category and deem the applicant ineligible for the services. Refer to specific service area for list of corresponding disqualifiers.

D. Application Process

The PRC applicant or an authorized representative must complete the WCDJFS, Prevention, Retention, and Contingency Program (PRC) Application or other required applications to request PRC benefits or services. In accordance with Section 329.051 of the ORC each applicant will be provided with a voter registration form when requesting a PRC application. An applicant is responsible for completing all necessary documents, furnishing all available facts and information, and cooperating in the eligibility determination process.

Eligibility for PRC is dependent upon the PRC Assistance Group's (AG) demonstration and verification of the need for financial assistance and/or services, and whether the county determines that a provision of PRC will satisfy the need.

Samples of all PRC Applications appear in the Exhibits Section of the Plan.

The county is responsible for using objective criteria when determining eligibility and approving or denying the application within 10 days after completion of the application process in a fair and equitable manner, which includes verification of information. Eligibility will be carefully evaluated on a case-by-case basis. Immediate needs, whether or not the PRC Program can be of benefit, will be determined by the WCDJFS. WCDJFS has the authority to designate the application process be completed by other entities based upon a contractual agreement.

This program is designed to help people overcome immediate barriers to achieving or maintaining self-sufficiency and personal responsibility, thereby preventing the need for ongoing public assistance. However, the fact that an ongoing Medicaid, OWF, Food Assistance or DA assistance group is active is not necessarily a determining factor in the consideration of eligibility for the PRC Program. In addition, the WCDJFS must inform individuals about other programs (i.e., Medicaid and Food Assistance) that are available and of hearing rights that are applicable.

Once the PRC application is approved, WCDJFS will authorize and generate payment for assistance, goods, or services. Authorization may occur any time after the application is approved.

The applicant shall receive a notice of approval or denial within forty-five 45 days of the date of application. The applicant shall receive Notice of Approval of Your Application for Assistance (ODJFS 4074) or Notice of Denial Your Application for Assistance (ODJFS 7334) pursuant to the decision rendered. Applicants shall receive a copy of hearing rights at the time of the decision.

- Applicants have 14 days from the date of application to submit all required payments, in the form of a money order, toward the approved benefit. Failure to comply will result in denial of the approved application on the 15th day.
- Failure to cooperate during the eligibility process which results in a denial for PRC Services and/or Benefits, will result in the inability to re-apply for 30 days after the denial, unless the agency determines otherwise.

Under this Program, an eligible AG may receive customized assistance, goods, or services determined by the WCDJFS. Ongoing receipt of Medicaid, Food Assistance, Ohio Works First, or Disability Assistance is not a determining factor in considering an AG's eligibility for PRC services (outside of any income received through said programs). WCDJFS will inform applicants of other programs/services available through the Agency.

Receipt of PRC services in another county or PRC/TANF services provided in another state shall be considered when processing a PRC application. PRC/TANF benefits and amounts received in other counties and/or states shall be considered and included in the caps.

WCDJFS will pursue collection of PRC assistances which has been obtained fraudulently or that has been determined to be an overpayment.

E. PRC Program Modification/Termination

Warren County reserves the right to modify or terminate the PRC program at any time. Modifications may encompass any or all areas of the county PRC Plan. Any modifications of the PRC Plan will be submitted to the Warren County Board of County Commissioners for approval. Upon approval, WCDJFS will submit the modified plan to the Ohio Department of Job and Family Services. Warren County reserves the right to modify or terminate PRC services or eligibility requirements for any reason, including (but not limited to) reduction of funds, changes in State or Federal Regulations, and the need to address appropriate emerging needs within the community.

SECTION IV CHILD WELFARE SERVICES AND BENEFITS

PRC payments are limited to the amount actually required to meet the presenting need, up to the amounts listed below for each type of assistance received within the timeframes described. Verifications of amounts owed must be original bills or invoices.

- A. **Kinship Navigator Services**- are designed to provide support and assistance to relatives, legal guardians or caregivers of minor children who are not able to be cared for by their biological parents or stepparents. Kinship services can be provided to those who are responsible for the day to day care and well-being of a child(ren) on a long term basis.

Kinship Navigator Services meet TANF Purposes 1.

AG definition for Kinship Navigator- A child under age eighteen (18)/age nineteen (19) and still attending high school or its equivalent and immediate household members which includes the relative, legal guardian, or caregiver, spouses of the relative, legal guardian, or caregiver, all children for whom the caregiver is responsible for and living in the household. Other adult household members and children, for whom the relative, legal guardian or caregiver is not responsible, will not be considered part of the AG.

Eligibility: At or below 200% FPG. Eligibility is based on the Self-Declaration Application found on page 35 of this plan.

Disqualifiers: Any one of the following AG characteristics will deem the applicant ineligible for services:

- The applicant is not a U.S. citizen or legal alien (ineligible aliens may apply on behalf of their eligible children)
- Any members of the AG are fugitive's felons or probation/parole violators.

Kinship Navigator Services	Description	Eligibility at or below 200% FPG	CAPS per rolling twelve (12) month period and TANF Purpose
Information and referral Comprehensive information and access to legal services Comprehensive information and access to child care Respite care Training	Kinship Navigator services provide an opportunity for the Warren County JFS, Division of Children Services to assist children and family members/care givers providing care for children who are unable to be cared for by their biological or step parents.	At least one child in the household must be a kinship care placement. Kinship services can be provided to relatives/caregivers who are responsible for the day to day care and wellbeing of a child(ren) on a long term basis. Self-Declaration Application	N/A TANF Purpose: 1 (see the assistance group section for information regarding child who are temporarily absent from the home)

Comprehensive information and access to financial assistance			
Evaluation and reporting			
Identification of Kinship Caregivers with Self-Declaration Application			

B. TANF Child Welfare

AG definition for TANF Child Welfare consists of a child under age eighteen (18)/age nineteen (19) and still attending high school or its equivalent and immediate family members in the household. Immediate family members include biological parents and stepparents, designated guardians or caregivers, biological and step-siblings in the household. Other adult household members will not be considered part of the AG.

TANF Child Welfare services meet TANF Purpose 1.

Eligibility: At or below 200% FPG. Child welfare services activities must meet a documented and specified purpose for the well-being of child/children within the AG. Eligibility is based on the Self-Declaration Application found on page 35 of this plan.

Disqualifiers: Any one of the following AG characteristics will deem the applicant ineligible for services:

- The applicant is not a U.S. citizen or legal alien (ineligible aliens may apply on behalf of their eligible children)
- Any members of the AG are fugitive felons or probation/parole violators.

TANF Child Welfare Services	Description	Eligibility at or below 200% FPG	CAPS per rolling twelve (12) month period and TANF Purpose
Child welfare services allowable under the TANF program but not limited to: <ul style="list-style-type: none"> • Emergency housing services • Domestic Violence Services • Homes-based services & mentoring programs • Parent education and training • Respite care services • Transportation Services 	TANF Child Welfare services provided an opportunity for the Warren County Job and Family Services, Division of Children Services to provide services to assist in family reunification or to prevent children from being removed from the home. (See definitions of eligible TANF Child Welfare Services)	Child/ren may reside in the family home or the child has been out of the home <u>less than a total of six consecutive months</u> If the children are out of the home, the family must have a reunification plan in place, and actively working toward reunification, as verified by the Children Services Caseworker	N/A TANF Purpose: 1 Financial Benefits received cannot exceed 4 consecutive months.

<ul style="list-style-type: none"> • Voluntary or formalized court diversion activities & mediation • Case management services • Supervised Visits 		<p>Authorization of PRC services must contribute to the reunification process.</p> <p>Self-Declaration Application</p>	
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Definitions of Eligible TANF Child Welfare Services

Eligible services for TANF/PRC Child Welfare include certain direct services and case management or supportive services. The following services are also allowable TANF Child Welfare Services under the Warren County PRC Plan:

Emergency Housing

Providing case management or supportive services as it relates to emergency housing needs including: making referrals, arranging for, and planning for emergency housing needs and services.

Children Services Case Management

Case management services including: making referrals to, arranging for services, planning, supervising, and assessing results of services provided to families and children.

Domestic Violence Services

Domestic violence services are defined as providing direct assistance to victims of domestic violence and their dependents for the purpose of preventing further violence and may include but not be limited to: meals, transportation, housing referral services, legal advocacy, children's counseling and support services and other services to victims of domestic violence and their dependents. Other eligible services include providing case management or supportive services including: making referrals, arranging for and planning for care or services, planning, supervising and assessing results of care as it relates to domestic violence services.

Home Based Services

Home Based Services are those services provided to families in their own homes or community which are intended to either preserve the family by reducing risks or achieve successful reunification from out of home placements. Services provided to help meet basic human needs, examples include case management functions related to arranging or obtaining financial assistance, food, clothing, housing, household management or repairs, child care and transportation services, Home based services also include direct (face to face) education and counseling, referral and linkage to other community services and case management.

Parent Education Services

Parent education is a teaching process to assist a parent, guardian, or custodian in developing the basic skills necessary to provide adequate care and support to a child in his own home. This also includes case

management, making referrals to, arranging for services, planning, supervising, and assessing results of Parent Education services.

Respite Care Services

Eligible services include case management, making referrals to, arranging for services, planning, supervising, and assessing results of respite care activities and the provision of respite care. Respite care services are services designed to provide temporary relief to child-caring functions which may include, but are not limited to, crisis nurseries, day treatment and volunteers or paid individuals who provide such services within the home. Respite Care Services may be provided to a child placed in a foster home or with a relative as well as for a child in his own home.

Transportation Services

Transportation Services include arranging for or providing transportation to and from needed services, resources and facilities. (It may include the provision of escort assistance). Transportation provided to children/parents for visits are eligible as well as arranging, scheduling and monitoring visits.

The following services are not PRC eligible

- Foster care and out of home maintenance payments.
- Juvenile justice services.
- Any costs associated with children who do not live with a custodial parent or other adult caretaker relative, legal guardian, or legal custodian (Except for the 180 day provision or Federal TANF goals # 3 and #4).
- Services available through other federal funding sources.
- Medical services with the exception of those services allowable under Ohio's 1996 IV-A state plan.

C. Kinship and Child Welfare Conditional Services

AG Definition for Child Welfare Conditional Services: A child under age eighteen (18)/age nineteen (19) and still attending high school or its equivalent and immediate family members in the household. Immediate family members include biological parents and stepparents, kinship caregivers who have legal custody of a minor child, biological and step-siblings in the household. Other adult household members will not be considered part of the AG. Pregnant women in their third trimester of pregnancy-each fetus is considered a separate family member.
Kinship and Child Welfare Conditional Services meeting TANF Purpose 1.

Eligibility:

- At or below 200% FPG.
- Eligibility is based on the Self-Declaration Application located on page 35 of this plan.
- Families must work with Children Services or meet the definition for kinship services, and are in need of services in order to reunite, maintain or care for children in their home.

CAP: Kinship and Child Welfare Conditional are not to exceed \$5,000 per family.

Disqualifiers: Any one of the following AG characteristics will deem the applicant ineligible for services:

- The applicant is not a U.S. citizen or legal alien (ineligible aliens may apply on behalf of their eligible children)
- Any member of the AG are fugitive felons or probation/parole violators.

Kinship & Child Welfare Conditional Service	Description	Eligibility at or below 200% FPG and TANF Purpose
Rent (Excludes late fees)	To prevent homelessness or necessary relocation moving due to domestic violence, to alleviate an overcrowded situation, acceptance into a subsidized housing program, or employment related out of county relocation. Assistance is limited to a maximum of 4 consecutive months with a CAP of \$1,500.00 total.	Rent is limited to a maximum of 4 consecutive months TANF Purpose: 1
Security Deposit	For necessary relocation, to alleviate an overcrowded situation (out of county relocation must be employment related). Assistance is limited to a maximum of 4 consecutive months with a CAP of \$500.00.	Unsubsidized and subsidized housing TANF Purpose: 1
Utilities/Deposits for utilities	Gas/heating fuel Cooking fuel Electric Water Sewage Basic telephone services Assistance is limited to a maximum of 4 consecutive month with a CAP of \$750.00.	If the HEAP eligible applicant is requesting assistance with heating or utility payment, the applicant should be referred to WCCS (Warren County Community Services) during HEAP Season prior to accessing services through the PRC Program TANF Purpose: 1
Household items	Includes necessary household items such as mattresses, beds, cribs, appliances, linens or any other necessary household item. Assistance is limited to a maximum of 4 consecutive months with a CAP of \$1,500.00.	TANF Purpose: 1
Transportation	Assistance with transportation needs through various methods which include but are not limited to; transit tickets, gas cards, pre-arranged transportation, and mileage reimbursement at the rate of reimbursement in effect for the County. Assistance is limited to 4 consecutive months with a CAP of \$200.00.	TANF Purpose: 1
KPIP Administration	The Kinship Permanency Incentive Program (KPIP) is designed to support kinship caregivers in their decision to make permanent commitments by helping defray some of the costs of caring for children. Eligible caregivers receive a one-time payment to reduce costs of initial placement. They may receive subsequent payments every six months to support the stability of the child's placement in the home.	TANF Purpose 1

SECTION V WCDJFS SERVICES AND BENEFITS

Ineligible Applicants

The following applicants are ineligible for in-house PRC Assistance and/or Benefits in Warren County if any of the following apply:

- Individuals who are not citizens of the United States and do not meet the definition of qualified aliens;
- Families that have fraudulently received assistance including Food Assistance, Cash Assistance, Medicaid and Child Care, until repayment in full occurs, except overpayments that are determined by WCDJFS to result from an agency error these situations will not restrict eligibility for PRC;
- Individuals who have quit or refused a job without good cause or have significantly reduced their hours of employment without good cause within 60 days prior to the date of the PRC application,
- Individuals serving a sanction.

Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
<p>Contingency Services: An emergent need that threatens the health, safety, or acceptable living arrangement to the extent that it prohibits children from being cared for in their own home or inhibits job preparation/retention, work or marriage.</p> <p>Examples include but not limited too; home repairs, purchase of new appliance or any situation that does not meet any of the categories listed but would threaten the health and safety of the family.</p>	Any number of individual payments to meet a non-recurrent crisis or episode of need up to \$1,000.00 per assistance group per 24 month period.	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met)</p> <p>Pregnant individuals with no other children</p>	<p>AG must have experienced an unforeseen circumstance that places a documented financial hardship on the AG, promoting the request for PRC.</p> <p>Adults in AG must be employed, awaiting UCB, or have other income such as, but not limited to disability payments. An AG whose only income is that of minor children shall not be eligible for PRC contingency services.</p>	<p>At or below 200% FPL</p> <p>TANF Purpose: 1 and 2</p>	<p>Must verify current employment or verify consistent unearned income sources such as Social Security.</p> <p>and</p> <p>For all contingency services, the applicant AG must show a pattern of good faith effort to maintain payment to the best of their ability.</p>

Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
Employment and Training Services and Benefits: <ul style="list-style-type: none"> • Purchase clothing or uniforms for work. • Purchase safety equipment, i.e., shoes, glasses, work boots. • Purchase special tools and/or equipment required for employment. 	\$250.00 for non-recurrent short term benefits to be provided once within a 12 month period.	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met)</p> <p>Non-custodial parent who lives in the state, but does not reside with his/her minor child(ren) and is cooperating with CSEA.</p>	<p>Recently employed individuals</p> <p>Under employed individuals- not having enough paid work or not doing work that makes full use of their skills and abilities.</p> <p>Unemployed families in receipt of OWF who are actively participating in their work activity and have obtained employment and/or training opportunities.</p>	<p>At or below 200% FPL</p> <p>TANF Purpose: 2</p>	Proof of employment or offer of employment

Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
Rent Payment/ Security Deposit (No payment will be made for extra fees for pets unless the pet is also a service animal. No payment will be made for any additional extras fees charged by the landlord)	<p>Past due rent or deposit up to \$1,200.00, payment to the landlord.</p> <p>Verification of the requirement for a security deposit must be provided by the landlord</p> <p>Non-recurrent short term benefits to be provided once within a 24 month period.</p> <p>Amount to be paid by WCDJFS is limited to</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met)</p> <p>Pregnant individuals with</p>	<p>AG's who can provide a Notice to Leave the Premises or Court Ordered Eviction.</p> <p>*No employment requirement with this benefit.</p> <p>AG must be able to provide a plan to avoid continuation of this issue.</p>	<p>At or below 200% FPL</p> <p>TANF Purpose: 1 and 2</p>	<p>Notice to Leave the Premises (3-Day Notice to Evict) or Court Ordered Eviction Notice</p> <p>Homeless</p> <p>Uninhabitable residence determined by Health Department</p> <p>Residing in spousal abuse center</p> <p>Overcrowded conditions (number in home must be verified by landlord)</p>

Landlords/managers must sign a repayment agreement for security deposits.	one month of late fees. Additional monthly late fees are the responsibility of the AG.	no other children			An AG whose monthly income has decreased by half due to a situation beyond their control and who needs to relocate to a less expensive housing option.
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Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
Utility Assistance for Initial Services and Shut-offs: <ul style="list-style-type: none"> Gas, propane, kerosene, wood, electric, water, sewer AG must be responsible for the utility Must be a current bill Must be a bill for the current residence 	Amount due, up to \$500.00 once within a 12 month period to assist with initial services or disconnects. Only during non-HEAP (Home Energy Assistance Program) season. HEAP Referral Exception one-time \$200.00 within 12 month period	Minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met) Pregnant individuals with no other children	Families at risk: “The existence of or potential for a disruption to the health, safety or decent living arrangement of the family.” Families with children at risk of abuse or neglect. Victims of domestic violence *No employment requirement with this benefit. AG must have an ongoing plan to avoid future issues.	At or below 200% TANF Purpose: 1 and 2	AG must provide a current utility bill with the account number, service address, amount due and account holder’s name. Must enroll in PIP. AG must have at least made 1 payment within the 3 months prior to filing a PRC application to be considered for assistance. Not available during HEAP season with the exception of a one-time assistance payment for <i>heating</i> of up to \$200.00 with a referral from HEAP/ERHEAP with proper verification.

Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
Automobile Repair	Up to \$1,500.00 one time in a 12 month period. CDJFS has the option to deny repairs based on age, condition, repair needed and value of the vehicle.	Minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met)	Employed individuals Recently employed individuals Under employed individuals- not having enough paid work or not doing work that makes full use of their skills and abilities.	At or below 200% FPL TANF Purpose: 1 and 2	The applicant must be scheduled or have worked for a minimum of 30 hours per week at minimum wage (or the equivalent), participating at a verifiable work experience program, or enrolled and attending education/training for up to 4 consecutive months. Automobile repairs will only be provided in those situations where the automobile is needed

		Non-custodial parent who lives in the state, but does not reside with his/her minor child(ren) and is cooperating with CSEA.	Individuals in education or training for up to 4 consecutive months.		to retain employment, meet the above work activity requirement, or assist with transportation for education/training. <i>Two bids are required from certified auto repair company.</i>
Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
Transportation	<p>Limited to contracted amount. <u>Transit tickets are the preferred option.</u></p> <p>Transit tickets capped at 30 days for newly employed individuals.</p> <p>OR</p> <p>Gas Cards- Limited to 4 Gas Cards issued either Weekly or Bi-Weekly dependent on proof of mileage by applicant in the amount of \$50.00 per card not to exceed a \$200.00 total disbursement.</p> <p>Uncapped for active OWF/TANF Work Activity participants</p> <p>Non-recurrent short term benefits to be provided as defined above once within a 12 month period</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met)</p> <p>Pregnant individuals with no other children</p> <p>Non-custodial parent who lives in the state, but does not reside with his/her minor child(ren) and is cooperating with CSEA.</p>	<p>Recently employed individuals</p> <p>OWF Work Activity Participants</p>	<p>At or below 200% FPL</p> <p>TANF Purpose: 2</p> <p>TANF Purpose: 4</p>	<p>Newly Employed OWF Recipients must provide proof of employment.</p> <p>OWF/TANF Work Activity Participants, no cap.</p> <p>Newly employed individuals must provide proof of employment.</p>
Child Care Registration Fee	<p>Not to exceed \$200.00 per family.</p> <p>Non-recurrent short term benefits to be provided as defined above once within a 12 month period.</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian</p>	<p>Recently employed individuals</p> <p>OWF Work Activity Participants</p>	<p>At or below 300% FPL</p> <p>TANF Purpose: 1</p> <p>TANF Purpose: 2</p>	<p>This benefit is for full and part-time employment to assist with any required Child Care Registration Fees.</p> <p>OWF/TANF Work Activity Participants, no cap.</p>

<p>Child Welfare Services Services tied to a child Welfare case plan that fall within the schedule of PRC benefits/service may be enhanced beyond the individual CAP (not to exceed the family CAP of \$1,500.00) if such services are specifically coordinated as part of the family case plan.</p>	<p>Any number of individual payments to meet a non-recurrent crisis or episode of need up to \$1,500.00 per assistance group per calendar year.</p>	<p>PRC- eligible assistance groups; pregnant women with no other minor child; non-custodial parents</p>	<p>Employed Individuals Families with child at risk of abuse or neglect</p>	<p>At or below 200% FPL TANF Purpose:1 TANF Purpose:2</p>	<p>Application with all requested verifications.</p>
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Service or Benefit	CAP	Targeted Group	Economic Need Standard and TANF Purpose	Verifications
<p>Ohio Youth to Work Program</p>	<p>Hourly wage capped at \$10.00 per hour. Services not to exceed agency TANF grant amount.</p>	<p>Youth age 14-15, as long as the youth is a minor child in a needy family and is in school. Youth age 16-24 or 16-24 who have a minor child and are considered needy, will be served under the CCMEP Program.</p>	<p>At or below 200% FPL TANF Purpose: 1 and 2</p>	<p><i>Eligibility</i> - An Ohio Youth Works program funded through PRC shall only serve persons from a TANF-eligible family. The types of persons that may be served are: • Youth ages 14-15, as long as the youth is in a needy family and is in school. The youth served may be non-custodial parents as long as they are considered "needy" and have a minor child. "Needy" is not specifically defined by state or federal regulation but may be no greater than income at 200% of the federal poverty level. <i>Family</i> is defined in federal and state law and regulations as follows: a minor child who resides with a parent, specified relative, legal guardian or legal custodian (a child may be temporarily absent from the home provided certain requirements are met); a pregnant individual with no other children; or a non-custodial parent who lives in the state, but does not reside with his/her minor child(ren).</p>

				<p><i>Foster Care:</i> Youth in a foster care setting age 14 to 15 years of age if they are a full-time student in a secondary school may be served under Ohio Youth Works. The United States Department of Health and Human Services, Administration for Children and Families (ACF) has provided guidance respective to the Youth Employment Program.</p>
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Service or Benefit	CAP	Assistance Group	Economic Need Standard and TANF Purpose	Verifications
<p>Other Services/Benefits Targeted to Goals of TANF and the PRC Plan</p>	<p>Determined by County</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian</p> <p>Pregnant women</p> <p>Non-custodial parent who lives in the state, but does not reside with his/her minor child(ren) and is cooperating with CSEA.</p>	<p>At or below 200% FPL</p> <p>TANF Purposes: 1,2,3,4</p>	<ul style="list-style-type: none"> • Required Application • Required Verifications • Must meet TANF eligibility criteria

**SECTION VI
WCDJFS EMPLOYMENT RELATED
SERVICES AND BENEFITS**

Service or Benefit	CAP	Assistance Group	Economic Need Standard and TANF Purpose	Verifications
<p>Transitional Benefit for Full Time Employment</p> <p>This benefit is not available for work assignments made through temporary staffing agencies until individual is hired by the placement company.</p> <p>This program is only available to participants who are experiencing a termination or reduction in TANF/OWF benefits as a result of securing full time employment.</p> <p>The Transitional Benefit Program provides benefits for up to 2 months from the start of employment. The transitional benefit is not considered assistance as defined in 45 C.F.R. 260.31.</p> <p>If a participant is transitioning off of the TANF/OWF Program to Full Time Employment they may receive their Full or Partial TANF/OWF Allotment at the time they leave the program for no more than 2 months. If the participant is receiving a reduction of TANF/OWF Benefits and not termination of full benefits, the transitional benefit amount will be for the difference between the monthly allotment amounts at the time of full time employment minus the amount it is reduced to. Below are two examples for guidance;</p> <p><u>Termination of OWF/TANF due to full time employment</u> Example; current allotted amount of OWF/TANF is \$582.00 per month. If approved for Transitional Benefit Program the recipient would receive that monthly benefit for 2 months after beginning full time employment in order to assist with the transition time.</p>	<p>2 month Cap based on the last monthly allotment amount of OWF/TANF or at the difference if a reduced amount.</p> <p>Transitional Benefits are available for 2 new jobs within a 24 month period.</p> <p>**Cut Off- If employment is reported prior to agency cut off (adverse action) then the transitional benefit will be for 2 months following the month reported Example; If reported in prior to cut off in February AG will receive Transitional Benefit for March and April</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian</p> <p>Pregnant individuals with no other children</p>	<p>At or below 200% FPL</p> <p>TANF Purposes: 1 and 2</p>	<p>Verification of Full Time Employment from Employer, full time employment means scheduled to work 30 hours or more each week.</p> <p>Current Pay Stubs, if available</p> <p>**Cut Off- if employment reported after cut off (adverse action) AG will receive full benefit month following and transitional benefit the month after that. Example; if reported at end of February after cut off client will receive normal benefit in March and Transitional benefit in April.</p>

<p><u>Reduction of OWF/TANF due to full time employment</u></p> <p>Example; current allotted amount of OWF/TANF is \$582.00 per month, amount will be reduced to \$382.00 as a result of new full time employment. The Transitional Benefit amount will be \$200.00 for the 2 months to assist with the transition time.</p> <p>The participants of the Transitional Benefit Program are still eligible to receive the New Employment Bonus for Full Time Employment in addition to the Transitional Benefit. Participants must apply for each program separately.</p> <p>Transitional Benefits are not countable income for public assistance programs, they are intended to assist the participant in moving toward self-sufficiency.</p> <p>If participant leaves employment during the two month period without good cause the agency will seek measures to re-coup the Transitional Benefit Amount.</p>				
<p>New Employment Bonus for Full Time Employment</p> <p>This benefit is not available for work assignments made through temporary staffing agencies until individual is hired by the placement company.</p> <p>Employment Bonus is available after the verified completion of 4 weeks (30 days) of full-time employment.</p> <p>The PRC Application must be received within 30 days of when the bonus is available.</p>	<p>\$100.00 after 30 days of full-employment,</p> <p>Cannot exceed more than 2 <u>new</u> jobs in a 36 month period</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian</p> <p>Pregnant individuals with no other children</p> <p>Non-custodial parent who lives in the state, but does not reside with his/her minor child(ren) and is cooperating with CSEA.</p>	<p>At or below 200% FPL</p> <p>TANF Purposes: 1 and 2</p>	<p>Verification of Full Time Employment from Employer, full time employment means scheduled to work 30 hours or more each week.</p> <p>Current Pay Subs, if available</p>
<p>Employment Retention Bonus for Full Time Employment</p> <p>This benefit is not available for work assignments made through temporary</p>	<p>\$150.00 after 90 days</p> <p>\$300.00 after 180 days</p>	<p>Minor child who resides with a parent, specified relative, legal guardian or legal custodian</p>	<p>At or below 200% FPL</p> <p>TANF Purposes: 1 and 2</p>	<p>Verification of Full Time Employment from Employer, full time employment means scheduled to</p>

<p>staffing agencies until individual is hired by the placement company.</p> <p>Employment Bonus is available after the verified completion of 90 days (3 months) or 180 days (6 months) of full-time employment.</p> <p>The PRC Application must be received within 30 days or after the completion of the 90th day or the 180th day of verified job retention.</p>	<p>Cannot exceed more than 2 <u>new</u> jobs in a 36 month period</p>	<p>Pregnant individuals with no other children</p> <p>Non-custodial parent who lives in the state, but does not reside with his/her minor child(ren) and is cooperating with CSEA.</p>		<p>work 30 hours or more each week.</p> <p>Current Pay Stubs, if available</p>
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SECTION VII WCDJFS DISASTER SERVICES AND BENEFITS

Service or Benefit	CAP	Assistance Group	Targeted Group	Economic Need Standard and TANF Purpose
<p>Disaster Assistance Benefits to assist with the damage or loss sustained as a result of natural disaster upon declaration by County Commissioners, identified by the Red Cross, or otherwise identified. All families are potentially eligible for this category of assistance regardless of OWF sanction status. PRC issued in this category will not apply toward the yearly cap per family. If the applicant has homeowners insurance that can address the emergent need, it must be accessed prior to the issuance of PRC. The following list is not all inclusive.</p> <ul style="list-style-type: none"> ➤ <i>Shelter Assistance</i> <ul style="list-style-type: none"> • Rent/Rent Deposits • Mortgage Payments • Emergency shelter/temporary shelter (excluding hotel charges) • Payment of moving expenses ➤ <i>Utility Assistance</i> <ul style="list-style-type: none"> • Payments for initial hook up • Purchase bulk fuel destroyed or damaged by disaster • Installation or repair of telephone (when medically necessary with Doctor Statement) • Home repair or replacements affecting basic structure (provided to the homeowner only) • Appliances or fixture repair or replacements 	<p>Determined by State or County, not to exceed \$1,500 per family.</p> <p>All Disaster Benefits are dependent on available PRC funding.</p>	<p>Parents or specified relatives with minor children.</p> <p>Pregnant women</p> <p>Non-custodial parent and minor child(ren)</p> <p>Child only minor child temporarily out of home with reunification plan.</p>	<p>Families sustaining disaster related damage or loss</p>	<p>Determined by State Declaration</p> <p>or</p> <p>At or below 200% FPL</p> <p>TANF Purpose: 1</p>

<ul style="list-style-type: none"> • Repair or purchase of furnace, air conditioning, or water heater (provided to the homeowner only) • Purchase or replace essential household contents ➤ <i>Personal items</i> • Essential clothing for members of the Assistance Group • Essential non-consumable products, excluding tobacco products and alcohol ➤ Vehicle repair for damage caused by the disaster provided the automobile is necessary for employment or medical condition 				
<p>Disaster Relief for Adults and Disabled NOT eligible for TANF Plan.</p>	<p>Determined by State or County, not to exceed \$750 per family.</p> <p>Disaster Relief for Adults and Disabled are dependent on available PRC funding.</p>	<p>Age 55 or over with no minor children</p> <p style="text-align: center;">OR</p> <p>No minor children but in Receipt of disability payments such as SSI, Social Security Disability, VA Disability, PERS or STERS Disability, Railroad Retirement Disability, Black Lung Benefits, etc.</p>	<p>Families sustaining disaster related damage or loss</p>	<p>Determined by State Declaration</p> <p>or</p> <p>At or below 200% FPL</p> <p>TANF Purpose: 1</p>

SECTION VIII
SERVICES AND BENEFITS
SUBGRANTED OR CONTRACTUAL PRC

A. Subgranted and Contractual PRC

Subgranted or Contractual PRC benefits and services are provided with local TANF/PRC allocations or State designated TANF pass-through programs and are administered by entering into agreements with other public, private non-profit, and private for-profit vendors. Eligibility for subgranted or contractual PRC services may have different eligibility standards from the in-house PRC services if specified in the agreement or as noted in the List of Services & Benefits in this document. There is no dollar cap for sub granted or contractual services.

All PRC subgrants and contracts must still address the connection of the service being provided to one or more of the four (4) purposes of TANF.

Unless otherwise documented as categorically eligible, eligibility for subgranted/contractual services is accomplished using the **Self-Declaration Application for TANF/Title XX Services**. Applicants for subgranted/contractual services will be notified of approvals, denials, and terminations using the Decision of Your Application for TANF/Title XX Services.

The use of subgranted/contractual PRC services will not prohibit an assistance group from being eligible for other PRC services (in-house or other subgranted/contractual services) noted in the list of services section of this plan.

Services/Benefits	Description	Eligibility at or below 300% FPG and TANF Purpose	CAPS per rolling twelve (12) month period
Warren County Job and Family Services, Division of Children Services	PRC funding to assist with the administration, services and benefits for Warren County Job and Family Services, Division of Children Services	At or Below 200% of FPL Families with Minor Children Self-Declaration Application TANF Purpose: 1, 2, 3, 4	Warren County Funding
Interfaith Hospitality Network (INH)	Services for homeless children and families. Primary focus is to address the needs of homeless families. The goal of IHNWC is to assist homeless families as they seek to build a better life through education, employment and self-sufficiency.	Families with minor children; non-custodial parents. At or below 200% of FPL TANF Purpose 1, 2, 4	Warren County Funding
Abuse and Rape Crisis Shelter of Warren County (ARCS)	ARCS will provide 24/7, trauma-informed, family focused advocacy and case management to survivors and children of domestic violence with the primary goal of ensuring safety, healing and empowerment, while increasing	Families with minor children; non-custodial parents. At or below 200% of FPL TANF Purpose 1, 2, 4	Warren County Funding

	batterer's accountability for their abuse behavior.		
Educational Service Center- Resource Coordinator Program for Schools	The Resource Coordinator program provides supports and resources to needy families with academically and otherwise at-risk children. Resource Coordinators focus on low-income students and their families who have been identified within the school system. Resource Coordinators help identify, create, and maintain resources for families.	Families with minor children; non-custodial parents. At or below 200% FPL TANF Purpose 1, 2, 4	Warren County Funding
Workforce Development Training & Curriculum Employment Related Short-Term Training Services	Provides Training needed to gain, maintain, or advance in the workforce. (ABLE) Provides Assessments and planning as recommended by Workforce Development Staff or Sub-grant Recipients.	Families with minor children; non-custodial parents. At or below 200% FPL TANF Purpose 1 & 2	Warren County Funding
Workforce services allowable under TANF Program include but not limited to: TANF Administration/Eligibility, Case Management, Work Activities, Education and Training, Work Subsidies/Subsidized Employment	TANF Workforce Services provide an opportunity for Warren County Job & Family Services to partner with Ohio Means Jobs of Warren County to provide services to assist in TANF Administration/Eligibility, Case Management, Work Activities, Education & Training, and Work Subsidies/Subsidized Employment.	Families with minor children; non-custodial parents. At or below 200% FPL TANF Purpose 1 & 2	Warren County Funding

TANF EDUCATION & TRAINING

Services provided to improve knowledge of daily living skills and enhance opportunities. Education and training may include, but are not limited to, instruction in consumer education, health education, community protection, literacy education, computer skills training, or English as a second language. Also includes services or activities related to screening, assessment, testing, individual and group instruction, counseling, and referral to community resources.

**SECTION XI.
COMMISSIONER APPROVAL**

INTERPRETATION

In instances of ambiguity or lack of clarity in the provisions of this Plan, the determination of the WCDJFS as to the meaning and interpretation shall be final and binding. The WCDJFS will be the final authority for all decisions regarding eligibility for PRC benefits and services and for the allocation of PRC funds to support benefits and services to the public.

Warren County Job and Family Services, Division of Human Services agrees to implement this Prevention, Retention and Contingency (PRC) Plan on October _____, 2017.

Director, Warren County JFS, Division of Human Services

Date

Application A- WCDJFS PRC Application

**WARREN COUNTY JOB & FAMILY SERVICES
DIVISION OF HUMAN SERVICES**

WARREN COUNTY PRC APPLICATION

NAME: _____
 ADDRESS: _____
 CITY/ST /ZIP _____
 PHONE: _____ DATE: _____

FOR AGENCY USE
CASE # _____

COMPLETE THE CHART FOR EVERY PERSON LIVING IN YOUR HOUSEHOLD, INCLUDING YOURSELF.

Name	Relationship to Applicant	SSN	Age	Source of Income	Monthly Income
					\$
					\$
					\$
					\$
					\$
					\$

1. Have you or anyone in the household received any type of assistance from any county in Ohio or any other state this month or in the past 3 months? YES NO. If "yes" please explain _____

2. Explain what you are needing and why you are needing it _____

3. Explain your household plan to address this need in the future: _____

4. Is anyone in your household currently ineligible for or disqualified from any programs of assistance?
 Yes No Explain _____

**WARREN COUNTY JOB & FAMILY SERVICES
DIVISION OF HUMAN SERVICES**

5. Has anyone in your household quit a job, refused a job, or significantly reduced hours of employment in the last 60 days?
 Yes No Explain _____
6. Do you pay Rent or a Mortgage? YES NO, if "yes", monthly amount: \$ _____
7. List the Utilities you pay and the average monthly amount: \$ _____
8. Are you and your family: In a Shelter Have a court ordered eviction Homeless
9. Is anyone in the household pregnant? Yes No If "yes" please list who _____

DOES ANYONE IN THE HOME HAVE RESOURCES? SUCH AS;

Resource	Person with Resource	Amount of Resource
<input type="checkbox"/> Cash on Person		\$
<input type="checkbox"/> Checking Account		\$
<input type="checkbox"/> Savings Accounts		\$
<input type="checkbox"/> Stocks/Bonds		\$
<input type="checkbox"/> Other		\$

If Other, Please Specify: _____

BENEFIT OR PROGRAM YOU ARE REQUESTING ASSISTANCE FOR (MAY ONLY SELECT ONE PER APPLICATION):

PROGRAM SERVICES AND BENEFITS

- | | |
|------------------------------------------------------|--------------------------------------------------------------|
| <input type="checkbox"/> Automobile Repairs | <input type="checkbox"/> Rent Assistance or Security Deposit |
| <input type="checkbox"/> Child Care Registration Fee | <input type="checkbox"/> Transportation Assistance |
| <input type="checkbox"/> Contingency Services | <input type="checkbox"/> Utility Disconnect or Deposit |
| <input type="checkbox"/> Employment/Training | |
| <input type="checkbox"/> Other (Explain) _____ | |

EMPLOYMENT RELATED BENEFITS

TRANSITIONAL BENEFIT PROGRAM

- Transitional Benefit Program- Verification of employment is required for this benefit category

EMPLOYMENT BONUS/RETENTION PROGRAM

- New Employment Bonus (\$100.00) after first 30 days of Verified Employment
- Employment Retention Bonus (\$150.00) after first 90 days of Verified Employment
- Employment Retention Bonus (\$300.00) after first 180 days of Verified Employment

**WARREN COUNTY JOB & FAMILY SERVICES
DIVISION OF HUMAN SERVICES**

Note: Regardless of your eligibility for PRC Benefits/Services, you have the right to apply for all other programs of assistance offered by this agency, such as Medicaid, Food Assistance, Cash Assistance, and Child Care Assistance. If you wish to apply, please inquire. Also, if you wish to register to vote, please request a voter registration form.

Please use the back of this form as needed to provide the requested information.

Applicant Signature

Date

REV 02/2017

****Please Note**:** Applicants have 14 days from the date of application to submit all required payments toward the approved benefit. Failure to comply will result in denial of the approved application on the 15th day. Failure to cooperate during the eligibility process which results in a denial for PRC Services and/or Benefits, will result in the inability to re-apply for 30 days after the denial, unless the agency determines otherwise.

WARREN COUNTY JOB & FAMILY SERVICES
DIVISION OF HUMAN SERVICES

PRC Verification Checklist

REQUIRED VERIFICATIONS FOR ALL PRC PROGRAM SERVICES AND/OR BENEFITS

- Verification of Social Security Numbers for EVERYONE in the household
- ID for all ADULTS in the Household
- Verification that resources do not exceed \$500 (checking, savings acct, etc.)
- Verification of ALL household income for the past 30 days (earned and unearned; ex: pay stubs, child support, and social security)

****Please supply appropriate verifications based on the one program you apply for:**

RENT OR SECURITY DEPOSIT:

- Verification form signed by the landlord verifying they will accept a voucher
- Landlord's form to return deposit to WCDEHS
- Eviction notice.

NOTE: You CANNOT move into an apartment BEFORE you receive our voucher.
YOU are responsible for taking the voucher to the Landlord.

UTILITY BILLS (when HEAP is NOT in operation):

- Shut off notice/bill (must be in applicant's name and for applicant's current address)
- Assistance Group must have made at least one payment within the past 3 months

NOTE: This is not available during the HEAP season November – March 31st

AUTO REPAIRS/TIRES:

- Valid Driver's License
 - Proof of Auto ownership (must be in applicant's name)
 - Proof of registration
 - Proof of mileage
 - Proof of insurance
 - Two quotes are required from a certified mechanic. All vendors MUST actually SEE the vehicle.
- Verification of employment 30 hours per week at minimum wage (or a guaranteed start date)

TRANSPORTATION ASSISTANCE/GAS CARDS

- Valid Driver's License
- Proof of insurance
- Verification of employment at 30 hours per week at minimum wage (or a guaranteed start date)

CHILD CARE REGISTRATION FEE

- Proof of Registration with Child Care Provider
- Proof of Full Time and/or Part-time employment or Work Required

TRANSITIONAL BENEFIT

- Proof of Employment

EMPLOYEE BONUS PROGRAM

- Proof of Employment

Warren County Department of Human Services

Application B

WCDJFS- TANF Summer Youth Employment Program Application

PRC Request for TANF Summer Youth Employment Program 2016



Instructions: Please complete Sections I, II, III and IV.
Incomplete applications will not be considered for this program.

Section I: Complete the Demographic Information Below

Parent or Guardian Name	Youth Name	
Social Security Number	Youth Social Security Number	Youth Age
Present Address	Present Phone Number	

Section II: List All Household Members

Name	Date of Birth	Relationship to Youth	Does this person receive OWF, Food Assistance, or Medicaid?	
(YOUTH NAME)		SELF	<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No
			<input type="checkbox"/> Yes	<input type="checkbox"/> No

(List any additional household members on the back of this form.)

Section III: Complete and answer all questions about income.

Is your household actively receiving Food Assistance Benefits? Yes No

Is your household actively receiving Medicaid? Yes No

Is your household actively receiving Cash Assistance (OWF) Benefits? Yes No

Does anyone in the household have an outstanding OWF overpayment? Yes No

Check the box to indicate your family income in the last 30 days and list each individual with income, type of income and monthly amount. Attach proof of income for each income type. (Note: If your family receives Ohio Works First cash assistance or food assistance, you will not need to provide verification of income but you will still be required to complete the section below.)

	List the Individuals with Income	List the Type of Income (Examples: Wages, Social Security, SSI, Child Support)	List the Monthly Amount of Income
<input type="checkbox"/> \$0 - \$1980			
<input type="checkbox"/> 1981 - 2670			
<input type="checkbox"/> 2671 - 3360			
<input type="checkbox"/> 3361 - 4050			
<input type="checkbox"/> 4051 - 4740			
<input type="checkbox"/> 4741 - 5430			
<input type="checkbox"/> 5431 - 6122			
<input type="checkbox"/> 6123 - 6815			

PRC Request for TANF Summer Youth Employment Program 2016

If you are not registered to vote where you live now, would you like to apply to register to vote here?
 YES, I want to register to vote. NO, I do not want to register to vote.
 If you do not check either box, you will be considered to have decided not to register to vote at this time.

Signature Required for this Application

By my signature below, I agree that the above information is true and complete to the best of my knowledge. I also give consent for my information to be shared with Ohio Means Jobs - Warren County and Warren County Educational Service Center for any purpose related to the TANF Summer Youth Employment Program.

Parent / Guardian Signature	Date
Youth Signature	Date

How did you hear about this program? _____

FOR WCJFS USE ONLY	FOR WCJFS USE ONLY	FOR WCJFS USE ONLY
<input type="checkbox"/> Eligible	<input type="checkbox"/> Approval Letter Given	<input type="checkbox"/> Not Eligible
<input type="checkbox"/> Eligibility determined by receipt of OWF, FA, or Medicaid verified through CRISE, OBWP, BIC or another reporting source.		<input type="checkbox"/> Denial Letter Sent/Given
<input type="checkbox"/> age 16-17 minor child in needy family in school	<input type="checkbox"/> 18-24 in needy family with minor child	
<input type="checkbox"/> 18-24 with child and considered needy		
Signature of WCJFS Worker		Date

Additional Notes (If applicable):

WCJFS 1001 (04.2016)

[Print Form](#)

[Reset Form](#)

Application C WCDJFS- Winter Coat Program Application

WARREN COUNTY HUMAN SERVICES PRC APPLICATION WINTER COAT PROGRAM

NAME: _____
 ADDRESS: _____
 CITY/ST./ZIP _____
 PHONE: _____ DATE: _____

FOR AGENCY USE
ARAD # _____
CASE # _____

Please list EVERY person in the home :

Last Name	First Name	SSN	Relationship	DOB	SEX	AGE	SIZE
			SELF				

Are you currently receiving any of the following: CASH ASSISTANCE FOOD ASSISTANCE

Is anyone in the home currently employed? Yes No (INCLUDE 4.6 WEEKS PAY)

	WHO	WHERE	HOURLY RATE	# HOURS PER WEEK
JOB 1				
JOB 2				

Unearned income: SSI Social Security Child Support Alimony Unemployment Other
 If yes

WHO	SOURCE	WHEN	AMOUNT

 Applicant Signature

 Date

APPROVED DENIED

 WORKER SIGNATURE

 Date

 SUPERVISOR SIGNATURE

 Date

Application D

TANF Child Welfare/Kinship Navigator Self-Declaration Application

WARREN COUNTY SELF-DECLARATION APPLICATION FOR TANE/CHILD WELFARE

Name:	For Agency Use Only
Social Security Number:	Subgrantee:
Present Address:	Worker:
Telephone/Contact Number:	Date received:

1. List **EVERYONE** living in your household, including yourself.
(If you are a non-custodial parent, list your children residing in Ohio.)

2. Circle your family size below.

Name	Relationship to Applicant	Age	Source of Income	Family Size	Monthly Gross Income at 200% of the Federal Poverty Level
1.				1	\$1980
2.				2	\$2670
3.				3	\$3360
4.				4	\$4050
5.				5	\$4740
6.				6	\$5430
7.				7	\$6122
8.				8	\$6815

3. Check one:

- I declare that my family's gross monthly income is at or below the standard listed.
- I declare that my family's gross monthly income is above the standard listed.

4. Please read this statement carefully and respond below:

I reside in Warren County and have a child younger than 19 years of age in Ohio. All members of my household are citizens or qualified aliens. I am not in debt to the Department of Job & Family Services for an OWF or PRC overpayment due to fraud. I am not an unmarried parent under 18 who is not attending school or not living in an adult-supervised living arrangement. No one in my household is a fleeing felon or probation/parole violator. No one in my household is failing to cooperate with the Child Support Enforcement Agency in establishing paternity or securing child support. No one in my household has been found to have fraudulently misrepresented their residence in order to obtain benefits in two or more states.

- YES, I agree with the above statement (it is correct/true for me).
- NO, I disagree with the above statement (it is not correct/true for me).

5. Sign this application.

The information provided above is complete and correct to the best of my knowledge and belief.

Signature of Applicant: _____ Date: _____

Voter Registration Notification: If you are not registered to vote where you live now, would like to register to vote at this time?

- Yes, I want to register to vote. No, I do not want to register to vote.
- (If you do not check either box, you will be considered to have decided not to register to vote at this time. This does NOT affect your application for benefits in any way.)

FOR AGENCY USE ONLY			
<input type="checkbox"/> Eligible	<input type="checkbox"/> Decision Letter Given (retain copy)	<input type="checkbox"/> Not Eligible	<input type="checkbox"/> Decision Letter Given (retain copy)
Signature of Worker		Date	

Application E

Self-Declaration Application for TANF PRC/Title XX Services

WARREN COUNTY SELF-DECLARATION APPLICATION FOR TANF/TITLE XX SERVICES

Name:	For Agency Use Only
Social Security Number:	Subgrantee:
Present Address:	Worker:
Telephone/Contact Number:	Date received:

1. List EVERYONE living in your household, including yourself.

(If you are a non-custodial parent, list your children residing in Ohio.)

2. Circle your family size below.

Name	Relationship to Applicant	Age	Source of Income	Family Size	Monthly Gross Income at 200% of the Federal Poverty Level
1.				1	\$1980
2.				2	\$2670
3.				3	\$3360
4.				4	\$4050
5.				5	\$4740
6.				6	\$5430
7.				7	\$6122
8.				8	\$6815

3. Check one:

- I declare that my family's gross monthly income is **at or below** the standard listed.
 I declare that my family's gross monthly income is **above** the standard listed.

4. Please read this statement carefully and respond below:

I reside in Warren County and have a child younger than 19 years of age in Ohio. All members of my household are citizens or qualified aliens. I am not in debt to the Department of Job & Family Services for an OWF or PRC overpayment due to fraud. I am not an unmarried parent under 18 who is not attending school or not living in an adult-supervised living arrangement. No one in my household is a fleeing felon or probation/parole violator. No one in my household is failing to cooperate with the Child Support Enforcement Agency in establishing paternity or securing child support. No one in my household has been found to have fraudulently misrepresented their residence in order to obtain benefits in two or more states.

- YES, I agree with the above statement (it is correct/true for me).
 NO, I disagree with the above statement (it is not correct/true for me).

5. Sign this application.

The information provided above is complete and correct to the best of my knowledge and belief.

Signature of Applicant: _____ Date: _____

Voter Registration Notification: If you are not registered to vote where you live now, would like to register to vote at this time?
 Yes, I want to register to vote. No, I do not want to register to vote.
 (If you do not check either box, you will be considered to have decided not to register to vote at this time. This does NOT affect your application for benefits in any way.)

FOR AGENCY USE ONLY			
<input type="checkbox"/> Eligible	<input type="checkbox"/> Decision Letter Given (retain copy)	<input type="checkbox"/> Not Eligible	<input type="checkbox"/> Decision Letter Given (retain copy)
Signature of Worker		Date	

EXHIBIT D

County Name (Pass-Through Agency): Warren County Job & Family Services

Name of Provider (Potential Vendor/Subrecipient): Warren County Educational Services Center

Name of Program: PRC Agreement with ESC

	Indications of a Subrecipient See A-133 §210(b)	Yes	No	Comments
1.	Provider determines who is eligible to receive federal financial assistance.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
2.	Provider has its performance measured against whether the objectives of the federal program are met.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
3.	Provider has responsibility for programmatic decision making.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
4.	Provider has responsibility for adherence to applicable federal program compliance requirements.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
5.	Provider uses the federal funds to carry out its own program as compared to providing goods or services for a program of the pass-through entity.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	

	Indications of a Vendor See A-133 §210(c)	Yes	No	Comments
6.	Organization provides the goods and services within normal business operations.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
7.	Organization provides similar goods or services to many different purchasers.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
8.	Organization operates in a competitive environment.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
9.	Organization provides goods or services that are ancillary to the operation of the federal program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	
10.	Organization is not subject to compliance requirements of the federal program.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	

Overall Conclusion	Yes	No	Comments
Provider is a subrecipient.	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Conduct Subrecipient Monitoring See OAC 5101:9-1-88
Provider is a vendor.	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Conduct Contract Monitoring See OAC 5101:9-4-07 (J)(8) or other rule

Warren County Standards Sheet as of 03/01/2018

OWF/PRC				
AG Size	OWF Annual Pmt	OWF Pmt STD	PRC PRG (MAY)	PRG ANNUAL
1	495	282	990	1980
2	668	386	1335	2670
3	840	473	1680	3360
4	1013	582	2025	4050
5	1185	682	2370	4740
6	1358	759	2715	5430
7	1531	848	3061	6122
8	1704	940	3408	6815

Federal Minimum Wage \$7.25
 Ohio Minimum Wage \$8.30
 Tipped employees \$4.15
 30 hours X \$7.25 = \$217.50

EXHIBIT E

MEDICAID

AG Size	1	2	3	4	5	6	7	8	OWF/PRC	OWF Pmt STD	PRC PRG (MAY)	PRG ANNUAL	OWF/PRC	OWF Pmt STD	PRC PRG (MAY)	PRG ANNUAL
1	446	911	1346	1579	2024	2085	1872	51	1012	1214	1366					
2	604	1235	1835	2140	2744	2826	2538	69	1372	1646	1852					
3	762	1559	2304	2702	3464	3568	3204	87	1732	1853	2338					
4	921	1883	2782	3263	4184	4309	3870	105	2092	2239	2824					
5	1079	2207	3261	3825	4904	5051	4536	123	2452	2624	3310					
6	1238	2531	3740	4387	5624	5793	5202	141	2812	3009	3796					
7	1396	2855	4219	4948	6344	6534	5868	159	3172	3394	4282					
8	1554	3179	4698	5510	7064	7276	6534	177	3532	3779	4768					
DDR (1634)																
ZIP CODES																
School Districts																
ZIP CODES																
School Districts																

Deeming: Parent to Child = \$375 1 Parent = \$750 2 Parent = \$1125

MEDICARE Part B Premiums
 2018 = \$134.00 (new to Part B in 2018)
 Currently Enrolled = \$130.00 (if on Part B prior to 2018)

Medicare Annual Deductibles:
 Part A = \$1340
 Part B = \$183

FOOD ASSISTANCE

AG Size	1	2	3	4	5	6	7	8
1	194	1287	990	157				
2	357	1736	1335	157				
3	511	2184	1680	157				
4	649	2633	2025	168				
5	771	3081	2370	197				
6	925	3530	2715	226				
7	1022	3980	3061	226				
8	1169	4430	3408	226				

Nursing Homes

Special Income Level \$2250
 PNA NF (07/01/15) \$50 (05/15)
 PNA GEN (07/01/15) \$10 (05/05)
 PRA Minimum \$24720
 PRA Maximum \$123600
 Max W/MVA \$3090
 W/MVA \$2080
 W/MVA \$609
 ESA \$530
 Utility Standard \$1468
 SIMVA (CBS Waiver) \$6570
 Monthly Private Pay (9/0/16) \$750
 All WVA \$14984
 W/MVA Resources Limit \$2630
 MBIWD 250% (FBI (1/1/18)) \$2630
 Home Equity Limit \$272000

ZIP CODES

45005 Carlisle
 45066 Springboro
 45039 Mainsville
 45065 S. Lebanon
 45005 Franklin
 45036 Lebanon
 45152 Morrow
 45040 Mason
 45068 Waynesville

School Districts

8301 Carlisle
 8302 Springboro
 8303 Kings
 8304 Franklin
 8305 Lebanon
 8306 Little Miami
 8307 Mason
 8308 Wayne

Resolution

Number 18-0782

Adopted Date May 15, 2018

APPROVE AND ENTER INTO ADOPTION ASSISTANCE AGREEMENTS WITH [REDACTED] ON BEHALF OF OHIO DEPARTMENT OF JOB AND FAMILY SERVICES CHILDREN SERVICES DIVISION

BE IT RESOLVED, to approve and enter into Adoption Assistance Agreements with [REDACTED] on behalf of Ohio Department of Job & Family Services Children Services Division. Copy of agreements attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

jc/

cc:

[REDACTED]
Children Services (file)

Resolution

Number 18-0783

Adopted Date May 15, 2018

AUTHORIZE PRESIDENT OF BOARD TO SIGN THE TASK COMPLETION REPORTS 56, 59 AND 72 WITH TRITECH SOFTWARE SYSTEMS ON BEHALF OF WARREN COUNTY TELECOMMUNICATIONS

WHEREAS, Paul Kindell, Director of Telecommunications, has reviewed, verified and recommended that the Board of County Commissioners sign the TriTech Software Systems Task Completion Reports 56, 59 and 72; and

NOW THEREFORE BE IT RESOLVED, to authorize President of the Board to sign the TriTech Software Systems Task Completion Reports 56 and 72; as attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: c/a – Trittech Software Systems
Telecom (file)



Warren County Sales Order 6395 Task Completion Report 56

Effective Date: 03/02/2018

The purpose of the Task Completion Report (this "Document") is to document the mutual agreement between TriTech and the Client on the items listed in this report, in reference to CAD/Mobile/RMS/Jail Implementation Project for the Warren County – Sales Order 6395.

Acknowledgement: Client has had an opportunity to review the below reference document, and does not require any clarification at this time.

Document(s) Referenced:

1. Warren Co 6395 FDD RMS Data Conversion PAMET DTF docs (Inform RMS Documents Data Conversion V1)
2. Warren Co 6395 FDD RMS Data Conversion PAMET Mason docs (Inform RMS Documents Data Conversion V1)
3. Warren Co 6395 VRSS FDD V1 (Inform Jail to Veterans Affairs, Veterans Re-entry Search Service Publish Interface)

Approval of this Task Completion Report does not generate an invoice related to this Project.

The Client is responsible to approve this Task Completion Report within 10 business days, or provide a written notification to TriTech detailing the reason that this document cannot be approved. Lack of approval by the Client within this timeframe will not result in default or automatic approval of the document. However, any delays in approval process may have a cascading impact on project timelines.

Please sign, scan and return this document to TriTech via e-mail PDF attachment to Jameson Gartner (jameson.gartner@tritech.com)

Approvals

Client Project Manager Print Name:

Signature: 

Date:

5/15/10

TriTech Project Manager Print Name: Jameson Gartner

Signature: 

Date: 03/02/2018



Warren County Sales Order 6395 Task Completion Report 72

Effective Date: 04/23/2018

The purpose of the Task Completion Report (this "Document") is to document the mutual agreement between TriTech and the Client on the items listed in this report, in reference to CAD/Mobile/RMS/Jail Implementation Project for the Warren County – Sales Order 6395.

Acknowledgement: RMS Review of 4.16.3 on-site

Document: Warren County Inform RMS Site Visit Agenda

Dates: April 17-19 2018

Resources: Erica Mathis and Karie Weldon

This reviewed P and E, Statutes, OIBRS and client driven content

Approval of this Task Completion Report does not generate an invoice related to this Project.

The Client is responsible to approve this Task Completion Report within 10 business days, or provide a written notification to TriTech detailing the reason that this document cannot be approved. Lack of approval by the Client within this timeframe will not result in default or automatic approval of the document. However, any delays in approval process may have a cascading impact on project timelines.

Please sign, scan and return this document to TriTech via e-mail PDF attachment to Jameson Gartner (jameson.gartner@tritech.com)

Approvals

Client Project Manager Print Name:

Signature:

Date: 5/15/18

TriTech Project Manager Print Name: Jameson Gartner

Signature:

Date: 04/23/2018



Warren County Sales Order 6395 Task Completion Report 59

Effective Date: 03/08/2018

The purpose of the Task Completion Report (this "Document") is to document the mutual agreement between TriTech and the Client on the items listed in this report, in reference to CAD/Mobile/RMS/Jail Implementation Project for the Warren County – Sales Order 6395.

Acknowledgement: Warren Co 6395 OSD approval JMS Correct Care

Document(s) Referenced: OSD - Correct Care - Inform Jail 5 Publisher 1.1 Issued by Frank Hundley

Document was reviewed on March 5 and updated on March 8, 2018 with Warren Co and Frank Hundley. Client accepts OSD as scope for interface.

Approval of this Task Completion Report does not generate an invoice related to this Project.

The Client is responsible to approve this Task Completion Report within 10 business days, or provide a written notification to TriTech detailing the reason that this document cannot be approved. Lack of approval by the Client within this timeframe will not result in default or automatic approval of the document. However, any delays in approval process may have a cascading impact on project timelines.

Please sign, scan and return this document to TriTech via e-mail PDF attachment to Jameson Gartner (jameson.gartner@tritech.com)

Approvals

Client Project Manager

Print Name:

Signature:

Date: 5/15/18

TriTech Project Manager

Print Name: Jameson Gartner

Signature:

Date: 03/08/2018

14MAY 8:32AM

Resolution

Number 18-0784

Adopted Date May 15, 2018

APPROVE EMERGENCY REPLACEMENT OF A DRY VALVE

WHEREAS, on May 8, 2018 Facilities Management personnel became aware that a dry valve was inoperable at the Administration Building; and

WHEREAS, upon inspection it was determined that the dry valve needed immediate replacement due to the fire/life safety issue; and

NOW THEREFORE BE IT RESOLVED, to declare an emergency replacement of the dry valve; and

IT FURTHER RESOLVED, to approve purchase order #24850 in the amount of \$3,875.00 to FES Fire & Security for said replacement.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor K
Facilities Management (file)
OMB

Resolution

Number 18-0785

Adopted Date May 15, 2018

APPROVE AMENDMENT #15 (EXACUTRACK ONE AGREEMENT) TO THE CURRENT HOME INCARCERATION AGREEMENT WITH BI INCORPORATED FOR ELECTRONIC MONITORING/SERVICE ON BEHALF OF WARREN COUNTY COMMON PLEAS COURT SERVICES, COMMUNITY CORRECTIONS DIVISION

BE IT RESOLVED, to approve Amendment #15 to the current Home Incarceration Agreement with BI Incorporated for electronic monitoring/service on behalf of Warren County Common Pleas Court Services, Community Corrections Division; said agreement is attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: c/a — BI Incorporated
Community Corrections (file)
Common Pleas (file)

AMENDMENT NO. 15

TO THE
EXACUTRACK AT SERVICE AGREEMENT
AGREEMENT NO. 082806DY1 ("Agreement")
BETWEEN
BI INCORPORATED ("BI")
AND

WARREN COUNTY COMMON PLEAS COURT ("Agency")

This Amendment is entered into by and between Agency and BI.

In consideration of the promises contained herein, and for other good and valuable consideration, receipt of which is hereby acknowledged, the parties hereto, desiring to be legally bound, hereby agree to amend the above-referenced Agreement, as follows:

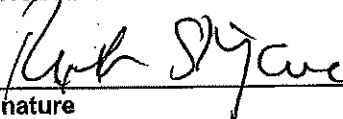
The ExacuTrack One Unit No-charge Spare(s) is being deleted and replaced with the following:

Twenty (20) ExacuTrack One Unit No-charge Spare(s): Each month during the term of the Agreement, Agency is entitled to keep up to, but not to exceed, 20 ExacuTrack One Tracker Unit(s) at no charge (not subject to the Unit Rental Charge while not in use). For any inactive ExacuTrack One Units in excess of the 20 spare(s) allowance, Agency will incur a \$2.00 charge per unit per day.

Capitalized terms used herein, and not otherwise defined, shall have the meaning set forth in the Agreement. All other terms and conditions of the Agreement, except as expressly amended herein, shall remain in full force and effect.

IN WITNESS WHEREOF, by signing below Agency and BI have caused this Amendment to be effective as of the latest date set forth below.

BI INCORPORATED



Signature

Ruth Skerjanec

Printed Name

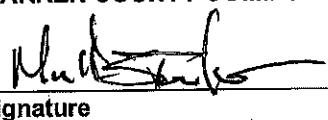
VP, Financial Planning

Printed Title

04/27/2018

Date

WARREN COUNTY COMMON PLEAS COURT



Signature

Michael Stecks

Printed Name

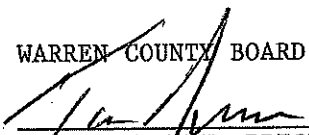
Associate Director EM

Printed Title

5/9/18

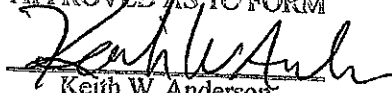
Date

WARREN COUNTY BOARD OF COMMISSIONERS



TOM GROSSMANN, PRESIDENT

APPROVED AS TO FORM



Keith W. Anderson
Asst. Prosecuting Attorney

PURCHASE ORDER FILE INQUIRY
 PURCHASE ORDER#. 22831
 EXPENDED AMT. 101,998.53
 FUND..... 262
 SUB-FUND.....
 FUNCTION..... 1224
 OBJECT..... 400
 SUB-ACCOUNT..
 VENDOR NUMBER 73772
 APPROVAL DATE 1/05/18
 BLANKET PO... NO
 CANCELLATION. 0/00/00
 P.O. AMOUNT.. 275,000.00

FAOI25-FAS20

TRAN CODE. 0001 GENERAL PO TRANSACTION
 ORIGINAL MEMO.. 2018 EM EQUIPMENT RENTAL/SERV
 COMMUNITY CORRECTIONS MONITORING (HOME INCARCE
 *NONE
 COMMON PLEAS COMMUNITY CORRCTN
 PURCHASED SERVICES
 *NONE

173,001.47 REMAINING AMOUNT

Name... BI INCORPORATED
 Address 6265 GUNBARREL AVE STE B
 BOULDER, CO 80301

LAST MEMO.. 2018 EM EQUIPMENT RENTAL/SERV

<u>QUANTITY</u>	<u>ITEM DESCRIPTION</u>	<u>PRICE</u>
1	2018 ELECTRIC MONITORING	275000.00
2	EQUIP RENTAL AND SERVICES	

F3-RETURN

ROLLUP/ROLLDOWN-CHANGE PAGE

Resolution

Number 18-0786

Adopted Date May 15, 2018

ENTER INTO A GEOTECHNICAL ENGINEERING SERVICES CONTRACT WITH
GEOTECHNOLOGY, INC. ON BEHALF OF ENGINEERS OFFICE

BE IT RESOLVED, to enter into a Geotechnical Engineering Service contract with
Geotechnology, Inc. 1780 Carillon Boulevard, Cincinnati, OH 45240 for the State Route 741
Road Improvements along the Estates of Keever Creek Subdivision frontage in Turtlecreek
Township otherwise known as WAR-741-Improvements; as attached hereto and made a part
hereof

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann
upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

Cc: c/a – Geotechnology, Inc.
Engineer (file)

**CONSULTING SERVICES CONTRACT FOR
STATE ROUTE 741 ROAD IMPROVEMENTS ALONG THE ESTATES OF
KEEVER CREEK SUBDIVISION IN TURTLECREEK TOWNSHIP
AKA WAR-741-IMPROVEMENTS
GEOTECHNICAL ENGINEERING SERVICES**

THIS IS AN AGREEMENT, made as of the date stated below, between the Warren County Board of Commissioners, 406 Justice Drive, Lebanon, Ohio 45036 hereinafter referred to as the "OWNER," on behalf of the Warren County Engineer, hereinafter referred to as the "COUNTY ENGINEER" and Geotechnology, Inc. 1780 Carillon Boulevard, Cincinnati, OH 45240, a Corporation organized, in the State of Missouri, and duly licensed and existing under the laws of the State of Ohio, hereinafter referred to as the "ENGINEER."

COUNTY ENGINEER intends to construct the State Route 741 Road Improvements along the Estates of Keever Creek Subdivision Frontage in Turtlecreek Township (AKA WAR-741-Improvements) which includes the construction of a left turn lane at the SR 741/Keever Pass intersection with the associated pavement widening and transition tapers north and south of the intersection hereinafter referred to as the PROJECT. In order to proceed with the PROJECT, geotechnical engineering services must be completed, which are part of services to be provided by ENGINEER.

OWNER and ENGINEER in consideration of their mutual covenants herein agree in respect of the performance of professional geotechnical engineering services by ENGINEER and the payment for those services by OWNER as set forth below.

ENGINEER shall provide professional geotechnical engineering services for COUNTY ENGINEER in all phases of the Project to which this Agreement applies, serve as COUNTY ENGINEER'S professional Geotechnical Engineering representative for the Project as set forth below and shall give professional Geotechnical Engineering consultation and advice to COUNTY ENGINEER during the performance of services hereunder.

SECTION 1 - BASIC SERVICES OF ENGINEER

- 1.1 ENGINEER shall perform professional services as hereinafter stated, which include customary geotechnical engineering services incidental thereto.
- 1.2 ENGINEER shall perform tasks for the PROJECT in accordance with the scope of services attached and made a part of this contract and identified as Exhibit 1, hereinafter referred to as "Basic Services."
- 1.3 ENGINEER shall furnish to the COUNTY ENGINEER one copy of all electronic files regarding the PROJECT on a compact disk.

SECTION 2 - ADDITIONAL SERVICES OF CONSULTANT

- 2.1 If authorized in writing by OWNER and COUNTY ENGINEER, ENGINEER shall furnish or obtain from others Additional Services of the following types, which are not considered normal or customary Basic Services. Such services will be set forth in an Exhibit, which is to be identified, attached to and made a part of this Agreement before such services begin.

SECTION 3 - COUNTY ENGINEER'S RESPONSIBILITIES

COUNTY ENGINEER shall:

- 3.1 Provide all criteria and full information as to COUNTY ENGINEER'S requirements for the Project.
- 3.2 Assist ENGINEER by placing at his disposal all available information pertinent to the Project.
- 3.3 Furnish ENGINEER, as required for performance of ENGINEER'S Basic Services, data prepared by or services of others, including without limitation laboratory tests and inspections of samples, materials and equipment; appropriate professional interpretations of all of the foregoing; property, boundary, easement, right-of-way, topographic and utility surveys; property descriptions; zoning, deed and other land use restrictions, all of which ENGINEER may rely upon in performing his/her services.
- 3.4 Arrange for access to and make all provisions for ENGINEER to enter upon public and private property as required for ENGINEER to perform his/her services.
- 3.5 Give prompt written notice to ENGINEER whenever COUNTY ENGINEER observes or otherwise becomes aware of any development that affects the scope or timing of ENGINEER'S services, or any defect in the work of the ENGINEER.
- 3.6 Furnish, or direct ENGINEER to provide, upon approval of OWNER, necessary Additional Services as stipulated in Section 2 of this Agreement or other services as required.
- 3.7 Bear all costs incidental to compliance with the requirements of this Section 3.

SECTION 4 - PERIOD OF SERVICE

- 4.1 The provisions of this Section 4 and the various rates of compensation for ENGINEER'S services provided for elsewhere in this Agreement have been agreed to in anticipation of the orderly and continuous progress of the Project. ENGINEER'S obligation to render services hereunder will extend for the period of time that may reasonably be required for the Geotechnical Engineering Services of the PROJECT, including extra work and required extensions thereto.

SECTION 5 - PAYMENTS TO ENGINEER

5.1 Methods of Payment for Services and Expenses of ENGINEER

- 5.1.1 For Basic Services. OWNER shall pay ENGINEER for Basic Services rendered under Section 1 as follows:
 - 5.1.1.1 The ENGINEER agrees to provide the Basic Services and Expenses set forth in Section 1 hereof to the COUNTY ENGINEER for the PROJECT for a fee not to exceed **\$10,465.00**.
 - 5.1.1.2 For Additional Services, OWNER shall pay ENGINEER for Additional Services rendered under Section 2 as set forth in an Exhibit, attached to and made a part of this Agreement before such services begin.

5.2 Times of Payments

- 5.2.1 ENGINEER shall submit monthly progress reports for Basic and Additional Services rendered. The progress reports will be based upon ENGINEER'S estimate of the proportion of the total services actually completed at the time of billing. No payment will be processed without a monthly progress report. OWNER shall make prompt monthly payments in response to ENGINEER'S monthly statements.

5.3 Other Provisions Concerning Payments

- 5.3.1 If OWNER fails to make any payment due ENGINEER for services and expenses within sixty (60) days after receipt of ENGINEER'S statement therefore, the amounts due ENGINEER shall include a charge at the rate of one percent (1%) per month from said 60th day, and in addition, ENGINEER may, after giving seven days written notice to OWNER, suspend services under this Agreement until he has been paid in full all amounts due for services and expenses.
- 5.3.2 Records of ENGINEER'S Salary Costs pertinent to ENGINEER'S compensation under this Agreement will be kept in accordance with generally accepted accounting practices. Copies will be made available to OWNER and COUNTY ENGINEER upon request prior to final payment for ENGINEER'S services.

5.4 Definitions

- 5.4.1 The Payroll Costs used as a basis for payment mean salaries and wages (basic and incentive) paid to all personnel engaged directly on the PROJECT, including, but not limited to the following; engineers, architects, surveyors, designers, draftsmen, specification writers, estimators, all other technical personnel, stenographers, typists and clerks; plus the cost of unemployment, excise and payroll taxes, workers' compensation, health and retirement benefits, sick leave, vacation and holiday pay applicable thereto.

SECTION 6 - GENERAL CONSIDERATIONS

6.1 Termination

The obligation to provide services under this Agreement may be terminated by either party upon thirty (30) days' written notice by certified mail, return receipt requested, in the event of substantial failure by the other party to perform in accordance with the terms hereof through no fault of the terminating party. If this agreement is terminated, ENGINEER shall be paid for services performed to the termination date.

6.2 Reuse of Documents

All documents including reports and maps prepared by Engineer pursuant to this Agreement are instruments of service as part of the PROJECT. They are not intended or represented to be suitable for reuse by COUNTY ENGINEER or others on extensions of the PROJECT or any other project. Any reuse without written verification or adaptation by ENGINEER for the specific purpose intended will be at OWNER or COUNTY ENGINEER'S risk and without liability or legal exposure to ENGINEER. Any verification or adaptation requested by OWNER or COUNTY ENGINEER to be performed by ENGINEER will entitle ENGINEER to further compensation at rates to be agreed upon by OWNER, COUNTY ENGINEER and ENGINEER.

6.3 Controlling Law and Venue

This Agreement is to be governed by the law of the State of Ohio. The venue for any disputes hereunder shall be Warren County, Ohio.

6.4 Successors and Assigns

6.4.1 OWNER, COUNTY ENGINEER and ENGINEER each bind himself and his partners, successors, executors, administrators, assigns and legal representatives to the other party to this Agreement and to the partners, successors, executors, administrators, assigns and legal representatives of such other party in respect to all covenants, agreements and obligations of this Agreement.

6.4.2 Neither OWNER nor ENGINEER nor COUNTY ENGINEER shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without the written consent of the other, except as stated in paragraph 6.4.1 and except to the extent that the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent ENGINEER from employing such independent consultants, associates and subcontractors as he may deem appropriate to assist him in the performance of services hereunder.

6.4.3 Nothing herein shall be construed to give any rights or benefits hereunder to anyone other than OWNER, COUNTY ENGINEER and ENGINEER.

6.5 Modification or Amendment

No modification or amendment of any provisions of this Contract shall be effective unless made by a written instrument, duly executed by the party to be bound thereby, which refers specifically to this Contract and states that an amendment or modification is being made in the respects as set forth in such amendment.

6.6 Construction

Should any portion of this Contract be deemed unenforceable by any administrative or judicial officer or tribunal of competent jurisdiction, the balance of this Contract shall remain in full force and effect unless revised or terminated pursuant to any other section of this Contract.

6.7 Waiver

No waiver by either party of any breach of any provision of this Contract shall be deemed to be a further or continuing waiver of any breach of any other provision of this Contract. The failure of either party at any time or times to require performance of any provision of this Contract shall in no manner affect such party's right to enforce the same at a later time.

6.8 Relationship of Parties

The parties shall be independent contractors to each other in connection with the performance of their respective obligations under this Contract.

6.9 Parties

Whenever the terms "OWNER," "COUNTY ENGINEER" AND "ENGINEER" are used herein, these terms shall include without exception the employees, agents, successors, assigns and/or authorized representatives of OWNER, COUNTY ENGINEER and ENGINEER.

6.10 Headings

Paragraph headings in this Contract are for the purposes of convenience and identification and shall not be used to interpret or construe this Contract.

6.11 Notices

All notices required to be given herein shall be in writing and shall be sent certified mail return receipt to the following respective addresses:

TO: Warren County Commissioners Attn: Tiffany Zindel, County Administrator 406 Justice Drive Lebanon, Ohio 45036 Ph. 513-695-1250	Warren County Engineer's Office Attn: David Mick, P.E. 105 Markey Road Lebanon, Ohio 45036 Ph. 513-695-3308
-----------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------------------------------------------------------------------------------------------

Geotechnology, Inc.
Attn: Steven Proffitt, Senior Business Development Associate
1780 Carillon Boulevard
Cincinnati, OH 45240
Ph. 513-825-4350

6.12 Insurance

ENGINEER shall carry comprehensive general and professional liability insurance with coverage limits of a minimum of \$1,000,000 Per Occurrence, and \$2,000,000 Aggregate, with no interruption of coverage during the entire term of this Contract. ENGINEER further agrees that in the event that its comprehensive general or professional liability policy is maintained on a "claims made" basis, and in the event that this contract is terminated, ENGINEER shall continue such policy in effect for the period of any statute or statutes of limitation applicable to claims thereby insured, notwithstanding the termination of the Contract. ENGINEER shall provide COUNTY ENGINEER with a certificate of insurance evidencing such coverage, which further requires and provides for thirty (30) days written notice of cancellation or non-renewal to COUNTY ENGINEER. Cancellation or non-renewal of insurance shall be grounds to terminate this Contract.

ENGINEER shall carry statutory worker's compensation insurance and statutory employer's liability insurance as required by law and shall provide COUNTY ENGINEER with certificates of insurance evidencing such coverage simultaneous with the execution of this Contract.

SECTION 7 - SPECIAL PROVISIONS, EXHIBITS and SCHEDULES

The following Exhibits are attached to and made a part of this Agreement:

Exhibit 1

SECTION 8 – ENTIRE AGREEMENT

This Agreement (consisting of pages 1 to 7, inclusive), together with the Exhibit and schedules identified above constitute the entire agreement between OWNER and ENGINEER and supersede all prior written or oral understandings. This Agreement and said Exhibit and schedules may only be amended, supplemented, modified or canceled by a duly executed written instrument, signed by all parties.

SECTION 9 – INDEMNIFICATION

ENGINEER will defend, indemnify, protect, and save OWNER and COUNTY ENGINEER from any and all kinds of loss, claims, expenses, causes of action, costs, damages, and other obligations, financial or otherwise, arising from (a) negligent, reckless, or willful and wanton acts, errors or omissions by ENGINEER, its agents, employees, licensees, contractors, or subcontractors pursuant to the performance of services under this agreement; (b) the failure of ENGINEER, its agents, employees, licensees, contractors, or subcontractors, to observe the applicable standard of care in providing services pursuant to this Contract; and (c) the intentional misconduct of ENGINEER, its agents, employees, licensees, contractor or subcontractors that result in injury to persons or damage to property.

[the balance of this page is intentionally left blank]

SECTION 10 – EXECUTION

ENGINEER :

IN EXECUTION WHEREOF, Geotechnology, Inc., a Missouri corporation for profit, has caused this Agreement to be executed on the date stated below by _____, whose title is _____, pursuant to a corporate Resolution authorizing such act.

SIGNATURE: Steven D. Proffitt
PRINTED NAME: Steven D. Proffitt
TITLE: Senior Business Development Associate
DATE: 4/23/18

OWNER:

IN EXECUTION WHEREOF, upon written recommendation of the Warren County Engineer, the Warren County Board of County Commissioners has caused this Agreement to be executed on the date stated below by Tom Grossmann, its President, pursuant to Resolution No. 19-0706 dated 5/15/18.

**WARREN COUNTY
BOARD OF COUNTY COMMISSIONERS**

SIGNATURE: Tom Grossmann
PRINTED NAME: Tom Grossmann
TITLE: President
DATE: 5/15/18

RECOMMENDED BY:

**NEIL F. TUNISON, P.E., P.S.
WARREN COUNTY ENGINEER**

By: Neil F. Tunison
Neil F. Tunison, P.E., P.S.

APPROVED AS TO FORM:

**DAVID P. FORNSHELL,
PROSECUTING ATTORNEY
WARREN COUNTY, OHIO**

By: Adam Nice
Adam Nice
Assistant Prosecuting Attorney
500 Justice Drive
Lebanon, Ohio 45036
513.695.1395

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Greyling Ins. Brokerage/EPIC 3780 Mansell Road, Suite 370 Alpharetta, GA 30022	CONTACT NAME: Nicole Larsen PHONE (A/C, No, Ext): 770-552-4225 E-MAIL ADDRESS: Nicole.Larsen@greyling.com	FAX (A/C, No): 866-550-4082
	INSURER(S) AFFORDING COVERAGE	
INSURED Geotechnology, Inc. 11816 Lackland Road Suite 150 Saint Louis, MO 63146	INSURER A: Continental Casualty Company	NAIC # 20443
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	
	INSURER F:	

COVERAGES **CERTIFICATE NUMBER: 17-18** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATION MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:					EACH OCCURENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS					COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$					EACH OCCURENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? <input type="checkbox"/> Y <input type="checkbox"/> N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	Professional Liab & Pollution Incident Liab.		AEH288382949	09/05/2017	09/05/2018	Per Claim \$2,000,000 Aggregate \$4,000,000

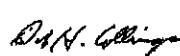
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Re: J030128.01

Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, 30 days' written notice (except 10 days for nonpayment of premium) will be provided to the Certificate Holder.

CERTIFICATE HOLDER

CANCELLATION

Warren County Engineer's Office 406 Justice Drive Lebanon, OH 45036	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---------------------------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/04/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER: Greyling Ins. Brokerage/EPIC, 3780 Mansell Road, Suite 370, Alpharetta, GA 30022. CONTACT NAME: Nicole Larsen, PHONE: 770-552-4225, FAX: 866-550-4082, E-MAIL: Nicole.Larsen@greyling.com. INSURER(S) AFFORDING COVERAGE: INSURER A: Continental Casualty Company, NAIC #: 20443.

COVERAGES CERTIFICATE NUMBER: 17-18 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Table with columns: INSR LTR, TYPE OF INSURANCE, ADDL INSR, SUBR WVD, POLICY NUMBER, POLICY EFF (MM/DD/YYYY), POLICY EXP (MM/DD/YYYY), LIMITS. Rows include Commercial General Liability, Automobile Liability, Umbrella Liab, Workers Compensation, and Professional Liab & Pollution Incident Liab.

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required) Re: J030128.01 Should any of the above described policies be cancelled by the issuing insurer before the expiration date thereof, 30 days' written notice (except 10 days for nonpayment of premium) will be provided to the Certificate Holder.

CERTIFICATE HOLDER: Warren County Engineer's Office, 406 Justice Drive, Lebanon, OH 45036. CANCELLATION: SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE: [Signature]



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

5/4/2018

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER AssuredPartners of Missouri, LLC 11975 Westline Industrial Dr St Louis MO 63146		CONTACT NAME: Katie Manlove, CISR PHONE (A/C, No, Ext): (314) 523-8800 FAX (A/C, No): (314) 453-7555 E-MAIL ADDRESS: kmanlove@APMissouri.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Zurich American Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 18/19 Master:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		GLO4783738-05	3/1/2018	3/1/2019	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$	
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS		BAP4783739-05	3/1/2018	3/1/2019	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	UMBRELLA LIAB <input type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input type="checkbox"/> RETENTION \$					EACH OCCURRENCE \$ AGGREGATE \$ \$	
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N	N/A	WC4783737-05	3/1/2018	3/1/2019	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Project No. J030128.01

CERTIFICATE HOLDER

david.mick@co.warren.oh.us

Warren County Engineer's Office
 406 Justice Drive
 Lebanon, OH 45036

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

J Mentel, JD/KATIE

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Resolution

Number 18-0787

Adopted Date May 15, 2018

REDUCE LOAD LIMIT ON BRIDGE #196-1.01 ON EDWARDSVILLE ROAD IN HARLAN TOWNSHIP FROM THE CURRENT LOAD LIMIT

WHEREAS, Bridge #196-1.01 on Edwardsville Road over Lick Run is inspected and maintained by the Warren County Engineer; and

WHEREAS, the Warren County Engineer has the duty and obligation to recommend weight limits for the bridges; and

WHEREAS, the Board of Warren County Commissioners and the Warren County Engineer pursuant to 5591.42 and 5577.071 of the Ohio Revised Code have determined that Bridge #196-1.01 (Harlan Township) is inadequate to carry its current load limit; and

WHEREAS, upon observation of recent deterioration of Bridge #196-1.01, the Warren County Engineer has determined that the posted load limit should be reduced from the current load limit of 40 tons to 12 tons for 2 axle vehicles, 13 tons for 3 axle vehicles, 13 tons for 4 axle vehicles, 14 tons for 5 axle vehicles, and 15 tons for 6 axle or more vehicles, effective immediately; and

NOW THEREFORE, BE IT RESOLVED, to reduce the load limit on Bridge #196-1.01 on Edwardsville Road in Harlan Township.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Engineer (file)

Resolution

Number 18-0788

Adopted Date May 15, 2018

APPROVE REPLACEMENT OF VARIOUS CULVERTS ON WARREN COUNTY ROADS UNDER FORCE ACCOUNT.

WHEREAS, there is need to replace structures in various locations in Warren County, and

WHEREAS, Neil F. Tunison, P.E., P.S., Warren County Engineer proposes to replace the structures under force account, and

WHEREAS, the County Engineer's estimated cost of the portion of replacement on all thirty-eight culverts, including labor and materials not purchased under contract as specified under Sections 5543.19 and 5575.01 of the Ohio Revised Code is under the cap of \$100,000 for each culvert (see attached spreadsheet), and

WHEREAS, the Engineer's estimate is submitted and to be kept on file with the Board of County Commissioners, and

NOW THEREFORE BE IT RESOLVED, to approve the construction of the culverts under force account provisions of Section 5543.19 and 5575.01 of the Ohio Revised Code.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

Cc: Engineer (file)

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0789

Adopted Date May 15, 2018

APPROVE AND AUTHORIZE THE PRESIDENT OF THIS BOARD TO ENTER INTO A DEFERRED LOAN AGREEMENT WITH DORIS F. KUSLER RELATIVE TO THE WARREN COUNTY HOME REPAIR PROGRAM

WHEREAS, Doris Kusler, unmarried, applicant, has applied for financing for the roof replacement of her home at 200 Front Street, Morrow, Ohio; and

WHEREAS, said applicant financially qualifies for the home repair deferred loan assistance from the Warren County Home Repair Program through Program Income funds; and

WHEREAS, the Warren County Rehab, Inc. Board of Trustees has recommended approval of said application; and

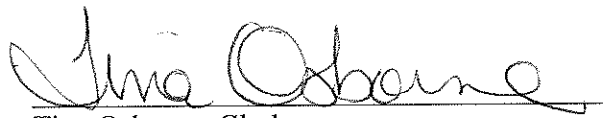
NOW THEREFORE BE IT RESOLVED, to approve and authorize the President of this Board to enter into a loan agreement with Doris F. Kusler, for an amount not to exceed the program limit of \$12,000.00, to assist in the roof, gutters and downspouts replacement on her property known as 200 Front Street, Morrow, Ohio 45152, as attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

/vsp/

cc: OGA (file)
c/a—Doris Kusler
Doris Kusler

WARREN COUNTY, OHIO

LOAN AGREEMENT FOR USE OF PROGRAM INCOME FUNDS FOR REPAIR/REHAB

THIS AGREEMENT is entered into by and between the **Warren County Board of Commissioners, Warren County, Ohio**, (hereinafter called "County") and Doris F. Kusler, unmarried, (hereinafter called "Homeowner"), as the participating party in the Warren County Repair/Rehab Program (hereinafter called "Program").

SECTION I - HOMEBUYER AGREEMENT

Homeowner, as a participating party in the program, and in consideration of the County making the loan specified herein, covenants and agrees to the following commitments to be performed by the participating parties.

Homeowner, as a participating party, shall repair the property located at 200 Front Street, Morrow, Ohio 45152.

This agreement shall remain in full force and effect during the duration of the Promissory Note signed at the acceptance of contractor bid for said project.

SECTION II - COLLATERAL FOR THE PROGRAM INCOME

A. The County, shall lend, not to exceed, Twelve Thousand and 00/100 Dollars (\$12,000.00) of PROGRAM INCOME funds to the Homeowner for the replacement of the roof, gutters and downspouts of said property located at 200 Front Street, Morrow, Ohio. Said loan shall be evidenced by a Promissory Note for a Deferred Loan executed by the Homeowner in the principal amount, not to exceed, Twelve Thousand and 00/100 Dollars (\$12,000.00), hereinafter referred to as "NOTE". The loan proceeds will be disbursed by the County to the contractor for the payment of said roof replacement on the property located at 200 Front Street, Morrow, Ohio 45152.

B. The Note of the Homeowner shall be secured by a Mortgage with first priority.

C. The Homeowner hereby agrees that, in order for any repairs needed for the property to meet the Building Department requirements to be completed within (90) days after entering into contract, the homeowner will allow and cooperate with the contractor and all concerned to have access to the property. The Homebuyer further agrees to allow a representative of the County to inspect the premises to verify that such improvements have been completed.

SECTION III - COMPLIANCE

To assist the County in reports to the Ohio Department of Development, Homeowner shall report to the County when so requested, needed information to comply with monitoring and reporting requirements. Homeowner further agrees to keep the property in good condition to help maintain market value. Homeowner, as a participating party, agrees that any duly authorized representative of the Ohio Department of Development or the County shall, at all reasonable times, have the right to inspect the premises during the life of the loan.

Homeowner, as a participating party, and the County shall not amend this agreement in any material respect without the prior written approval of the County.

SECTION IV - NOTICES

All notices, requests and demands upon the respected parties hereto shall be deemed to have been given or made when deposited in the United States mail, postage pre-paid, and addressed as follows:

To The County: Warren County Board of Commissioners
 406 Justice Drive
 Lebanon, Ohio 45036

With a Copy to: Warren County Grants Administration
 406 Justice Drive Room 251
 Lebanon, Ohio 45036

To the Homeowner: Doris Kusler
 200 Front St.
 Morrow, Ohio 45152

SECTION V - CONFLICTING TERMS

If there be any conflict between the terms and conditions of this Agreement and the terms and conditions of the Agreement between the County and the State of Ohio, the terms and conditions of the Agreement between the County and the State of Ohio shall prevail.

SECTION VI - MISCELLANEOUS

This Agreement, along with the Promissory Note and Mortgage, and the Homeowner's Application for Assistance constitute the entire understanding and agreement of the parties and shall not be altered or amended except by writing executed by the parties hereto and approved by the County. This Agreement is binding upon and insures to the benefit of the parties hereto, their respective legal representatives, heirs, successors and assigns.

SECTION VII - EXECUTION

IN WITNESS WHEREOF, the undersigned, Doris F. Kusler, the Homeowner herein, has executed this agreement on date stated below.

WITNESS:

Susanne Mason
Signature of Witness

HOMEOWNER:

BY: x Doris F. Kusler
PPA Graham & Wil

BY: _____

Susanne Mason
Printed Name of Witness

DATE: 5-14-18

IN WITNESS WHEREOF, the **Warren County Board of Commissioners** has caused this agreement to be executed on the date stated below by Tom Grossmann, its President, pursuant to Resolution No. 18-0789, dated 5/15/18.

WITNESS:

Kiana Hawk
Signature of Witness

BOARD OF COUNTY COMMISSIONERS

BY: Tom Grossmann
Tom Grossmann, President

Kiana Hawk
Printed Name of Witness

DATE: 5/15/18

Approved as to form:

BY: Keith Anderson
Keith Anderson, Assistant Prosecutor

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0790

Adopted Date May 15, 2018

ACKNOWLEDGE PAYMENT OF BILLS

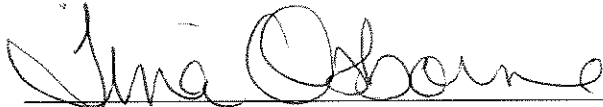
BE IT RESOLVED, to acknowledge payment of bills as submitted on batches #05/10/2018 #001, #05/10/2018 #002, #05/10/2018 003, #05/10/2018 004, and #05/10/2018 005; said batches are attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

kh

cc: Auditor JK

Resolution

Number 18-0791

Adopted Date May 15, 2018

APPROVE VARIOUS REFUNDS


BE IT RESOLVED, to approve various refunds, as attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor K
Refunds file

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0792

Adopted Date May 15, 2018

AFFIRM "THEN AND NOW" REQUESTS PURSUANT TO OHIO REVISED CODE
5705.41(D) (1)

BE IT RESOLVED, to affirm the following "Then and Now" requests pursuant to Ohio Revised
Code 5705.41(D) (1), as attached hereto and made a part hereof:

Veterans \$2,300.00

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann
upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor JS
Veterans (file)
OMB

THEN & NOW REQUEST

To: Matt Nolan, Warren County Auditor

Date: 5/7/18

From: WC Veterans

Please complete a Then & Now Certification for the attached purchase.

A purchase order was not completed for this procurement because: not enough left on blanket po to cover charge

FUND	SUB FUND	FUNCTION	OBJECT	AMOUNT
101		5220	920	\$ 2300.00

VENDOR NAME Kyle Osborne

DESCRIPTION OF SERVICES Rent

DATE OF OBLIGATION 4/1/18

THEN & NOW CERTIFICATION

CERTIFICATE OF FISCAL OFFICER IN LIEU OF PURCHASE ORDER

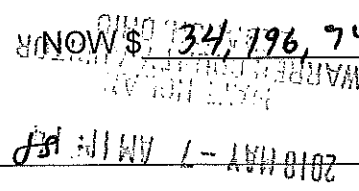
Pursuant to Sec. 5705.41 (D)(1) O.R.C.

The Warren County Auditor hereby certifies that even though there was not a Purchase Order executed prior to this obligation being incurred, there was at the time of the obligation, and there is now, sufficient appropriation for the purpose of such obligation and sufficient funds in the treasury to the credit of such fund free from any previous encumbrances to honor this payment.

UNENCUMBERED ACCOUNT BALANCE - THEN \$ 350,040.75 DATE 4/1/18

UNENCUMBERED ACCOUNT BALANCE - NOW \$ 313,421.40 DATE 5/9/18

FUND BALANCE 34,796,742.11

CERTIFIED BY: Matt Nolan 

MATT NOLAN, WARREN COUNTY AUDITOR

Resolution

Number 18-0793

Adopted Date May 15, 2018

ENTER INTO EROSION CONTROL BOND AGREEMENT FOR WILSON FARMS DEVELOPMENT, LLC FOR COMPLETION OF IMPROVEMENTS IN WILSON FARMS, SECTION 5 SITUATED IN FRANKLIN TOWNSHIP

BE IT RESOLVED to enter into the following performance bond agreement upon recommendation of the Warren County Soil and Water Conservation District:

EROSION CONTROL PERFORMANCE BOND AGREEMENT

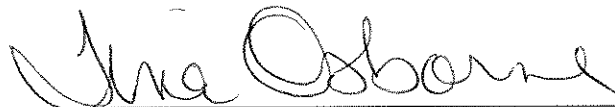
Bond Number	:	N/A
Development	:	Wilson Farms, Section 5
Developer	:	Wilson Farms Development, LLC
Township	:	Franklin
Amount	:	\$42,207.10
Surety Company	:	Great American Insurance Co No 20930

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Developer
Surety Co.
Soil & Water (file)
Bond Agreement file

**SUBDIVISION PUBLIC IMPROVEMENT PERFORMANCE AND MAINTENANCE
SECURITY AGREEMENT**

EROSION & SEDIMENT CONTROL

Security Agreement No.

Bond # 2472032

This Agreement made and concluded at Lebanon, Ohio, by and between Wilson Farms Development, LLC (1) (hereinafter the "Developer") and the Warren County Board of County Commissioners, (hereinafter the "County Commissioners"), and Great American Insurance Company (2) (hereinafter the "Surety").

WITNESSETH:

WHEREAS, the Developer is required to install certain improvements in Wilson Farms Subdivision, Section/Phase 5 (3) (hereinafter the "Subdivision") situated in Franklin (4) Township, Warren County, Ohio, in accordance with the Warren County Erosion and Sediment Control Regulations adopted November 16, 2006 (hereinafter called the "Improvements"); and,

WHEREAS, it is estimated that the total cost of the Improvements is \$32,467.00, and that the Improvements that have yet to be completed and approved may be constructed in the sum of _____; and,

WHEREAS, the County Commissioners require all developers to post security in the sum of one hundred thirty percent (130%) of the estimated cost of uncompleted or unapproved Improvements to secure the performance of the construction of uncompleted or unapproved Improvements in accordance with Warren County Erosion and Sediment Control Regulations and to require all Developers to post security in the sum of twenty percent (20%) of the estimated total cost of the Improvements after the completion of the Improvements and their tentative acceptance by the County Commissioners to secure the performance of all maintenance upon the Improvements as may be required between the completion and tentative acceptance of the Improvements and their final acceptance by the County Commissioners.

NOW, THEREFORE, be it agreed:

1. The Developer will provide **performance security** to the County Commissioners in the sum of \$42,207.10 to secure the performance of the construction of the uncompleted or unapproved Improvements in accordance with Warren County Erosion and Sediment Control Regulations (hereinafter the Performance Obligation). If any sum greater

than zero (0) is inserted herein, the **minimum performance security** shall be twenty percent (20%) of the total cost of the Improvements.

2. The County Commissioners will, upon approval of the Director of the Warren County Soil & Water Conservation District of all Improvements in the Subdivision, tentatively accept all Improvements.
3. The Developer shall be in default of the Performance Obligation if the construction or installation of any Improvement by the Developer is not performed in accordance with the Warren County Erosion and Sediment Control Regulations.
4. The condition of the Performance Obligation shall be that whenever the Developer shall be declared by the County Commissioners to be in default, the Surety and the Developer shall, upon written notification of default by the County Commissioners to the Surety promptly make sufficient funds available to the County Commissioners to pay the cost of the completion of the construction of the uncompleted or unapproved Improvements in accordance with Warren County Erosion and Sediment Control Regulations, including any costs incurred by the County Commissioners which are incidental to the completion of the construction of the uncompleted or unapproved Improvements, including, but not limited to costs associated with publication of legal notices, preparation of such additional plans, specifications and drawings as may, in the judgment of the County Commissioners, be necessary, preparation of bid documents, etc., but not exceeding the amount set forth in Item 1 hereof. The Developer shall have the opportunity to respond in writing within two (2) weeks of receipt of notice of intent to find the Developer in default. In the case that the performance security given is in the form of a cashier's check or certified check provided directly to the County Commissioners, the County Commissioners may apply such funds as set forth herein upon notification of default to the Surety. The determination of the amount of funds to be disbursed by Surety to the County Commissioners as set forth in the aforesaid notification is final and binding upon the parties hereto. However, the foregoing shall not release Developer from any liability for any deficiency between the amount of funds disbursed and the actual costs incurred by the County Commissioners in the completion of the construction or installation of the uncompleted or unapproved Improvements and Developer expressly agrees to be liable to the County Commissioners for any such deficiency.
5. **The County Commissioners, the Developer and Surety mutually agree that the Performance Obligation created herein shall continue until the completion of the installation of the Improvements in accordance with Warren County Erosion and Sediment Control Regulations and that upon the Improvements having been inspected and approved for two years maintenance, the Performance Obligation shall become null and void after the Developer posts the maintenance security provided for herein.**
6. The Developer will provide **maintenance security** to the County Commissioners in the sum of \$6,493.40 to secure the performance of all maintenance upon the Improvements as determined to be necessary by the Director of the Warren

County Soil & Water Conservation District (hereinafter the Maintenance Obligation). In no event shall the sum provided for herein be less than twenty percent (20%) of the estimated total cost of the Improvements as set forth above.

7. The Developer, upon being notified by the Director of the Warren County Soil & Water Conservation District of the maintenance required upon the Improvements to bring the same into compliance with Warren County Erosion and Sediment Control Regulations shall immediately undertake to perform and complete such required maintenance within the time set forth in the notice from the Director of the Warren County Soil & Water Conservation District.
8. The Developer shall be in default of the Maintenance Obligation should the Developer fail to complete or cause to be undertaken and completed required maintenance upon the Improvements as set forth in Item 7 hereof.
9. The condition of the Maintenance Obligation shall be that whenever the Developer shall be declared by the County Commissioners to be in default, the Surety and the Developer shall, upon written notification of default by the County Commissioners to the Surety promptly make sufficient funds available to the County Commissioners to pay the cost of the required maintenance upon the Improvements, including any costs incurred by the County Commissioners which are incidental to the performance of such maintenance, including, but not limited to costs associated with the publication of legal notices, preparation of additional plans, specifications and drawings, as may, in the judgment of the County Commissioners, be necessary, preparation of bid documents, etc. but not exceeding the amount set forth in Item 6 hereof. The Developer shall have the opportunity to respond in writing within two (2) weeks of receipt of notice of intent to find the Developer in default. In the case that the maintenance security given is in the form of a cashier's check or certified check provided directly to the County Commissioners, the County Commissioners may apply such funds to the completion of the required maintenance upon the Improvements upon notification of default to the Surety. The determination of the amount of funds to be disbursed by Surety to the County Commissioners as set forth in the aforesaid notification is final and binding upon the parties hereto. However, the foregoing shall not release Developer from any liability for any deficiency between the amount of funds disbursed and the actual costs incurred by the County Commissioners in the performance of maintenance upon the Improvements and Developer expressly agrees to be liable to the County Commissioners for any such deficiency.
10. That upon expiration of the two years from the date of the tentative acceptance of the Improvements by the County Commissioners and upon satisfactory completion of any required maintenance upon the Improvements to bring the Improvements into compliance with Warren County Erosion and Sediment Control Regulations, the County Commissioners hereby agree to release the maintenance security and give final acceptance to the Improvements. The Developer shall request, in writing directed to the Director of the Warren County Soil & Water Conservation District, a final inspection of the Improvements and the Developer shall be responsible for all maintenance as may be

necessary and as may accrue from the commencement of the **two year maintenance period** and until such written request for inspection is delivered.

11. In the case of default pursuant to Items 3 and 4 or 8 and 9 hereof, Developer shall make available to the County Commissioners all plans, specifications and drawing relating to the Improvements and hereby directs all third parties, including engineers and consultants, who may possess such plans, specifications and drawings, or copies thereof, to provide the same to the County Commissioners upon request and presentation of this security agreement or a copy thereof and agrees to hold such third parties harmless from the provision of such plan specifications and drawings pursuant to this item. Developer does hereby consent to the use of such plans, specifications and drawings by the County Commissioners to complete the construction of the uncompleted or unapproved Improvements or the performance of maintenance upon the same in the case of default pursuant to Items 3 and 4 or 8 and 9 hereof.
12. In the case of conflict between the provisions of this agreement and any other security agreement relating to the same Improvements, the provisions of this agreement shall take precedence.
13. Any notice, correspondence, inquiry or request for inspection permitted or required under this security agreement shall be given as follows:

A. To the County Commissioners:

Warren County Board of County Commissioners
Attn: County Administrator
406 Justice Drive
Lebanon, OH 45036
Ph. (513) 695-1250

B. To the Soil & Water Conservation District:

Warren County Soil & Water Conservation
District Attn: Director
320 East Silver Street
Lebanon, OH 45036
Ph. (513) 695-1337

C. To the Developer:

Wilson Farms Development, LLC

2610 Crescentville Road

West Chester, Ohio 45069

Ph. (513) 326 - 6000

D. To the Surety:

Great American Insurance Company

301 East Fourth Street

Cincinnati, Ohio 45202

Ph. (513) 412 - 9165

All notices and requests for inspection, unless otherwise specifically provided herein, shall be by certified mail, return receipt requested, and shall be complete upon mailing. **All parties are obligated to give notice of any change of address.**

14. The security to be provided herein shall be by:

___ **Certified check or cashier's check** (attached) (**CHECK #**_____)

___ **Original Letter of Credit** (attached) (**LETTER OF CREDIT #**_____)

___ **Original Escrow Letter** (attached)

X **Surety Bond** (this security agreement shall serve as the bond when signed by an authorized representative of a surety company authorized to do business within the State of Ohio with a **power of attorney attached** evidencing such authorized signature).

___ **Surety obligation of national bank** (by signing this security agreement the authorized representative of the national bank undertaking this surety obligation does certify, for and on behalf of the undersigned national bank, that the bank has a segregated deposit sufficient in amount to the bank's total potential liability).

15. The term "Surety" as used herein includes a bank, savings and loan or other financial institution where the security provided is a letter of credit, escrow letter or surety obligation of a national bank. **The term "Surety" when referring to a bank, savings and loan or other financial institution is not intended to create obligations beyond those provided by Paragraphs 4 and/or 9 of this security agreement.**
16. **In the event that Surety shall fail to make funds available to the County Commissioners in accordance with Paragraphs 4 or 9, as applicable, within thirty (30) days after notification of default, then amounts due shall bear interest at eight per cent (8%) per annum.**
17. This Agreement shall not be assignable or transferrable by the Developer or Surety to any third party or parties without the express written consent of the County Commissioners. Developer and Surety waive any successor developer or successor surety claim or defense unless the County Commissioners have executed a written consent of assignment.
18. This Agreement shall be construed under the laws of the State of Ohio. The Developer and Surety hereby stipulate to the venue for any and all claims, disputes, interpretations and litigation of any kind arising out of this Agreement, being exclusively in the Warren County, Ohio Court of Common Pleas (unless both parties mutually agree in writing to attempt to resolve by alternate dispute resolution prior to litigation), and do further waive any right to bring or remove such claims, disputes, interpretation and litigation of any kind arising out of this Agreement, in or to any other state or a federal court.

IN EXECUTION WHEREOF, the Developer and the Surety have caused this security agreement to be executed on the date stated below.

DEVELOPER: Wilson Farms Development, LLC

SURETY: Great American Insurance Company

Pursuant to a resolution authorizing the undersigned to execute this agreement.

Pursuant to an instrument authorizing the undersigned to execute this agreement.

SIGNATURE: Richard E Jones, Jr

SIGNATURE: Katie Rose

PRINTED NAME: Richard E Jones, Jr

PRINTED NAME: Katie Rose

TITLE: Sole Member

TITLE: Attorney-in-Fact

DATE: 4/27/18

DATE: April 26, 2018

[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]

IN EXECUTION WHEREOF, the Warren County Board of County Commissioners have caused this security agreement to be executed by the President of the Board, on the date stated below, pursuant to Board Resolution Number 10-0793, dated 5/15/10.

WARREN COUNTY
BOARD OF COUNTY COMMISSIONERS


SIGNATURE: 

PRINTED NAME: Tom Grossmann

TITLE: President

DATE: 5/15/10

RECOMMENDED BY:

By: 
DIRECTOR
WARREN COUNTY SOIL & WATER
CONSERVATION DISTRICT

APPROVED AS TO FORM:

By: 
COUNTY PROSECUTOR

Key:

1. Name of Developer
2. Name of Person, Firm, Entity, etc. who is providing the security whether that be a bank or other financial institution (in the case of a letter of credit or escrow letter) (Surety Company in the case of a bond) or the Developer itself (in the case of a certified check or cashier's check)
3. Name of subdivision with section number and phase number where applicable
4. Name of Township

GREAT AMERICAN INSURANCE COMPANY®

Administrative Office: 301 E 4TH STREET • CINCINNATI, OHIO 45202 • 513-369-5000 • FAX 513-723-2740

The number of persons authorized by this power of attorney is not more than NINE

No. 0 20930

POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That the GREAT AMERICAN INSURANCE COMPANY, a corporation organized and existing under and by virtue of the laws of the State of Ohio, does hereby nominate, constitute and appoint the person or persons named below, each individually if more than one is named, its true and lawful attorney-in-fact, for it and in its name, place and stead to execute on behalf of the said Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; provided that the liability of the said Company on any such bond, undertaking or contract of suretyship executed under this authority shall not exceed the limit stated below.

Name	Address	Limit of Power
MARK NELSON	ALL OF	ALL
MARY BETH MILLING	CINCINNATI, OHIO	\$100,000,000
RANDAL T. NOAH		
STELLA ADAMS		
KATIE ROSE		

This Power of Attorney revokes all previous powers issued on behalf of the attorney(s)-in-fact named above.

IN WITNESS WHEREOF the GREAT AMERICAN INSURANCE COMPANY has caused these presents to be signed and attested by its appropriate officers and its corporate seal hereunto affixed this 6TH day of APRIL 2018

Attest

GREAT AMERICAN INSURANCE COMPANY



Atty L. C. B.
Assistant Secretary

David C. Kitchin
Divisional Senior Vice President

STATE OF OHIO, COUNTY OF HAMILTON - ss:

DAVID C. KITCHIN (877-377-2405)

On this 6TH day of APRIL, 2018, before me personally appeared DAVID C. KITCHIN, to me known, being duly sworn, deposes and says that he resides in Cincinnati, Ohio, that he is a Divisional Senior Vice President of the Bond Division of Great American Insurance Company, the Company described in and which executed the above instrument; that he knows the seal of the said Company; that the seal affixed to the said instrument is such corporate seal; that it was so affixed by authority of his office under the By-Laws of said Company, and that he signed his name thereto by like authority.



Susan A. Kohorst
Notary Public, State of Ohio
My Commission Expires 05-18-2020

Susan A. Kohorst

This Power of Attorney is granted by authority of the following resolutions adopted by the Board of Directors of Great American Insurance Company by unanimous written consent dated June 9, 2008.

RESOLVED: That the Divisional President, the several Divisional Senior Vice Presidents, Divisional Vice Presidents and Divisional Assistant Vice Presidents, or any one of them, be and hereby is authorized, from time to time, to appoint one or more Attorneys-in-Fact to execute on behalf of the Company, as surety, any and all bonds, undertakings and contracts of suretyship, or other written obligations in the nature thereof; to prescribe their respective duties and the respective limits of their authority; and to revoke any such appointment at any time.

RESOLVED FURTHER: That the Company seal and the signature of any of the aforesaid officers and any Secretary or Assistant Secretary of the Company may be affixed by facsimile to any power of attorney or certificate of either given for the execution of any bond, undertaking, contract of suretyship, or other written obligation in the nature thereof, such signature and seal when so used being hereby adopted by the Company as the original signature of such officer and the original seal of the Company, to be valid and binding upon the Company with the same force and effect as though manually affixed.

CERTIFICATION

I, STEPHEN C. BERAHA, Assistant Secretary of Great American Insurance Company, do hereby certify that the foregoing Power of Attorney and the Resolutions of the Board of Directors of June 9, 2008 have not been revoked and are now in full force and effect.

Signed and sealed this 26th day of April 2018.



Atty L. C. B.
Assistant Secretary

Resolution

Number 18-0794

Adopted Date May 15, 2018

APPROVE VARIOUS RECORD PLATS

BE IT RESOLVED, upon recommendation of the Warren County Regional Planning Commission, to approve the following Record Plats:

- The Trails of Greycliff Section 4 – Franklin Township
- Country Brook North Section 8 A – Clearcreek Township
- District At Deerfield Phase 2 – Deerfield Township
- Rentfrow Estates Revision 2 – Turtlecreek Township

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Plat File
RPC

Resolution

Number 18-0795

Adopted Date May 15, 2018

APPROVE SUPPLEMENTAL APPROPRIATIONS INTO COMMON PLEAS COURT CAPITAL CASES FUND #101-1221

BE IT RESOLVED, to approve the following supplemental appropriations:

\$60,000.00 into #101-1221-415 (Attorneys – Indigent)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor
Supplemental App. file
Common Pleas (file)
OMB

Resolution

Number 18-0796

Adopted Date May 15, 2018

APPROVE SUPPLEMENTAL APPROPRIATION INTO CORONER FUND #101-2100

BE IT RESOLVED, to approve the following supplemental appropriation:

\$29,658.00 into #101-2100-320 (Coroner – Capital Purchases \$10,000 and over)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor JS
Supplemental App. file
Coroner (file)
OMB

Resolution

Number 18-0797

Adopted Date May 15, 2018

APPROVE SUPPLEMENTAL APPROPRIATIONS INTO OHIOMEANSJOBS FUND #258

BE IT RESOLVED, to approve the following supplemental appropriations:

\$108,795.00	into	#258-5800-102	(Salaries, CCMEP TANF)
\$40,000.00	into	#258-5800-210	(Materials& Supplies, CCMEP TANF)
\$260,000.00	into	#258-5800-400	(Purchase Services, CCMEP TANF)
\$20,000.00	into	#258-5800-430	(Utilities, CCMEP TANF)
\$50,000.00	into	#258-5800-651	(Supportive Services, CCMEP TANF)
\$100,000.00	into	#258-5800-663	(Classroom Training, CCMEP TANF)
\$15,000.00	into	#258-5800-811	(P.E.R.S., CCMEP TANF)
\$15,000.00	into	#258-5800-820	(Health & Life Insurance, CCMEP TANF)
\$10,000.00	into	#258-5800-850	(Training, CCMEP TANF)
\$10,000.00	into	#258-5800-871	(Medicare, CCMEP TANF)
\$34,653.00	into	#258-5800-910	(Other, CCMEP TANF)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor JS
Supplemental App file
OhioMeansJobs (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0798

Adopted Date May 15, 2018

APPROVE SUPPLEMENTAL APPROPRIATION INTO SHERIFF'S OFFICE FUND #295

BE IT RESOLVED, to approve the following supplemental appropriation into Warren County Sheriff's Office Fund #295:

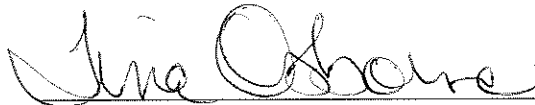
\$800.00 into 295-2200-210 Office Supplies

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor JS
Supplemental App. file
Sheriff (file)
OMB

Resolution

Number 18-0799

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENT FROM COMMISSIONERS' GENERAL FUND #101-1110 INTO JUVENILE COURT FUND #101-1240

BE IT RESOLVED, to approve the following appropriations adjustment from Commissioners' Fund #101-1110 into Juvenile Court Fund #101-1240 in order to process vacation leave payout leave payout for Stephen Herrick former employee of Juvenile Court:


\$ 7,571.40 from #101-1110-882 (Commissioners – Vacation Leave Payout)
 into #101-1240-882 (Juvenile Court - Vacation Leave Payout)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor SS
Appropriation Adjustment file
Juvenile Court (file)
OMB

Resolution

Number 18-0800

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENTS FROM COMMISSIONERS GENERAL
FUND #101-1110 INTO JUVENILE DETENTION FUND #101-2600

BE IT RESOLVED, to approve the following appropriation adjustments from Commissioners
Fund #101-1110 into Juvenile Detention Fund #101-2600 in order to process a sick and vacation
leave payout for Bryan Menefee former employee of Juvenile Detention:

\$4,788.00 from #101-1110-881 Commissioners – Sick Leave Payout)
into #101-2600-881 (Juvenile Detention – Sick Leave Payout)

\$2,183.93 from #101-1110-882 (Comm. – Vacation Leave Payout)
into #101-2600-882 (Juvenile Detention - Vac. Leave Payout)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann
upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor JS
Appropriation Adjustment file
Juvenile (file)
OMB

Resolution

Number 18-0801

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENT FROM COMMISSIONERS' GENERAL FUND #101-1110 INTO TAX MAP DEPARTMENT FUND #101-1750

BE IT RESOLVED, to approve the following appropriation adjustment from Commissioners' Fund #101-1110 into Tax Map Department Fund #101-1750 in order to process vacation leave payout for James Day former employee of the Tax Map Department:

\$1,344.30	from	#101-1110-882	(Commissioners – Vacation Leave Payout)
	into	#101-1750-882	(Tax Map Department - Vacation Leave Payout)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor JS
Appropriation Adjustment file
Tax Map Dept (file)
OMB

Resolution

Number 18-0802

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN DOG AND KENNEL FUND #206

BE IT RESOLVED, to approve the following appropriation adjustment within the Dog & Kennel Fund #206:

\$274.00	from #206-2700-910	(Other Expenses)
	into #206-2700-320	(Cap. Purchase \$10,000 and over)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

Cc: Auditor JS
Approp. Adj. File
Dog & Kennel (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0803

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN JUVENILE COURT RECLAIM
GRANT FUND #247

BE IT RESOLVED, to approve the following appropriation adjustment within Juvenile Court
Reclaim Grant Fund #247:


\$300.00 from 247-1242-400 (Purchase Services)
 into 247-1242-910 (Other)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann
upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS



Tina Osborne, Clerk

cc: Auditor JS
Appropriation Adj. file
Juvenile (file)
OMB

Resolution

Number 18-0804

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENTS WITHIN COMMON PLEAS COURT COMMUNITY BASED CORRECTIONS FUND #289

BE IT RESOLVED, to approve the following appropriation adjustments:

\$ 87,000.00	from #289-1225-102	(Regular Salaries)
	into #289-1227-102	(Regular Salaries)
\$13,000.00	from #289-1225-102	(Regular Salaries)
	into #289-1227-400	(Purchased Services)
\$ 2,500.00	from #289-1225-210	(Office Supplies General)
	into #289-1227-400	(Purchased Services)
\$ 2,000.00	from #289-1225-317	(Capital Purchases under \$10,000)
	into #289-1227-400	(Purchased Services)
\$14,000.00	from #289-1225-811	(PERS)
	into #289-1227-811	(PERS)
\$23,500.00	from #289-1225-820	(Health Ins General)
	into #289-1227-820	(Health Ins General)
\$ 3,000.00	from #289-1225-820	(Health Ins General)
	into #289-1227-400	(Purchased Services)
\$ 1,400.00	from #289-1225-871	(Medicare)
	into #289-1227-871	(Medicare)
\$ 9,100.00	from #289-1226-102	(Regular Salaries)
	into #289-1227-400	(Purchased Services)
\$12,000.00	from #289-1226-400	(Purchased Services)
	into #289-1227-400	(Purchased Services)
\$ 620.00	from #289-1226-811	(PERS)
	into #289-1227-811	(PERS)
\$1,830.00	from #289-1226-820	(Health Ins General)
	into #289-1227-820	(Health Ins General)

RESOLUTION #18-0804

MAY 15, 2018

PAGE 2

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent

Mr. Grossmann- yea

Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS

A handwritten signature in cursive script, reading "Tina Osborne", written over a horizontal line.

Tina Osborne, Clerk

cc: Auditor H
Appropriation Adjustment file
Common Pleas (file)
OMB

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0805

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENTS WITHIN THE WATER REVENUE FUND NO. 510 AND THE SEWER REVENUE FUND NO. 580

WHEREAS, the Water and Sewer department incurs costs for General Supplies; and

WHEREAS, appropriation adjustments are necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustments:

\$220,000.00 from 510-3200-3200-210 (Office Supplies)
into 510-3200-3200-317 (Capital Purch. Under \$10,000)

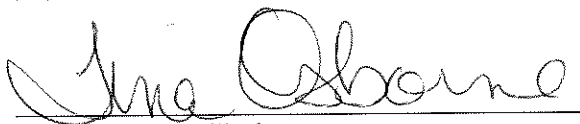
\$320,000.00 from 580-3300-3300-210 (Office Supplies)
Into 580-3300-3300-317 (Capital Purch. Under \$10,000)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

las

cc: Water/Sewer (File)____
Auditor JK
OMB
Appropriation Adjustment File

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0806

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENTS WITHIN THE WATER REVENUE FUND NO. 510 AND THE SEWER REVENUE FUND NO. 580

WHEREAS, the Water and Sewer department incurs costs for General Supplies; and

WHEREAS, appropriation adjustments are necessary to accommodate said costs; and

NOW THEREFORE BE IT RESOLVED, to approve the following appropriation adjustments:

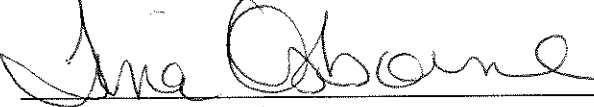
\$100,000.00	from	510-3209-3209-210 (Office Supplies)
	into	510-3209-3209-317 (Capital Purch. Under \$10,000)
\$6,000.00	from	580-3309-3309-210 (Office Supplies)
	Into	580-3309-3309-317 (Capital Purch. Under \$10,000)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:


Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

las

cc: Auditor 
Water/Sewer (File)
OMB
Appropriation Adjustment File

**BOARD OF COUNTY COMMISSIONERS
WARREN COUNTY, OHIO**

Resolution

Number 18-0807

Adopted Date May 15, 2018

APPROVE APPROPRIATION ADJUSTMENT WITHIN BUILDING AND ZONING
DEPARTMENT FUND #101-2300

BE IT RESOLVED, to approve the following appropriation adjustment:


1,375.00	from	#101-2300-830	(Workers' Comp)
	into	#101-2300-317	(Capital Purchases under \$10,000)

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann upon call of the roll, the following vote resulted:

Mrs. Jones- absent
Mr. Grossmann- yea
Mr. Young- yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor H
Appropriation Adj. file
Building/Zoning (file)
OMB

Resolution

Number 18-0808

Adopted Date May 15, 2018

AUTHORIZE PAYMENT OF BILLS


BE IT RESOLVED, to authorize payment of bills as submitted on Batches #05/15/2018 001, #05/15/2018 002, #05/15/2018 003, #05/15/2018 004, #05/15/2018 005, #05/15/2018 006, and #05/15/2018 007; said batches attached hereto and made a part hereof.

Mr. Young moved for adoption of the foregoing resolution being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Auditor JS

Resolution

Number 18-0809

Adopted Date May 15, 2018

SET PUBLIC HEARINGS TO CONSIDER THE NECESSITY FOR THE ADOPTION OF A RESOLUTION TO LEVY A \$5.00 ANNUAL LICENSE TAX IN ACCORDANCE WITH O.R.C. SECTION 4504.24.

WHEREAS, the Warren County Engineer has determined a need for additional funds necessary to construct safety improvements and to more effectively deal with traffic issues on the County Highway System; and

WHEREAS, the Board of Warren County Commissioners has adopted a \$5.00 annual license tax in accordance with O.R.C. Section 4504.24; and

WHEREAS, the County Engineer is requesting the Board consider raising the annual license tax an additional \$5.00 as permitted under O.R.C. Section 4504.24; and

NOW THEREFORE BE IT RESOLVED, to set two public hearings for the purposes of considering the necessity for the adoption of the proposed \$5.00 increase of the annual license tax; public hearing #1 to be held June 12, 2018, at 9:30 a.m. and the public hearing #2 to be held June 19, 2018, at 9:15 a.m. (second hearing to be not less than 3 days nor more than 10 days after the first hearing); and


BE IT FURTHER RESOLVED, that notice shall be given of the date, time, and place of both hearings by publication in a newspaper of general circulation in the county, or as provided in section 7.16 of the Ohio Revised Code, once a week on the same day of the week for two consecutive weeks (second publication shall be not less than ten but not more than thirty days prior to the first hearing).

Mr. Young moved for adoption of the foregoing resolution, being seconded by Mr. Grossmann. Upon call of the roll, the following vote resulted:

Mrs. Jones – absent
Mr. Grossmann – yea
Mr. Young – yea

Resolution adopted this 15th day of May 2018.

BOARD OF COUNTY COMMISSIONERS


Tina Osborne, Clerk

cc: Engineer (file)
Public hearing file